

Executive Leadership Development Program Class of 2025

July 30 – August 5, 2025, Palau

July 20, 2025

AFOOFA, ELDP'ers:

I hope this message finds all of you well and looking forward to our time together in Palau.

First off, congratulations to everyone for "surviving" sessions 1 – 4 of the ELDP program. I know that the requirements of the ELDP program have been time consuming, especially combined with your jobs and family responsibilities. Thanks for hanging in there and making the ELDP a high priority in your lives during our home stretch.

This letter serves to answer questions you may have relating to our final session in Palau. Please feel free to contact us with any additional questions regarding your travel to Palau for the final ELDP session after reviewing the information below.

ELDP Deliverables

Deliverables

The deadline for all outstanding deliverables is **Friday, July 25, 2025 at 11:59p Hawaii Standard Time**. If your assignments are not submitted by midnight Friday, you will not be able to travel to Palau or complete the ELDP.

Your final Program Impact Paper, Short-form Individual Leadership Development Plan (ILDP), and the Session V Evaluation will be due on Monday evening, August 4th, the day prior to our graduation. We highly recommend you start on your impact paper prior to arriving in Palau; you will not receive a plaque if your Impact Paper is not submitted.

Thank you all for your attention and timely submission of program deliverables.

Participant Keynote Presentations

As discussed in our last session, each participant will have 15 minutes to share their leadership message, followed by a question and answer segment with colleagues and faculty. Presentations are scheduled between Wednesday, July 30, 2025, and Monday, August 4, 2025. We'll randomly select names during the scheduled presentation times to ensure a fair process, so please come to Palau prepared to present.



Laptops

Please plan to bring a laptop with you for the week. Several assignments throughout the week, as well as evaluation activities at the end of the week, will require access to a device.

Airline Travel and Hotel Accommodations

By now everyone should have received copies of your purchased itineraries from your home island to Palau. Each of these e-tickets carry restrictions. At this point, any future changes that may need to be made to your itineraries will need to be made on your own, directly with the airline, and you will be responsible for any associated costs.

If you have not received your itinerary from our office or are unclear about your travel arrangements to/from Palau, please contact us immediately.

Passports

A passport is required to enter the Republic of Palau. Please double-check your passports to make sure you met the requirement to have six months remaining on your passport; the airlines will not board you if you don't meet this passport requirement.

Honolulu and Guam Hotel Accommodations

Participants from Yap and Washington D.C., please see the details below regarding your inbound and outbound layovers. Transit hotel confirmation numbers have been attached to this letter.

For **Ben and Tiyah**, upon your arrival in Guam, day reservations have been made for you at the Guam Airport Hotel, located at 120 Simon Sanchez St., Tamuning; Tel: +1 671-649-8402. Taxi fare to the Airport Hotel will be included with your stipend amounts, the hotel will provide a free shuttle to back to the airport, and confirmation numbers have been attached to this letter.

For **Lars**, upon your arrival and return in Honolulu, reservations have been made for you at the DoubleTree Alana, located at 1956 Ala Moana Blvd; Tel: 808-941-72-75. Taxi fare to/from the DoubleTree will be included with your stipend amounts, and confirmation numbers have been attached to this letter.

For **CNMI** participants, please note that you will have a long layover in Guam, and due to the timing of the layover, you will not be provided with a hotel room.

Palau Hotel Accommodations

Most of us will be arriving in Palau together on Tuesday evening. Pre-paid hotel reservations have been made for all ELDP participants at the Palau Central Hotel. The hotel contact information for the week is:

Palau Central Hotel

1724 Main Street, Koror, Palau 96940. Republic of Palau

T: + 680 488 4500

A participant rooming list has been attached to this letter.

Ground Transportation in Palau

The Palau Central Hotel will be providing participants with transportation to/from the airport. After retrieving your luggage, look for a Palau Central Hotel representative in the airport welcome area. Note that many of us will be arriving together in Palau on the same flight – including faculty and instructors.

Rooming Assignments

All participants staying at the Palau Central Hotel during the week will be sharing a room with another ELDP participant. Please see the attachment for the rooming list we provided to the hotel. Please note that some of you will be arriving on a different day or leaving earlier than your roommate, so you may have a room to yourself for a night prior to or after the training.

Internet Access

The hotel offers complimentary internet access in order for you to access email and to do any work required by the ELDP in the evenings. However, you will need to bring a laptop with you to access the internet connection.

Meal Stipends and Group Activities**Meal Allowance**

We'll provide a cash stipend to cover meals not included during the week, with \$25 for lunch and \$30 for dinner; please note your stipend will be adjusted for any group dinners or hosted lunches. You can pick up your meal allowance in the lobby of the Palau Central Hotel on July 29th around 8:30 p.m. – Ciara will be arriving then with many of you, so be sure to get your stipend before checking in – or you can pick it up from Ciara on the first day of the meeting.

Friday, August 1st, Palau ELDP Alumni Welcome Dinner

The Palau ELDP Alumni will be hosting a Welcome Dinner Reception on Friday, August 1st at 6:30 p.m.

Saturday, August 2nd, Rock Islands Cultural Excursion

Participants will travel to the Rock Islands Southern Lagoon, a UNESCO World Heritage Site, for a day of experiential learning. The agenda includes a facilitated group exercise, paired discussions, and informal coaching sessions. Time will also be set aside for swimming and a lunch picnic.

Sunday, August 3rd, Dinner hosted by the Office of the President

The Palau Office of the President, H.E. Surangel Whipps, Jr., will host dinner for ELDP participants on Sunday evening at 6:00 p.m. at Elilai Seaside Restaurant.

Palau ELDP Participants

Palau participants who have opted to stay at the Palau Central Hotel during the week will be provided with a meal allowance.

Meeting Venues, Ground Transportation & Expectations

ELDP Meeting Venues

The ELDP will meet at the Pacific Islands Coral Reef Center (PICRC) Conference Room, from Wednesday, July 30 – Monday, August 4. On Tuesday, August 5, the ELDP will meet at the West Plaza Hotel for final presentations, with the Graduation to follow. Please refer to our agenda for meeting specifics.

Palau Ground Transportation

Bus transportation has been organized for ELDP participants to travel to/from events. Buses will depart the Palau Central Hotel, according to the following schedule:

- Wednesday, July 30 – Friday, August 1, and Monday, August 4: Palau Central Hotel to PICRC Conference Room at 8:00 a.m., return at 5:00 p.m.
- Saturday, August 2: Palau Central Hotel to the Dock for Rock Islands Tour at 8:30 a.m., return in the evening.
- Sunday, August 3: Palau Central Hotel to Island Tour 10:00 a.m., return at 2:00 p.m.
- Sunday, August 3: Palau Central Hotel to Elilai Seaside Restaurant at 5:30 p.m., return at 8:00 p.m.

Attire

The ELDP program will feature various guest speakers, dignitaries, and officials from the Government of the Republic of Palau. Attire for the week is “island professional,” meaning no t-shirts, jeans, shorts, flip flops, etc. Please dress accordingly.

On Saturday and Sunday, you are welcome to dress comfortably for the Rock Islands Cultural Excursion (Saturday) and Cultural Land Exploration of Palau (Sunday).

We hope this letter answers any questions you may have concerning the upcoming ELDP session in Palau. Please let us know if you have other questions or require additional information.

We are looking forward to seeing everyone soon. Please feel free to contact me at jason.aubuchon@graduateschool.edu, Ciara Santiago at ciara.santiago@graduateschool.edu, or Monique Wedderburn at

monique.wedderburn@graduateschool.edu with any questions or concerns in advance of your departure.

Sincerely,



JASON D. AUBUCHON
Senior Director

Participant Rooming List (Palau Central Hotel)

Name	Check-In	Check-Out
Nadine Deleon Guererro Kintol + Rikki Orsini	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Tiyah Gilsowuth + Dolse Shoniber	Monday, July 28, 2025	Wednesday, August 6, 2025
Darla Babauta + Kacey Iloilo	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Adeeshia Tellei + Heather Pangelinan	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Garlyn Ngirchemat + Tara Arnold	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Cellini Higa + Carmela Vi	Tuesday, July 29, 2025	Friday, August 8, 2025
Betty Sigrah + Lindsey Laupola	Tuesday, July 29, 2025	Thursday, August 7, 2025
Restmena Nonumwar	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Ribka Kintaro-Kanai + Leila Staffler	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Austin Grant + Justin Castro	Tuesday, July 29, 2025	Friday, August 8, 2025
Fernando Esteves + Kevin Babauta	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Kyle Lemari + Ben Chosmal	Monday, July 28, 2025	Wednesday, August 6, 2025
Nena Waguk + Miguel Demapan	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Brandon Rodriguez + Pernes Samuel	Tuesday, July 29, 2025	Wednesday, August 6, 2025
Adelman Joseph	Tuesday, July 29, 2025	Wednesday, August 6, 2025

Inbound Layover Hotel Confirmation Numbers (Guam Airport Hotel)

Name	Confirmation	Check-In and Check-Out
Ben Chosmal	43126	July 27, 2025 (6a – 6p)
Tiyah Gilsowuth	43125	July 27, 2025 (6a – 6p)

Inbound Layover Hotel Confirmation Numbers (DoubleTree Alana – Honolulu)

Name	Confirmation	Check-In and Check-Out
Nena Waguk	93188443	July 27 – 28, 2025

Outbound Layover Hotel Confirmation Numbers (DoubleTree Alana – Honolulu)

Name	Confirmation	Check-In and Check-Out
Nena Waguk	92693979	August 5 – 6, 2025