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**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

OMB Circular A-133 Report

September 30, 2005

(With Independent Auditors' Report Thereon)

FIN: 660431678 000 ST FY: 9/30/2005 S 02  
GOVERNMENT OF THE UNITED STATES  
VIRGIN ISLANDS  
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## **Independent Auditors' Report**

The Honorable Governor of the Government of the  
United States Virgin Islands:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Government of the United States Virgin Islands (the Government), as of and for the year ended September 30, 2005, which collectively comprise the Government's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Government's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the following component units:

- The Virgin Islands Public Finance Authority (PFA), a blended component unit, which represents 100% of the assets, fund balance, and revenue of the PFA Debt Service Fund (a major fund); 100% of the assets, net assets, and revenue of the PFA Capital Projects Fund (a major fund); 100% of the assets, net assets, and revenue of the West Indian Company (a major fund); 1.29%, 1.29%, and 0.75% of the assets, net assets/fund balance, and revenue of the aggregate remaining fund information; 26.64%, 390.25%, and 18.64% of the assets, net assets, and revenue of the governmental activities; and 60.52%, 52.49%, and 23.17% of the assets, net assets, and revenue of the business-type activities, respectively.
- Virgin Islands Lottery (VI Lottery), a nonmajor enterprise fund, which represents 0.22%, 0.30%, and 3.21%, respectively, of the assets, net assets/fund balance, and revenue of the aggregate remaining fund information, and 3.73%, 8.15%, and 30.48%, respectively, of the assets, net assets, and revenue of the business-type activities.
- The Tobacco Settlement Financing Corporation, a blended component unit, which represents 0.13%, 0.16%, and 0.24%, respectively, of the assets, fund balance, and revenue of the aggregate remaining fund information, and 0.29%, 8.80%, and 0.11%, respectively, of the assets, net assets, and revenue of the governmental activities.
- The Virgin Islands Port Authority, Virgin Islands Water and Power Authority, Virgin Islands Housing Authority (VIHA), University of the Virgin Islands, Virgin Islands Public Television System, Virgin Islands Economic Development Authority (VIEDA), Magens' Bay Authority, Virgin Islands Government Hospital and Health Facilities Corporation (Roy L. Schneider Hospital and Juan F. Luis Hospital and Medical Center), and the Virgin Islands Housing Finance Authority (VIHFA), discretely presented component units, which collectively represent 100% of the assets, net assets, and revenue of the aggregate discretely presented component units.

These financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinions, insofar as they relate to the amounts included for the activities, funds, and component units indicated above, are based on the reports of the other auditors.





Except as discussed in the following six paragraphs, we conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of the PFA, Roy L. Schneider Hospital, Juan F. Luis Hospital and Medical Center, VI Lottery, Tobacco Settlement Financing Corporation, and Employees' Retirement System of the Government of the Virgin Islands were not audited in accordance with *Government Auditing Standards*. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Government's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the reports of other auditors provide a reasonable basis for our opinions.

The report of the other auditors on the 2005 financial statements of VIHFA, a discretely presented component unit, was qualified because they were unable to obtain sufficient audit evidence to determine whether land held for sale amounting to \$25.1 million was fairly stated.

The report of the other auditors on the 2005 financial statements of VIEDA, a discretely presented component unit, was qualified because they were unable to obtain sufficient audit evidence to determine whether loan receivables of \$1.7 million, other current liabilities of \$348 thousand, and other noncurrent liabilities of \$9.2 million were fairly stated.

The report of the other auditors on the 2005 financial statements of the Juan F. Luis Hospital and Medical Center, a discretely presented component unit, was qualified because they were unable to obtain sufficient audit evidence to determine whether accounts payable amounting to \$9.0 million was fairly stated.

The report of the other auditors on the 2005 financial statements of the VI Lottery, a nonmajor enterprise fund, was qualified because they were unable to obtain sufficient audit evidence to determine whether capital assets of \$215 thousand, net accounts receivables of \$1.1 million, due to the general fund of \$4.7 million, and other liabilities of \$98 thousand were fairly stated.

The basic financial statements do not include a liability for workers' compensation claims. The Government's records do not permit, nor is it practical to extend our auditing procedures sufficiently to determine the extent by which the business-type activities as of and for the year ended September 30, 2005 may have been affected by this condition.

The Employees' Retirement System of the Government of the Virgin Islands (GERS), a fiduciary component unit (pension trust fund), is recording contributions pursuant to the Early Retirement Act of 1994 as the cash is received which, in our opinion, should be accrued in order to conform with U.S. generally accepted accounting principles. If these contributions were accrued, contributions receivable and net assets held in trust for employees' pension benefits would be increased by \$6.7 million and the change in net assets would be decreased by \$600 thousand. In addition, GERS maintains its real estate investment in the GERS complex related to the portion of the St. Thomas building held for lease based on historical cost. As of September 30, 2005, this real estate investment amounted to approximately \$8.6 million. Such investment should be presented at fair value in accordance with U.S. generally accepted accounting principles. GERS has not performed a recent valuation of this real estate investment. Since fiscal year 2004, GERS has maintained its real estate investment in Havensight Mall based on historical cost less accumulated depreciation. As of September 30, 2005, the real estate investment in Havensight

Mall amounted to \$60.3 million. Such investment should be presented at fair value in accordance with U.S. generally accepted accounting principles. The most recent valuation performed by GERS of its real estate investment in Havensight Mall was September 1, 2003. Finally, we were unable to obtain sufficient audit evidence about the cash overdraft balance reported by GERS with the Department of Finance of \$10.5 million in specially designated pooled accounts.

Because of the matters discussed in the sixth and seventh paragraphs of this report, the scope of our work was not sufficient to enable us to express, and we do not express, an opinion on the financial position of the business-type activities as of September 30, 2005 and the changes in financial position for the year then ended.

In our opinion, based on our audit and the report of other auditors, except for:

- The effects of the adjustments, if any, as might have been determined to be necessary, had the other auditors been able to obtain sufficient audit evidence to determine whether 1) land held for sale amounting to \$25.1 million in the financial statements of VIHFA; 2) loan receivables of \$1.7 million, other current liabilities of \$348 thousand, and other noncurrent liabilities of \$9.2 million in the financial statements of VIEDA; and 3) accounts payable amounting to \$9.0 million in the financial statements of the Juan F. Luis Hospital and Medical Center, respectively, were fairly stated, as described in paragraphs three, four, and five above, the financial statements referred to above present fairly, in all material respects, the financial position of the aggregate discretely presented component units of the Government of the United States Virgin Islands, as of September 30, 2005, and the respective changes in financial position thereof for the year then ended in conformity with U.S. generally accepted accounting principles; and
- The effects of (i) GERS not accruing contributions pursuant to the Early Retirement Act of 1994 and not recording its real estate investments in the GERS complex related to the portion of the St. Thomas building held for lease and in Havensight Mall at fair value and (ii) the adjustments, if any, as might have been determined to be necessary, had we been able to obtain satisfactory evidence with respect to the cash overdraft of GERS with the Department of Finance, as described in paragraph eight above, the financial statements referred to above present fairly, in all material respects, the financial position of the aggregate remaining fund information of the Government of the United States Virgin Islands, as of September 30, 2005, and the respective changes in financial position thereof for the year then ended in conformity with U.S. generally accepted accounting principles.

Finally, in our opinion, based on our audit and the reports of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Government of the United States Virgin Islands, as of September 30, 2005, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the general fund for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 18, 2008 on our consideration of the Government's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



The management's discussion and analysis on pages 5 through 14 is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We and the other auditors have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Government's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis, as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. The schedule of expenditures of federal awards has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

KPMG LLP

January 18, 2008

Stamp No. 2221991 of the Puerto Rico  
Society of Certified Public Accountants  
was affixed to the record copy of this report.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

### Introduction

The following discussion and analysis presents an overview of the financial position and activities of the Government of the United States Virgin Islands (the Government) as of and for the fiscal years ended September 30, 2005 and 2004.

### Government-wide Financial Statements

The government-wide financial statements are designed to present an overall picture of the financial position of the Government. These statements consist of the statement of net assets and the statement of activities, which are prepared using the economic resources measurement focus and the accrual basis of accounting. This means that current year's revenue and expenses are included regardless of when cash is received or paid, producing a view of financial position similar to that presented by most private sector companies.

The statement of net assets combines and consolidates the Government's current financial resources with capital assets and long-term obligations.

Both of the above-mentioned financial statements have separate sections for three different types of the Government programs or activities. These three types of activities are as follows:

***Governmental Activities*** – The activities in this section are mostly supported by taxes and intergovernmental revenue (federal grants). Most services normally associated with the primary government (PG) fall into this category, including general government, public safety, health, public housing and welfare, education, transportation and communication, and culture and recreation.

***Business-Type Activities*** – These functions normally are intended to recover all or a significant portion of their costs through user fees and charges to external users of goods and services. These business-type activities of the Government include the operations of the (i) unemployment insurance program and (ii) the West Indian Company (WICO). Both these programs operate with minimal assistance from the governmental activities of the Government.

***Discretely Presented Component Units*** – These are operations for which the Government has financial accountability even though they have certain independent qualities as well. For the most part, these entities operate similar to private sector businesses and the business-type activities described above. The Government's discretely presented component units are presented in two categories, major and nonmajor. This separation is determined by the relative size of the entities' assets, liabilities, revenue, and expenses in relation to the total of all component units.

As disclosed in note 1 to the financial statements, the Government adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 40, *Deposit and Investment Risk Disclosure, an amendment of GASBS No. 3*, during 2005.

### Fund Financial Statements

Fund financial statements focus on the most significant (or major) funds of the Government. A fund is a separate accounting entity with a self-balancing set of accounts. The Government uses funds to keep track of sources of funding and spending related to specific activities. The Government uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Management's Discussion and Analysis

September 30, 2005

A major fund is a fund whose revenue, expenditures or expenses, assets, or liabilities (excluding extraordinary items) are at least 10% of the corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise funds for the same item. The general fund is always considered a major fund. In addition to funds that meet the major fund criteria, any other governmental or enterprise fund that the Government believes is particularly important to the financial statements may be reported as a major fund.

All of the funds of the Government are divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

#### *Governmental Funds*

Governmental funds are accounted for using the modified accrual basis of accounting, which measures cash and other assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the PG's general governmental operations and the basic services it provides. The reconciliation following the fund financial statements explains the differences between the governmental activities, reported in the government-wide financial statements, and the governmental funds' financial statements. The General Fund, the PFA Debt Service, and the PFA Capital Projects Fund are reported as major governmental funds.

The General Fund is the PG's primary operating fund. It accounts for all financial resources of the PG, except those required to be accounted for in another fund.

The PFA Debt Service accounts for the resources accumulated, and payments made, for principal and interest on long-term general obligation debt issued by the Virgin Islands Public Finance Authority (PFA) on behalf of the Government.

The PFA Capital Projects Fund accounts for bond proceeds of debt issued by the PFA on behalf of the Government. The bond proceeds have been designated for certain necessary public safety and capital development projects, which are accounted for in this fund.

#### *Proprietary Funds*

Services provided to outside (nongovernmental) customers are reported in enterprise funds. Enterprise funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. These are the same business-type activities reported in the government-wide financial statements.

The unemployment insurance fund and the WICO fund are major proprietary funds.

The unemployment insurance fund is a federally mandated program to manage unemployment insurance.

The WICO fund accounts for the activities of WICO, which owns a port facility including a cruise ship pier, and manages a shopping mall and a rental complex.

#### *Fiduciary Funds*

The Government is the trustee, or fiduciary, for several agency funds.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Management's Discussion and Analysis

September 30, 2005

The fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets.

#### **Financial Analysis of the Government as a Whole**

The PG and its component units experienced an economic downturn following the slowdown of the U.S. economy in fiscal year 2002 and the events of September 11, 2001. As explained in note 14 to the basic financial statements, the Government initiated specific actions to improve its future cash flows through the issuance of long-term debt, the development of a series of detailed revenue enhancement and expenditure reduction initiatives, and the enactment of certain laws directed toward improving the Government's financial situation.

In fiscal year 2005, the Government issued the 2004 Series A Bonds amounting to \$94 million to fund wastewater treatment and solid waste capital projects of the PG; and the Series 2005 Subordinate Lien Revenue Notes amounting to \$6.35 million to finance the acquisition of a fleet of vehicles for the police department. In fiscal year 2004, the Government issued the 2003 Series A Revenue Bonds amounting to \$268 million to repay the bond anticipation note and to fund necessary capital projects of the PG.

#### **Financial Analysis of the Primary Government**

Total assets of the Government as of September 30, 2005 and 2004 were \$1.856 billion and \$1.564 billion, respectively, an increase of approximately \$292 million. Total liabilities as of September 30, 2005 and 2004 were \$1.993 billion and \$1.836 billion, respectively, an increase of approximately \$157 million.

For the year ended September 30, 2005, the PG net deficit of \$137 million consisted of \$247 million invested in capital assets, net of related debt; \$189 million restricted by statute or other legal requirements that were not available to finance day-to-day operations of the Government; and an unrestricted net deficit of \$573 million. For the year ended September 30, 2004, the PG net asset deficit of \$272 million consisted of \$239 million invested in capital assets, net of related debt; \$173 million restricted by statute or other legal requirements and were not available to finance day-to-day operations of the Government; and an unrestricted net deficit of \$684 million.

For the fiscal year ended September 30, 2005, the PG earned program and general revenue amounting to \$1.116 billion, and reported expenses of \$981 million, resulting in a decrease in the net deficit of \$134.8 million. For the fiscal year ended September 30, 2004, the PG earned program and general revenue amounting to \$977 million, and reported expenses of \$946 million, resulting in a decrease in the net deficit of \$31 million.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

Overall, revenue demonstrated an increase of approximately \$139 million in fiscal year 2005, when compared to fiscal year 2004. The increase in tax revenue of \$124.6 million is primarily due to expired income tax exemptions that were not renegotiated and to the audit efforts of the Internal Revenue Bureau over income tax exemptions claimed by the taxpayers. Expenses increased in fiscal year 2005 when compared to fiscal year 2004 by \$35 million. The decrease noted in general government expenses of \$10.2 million is primarily related to the recognition of a provision for landfill closure and post closure costs in the prior year of \$28.8 million that did not occur in the current year. Excluding the provision for landfill closure and post closure costs that was recognized in the prior year, general government expenses increased by \$18.6 million in the current year primarily due to a general increase in costs due to inflation. A summary of net assets (deficit) and changes in net assets (deficit) for the PG follows:

### Net Assets (Deficit) – Primary Government

September 30, 2005 and 2004

(In thousands)

	Governmental activities		Business-type activities		Total	
	2005	2004	2005	2004	2005	2004
<b>Assets</b>						
Current assets	\$ 1,075,307	836,161	42,021	43,833	1,117,328	879,994
Capital assets	677,530	625,530	43,823	42,693	721,353	668,223
Other assets	16,545	15,421	407	437	16,952	15,858
Total assets	1,769,382	1,477,112	86,251	86,963	1,855,633	1,564,075
<b>Liabilities</b>						
Long-term debt outstanding	1,143,194	1,061,655	20,545	21,376	1,163,739	1,083,031
Other liabilities	818,520	743,737	10,843	9,610	829,363	753,347
Total liabilities	1,961,714	1,805,392	31,388	30,986	1,993,102	1,836,378
<b>Net Assets</b>						
Invested in capital assets, net of related debt	224,141	217,677	23,278	21,318	247,419	238,995
Restricted	156,663	131,496	31,838	41,375	188,501	172,871
Unrestricted (deficit)	(573,136)	(677,453)	(253)	(6,716)	(573,389)	(684,169)
Total net assets (deficit)	\$ (192,332)	(328,280)	54,863	55,977	(137,469)	(272,303)

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

### Changes in Net Assets (Deficit) – Primary Government

September 30, 2005 and 2004

(In thousands)

	Governmental activities		Business-type activities		Total	
	2005	2004	2005	2004	2005	2004
Revenue:						
Program revenue:						
Charges for services	\$ 31,110	28,932	48,895	41,294	80,005	70,226
Operating grants and contributions	162,504	151,118	—	—	162,504	151,118
Capital grants and contributions	8,459	9,553	—	—	8,459	9,553
General revenue:						
Taxes	789,122	664,510	—	—	789,122	664,510
Interest and other	72,596	77,848	2,427	2,749	75,023	80,597
Other general revenue	1,094	1,102	—	—	1,094	1,102
Total revenue	1,064,885	933,063	51,322	44,043	1,116,207	977,106
Expenses:						
General government	371,052	381,282	—	—	371,052	381,282
Public safety	54,101	55,677	—	—	54,101	55,677
Health	99,681	92,694	—	—	99,681	92,694
Public housing and welfare	67,228	62,712	—	—	67,228	62,712
Education	205,419	186,122	—	—	205,419	186,122
Transportation and communication	63,109	45,987	—	—	63,109	45,987
Culture and recreation	9,879	7,549	—	—	9,879	7,549
Interest on long-term debt	61,996	60,024	—	—	61,996	60,024
Unemployment insurance	—	—	7,568	7,117	7,568	7,117
WICO	—	—	9,763	9,926	9,763	9,926
Workmen's Compensation	—	—	9,112	8,431	9,112	8,431
V.I. lottery	—	—	10,733	11,663	10,733	11,663
Other business-type activities	—	—	11,732	17,004	11,732	17,004
Total expenses	932,465	892,047	48,908	54,141	981,373	946,188
Increase (decrease) in net assets before transfers	132,420	41,016	2,414	(10,098)	134,834	30,918
Transfers	3,528	395	(3,528)	(395)	—	—
Change in net assets	135,948	41,411	(1,114)	(10,493)	134,834	30,918
Net assets (deficit), beginning of year, as previously reported	(328,280)	(369,691)	55,977	69,608	(272,303)	(300,083)
Restatements to beginning net assets	—	—	—	(3,138)	—	(3,138)
Net assets (deficit), end of year, as restated	\$ (192,332)	(328,280)	54,863	55,977	(137,469)	(272,303)



# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

The Virgin Islands Office of Management and Budget of the PG prepares an annual executive budget subject to approval by the Governor and the Legislature of the Virgin Islands. The executive budget is prepared on a budgetary basis similar to the cash basis of accounting. The executive budget includes only those funds that are subject to appropriation by law. More information regarding budgetary procedures is provided in note 3 of the basic financial statements. A summary of the budgetary report for the General Fund of the PG, included on page 19 of the financial statements, follows:

### Revenue and Expenditures – Budget and Actual – Budgetary Basis – General Fund

Year ended September 30, 2005

(In thousands)

	<u>Original budget</u>	<u>Amended budget</u>	<u>Actual</u>	<u>Variance</u>
Total revenue	\$ 498,654	498,654	541,954	43,300
Total expenditures	<u>571,510</u>	<u>640,377</u>	<u>575,545</u>	<u>(64,832)</u>
Excess of expenditures over revenue	(72,856)	(141,723)	(33,591)	108,132
Other financing sources (uses)	<u>72,967</u>	<u>71,767</u>	<u>90,602</u>	<u>18,835</u>
Excess (deficiency) of revenue and other financing sources (uses) over (under) expenditures	\$ <u>111</u>	<u>(69,956)</u>	<u>57,011</u>	<u>126,967</u>

For fiscal year 2005, the PG realized a revenue variance \$43 million primarily due to an increase in tax revenues resulting from the expiration of tax exemptions of certain taxpayers resulting in an increase in the amount of taxes paid in the current year. The PG realized a \$76 million variance in general government expenditures offset by opposite expenditure variances in all other functions. The \$76 million variance in general government expenditures was primary due to the fact that the actual expenditures are reported on an accrual basis of accounting whereas budgeted expenditures are based on a cash basis. Overall, the PG realized a \$65 million variance in expenditures due to controlled spending. The PG realized a \$19 million variance in other financing sources due to the fact that transfers to the General Fund were higher than budgetary estimates.

### Capital Assets

Capital assets additions during fiscal years 2005 and 2004 amounted to \$70.9 million and \$36 million, respectively for governmental activities, and \$3.3 million and \$1.6 million, respectively, for business-type activities.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

The Government's capital assets include land, land improvements, buildings, building improvements, machinery, equipment, infrastructure, and construction in progress as follows:

### Capital Assets – Primary Government

(In thousands)

	Governmental activities		Business-type activities		Total	
	2005	2004	2005	2004	2005	2004
Land and improvements	\$ 188,798	188,523	5,317	5,357	194,115	193,880
Building and improvements	427,852	402,450	49,137	47,575	476,989	450,025
Machinery and equipment	93,535	78,159	4,375	3,791	97,910	81,950
Infrastructure	127,471	126,249	—	—	127,471	126,249
Construction in progress	52,461	24,578	1,757	809	54,218	25,387
Total assets	890,117	819,959	60,586	57,532	950,703	877,491
Less accumulated depreciation	(212,587)	(194,429)	(16,763)	(14,839)	(229,350)	(209,268)
Total capital assets	\$ 677,530	625,530	43,823	42,693	721,353	668,223

Note 9 provides detailed information regarding the capital assets of the PG and the component units of the Government.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

### Debt Administration

The Government issues both general obligation bonds and revenue bonds. The Revised Organic Act [48 U.S.C. Section 1574 (b)(ii)] restricts the principal amount of general obligation debt that the Government may issue to no greater than 10% of the aggregate assessed valuation of taxable real property in the U.S. Virgin Islands. Following is a summary of bonds outstanding as of September 30, 2005:

#### Primary Government – Bonds Payable

(In thousands)

Bonds payable	Final maturity	Interest rates (%)	Balance
1998 Series A, C, D, and E Revenue and Refunding Bonds	2023	5.50 to 7.11	\$ 459,790
1999 Series A General Obligation Bonds	2010	6.50	4,765
1999 Series A Revenue Bonds	2033	4.20 to 6.40	278,570
2001 Series A Tobacco Bonds	2031	5.00	21,940
2002 Series Garvee Bonds	2009	2.50 to 5.00	12,940
2003 Series A Revenue Bonds	2033	4.00 to 5.25	268,020
2003 Series A Revenue Bonds	2024	4.00 to 5.25	94,000
Subtotal			1,140,025
Deferred amount on refundings			(1,848)
Bond premium			8,035
Bond discount			(8,104)
Bond accretion			(764)
Total			\$ 1,137,344

Note 10 provides detailed information regarding all bonds of the U.S. Virgin Islands.

During fiscal year 2005, the 2004 Series A Revenue Bonds amounting to \$94 million were issued.

The PG made bond principal payments on all outstanding general and special revenue bonds amounting to \$24.4 million during fiscal year 2005, and \$24.7 million during fiscal year 2004.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

Other liabilities of the PG include:

### Primary Government – Other Liabilities

September 30, 2005 and 2004

(In millions)

	2005	2004
Accrued compensated absences	\$ 48	60
Retroactive union arbitration liability	396	384
Accrued litigation	23	15
Landfill closure and post closure costs	29	29
Accrued federal cost disallowances	6	6
Total other liabilities	\$ 502	494

### Economic Condition and Outlook

The PG ended fiscal year 2005 with a deficit amounting to \$137 million, of which \$573 million relates to an unrestricted deficit. The PG is working towards a recovery from the recession of 2002 through a combination of revenue initiatives and budgetary restraint on expenditures.

### Revenue Initiatives

The PG collects income tax revenue under the "mirror" income tax system. The Government's tax laws mirror the U.S. Internal Revenue Service (IRS) code, rules, and regulations. The 2003 and 2004 Tax Acts passed by U.S. Congress may have a negative impact on revenue due to changes in sourcing of revenue rules as defined for the U.S. Virgin Islands, restrictions on residency rules, a decrease in tax rates, expanded tax credits, and expanded tax deductions. In January 2006, the U.S. Treasury issued final tax regulations for the territories and possessions defining residency and source of income. The Government has responded to these changes through meetings with the U.S. Treasury and the final regulations on residency were subsequently revised in November 2006.

In connection with a real property tax case instituted against the PG in the U.S. District Court of the Virgin Islands, the Government was enjoined for a four-month period in fiscal year 2003 from appraising and assessing any real property taxes until it modified its system of appraisal to comply with certain court mandates. As a result, effective August 2003, it has been using the 1998 assessment value to issue tax bills and collect taxes, and expects to continue to do so until a new appraisal system is implemented, which is intended to satisfy the court's decision, or the decision is reversed on appeal. In fiscal year 2004, the Government retained a consultant to modify its system of appraisal and to comply with the court mandates. In fiscal year 2006, legislation has been introduced to Congress to move the control of property tax assessments from the federal government to the Government of the Virgin Islands.

## **GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

### **Management's Discussion and Analysis**

September 30, 2005

The Government is currently in litigation challenging the computation of its corporate franchise tax. Of the four cases brought against the Government, one is currently before the Virgin Islands Territorial Court, and the remaining three cases are currently on appeal.

#### **Budgetary Control of Expenditures**

The PG faces the challenge of carryforward expenditures from prior fiscal years and increasing expenditures in the current fiscal year. Carryforward expenditures consist mainly of retroactive salary increases, which accumulated following Hurricanes Hugo, Marilyn, and Bertha in the years of 1990 through 1998. At September 30, 2005 and 2004, unpaid retroactive salary increases amounted to \$396 million and \$384 million, respectively, which are reported as a liability of the Government within other noncurrent liabilities.

Current increasing governmental expenditures include increased health insurance premiums, pharmaceutical premiums, and salary expense. Expenditures are closely monitored and controlled through the budgetary process.

#### **Deficit Reduction Measures**

The PG has implemented a number of deficit reducing measures including: (i) withholding of local taxes on Government invoice payments; (ii) increasing local taxes such as the highway users tax and stamp tax; (iii) implementation of new local taxes including an excise tax on importation of personal goods and a petroleum tax; (iv) exerting greater control of expenditures through the budgetary process; and (v) implementation of tax amnesties for property and gross receipts taxes.

These initiatives have reduced the PG deficit from \$432 million for fiscal year 2002, to \$137 million for fiscal year 2005, a reduction of \$295 million.

#### **Contacting the Government's Financial Management**

This financial report is designed to provide the Government's citizens, taxpayers, customers, and investors and creditors with a general overview of the Government's finances. If you have questions about this report, or need additional financial information, contact the Government of the United States Virgin Islands, Department of Finance, No. 2314 Kronprindsens Gade, St. Thomas, VI 00802.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Net Assets (Deficit)

September 30, 2005

(In thousands)

	<b>Primary government</b>			
	<b>Governmental activities</b>	<b>Business-type activities</b>	<b>Total</b>	<b>Component units</b>
<b>Assets:</b>				
Cash and cash equivalents	\$ 248,848	10,883	259,731	63,628
Investments	499,831	840	500,671	37,387
Receivables, net	262,172	2,496	264,668	54,064
Internal balances	8,790	(8,790)	—	—
Loans and advances	—	—	—	1,588
Due from component units	30,880	—	30,880	—
Note receivable	—	—	—	8,165
Due from primary government	—	—	—	3,979
Due from federal government	23,516	—	23,516	5,884
Inventories	—	459	459	25,894
Other assets	1,270	848	2,118	25,138
Restricted:				
Cash and cash equivalents	—	35,285	35,285	38,468
Investments	—	—	—	78,269
Other	—	—	—	46
Capital assets	677,530	43,823	721,353	779,513
Deferred and other expenses	16,545	407	16,952	20,437
<b>Total assets</b>	<b>1,769,382</b>	<b>86,251</b>	<b>1,855,633</b>	<b>1,142,460</b>
<b>Liabilities:</b>				
Current liabilities:				
Accounts payable and accrued liabilities	96,091	6,412	102,503	86,744
Tax refunds payable	86,608	—	86,608	—
Unemployment insurance benefits	—	2,064	2,064	—
Customer deposits	—	—	—	17,198
Due to primary government	—	—	—	30,880
Due to component units	3,979	—	3,979	—
Due to federal government	—	—	—	5,414
Interest payable	30,979	—	30,979	5,123
Unearned revenue	96,429	—	96,429	4,819
Other current liabilities	2,286	2,367	4,653	10,053
Due within one year:				
Loans payable	2,051	851	2,902	1,024
Bonds payable	27,520	—	27,520	8,860
Other liabilities	28,081	—	28,081	—
Noncurrent liabilities:				
Due in more than one year:				
Loans payable	3,799	19,694	23,493	8,070
Bonds payable	1,109,824	—	1,109,824	274,825
Other liabilities	474,067	—	474,067	28,941
<b>Total liabilities</b>	<b>1,961,714</b>	<b>31,388</b>	<b>1,993,102</b>	<b>481,951</b>

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Net Assets (Deficit)

September 30, 2005

(In thousands)

	<b>Primary government</b>			
	<b>Governmental activities</b>	<b>Business-type activities</b>	<b>Total</b>	<b>Component units</b>
Net assets:				
Invested in capital assets, net of related debt	\$ 224,141	23,278	247,419	546,537
Restricted for:				
Unemployment insurance	—	30,046	30,046	—
Debt service	156,663	—	156,663	—
Other purposes	—	1,792	1,792	88,128
Unrestricted (deficit)	<u>(573,136)</u>	<u>(253)</u>	<u>(573,389)</u>	<u>25,844</u>
Total net assets (deficit)	\$ <u><u>(192,332)</u></u>	<u><u>54,863</u></u>	<u><u>(137,469)</u></u>	<u><u>660,509</u></u>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Activities

Year ended September 30, 2005

(In thousands)

Functions:	Expenses	Program revenue		Net revenue (expense) and changes in net assets					
		Charges for services	Operating grants and contributions	Capital grants and contributions	Primary government				
					Governmental activities	Business-type activities	Total		
	\$	371,052	26,958	42,864	—	(301,230)	—	(301,230)	—
Primary government:									
Governmental activities:									
General government		54,101	721	12,716	—	(40,664)	—	(40,664)	—
Health		99,681	254	24,656	—	(74,771)	—	(74,771)	—
Public housing and welfare		67,228	1,141	46,273	—	(19,814)	—	(19,814)	—
Education		205,419	—	34,852	—	(170,567)	—	(170,567)	—
Transportation and communication		63,109	2,021	853	8,459	(51,776)	—	(51,776)	—
Culture and recreation		9,879	15	290	—	(9,574)	—	(9,574)	—
Interest on long-term debt		61,996	—	—	—	(61,996)	—	(61,996)	—
Total governmental activities		932,465	31,110	162,504	8,459	(730,392)	—	(730,392)	—
Business-type activities:									
Unemployment insurance		7,568	1,898	—	—	—	(5,670)	(5,670)	—
West Indian Company		9,763	11,358	—	—	—	1,595	1,595	—
Workmen's compensation		9,112	7,828	—	—	—	(1,284)	(1,284)	—
V.I. lottery		10,733	15,645	—	—	—	4,912	4,912	—
Other		11,732	12,166	—	—	—	434	434	—
Total business-type activities		48,908	48,895	—	—	—	(13)	(13)	—
Total primary government		981,373	80,005	162,504	8,459	(730,392)	(13)	(730,405)	—
Component units:									
Virgin Islands Housing Authority		46,136	5,121	31,426	4,213	—	—	—	(5,376)
Virgin Islands Port Authority		45,660	37,375	—	7,219	—	—	—	(1,066)
Virgin Islands Water and Power Authority:									
Electric system		165,887	169,631	—	996	—	—	—	4,740
Water system		26,817	28,284	—	958	—	—	—	2,425
Hospital and Health Facilities Corporation:									
Roy L. Schneider Hospital		69,613	44,232	20,235	12,672	—	—	—	7,526
Juan F. Luis Hospital		53,484	26,962	17,481	4,225	—	—	—	(4,816)
University of the Virgin Islands		66,223	14,449	40,256	3,192	—	—	—	(8,326)
Other component units		12,830	3,359	6,435	1,270	—	—	—	(1,766)
Total component units		486,650	329,413	115,833	34,745	—	—	—	(6,659)



# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Statement of Activities

Year ended September 30, 2005

(In thousands)

	Net revenue (expense) and changes in net assets			Component units
	Governmental activities	Primary government Business-type activities	Total	
Total primary government and component units	\$ (730,392)	(13)	(730,405)	(6,659)
General revenue:				
Taxes	789,122	—	789,122	—
Interest and other	72,596	2,427	75,023	10,739
Tobacco settlement rights	1,094	—	1,094	—
Transfers – internal activities of primary government	3,528	(3,528)	—	—
Total general revenue and transfers	866,340	(1,101)	865,239	10,739
Changes in net assets (deficit)	135,948	(1,114)	134,834	4,080
Net assets (deficit), beginning of year (as restated)	(328,280)	55,977	(272,303)	656,429
Net assets (deficit), end of year	\$ (192,332)	\$ 54,863	\$ (137,469)	\$ 660,509

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Balance Sheet – Governmental Funds

September 30, 2005

(In thousands)

Assets	General	PFA debt service	PFA capital projects	Other governmental	Total governmental
Cash and cash equivalents	\$ 171,280	—	43,984	33,584	248,848
Investments	141,438	174,791	171,949	11,653	499,831
Receivables:					
Taxes	206,189	55,157	—	—	261,346
Accrued interest and other	689	—	—	547	1,236
Due from:					
Other funds	9,063	—	313	12,038	21,414
Component units	30,880	—	—	—	30,880
Federal government	—	—	—	23,516	23,516
Other assets	—	—	—	34	34
<b>Total assets</b>	<b>\$ 559,539</b>	<b>229,948</b>	<b>216,246</b>	<b>81,372</b>	<b>1,087,105</b>
<b>Liabilities and Fund Balances</b>					
Accounts payable and accrued liabilities	\$ 65,501	18	2,833	27,739	96,091
Tax refunds payable	86,608	—	—	—	86,608
Due to:					
Other funds	9,446	—	—	3,178	12,624
Component units	3,979	—	—	—	3,979
Deferred revenue	213,903	92,517	5,548	5,219	317,187
Other current liabilities	—	—	—	2,286	2,286
<b>Total liabilities</b>	<b>379,437</b>	<b>92,535</b>	<b>8,381</b>	<b>38,422</b>	<b>518,775</b>
Fund balances reserved for:					
Encumbrances	49,430	—	—	—	49,430
Debt service	—	137,413	—	19,250	156,663
Unreserved fund balance, reported in:					
General fund	130,672	—	—	—	130,672
Special revenue funds	—	—	—	29,495	29,495
Capital projects funds	—	—	207,865	(5,795)	202,070
<b>Total fund balances</b>	<b>180,102</b>	<b>137,413</b>	<b>207,865</b>	<b>42,950</b>	<b>568,330</b>
<b>Total liabilities and fund balances</b>	<b>\$ 559,539</b>	<b>229,948</b>	<b>216,246</b>	<b>81,372</b>	
Amounts reported for governmental activities in the statement of net assets (deficit) are different because:					
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.					677,530
Bond issue costs are not financial resources and, therefore, are not reported in the funds.					16,545
Because the focus of governmental funds is on short-term financing, some assets, primarily taxes receivable, will not be available to pay for current period expenditures. Those assets are offset by deferred revenue in the funds.					221,584
Interest on long-term debt is not accrued in the funds, but rather is recognized as an expenditure when due.					(30,979)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.					(1,645,342)
Deficit of governmental activities					<b>\$ (192,332)</b>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Revenue, Expenditures, and Changes in Fund Balances -- Governmental Funds

Year ended September 30, 2005

(In thousands)

	<u>General</u>	<u>PFA debt service</u>	<u>PFA capital projects</u>	<u>Other governmental</u>	<u>Total governmental</u>
Revenue:					
Taxes	\$ 533,141	169,077	—	18,445	720,663
Federal grants and contributions	—	3,648	—	167,315	170,963
Charges for services	22,883	—	—	8,227	31,110
Tobacco settlement rights	—	—	—	1,094	1,094
Interest and other	30,646	10,935	11,531	19,484	72,596
Total revenue	<u>586,670</u>	<u>183,660</u>	<u>11,531</u>	<u>214,565</u>	<u>996,426</u>
Expenditures:					
Current:					
General government	278,554	—	1,574	78,359	358,487
Public safety	41,563	—	—	10,967	52,530
Health	75,486	—	5,181	15,641	96,308
Public housing and welfare	31,230	—	1,218	34,780	67,228
Education	151,303	—	—	48,372	199,675
Transportation and communication	34,618	—	4,162	19,793	58,573
Culture and recreation	6,282	—	—	3,326	9,608
Capital outlays	5,849	—	37,846	27,222	70,917
Debt service:					
Principal	—	21,620	500	2,805	24,925
Interest	—	59,044	—	1,106	60,150
Bond issuance costs	—	2,050	—	—	2,050
Total expenditures	<u>624,885</u>	<u>82,714</u>	<u>50,481</u>	<u>242,371</u>	<u>1,000,451</u>
Excess (deficiency) of revenue over (under) expenditures	<u>(38,215)</u>	<u>100,946</u>	<u>(38,950)</u>	<u>(27,806)</u>	<u>(4,025)</u>
Other financing sources (uses):					
Bonds issued	—	5,000	89,000	—	94,000
Loans issued	—	—	6,350	—	6,350
Transfers from other funds	97,542	1,420	—	10,392	109,354
Transfers to other funds	(6,940)	(88,317)	(569)	(10,000)	(105,826)
Premium on bonds issued	—	4,765	—	—	4,765
Total other financing sources (uses), net	<u>90,602</u>	<u>(77,132)</u>	<u>94,781</u>	<u>392</u>	<u>108,643</u>
Net change in fund balances	<u>52,387</u>	<u>23,814</u>	<u>55,831</u>	<u>(27,414)</u>	<u>104,618</u>
Fund balance, beginning of year	<u>127,715</u>	<u>113,599</u>	<u>152,034</u>	<u>70,364</u>	<u>463,712</u>
Fund balance, end of year	\$ <u>180,102</u>	<u>137,413</u>	<u>207,865</u>	<u>42,950</u>	<u>568,330</u>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

**Reconciliation of the Statement of Revenue, Expenditures, and Changes in  
Fund Balances to the Statement of Activities – Governmental Funds**

**Year ended September 30, 2005**

**(In thousands)**

Net change in fund balances – total governmental funds	\$	104,618
Government funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.		52,000
Tax revenue in the statement of activities, which do not provide current financial resources, are not reported as revenue in the funds.		68,459
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. These transactions have no effect on net assets. This is the amount by which bond and loan proceeds of \$100,350 exceeded principal retirement of \$24,925 in the current period.		(75,425)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. This is the amount by which the increase in certain liabilities reported in the statement of net assets of the previous year increased expenses reported in the statement of activities that do not require the use of current financial resources.		(6,868)
Bond issue costs are expended in the governmental funds when paid, and are capitalized and amortized in the statement of activities. This is the amount by which current year bond issue costs exceeded amortization expense in the current period.		1,124
Bond premiums and discounts are reported as other financing sources and uses in the governmental funds when the bonds are issued, and are capitalized and amortized in the government-wide financial statements. This amount represents the capitalization of premiums on bonds issued during the current year of \$4,765 and the additional net interest expense of \$1,349 reported in the statement of activities related to the amortization of premiums, discounts deferred refunding loss, and accreted interest on capital appreciation bonds during the current year.		(6,114)
Certain interest reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds. This amount represents the increase in interest payable reported in the statement of net assets.		(1,846)
Change in net assets of governmental activities	\$	<u><u>135,948</u></u>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Revenue and Expenditures – Budget and Actual –  
Budgetary Basis – General Fund

Year ended September 30, 2005

(In thousands)

	<u>Original budget</u>	<u>Amended budget</u>	<u>Actual</u>	<u>Variance</u>
Revenue:				
Taxes	\$ 470,006	470,006	511,247	41,241
Charges for services	9,146	9,146	9,193	47
Interest and other	19,502	19,502	21,514	2,012
Total revenue	<u>498,654</u>	<u>498,654</u>	<u>541,954</u>	<u>43,300</u>
Expenditures:				
Current:				
General government	148,240	176,806	252,470	(75,664)
Public safety	58,572	58,797	40,713	18,084
Health	54,118	86,843	70,581	16,262
Public housing and welfare	43,850	45,850	31,043	14,807
Education	200,123	200,573	145,253	55,320
Transportation and communication	46,657	51,168	33,597	17,571
Culture and recreation	19,950	20,340	1,888	18,452
Total expenditures	<u>571,510</u>	<u>640,377</u>	<u>575,545</u>	<u>64,832</u>
Excess of expenditures over revenue	<u>(72,856)</u>	<u>(141,723)</u>	<u>(33,591)</u>	<u>108,132</u>
Other financing sources (uses):				
Transfers from other funds	79,467	79,467	97,542	18,075
Transfer to other funds	(6,500)	(7,700)	(6,940)	760
Total other financing sources (uses), net	<u>72,967</u>	<u>71,767</u>	<u>90,602</u>	<u>18,835</u>
Excess (deficiency) of revenue and other financing sources over (under) expenditures	<u>\$ 111</u>	<u>(69,956)</u>	<u>57,011</u>	<u>126,967</u>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Net Assets – Proprietary Funds

September 30, 2005

(In thousands)

	Business-type activities – enterprise funds			
	Unemployment insurance	West Indian Company	Other	Totals
<b>Assets:</b>				
Current assets:				
Cash and cash equivalents	\$ 21	6,132	4,730	10,883
Investments at fair value	—	840	—	840
Receivables, net:				
Premiums receivable	822	—	—	822
Accrued interest and other	—	456	60	516
Other receivables	—	—	1,158	1,158
Due from other funds	—	—	300	300
Inventories and other current assets	—	—	459	459
Other assets	—	798	50	848
Total current assets	843	8,226	6,757	15,826
Noncurrent assets:				
Restricted cash and cash equivalents	33,493	1,792	—	35,285
Capital assets	—	35,480	8,343	43,823
Deferred expenses	—	407	—	407
Total noncurrent assets	33,493	37,679	8,343	79,515
Total assets	34,336	45,905	15,100	95,341
<b>Liabilities:</b>				
Current liabilities:				
Accounts payable and accrued liabilities	—	1,837	4,575	6,412
Due to other funds	—	1,000	8,090	9,090
Unemployment insurance benefits	2,064	—	—	2,064
Unearned revenue	2,226	—	141	2,367
Loans payable related to capital assets	—	851	—	851
Total current liabilities	4,290	3,688	12,806	20,784
Noncurrent liabilities:				
Loans payable related to capital assets	—	19,694	—	19,694
Total liabilities	4,290	23,382	12,806	40,478
<b>Net assets:</b>				
Invested in capital assets, net of related debt	—	14,935	8,343	23,278
Restricted	30,046	1,792	—	31,838
Unrestricted (deficit)	—	5,796	(6,049)	(253)
Total net assets	\$ 30,046	22,523	2,294	54,863

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Revenue, Expenses, and Changes in Fund Net Assets – Proprietary Funds

Year ended September 30, 2005

(In thousands)

	Business-type activities – enterprise funds			
	Unemployment insurance	West Indian Company	Other	Total
Operating revenue:				
Charges for services	\$ 1,898	11,358	35,639	48,895
Total operating revenue	1,898	11,358	35,639	48,895
Operating expenses:				
Cost of services	7,568	7,341	31,007	45,916
Depreciation and amortization	—	1,475	570	2,045
Total operating expenses	7,568	8,816	31,577	47,961
Operating income (loss)	(5,670)	2,542	4,062	934
Nonoperating revenue (expenses):				
Interest income	1,876	147	404	2,427
Interest expense	—	(947)	—	(947)
Total nonoperating revenue (expenses), net	1,876	(800)	404	1,480
Income (loss) before operating transfers	(3,794)	1,742	4,466	2,414
Transfers from other funds	—	—	550	550
Transfers to other funds	—	(1,000)	(3,078)	(4,078)
Change in net assets	(3,794)	742	1,938	(1,114)
Net assets, beginning of year	33,840	21,781	356	55,977
Net assets, end of year	\$ 30,046	22,523	2,294	54,863

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Cash Flows – Proprietary Funds

Year ended September 30, 2005

(In thousands)

	<b>Business-type activities – enterprise funds</b>			
	<b>Unemployment insurance</b>	<b>West Indian Company</b>	<b>Other</b>	<b>Total</b>
Cash flows from operating activities:				
Receipts from customers and users	\$ 2,209	12,008	35,687	49,904
Payments to beneficiaries	(7,248)	—	—	(7,248)
Payments to suppliers and employees	—	(6,494)	(31,093)	(37,587)
Net cash provided by (used in) operating activities	(5,039)	5,514	4,594	5,069
Cash flows from noncapital financing activities:				
Transfer from other funds	—	—	550	550
Transfers to other funds	—	(1,000)	(1,287)	(2,287)
Net cash provided by (used in) noncapital financing activities	—	(1,000)	(737)	(1,737)
Cash flows from capital and related financing activities:				
Acquisition and construction of capital assets	—	(1,334)	(1,841)	(3,175)
Principal paid on long-term debt	—	(831)	—	(831)
Interest paid on long-term debt	—	(947)	—	(947)
Net cash used in capital and related financing activities	—	(3,112)	(1,841)	(4,953)
Cash flows from investing activities:				
Interest and dividends on investments	1,876	147	404	2,427
Purchase of investments	—	(840)	—	(840)
Net cash provided by (used in) investing activities	1,876	(693)	404	1,587
Net increase (decrease) in cash and cash equivalents	(3,163)	709	2,420	(34)
Cash and cash equivalents – beginning of year	36,677	7,215	2,310	46,202
Cash and cash equivalents – end of year	\$ 33,514	7,924	4,730	46,168
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:				
Operating income (loss)	\$ (5,670)	2,542	4,062	934
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
Depreciation expense	—	1,475	570	2,045
Change in assets and liabilities:				
Receivables, net	314	635	(93)	856
Deferred charges	—	30	—	30
Other assets	—	(15)	(14)	(29)
Accounts payable and accrued expenses	320	847	(72)	1,095
Unearned revenue	(3)	—	141	138
Net cash provided by (used in) operating activities	\$ (5,039)	5,514	4,594	5,069
Reconciliation of cash and cash equivalents to the statement of net assets:				
Cash and cash equivalents – current	\$ 21	6,132	4,730	10,883
Cash and cash equivalents – restricted	33,493	1,792	—	35,285
Cash and cash equivalents at end of year on statement of cash flows	\$ 33,514	7,924	4,730	46,168

See accompanying notes to basic financial statements.



**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Fiduciary Net Assets – Fiduciary Funds

September 30, 2005

(In thousands)

	<b>Pension trust funds</b>	<b>Agency funds</b>
<b>Assets:</b>		
Cash and cash equivalents:		
Unrestricted	\$ 100,673	4,193
Restricted	78	—
Investments	1,491,192	4,156
Receivables, net:		
Loans and advances	111,434	—
Accrued interest	5,078	—
Other	9,176	—
Other assets	6,251	—
<b>Total assets</b>	<b>1,723,882</b>	<b>8,349</b>
<b>Liabilities:</b>		
Accounts payable and accrued liabilities	—	8,349
Cash overdraft with the Department of Finance	10,454	—
Cash overdraft with bank	422	—
Unsettled securities purchased	40,784	—
Securities lending collateral	221,849	—
Notes payable	10,000	—
Other liabilities	5,740	—
<b>Total liabilities</b>	<b>289,249</b>	<b>8,349</b>
Net assets held in trust for employees' pension benefits	\$ <u>1,434,633</u>	<u>—</u>

See accompanying notes to basic financial statements.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Statement of Changes in Fiduciary Net Assets

Year ended September 30, 2005

(In thousands)

	<b>Pension trust funds</b>
Additions:	
Contributions:	
Employer	\$ 51,542
Plan members	30,416
Total contributions	<u>81,958</u>
Investment income:	
Net appreciation of fair value of investments	119,001
Interest, dividends, and other, net	45,072
Real estate – rental income	3,469
	<u>167,542</u>
Less investment expense	<u>12,548</u>
Net investment income	<u>154,994</u>
Other income	<u>422</u>
Total additions	<u>237,374</u>
Deductions:	
Benefits paid	141,383
Refunds of contributions	2,376
Administrative and operational expenses	9,288
Total deductions	<u>153,047</u>
Change in net assets	84,327
Net assets, beginning of year	<u>1,350,306</u>
Net assets, end of year	<u>\$ 1,434,633</u>

See accompanying notes to basic financial statements.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (1) Summary of Significant Accounting Policies

The Government of the United States Virgin Islands (the Government) is an unincorporated organized territory of the United States of America (United States). The powers of the Government are derived from and set forth in the Revised Organic Act of 1954, as amended. The Government assumes responsibility for public safety, health, public housing and welfare, education, transportation and communication, and culture and recreation.

The accompanying basic financial statements of the Government have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB).

The accompanying basic financial statements have been prepared primarily from accounts maintained by the Department of Finance of the Government. Additional data has been derived from reports prepared by other departments, agencies, and public corporations based on independent or subsidiary accounting systems maintained by them.

#### (a) Financial Reporting Entity

The Government follows the provisions of GASB Statement No. 14, *The Financial Reporting Entity*, as amended by GASB Statement No. 39, *Determining Whether Certain Organizations Are Component Units*. These standards require that the Government's financial reporting entity be defined according to specific criteria. According to the standard for financial reporting purposes, the Government is a primary government (PG). The PG includes all Government departments, agencies, boards, and organizations that are not legally separate. In addition to the PG, the financial reporting entity includes blended and discretely presented component units. Component units include all legally separate organizations for which the Government's elected officials are financially accountable, and other organizations for which the nature and significance of their relationship with the Government are such that exclusion would cause the basic financial statements to be misleading or incomplete. The criteria used to define financial accountability include appointment of a voting majority of an organization's governing body and (i) the ability of the PG to impose its will on that organization or (ii) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the PG. The financial statements of the following component units are included in the financial reporting entity either as blended or as discretely presented component units in accordance with GAAP.

#### (i) Blended Component Units

The following public benefit corporations, while legally separate from the Government, meet the criteria to be reported as part of the PG because they provide services entirely or almost entirely to the Government:

##### *Virgin Islands Public Finance Authority*

The Virgin Islands Public Finance Authority (PFA) was created as a public corporation and autonomous governmental instrumentality by Act No. 5365, the Government Capital Improvement Act of 1988, with the purpose of aiding the Government in the performance of its fiscal duties and in effectively carrying out its governmental responsibility of raising capital

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

for essential public projects. Under the enabling legislation, PFA has the power, among other matters, to borrow money and issue bonds and to lend the proceeds of its bonds to the Government or any governmental instrumentality. The powers of PFA are exercised by a board of directors consisting of the Governor (Chairperson), the Commissioner of Finance, the Director of the Office of Management and Budget, and two representatives of the private sector appointed by the Governor with the advice and consent of the Legislature. PFA activities are blended within the PG because it is so intertwined with the Government that, in substance, they are the same.

PFA has a component unit, the West Indian Company (WICO), which is presented as an enterprise fund in the Government's basic financial statements as further described in note 1(d).

#### ***Tobacco Settlement Financing Corporation***

The Tobacco Settlement Financing Corporation (TSFC) was created in September 2001 under Act No. 6428 as a separate and independent corporation of the Government to purchase the rights, title, and interest in tobacco settlement litigation awards and to issue revenue bonds supported by the tobacco settlement rights. The responsibility for the operations of TSFC is vested in a board of directors composed of three Government officials appointed by the Governor and two private citizens. The activities of TSFC are limited to activities conducted on behalf of the Government.

Complete audited financial statements of the PFA and TSFC blended component units can be obtained directly by contacting their respective administrative offices:

#### **Administrative Offices of Blended Component Units**

Virgin Islands Public Finance Authority  
2400 Honduras, 2nd Floor  
St. Thomas, VI 00802

Tobacco Settlement Financing Corporation  
2400 Honduras, 2nd Floor  
St. Thomas, VI 00802

#### **(ii) Discretely Presented Component Units**

The following component units, consistent with GASB Statements No. 14 and 39, are discretely presented in the basic financial statements because of the nature of the services they provide and the Government's ability to impose its will. The component units are reported in a separate column to emphasize that they are legally separate from the PG and governed by separate boards.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

#### (iii) Major Component Units

##### *Virgin Islands Housing Authority*

The Virgin Islands Housing Authority (VIHA) was created as a body corporate and politic constituting a public corporation and autonomous governmental instrumentality by Act No. 903 on June 18, 1962 with the purpose of providing housing for low-income families. Up until August 2003, the powers of VIHA were exercised by a board of commissioners consisting of seven members as follows: the Commissioner of Housing and Community Renewal and six other members appointed by the Governor. In August 2003, the U.S. Department of Housing and Urban Development (HUD) determined that because of the severity of compliance violations, VIHA was declared to be in substantial default of its annual contributions contract (ACC) dated July 12, 1996 with HUD. The VIHA was placed in receivership and HUD assumed possession of all assets, projects, and programs.

Given the nature of VIHA's operations and the significance of its relationship with the Government, management believes that its exclusion from the financial reporting entity would cause the Government's basic financial statements to be incomplete and misleading. Accordingly, VIHA continues to be reported as a major component unit of the Government even though the Government no longer appoints its commissioners.

##### *Virgin Islands Port Authority*

The Virgin Islands Port Authority (VIPA) was created as a body corporate and politic constituting a public corporation and autonomous government instrumentality by Act No. 2375 of December 23, 1968, with the purposes of owning, operating, and managing all types of air and marine terminals. The powers of VIPA are exercised by a board of governors consisting of the Commissioner of Economic Development and Agriculture (Chairperson), the Attorney General, the Commissioner of Public Works, the Director of the Small Business Development Agency, and five other persons appointed by the Governor with the advice and consent of the Legislature.

##### *Virgin Islands Water and Power Authority*

The Virgin Islands Water and Power Authority (WAPA) was created as a body corporate and politic constituting a public corporation and autonomous governmental instrumentality by Act No. 1248 of August 13, 1964, with the purpose of operating the water production and electric generation plants in the U.S. Virgin Islands. The powers of WAPA are exercised by a governing board consisting of nine members, all appointed by the Governor with the advice and consent of the Legislature, from which three are heads of cabinet-level executive departments or agencies and six other persons, who shall not be employees of the Government. WAPA is required by its bond resolutions to maintain separate audited financial statements for each system (the Electric and Water Systems).

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

#### *Virgin Islands Government Hospital and Health Facilities Corporation*

The Virgin Islands Government Hospital and Health Facilities Corporation (VIGHHFC) was created by Act No. 6012 on August 23, 1994 and became active on May 1, 1999. Its purpose is to provide healthcare services and hospital facilities to the people of the U. S. Virgin Islands. The powers of VIGHHFC are exercised by a board of directors consisting of 15 members as follows: the Director of the Office of Management and Budget, the Commissioner of Finance, and 13 other members appointed by the Governor with the advice and consent of the Legislature. The VIGHHFC is composed of the Roy L. Schneider Hospital located in St. Thomas, and the Juan F. Luis Hospital and Medical Center located in St. Croix. Both entities issue separate audited financial statements. The Roy L. Schneider Hospital's financial statements include its component units: the Myra Keating Smith Community Health Center (Health Center) of St. John, and the Charlotte Kimelman Cancer Institute (Cancer Institute) on St. Thomas. The Health Center and Cancer Institute are legally separate organizations for which the hospital is financially accountable. The Cancer Institute was under construction as of September 30, 2005.

#### *University of the Virgin Islands*

The University of the Virgin Islands (the University) was organized as an instrumentality of the Government under Act No. 852 of March 16, 1962, in accordance with Section 16(a) of the Revised Organic Act of 1954, as amended. The purpose of the University is the stimulation and utilization of the intellectual resources of the people of the U.S. Virgin Islands and the development of a center of higher education. The powers of the University are exercised by a board of trustees consisting of 17 members as follows: Chairman of the Board of Education, Commissioner of Education, and the President of the University, all serving as members ex-officio, nine other members appointed by the Governor with the advice and consent of the Legislature, two other members elected by the board of trustees, one representative of the student body, one alumnus of the University, and another of the teaching faculty. The University was not organized as a self-sustaining entity and therefore receives substantial financial and other support from the Government.

The University's financial statements include its component units: The Foundation for the University of the Virgin Islands, The Reichhold Foundation, and the University of the Virgin Islands Research and Technology Park. The Foundation for the University of the Virgin Islands is a not-for-profit corporation whose purpose is to assist and support the University in accomplishing its charitable and educational mission. The Reichhold Foundation is a not-for-profit corporation that supports the arts and provides financial assistance in operating the Reichhold Center for the Arts on St. Thomas. The University of the Virgin Islands Research and Technology Park is a nontaxable public corporation developed to promote economic growth, development, and diversification in the Virgin Islands.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

#### (iv) Nonmajor Component Units

##### *Virgin Islands Economic Development Authority*

The Virgin Islands Economic Development Authority (EDA) was created by Act No. 6390 of December 21, 2000 as a body corporate and politic constituting a public corporation and semiautonomous instrumentality of the Government. EDA was created as an umbrella authority to assume, integrate, and unify the functions of the Economic Development Commission, the Small Business Development Administration, the Government Development Bank, and the Virgin Islands Industrial Development Park Corporation. The powers of EDA are exercised by a board of directors consisting of the members of the Virgin Islands Economic Development Commission, the Director of the Virgin Islands' Bureau of Internal Revenue, and five members not employed by the Government, but appointed by the Governor with the advice and consent of the Legislature.

##### *Magens' Bay Authority*

Magens' Bay Authority (MBA) was created as a corporate instrumentality by Act No. 2085 on December 20, 1967, with the purpose of acquiring, improving, and operating parks and beaches. The powers of MBA are exercised by a board of directors consisting of the Governor and six members initially appointed by the Governor. The board of directors is responsible for the appointment and reappointment of subsequent board members except that the Governor, with the advice and consent of the Legislature may, by appointment, fill any vacancy on the board of directors remaining unfilled for sixty days.

##### *Virgin Islands Housing Finance Authority*

The Virgin Islands Housing Finance Authority (VIHFA) was created as a body corporate and politic constituting a public corporation and autonomous governmental instrumentality of the Government by Act No. 4636 of October 20, 1981, with the purpose of stimulating low- and moderate-income housing construction and home ownership through the issuance of revenue bonds to obtain funds to be used for low-interest mortgage loans to qualified purchasers of low- and moderate-income housing. The powers of VIHFA are exercised by a board of directors consisting of the Commissioner of the Department of Housing, Parks, and Recreation (the Chairman), the Director of the Office of Management and Budget, and three persons not employed by the Government appointed by the Governor with advice and consent of the Legislature.

##### *Virgin Islands Public Television System*

The Virgin Islands Public Television System (PTS) was created as a body corporate and politic constituting a public corporation and autonomous instrumentality by Act No. 2364 on November 15, 1968, with the purpose of advancing the general welfare, education, cultural development, and awareness of public affairs of all the population of the U.S. Virgin Islands and to provide an effective supplement to the in-school education of children. The powers of PTS are exercised by a board of directors consisting of the Commissioner of Education, the Chairman of the Board of Education, three members appointed by the President of the Legislature, and four members, not more than two of whom should be employed by the

## **GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

### **Notes to Basic Financial Statements**

September 30, 2005

Government and appointed by the Governor with the advice and consent of the Legislature. In addition, the Director of the Office of Management and Budget, the President of the University of the Virgin Islands, and the General Manager of PTS are ex-officio members of the board who are not entitled to vote.

Complete audited financial statements of the discretely presented component units can be obtained directly by contacting their administrative offices:

#### **Administrative Offices of Discretely Presented Component Units**

Virgin Islands Housing Authority  
402 Estate Anna's Retreat  
PO Box 7668  
St. Thomas, VI 00801

Virgin Islands Port Authority  
PO Box 301707  
St. Thomas, VI 00803

Virgin Islands Water and Power Authority  
PO Box 1450  
St. Thomas, VI 00804

Virgin Islands Government Hospital and Health Facilities Corporation  
9048 Sugar Estate  
St. Thomas, VI 00802

University of the Virgin Islands  
2 John Brewer's Bay  
St. Thomas, VI 00802

Virgin Islands Economic Development Authority  
1050 Norre Gade #5  
St. Thomas, VI 00802

Magens' Bay Authority  
PO Box 10583  
St. Thomas, VI 00802

Virgin Islands Housing Finance Authority  
3202 Demarara  
Frenchtown Plaza, Suite 200  
St. Thomas, VI 00802

Virgin Islands Public Television System  
PO Box 7879  
St. Thomas, VI 00801



## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

All financial statements of the discretely presented component units have a fiscal year-end of September 30, 2005, except for WAPA and VIHA that have a year-end of June 30, 2005 and December 31, 2004, respectively.

#### (v) **Fiduciary Component Units**

The following public benefit corporation is legally separate from the Government, meets the definition of a blended component unit, and is presented in the fund financial statements along with other fiduciary funds of the Government. Fiduciary funds are not reported in the government-wide financial statements.

##### *Employees' Retirement System of the Government of the Virgin Islands*

The Employees' Retirement System of the Government of the Virgin Islands (known as GERS) was created as an independent and separate agency of the Government with the purpose of administering the Government's defined benefit pension plan established on October 1, 1959. Component units of the Government also participate in the cost sharing, multiple employer defined benefit plan. The responsibility for the proper operation of GERS is vested in a board of trustees composed of seven members appointed by the Governor with the advice and consent of the Legislature.

Employee and employer contributions to GERS are recognized as additions to net assets held in trust for employees' pension benefits in the period in which employee services are performed, except for contributions pursuant to the Early Retirement Act of 1994, which are recorded as the cash is received. Benefits and refunds are recognized when due and payable in accordance with the terms at the plan, except for benefits pursuant to sections 8(a) and 8(b) of the Early Retirement Act of 1994, which are recorded when the subsidy provided by the Government is receivable and payable.

Complete audited financial statements of this component unit can be obtained directly by contacting their administrative office:

Employees' Retirement System of the Government of the Virgin Islands  
3438 Kronprindsens Gade  
St. Thomas, VI 00802

#### (b) **Government-Wide and Fund Financial Statements**

The government-wide financial statements (that is, the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the PG and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenue, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the PG is reported separately from certain legally separate component units for which the PG is financially accountable. The statement of net assets (deficit) presents the reporting entities' nonfiduciary assets and liabilities, with the difference reported as net assets.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes (i) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (ii) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenue are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### (c) *Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

#### **Government-wide Financial Statements**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

#### **Governmental Fund Financial Statements**

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Government considers most revenue to be available if collected within 90 days of the end of the current fiscal year-end. Specifically, gross receipts taxes, property taxes, and income taxes are considered to be available if collected within 30, 60, and 90 days, respectively, after the end of the current fiscal year-end. Grant revenue is considered to be available if collected within the 12 months after the end of the current fiscal year-end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Income taxes, gross receipts taxes, real property taxes, and grant funding are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period to the extent they are considered available. All other revenue items are considered to be measurable and available only when cash is received by the Government.

***Proprietary Funds, Fiduciary Funds, and Discretely Presented Component Units Financial Statements*** – The financial statements of the proprietary funds, fiduciary funds, and discretely presented component units are reported using the economic resources measurement focus and the accrual basis of accounting, similar to the government-wide financial statements described above.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

Each proprietary fund has the option under GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting*, to elect and apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989, unless these conflict with a GASB pronouncement. The PG and most blended and discretely presented component units have elected not to apply FASB pronouncements issued after November 30, 1989 for its proprietary fund types. VIPA has elected to follow the FASB's pronouncements issued after November 30, 1989.

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

#### (d) *Fund Accounting*

The Government reports its financial position and results of operations in funds, which are considered separate accounting entities and discrete presentations of those component units, which are not required to be blended. The operations of each fund are accounted for within a set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with legal, financial, and contractual provisions. GASB No. 34, *Basic Financial Statements – and Management's Discussions and Analysis – for State and Local Governments*, establishes criteria (percentage of the assets, liabilities, revenue, or expenditures/expenses of either fund category or the governmental and enterprise funds combined) for the determination of major funds. Indirect costs are automatically allocated and reported in the program expense for each fund. Nonmajor funds are combined in a single column in the fund financial statements. The Government reports the following major funds:

#### **Governmental Funds**

The Government reports the following major governmental funds:

- **General Fund** – The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- **PFA Debt Service** – The PFA Debt Service accounts for the resources accumulated, and payments made, for principal and interest on long-term general obligation debt issued by PFA on behalf of the Government.
- **PFA Capital Projects Fund** – The PFA Capital Projects Fund accounts for bond proceeds of debt issued by the PFA on behalf of the Government. The bond proceeds have been designated for certain necessary public safety and capital development projects, which are accounted for in this fund.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

#### Proprietary Funds

These funds account for those activities for which the intent of management is to recover, primarily through user charges, the cost of providing goods or services to the general public. The government reports the following major proprietary funds:

- **Unemployment Insurance Fund** – The unemployment insurance fund accounts for the collection of unemployment premiums from employers in the U.S. Virgin Islands, and the payment of unemployment benefits to eligible unemployed recipients.
- **West Indian Company** – WICO, a component unit of PFA, accounts for the activities of a cruise ship pier and shopping mall complex on the island of St. Thomas.

#### Fiduciary Funds

Fiduciary funds are used to account for assets held by the Government in a trustee capacity, or as an agent for individuals, private organizations, and other governmental units. The following are the Government's fiduciary funds:

- **Pension Trust Fund**– The pension trust fund accounts for the activities of the Employees' Retirement System of the Government of the Virgin Islands, which accumulates resources for pension benefit payments to qualified employees.
- **Agency Fund** – The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of the results of operations.

#### (e) Cash and Cash Equivalents

The Government follows the practice of pooling cash. The balance in the pooled cash accounts is available to meet current operating requirements, and any excess is invested in various interest-bearing accounts and time deposits with eligible depository institutions.

Cash equivalents of the proprietary funds and discretely presented component units consist of demand accounts, money market accounts, certificates of deposit with maturities of not more than 90 days from the date of acquisition, short-term U.S. government and its agencies' obligations and repurchase agreements with a U.S. commercial bank maturing within three months and collateralized by U.S. government obligations. Cash and cash equivalents of the discretely presented component units are maintained in separate bank accounts, from those of the PG, in their own names.

#### (f) Adoption of New Accounting Standard

The primary Government and its component units adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 40, *Deposit and Investment Risk Disclosures, an Amendment of GASB Statement No. 3* in the current fiscal year. GASB Statement No. 40 establishes and modifies disclosure requirements related to investment risks: credit risk (including custodial credit risk and concentrations of credit risk), interest rate risk, and foreign currency risk. Investment note disclosures for the years ended September 30, 2005 have been prepared in accordance with GASB Statement No. 40.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (g) *Investment Policies*

Investment policies of the PG, its blended component units, major funds, and major component units are as follows:

- ***Primary Government Investment Policies*** – Title 33, Chapter 117 of the Virgin Islands Code (V.I. Code) authorizes the Government to invest in U.S. Government and agencies obligations, mortgage-backed securities, repurchase agreements, commercial paper, local government obligations, and corporate debt and equity obligations. As of September 30, 2005, the PG General Fund and Agency Fund had invested in certificates of deposit with a local bank. Investments are reported at fair value.
- ***Public Finance Authority Investment Policies*** – Under GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for Most External Investment Pools*, investments of the PFA are reported at fair value. Various bond resolutions of the PFA restrict investments to direct obligations of the U.S. government, territories, possessions and states, specific bank obligations, investment agreements or similar funding agreements, shares or other interests in mutual funds, trusts or investment companies, corporate commercial paper, and money market portfolios consisting of any of the foregoing. The PFA has retained investment managers and investments are held in trust by a commercial bank on behalf of the PFA. The PFA handles investments for two major governmental funds of the Government, the PFA Debt Service Fund, and the PFA Capital Projects Fund.
- ***Tobacco Settlement Financing Corporation Investment Policies*** – Various bond resolutions of this blended component unit restrict investments to direct obligations of the U.S. government, territories, possessions and states, specific bank obligations, investment agreements or similar funding agreements, shares or other interests in mutual funds, trusts or investment companies, corporate commercial paper, and money market portfolios consisting of any of the foregoing. The TFSC has retained investment managers and investments are held in trust by a commercial bank on behalf of the TFSC. Investments are reported at fair value in the nonmajor governmental fund of the Government.
- ***West Indian Company Limited Investment Policies*** – This blended business-type major fund of the Government maintains an investment policy that 1) limits investments in bonds to a maximum remaining maturity of 30 years (or estimated average life on mortgage-backed issues), 2) limits fixed income securities to a maximum of 40% and a minimum of 30% of the overall assets of the WICO portfolio, 3) limits corporate bond exposure to 45% of the fixed income portfolio, and 4) has no provision which limits or restricts investments in U.S. government treasury or agency issues. WICO reports investments at fair value.
- ***Pension Trust Fund Investment Policies*** – The board of trustees of GERS have enacted policies that limit investments in certain investment categories and provide requisites for the institutions with which investment transactions may be entered into. Under those policies, GERS may invest in U.S. government and agencies' obligations, bonds or notes of any state, territory or possession of the United States, municipal bonds and obligations, foreign bonds, bonds of domestic railroad corporations, public utility bonds, industrial corporate bonds or certificate trust certificates, common and preferred shares of foreign and domestic corporations, mutual funds, mortgage or personal loans to GERS members or retirees, and

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

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mortgage and asset-backed securities. Investments in bonds are subject to rating restrictions of BBB and may not exceed 2% of the portfolio. Investments in stock of a single corporation may not exceed 1% of the market value of the fund, or exceed 1% of the outstanding stock of the corporation. The aggregate amount of investments in stocks may not exceed 60% of the total investments of GERS. Any investment of 20% or more of the aggregate value of the portfolio must be approved by two-thirds of the membership of the board of trustees. The investments are administered by several professional investment managers and are held in trust by a commercial bank on behalf of the system.

Investments in equity securities in the GERS pension trust fund are reported at quoted market values. Shares of mutual funds are reported at the net asset value of shares held by GERS at year-end. Purchases and sales are recorded on a trade-date basis. Realized gains and losses on securities are determined by the average cost method.

Investment by GERS in the Havensight Mall is carried at historical cost less accumulated depreciation. Investment by GERS in the GERS facilities in St. Thomas and St. Croix are carried at historical cost net of accumulated depreciation and amortization on the portion of the facilities occupied by GERS.

- ***Virgin Islands Water and Power Authority Investment Policies*** – This major component unit is authorized under bond resolutions and the V.I. Code to invest in open accounts, time deposits, certificates of deposit, repurchase agreements, obligations of the United States government, and obligations of any state within the United States, mutual funds, and corporate commercial paper. Investments are reported at fair value.
- ***Virgin Islands Port Authority Investment Policies*** – This major component unit is authorized under bond resolutions and the V.I. Code to invest in open accounts, time deposits, certificates of deposit, repurchase agreements, obligations of the United States government, and obligations of any state within the United States, mutual funds, and corporate commercial paper. Investments are reported at fair value.
- ***University of the Virgin Islands Investment Policies*** – The board of trustees of this major component unit is responsible for the management of the University's investments which consist of U.S. government securities and securities backed by the U.S. government or its agencies and instrumentalities, common and preferred stocks, and mutual funds. Currently, the University's policies do not address risks associated with investments.
- ***Virgin Islands Government Hospital and Health Facilities Corporation Investment Policies*** – The board of trustees of this major component unit have not developed a formal investment policy. At September 30, 2005, investments were comprised of certificates of deposit, which were reported at fair value.
- ***Virgin Islands Housing Authority Investment Policies*** – This major component unit is required by the U.S. Department of HUD (HUD) to invest excess funds in obligations of the United States, certificates of deposit, or any other federally insured investment. HUD requires that deposits be fully collateralized at all times, and may be held by an unaffiliated bank or trust company for the account of the VIHA.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### **(h) Receivables**

Taxes receivable represent amounts owed by taxpayers for individual and corporate income taxes, gross receipts taxes, and real property taxes. Tax revenue is recognized in the governmental fund financial statements when they become both measurable and available based on actual collections during the months subsequent to September 30.

Federal government receivables represent amounts owed to the Government for reimbursement of expenditures incurred pursuant to federally funded programs.

Accounts receivable are reported net of estimated allowances for uncollectible amounts, which are determined based upon past collection experience and current economic conditions.

Subject to the provisions of the retirement law and subject to rules and regulations prescribed by the board of trustees of GERS, participants of the Pension Trust Fund have the right of obtaining loans from the Pension Trust Fund to finance a home, automobile, or other personal needs. The maximum mortgage loan that could be granted to members who have been contributing to the Pension Trust Fund for at least five years is \$250,000. The interest rate on new first mortgages was 8% and on second mortgages, 9% throughout the year. Members may also borrow up to \$50,000 to buy land.

Members who have contributed to the Pension Trust Fund for at least five years can borrow up to \$18,000 for the purchase of an automobile. The loans bear interest at 11% with a maximum term of four years. A member may also borrow up to 75% of their contributions to the Pension Trust Fund to a maximum borrowing of \$20,000 as a personal loan. The interest rate offered on personal loans was 9% throughout the year.

Member loans in the pension trust fund are valued at the outstanding loan principal balance less an allowance for estimated loan losses.

The accounts receivable from nongovernmental customers of the discretely presented component units are net of estimated uncollectible amounts. These receivables arise primarily from service charges to users. Accounts receivable from the PG and other component units that arise from service charges do not have significant allowances for uncollectible accounts.

### **(i) Inventories**

In governmental fund types, the costs of inventories are recorded as expenditures when purchased. The proprietary fund types and component units recognize an asset when the inventory is purchased and an expense when it is consumed. Inventories in proprietary fund types are primarily valued at the lower of cost or market using the first-in, first-out method.

### **(j) Restricted Assets**

Restricted assets in the PG and discretely presented component units are set aside primarily for the payment of bonds, notes, construction funds, and other specific purposes.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (k) *Capital Assets*

Capital assets, which include land, land improvements, buildings, building improvements, machinery and equipment, construction in progress, and infrastructure assets are reported in the applicable governmental, business-type activities, and component unit columns in the government-wide financial statements as well as in the applicable proprietary funds reported in the fund financial statements.

The PG defines capital assets as assets that have an initial, individual cost, and useful lives of: (i) \$5,000 for personal property with a useful life of five years; (ii) \$50,000 for buildings and building improvements with an estimated useful lives of 40 and 20 years, respectively; (iii) \$100,000 for land improvements; and (iv) \$200,000 for infrastructure with an estimated useful life of 30 years. The value of all land acquired is capitalized.

Capital assets purchased or acquired are carried at historical cost or normal cost. The normal costing method to estimate cost is based on replacement cost indexed by a reciprocal factor of the price increase from the appraisal date to the actual or estimated acquisition date and was used to estimate the historical cost of certain land, buildings, and building improvements because invoices and similar documentation were no longer available in certain instances. Donated capital assets are recorded at fair value at the time of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest costs are capitalized during the construction period only for business-type activities and various component units. The costs of routine maintenance and repairs that do not add value to the assets or materially extend asset lives are not capitalized.

Capital assets utilized in the governmental funds are recorded as expenditures in the governmental fund financial statements. Depreciation expense is recorded in the government-wide financial statements, as well as the proprietary funds and component units' financial statements.

Capital assets of the PG are depreciated on the straight-line method over the assets' estimated useful lives. There is no depreciation recorded for land and construction in progress.

The capital assets of the component units are recorded in accordance with the applicable GASB and FASB statements and under their own individual capitalization thresholds. The estimated useful lives of capital assets reported by the component units are (i) 7 to 50 years for buildings and building improvements; (ii) 20 to 40 years for airports and marine terminals; and (iii) 3 to 20 years for vehicles and equipment.

The Government chose the option available under GASB No. 34 to defer the recording of wastewater treatment facilities as information for this network of infrastructure assets was not available. These assets were deemed to be nonmajor relative to total infrastructure assets and are not reported.



# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

**(l) Tax Refunds Payable**

During the calendar year, the Government collects individual income taxes through withholdings and payments from taxpayers. At September 30, the Government estimates the amount owed to taxpayers for overpayments during the first nine months of the calendar year. These estimated amounts and the actual tax refunds claimed for prior years but not paid at year-end are recorded as tax refunds payable and as a reduction of tax revenue.

**(m) Deferred and Unearned Revenue**

Deferred revenue at the governmental fund level arises when potential revenue neither meets measurable nor available criteria for revenue recognition in the current period. Deferred revenue also arises when resources are received before the Government has a legal claim to them, as when grant moneys are received prior to incurring the qualifying expenditures. In subsequent periods, when the revenue recognition criteria is met, or when the Government has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and the revenue is recognized. Unearned revenue at the government-wide and proprietary fund levels arises only when the Government receives resources before it has a legal claim to them.

**(n) Long-Term Debt**

The liabilities reported in the government-wide financial statements include the Government's bonds, long-term notes, and other long-term liabilities including vacation, retroactive union arbitration salaries, legal claims, and noncurrent federal fund cost disallowances related to expenditures of federal grants. Bond premiums and discounts, losses incurred on bond refundings, and debt issuance costs are deferred and amortized over the life of the bonds using the effective-interest method. Bonds payable are reported net of the applicable bond premiums or discounts and deferred refunding losses. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, government fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Losses incurred on bond refundings are not recognized in the fund financial statements as the corresponding liability for the bonds is only recorded in the government-wide financial statements. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**(o) Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (p) *Net Assets*

Net assets are reported in three categories:

- ***Invested in Capital Assets, Net of Related Debt*** – These consist of capital assets, net of accumulated depreciation and amortization and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets. Debt pertaining to significant unspent debt proceeds is not included in the calculation of invested in capital assets, net of related debt. The unspent portion of the debt is presented, net of the related debt, as restricted net assets for capital projects.
- ***Restricted Net Assets*** – These result when constraints placed on the use of net assets are either externally imposed by creditors, grantors, contributors, and the like, or imposed by law through constitutional provisions or enabling legislation.
- ***Unrestricted Net Assets*** – These consist of net assets, which do not meet the definition of the two preceding categories. Unrestricted net assets often are designated to indicate that management does not consider them to be available for general operations. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

When both restricted and unrestricted resources are available for use, generally it is the Government's policy to use restricted resources first, then the unrestricted resources as they are needed.

### (q) *Postemployment Benefits*

In addition to the pension benefits described in note 13, the Government provides postretirement healthcare benefits, in accordance with the V.I. Code to all employees who retire from the Government on or after attaining age 55 with at least 30 years of service; except for policemen and firemen who can retire with at least 20 years of service. Currently, approximately 4,100 retirees meet those eligibility requirements. Healthcare benefits are provided through insurance companies whose premiums are paid by the retiree and the Government. The Government contributes three-fourths of the healthcare benefits' premiums. The Government does not accrue a liability for postemployment benefit costs, which are recognized on a pay-as-you-go basis. During the year ended September 30, 2005, the cost of providing healthcare benefits amounted to approximately \$18.8 million.

### (r) *Compensated Absences*

The vacation policy of the Government provides for the accumulation of four, six, or eight hours for each full biweekly pay period depending on the time of entry into government service. At the beginning of each calendar year, vacation leave is limited to 480 hours (60 days). However, the excess of 480 hours is considered by GERS for service credit towards the employees' retirement. This vacation policy does not apply to professional educational personnel of the Virgin Islands Department of Education, who receive compensation during the school breaks. Upon retirement, an employee receives compensation for unused vacation leave at the employee's base rate pay. As of September 30, 2005, the Government had accrued compensated absences amounting to

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

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\$47.8 million, including related benefits, of which \$27.6 million was included in current liabilities in the government-wide financial statements.

Employees accumulate sick leave at a rate of four hours for each full biweekly pay period up to a maximum of 180 days. Separated employees do not receive payment for unused sick leave, therefore, a provision for accumulated sick leave is not required.

Compensated absences accumulation policies for the blended component units and discretely presented component units vary from entity to entity, depending upon negotiated bargaining agreements and other factors agreed upon between the management of these entities and its employees.

#### (s) *Interfund and Intra-Entity Transactions*

The Government has the following types of transactions among funds:

- *Interfund Transfers* – Transfers of resources between funds are reported as interfund transfers in (out) when incurred.
- *Intra-Entity Transactions* – These are transactions between the PG and its component units, and among the component units. Transfers between the PG and its blended component units are reported as interfund transfers, except for transfers within the same fund type. Similarly, receivables and payables between the PG and its blended component units are reported as amounts due to, and due from other funds. Transfers between the PG and discretely presented component units (and among those component units) are reported separately as revenue and expenses or expenditures. Amounts owed to and from discretely presented component units by the PG are reported separately from interfund payables and receivables.

#### (t) *Risk Management*

With some exceptions, the Government does not carry general casualty or liability insurance coverage on its properties or acts of its employees. Instead, the Government believes it is more economical to manage its risks internally and set aside funds as needed for estimated current claim settlements and unfavorable judgments through annual appropriations and supplemental appropriations. The Government accrues a provision for legal claims and judgments based on historical experience of similar claims and judgments and facts and circumstances of the individual claims and judgments. As a result of an agreement with the Federal Emergency Management Agency (FEMA), with respect to properties and structures damaged by Hurricane Hugo and repaired with federal disaster assistance funds, the Government has obtained insurance for certain hospitals, schools, and other insurable public buildings that were repaired with such federal assistance. The Government also purchases commercial insurance covering physical losses or damages against its property. The limit of liability for all risks, excluding earthquake, windstorm, and flood, is \$1 million for each and every occurrence except for windstorm and flood losses, which has a \$45 million limit. For physical losses arising from earthquake, the insurance policy has a limit of \$100 million for each and every occurrence and in the annual aggregate. Also, the Government has an enterprise fund that provides workers' compensation to both public and private employees.

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## Notes to Basic Financial Statements

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Under Title 33, Section 3411(c) of the V.I. Code, no judgment shall be awarded against the Government in excess of \$25,000 for tort claims filed under Government statutes. In cases involving several survivors, each award must be construed separately for purposes of applying the limitation upon recovery imposed by the Tort Claims Act. Under Title 27, Section 166(e) of the V.I. Code, the Government's waiver of immunity is expanded to \$250,000 for medical malpractice actions, including actions for wrongful death based on malpractice. Under certain circumstances, as provided in Title 33, Section 3414 of the V.I. Code, the Government may assume the payment of a judgment entered against an officer or employee acted reasonably and within the scope of his employment. The Government may pay up to a maximum amount of \$100,000 of the settlement.

The Government does not maintain accounting records in support of individual claim liabilities or for claims incurred but not reported (IBNR). Accordingly, workers' compensation claims are accounted for on a cash basis. As such, the basic financial statements do not include a liability for workers' compensation claims outstanding, including related IBNR, as of September 30, 2005.

Certain component units are exposed to various risks of loss related to their specialized operations, which are mitigated by purchasing commercial insurance.

### (u) *Future Adoption of Accounting Requirements*

GASB has issued the following statements that the Government or its component units have not yet adopted:

<b>GASB Statement No.</b>		<b>Adoption required in fiscal year</b>
42	Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries	2006
43	Financial Reporting for Postemployment Benefit Plans Other than Pension Plans	2007
44	Economic Condition Reporting: The Statistical Section – An amendment of NCGA Statement 1	2006
45	Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions	2008
46	Net Assets Restricted by Enabling Legislation – An amendment of GASB Statement No. 34	2006
47	Accounting for Termination Benefits	2006
48	Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues	2008

The impact of these statements has not yet been determined.

### (v) *Use of Estimates*

Management of the Government has made a number of estimates and assumptions relating to the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date

# **GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

## **Notes to Basic Financial Statements**

September 30, 2005

of the basic financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

### **(2) Component Units**

The basic financial statements include the financial statements of the following discretely presented component units:

- Virgin Islands Housing Authority
- Virgin Islands Port Authority
- Virgin Islands Water and Power Authority
- Virgin Islands Government Hospital and Health Facilities Corporation
- University of the Virgin Islands
- Economic Development Authority
- Magens' Bay Authority
- Virgin Islands Housing Finance Authority
- Virgin Islands Public Television System

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

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Condensed financial information of all discretely presented component units follows (expressed in thousands):

Information on net assets	Virgin Islands Housing Authority	Virgin Islands Port Authority	Virgin Islands Water and Power Authority			Virgin Islands Government Hospital and Health Facilities Corporation			University of the Virgin Islands	Other entities	Total component units
			Electric System	Water System		Roy L. Schneider Hospital	Juan F. Luis Hospital				
<b>Assets:</b>											
Current assets	\$ 8,491	21,932	62,782	19,633		21,933	11,695		54,838	14,560	215,864
Due from primary government	—	2,966	—	—		—	—		978	35	3,979
Due from federal government	1,386	1,389	—	—		—	566		2,543	—	5,884
Restricted assets	1,150	8,312	51,698	8,899		—	—		35,827	10,897	116,783
Capital assets, net	63,881	275,080	200,430	48,638		74,078	28,328		41,544	47,534	779,513
Deferred expenses	—	1,615	16,785	1,308		—	—		729	—	20,437
<b>Total assets</b>	<b>74,908</b>	<b>311,294</b>	<b>331,695</b>	<b>78,478</b>		<b>96,011</b>	<b>40,589</b>		<b>136,459</b>	<b>73,026</b>	<b>1,142,460</b>
<b>Liabilities:</b>											
Current liabilities	7,093	9,127	57,821	3,259		14,795	18,122		11,057	2,663	123,937
Due to primary government	—	—	—	—		7,469	19,168		—	4,243	30,880
Due to federal government	114	—	5,300	—		—	—		—	—	5,414
Bonds payable	—	42,034	159,802	33,313		—	—		43,791	4,745	283,685
Loans payable	—	910	5,600	—		—	—		1,736	848	9,094
Other noncurrent liabilities	3,883	—	—	—		1,318	23		28	23,689	28,941
<b>Total liabilities</b>	<b>11,090</b>	<b>52,071</b>	<b>228,523</b>	<b>36,572</b>		<b>23,582</b>	<b>37,313</b>		<b>56,612</b>	<b>36,188</b>	<b>481,951</b>
<b>Net assets:</b>											
Invested in capital assets -- net of related debt	63,881	234,084	69,144	16,118		72,204	28,030		25,964	37,112	546,537
Restricted	54	6,890	17,749	7,986		2,039	—		48,550	4,860	88,128
Unrestricted (deficit)	(117)	18,249	16,279	17,802		(1,814)	(24,754)		5,333	(5,134)	25,844
<b>Total net assets</b>	<b>\$ 63,818</b>	<b>259,223</b>	<b>103,172</b>	<b>41,906</b>		<b>72,429</b>	<b>3,276</b>		<b>79,847</b>	<b>36,838</b>	<b>660,509</b>

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

Information on statements of activities	Expenses	Program revenue			Total component units
		Charges for services	Operating grants and contributions	Capital grants and contributions	
Virgin Islands Housing Authority	\$ 46,136	5,121	31,426	4,213	(5,376)
Virgin Islands Port Authority	45,660	37,375		7,219	(1,066)
Virgin Islands Water and Power Authority:					
Electric System	165,887	169,631		996	4,740
Water System	26,817	28,284		958	2,425
Virgin Islands Government Hospital and Health Facilities Corporation:					
Roy L. Schneider Hospital	69,613	44,232	20,235	12,672	7,526
Juan F. Luis Hospital	53,484	26,962	17,481	4,225	(4,816)
University of the Virgin Islands	66,223	14,449	40,256	3,192	(8,326)
Other component units	12,830	3,359	6,435	1,270	(1,766)
Total activities	\$ 486,650	329,413	115,833	34,745	(6,659)
General revenue:					
Interest and other					10,739
Changes in net assets					4,080
Net assets, beginning of year (as restated)					656,429
Net assets, end of year					\$ 660,509

### (3) Stewardship, Compliance, and Accountability

#### (a) Budgetary Process and Control

The V.I. Code requires the Governor to submit an annual balanced executive budget to be adopted by the Legislature for the ensuing fiscal year. The Governor is required by law to submit to the Legislature the annual executive budget no later than May 30. The annual executive budget is prepared essentially on a GAAP basis, except for encumbrances, which are reported as expenditures for budget reporting purposes, by the Virgin Islands Office of Management and Budget (OMB) working in conjunction with other Government offices and agencies. If the annual executive budget has not been approved before the commencement of any fiscal year, then the appropriations for the preceding fiscal year, insofar as they may be applicable, are automatically deemed reappropriated item by item. The annual executive budget, which includes those funds of the Government subject to appropriation pursuant to law, is composed of all proposed expenditures and estimated revenue for the Government. The Legislature enacts the annual executive budget through passage of lump-sum appropriations for each department. The Legislature may add, change, or delete any items in the annual executive budget proposed by the Governor. Upon passage by the Legislature, the annual executive budget is submitted to the Governor, who may veto the budget partially or in its entirety and return it to the Legislature with his objections. A veto by the Governor can be overridden only by a two-third majority of all members of the Legislature. The Legislature is obligated by law to pass a final annual executive budget no later than September 30, the last day of the fiscal year. Supplemental budgetary appropriations' bills that are signed into law may be created during the year without the identification of a specific revenue source to finance them. In August 1999, the

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

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Legislature enacted the Financial Accountability Act (Act No. 6289). The purpose of the Financial Accountability Act is to require by law that the budget of the Government be balanced each year, and the appropriations in each fiscal year not exceed a verifiable revenue source.

Once the budget has been enacted, fiscal control over expenditures made pursuant thereto is exercised by the Governor through the Director of OMB. During any fiscal year in which the resources available to the Government are not sufficient to cover the appropriations approved for such year, the Governor, through the Director of OMB, may take administrative measures to reduce expenditures. The Governor may also make recommendations to the Legislature for new taxes or any other necessary action to meet the estimated deficiency.

Budgetary control is exercised at the department level through an allotment process. Encumbrances and expenditures cannot exceed total allotment amounts. The Government's department heads may make transfers of appropriations within the department. Appropriation transfers between departments and supplemental appropriations require executive and legislative branch approval. Unencumbered and unexpended appropriations, not designated, lapse at fiscal year-end. Also, encumbrances are established at fiscal year-end to pay certain expenditures for travel and utility costs payable against current year appropriation authority, but to be expended in the subsequent year.

**(b) Budget/GAAP Reconciliation**

The following schedule presents comparisons of the General Fund legally adopted budget with actual data on a budgetary basis. Because accounting principles applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with GAAP, a reconciliation of timing and entity difference in the excess of revenue and other financing sources over expenditures and other financing uses for the year ended September 30, 2005 is presented below (expressed in thousands):

Excess of revenue and other financing sources (uses)	
over expenditures – budget basis	\$ 57,011
Timing difference – change in encumbrances	(8,253)
Entity difference – excess of revenue and other financing sources over expenditures and other financing uses – activities with budgets not legally adopted	<u>3,629</u>
Excess of revenue and other financing sources over expenditures – GAAP basis	\$ <u><u>52,387</u></u>

Controls over spending in special revenue funds and nonappropriated funds are maintained at the Department of Finance by use of budgets and available resources (revenue). The Government makes appropriations to authorize expenditures for various capital projects. Budgets for capital projects normally remain available until completion of the project unless modified or rescinded.



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Notes to Basic Financial Statements

September 30, 2005

**(4) Cash and Cash Equivalents**

**(a) Primary Government**

The PG and its blended component units consider all highly liquid investments purchased with an initial maturity of three months or less to be cash and cash equivalents. By law, banks, or trust companies designated as depository of public funds of the Government and are to maintain corporate surety bond or pledge collateral satisfactory to the Commissioner of Finance to secure all governmental funds deposited.

At September 30, 2005, the PG held \$260.0 million in unrestricted cash and cash equivalents, and \$35.3 million in restricted cash and cash equivalents. Banco Popular de Puerto Rico held \$229 million, or 87% of the PG's cash and cash equivalents, which was fully collateralized.

**(b) Pension Trust Fund**

The Government's retirement system (GERS) considers all highly liquid investments purchased with an initial maturity of three months or less to be cash equivalents. At September 30, 2005, GERS held \$78.9 million in money market accounts, and \$7.9 million in operational accounts.

**(c) Component Units**

All component units of the Government consider all highly liquid investments purchased with an initial maturity of three months or less to be cash and cash equivalents. By law, banks, or trust companies designated as depository of public funds of the Government are to maintain corporate surety bond or pledge collateral satisfactory to secure all governmental funds deposited.

At September 30, 2005, component units held \$63.6 million in unrestricted cash and cash equivalents and \$38.5 million in restricted cash and cash equivalents, of which \$1.5 million was not insured, bonded, or collateralized as required for public funds of the Government.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Notes to Basic Financial Statements

September 30, 2005

**(5) Investments**

**(a) Primary Government Investments**

The PG and its component units adopted the provisions of GASB Statement No. 40, *Deposit and Investment Risk Disclosures, an Amendment of GASB Statement No. 3* in the current fiscal year. Following is a summary of the investments of the PG, categorized by investment type and maturity as of September 30, 2005:

Primary Government Investments (In thousands)				
	Fair value	Maturity (in years)		
		Less than 1 year	1 to 5 years	Over 5 years
Investments with contractual maturities:				
Certificates of deposit	\$ 97,570	97,570	—	—
Commercial paper	141,133	141,133	—	—
Corporate bonds	142	18	66	58
U.S. government agencies and notes	32,626	32,407	39	180
Total investments with maturities	271,471	\$ 271,128	105	238
Investments without contractual maturities:				
Equity securities	451			
Money market and mutual funds	228,749			
Total primary government investments	\$ 500,671			

**Interest Rate Risk** – Interest rate risk represents the exposure to fair market value losses arising from increasing interest rates. The PG does not have a formal investment policy that limits investment maturities as a means of managing such exposure. As a means of keeping the interest rate risk low, all investments held by the PG are short term in nature.

**Credit Risk** – The authorizing legislation of the PG does not limit investments by credit rating categories. Authorizing legislation does limit the investment choices of the PG to: direct obligations or obligations guaranteed by the United States, obligations of states, territories, possessions, and commonwealths of the United States, obligations of international banking institutions, repurchase agreements, investment contracts, certificates of deposit, guaranteed investment contracts, shares in mutual funds, investment companies, corporate commercial paper, money market portfolio investments, and investment pools.

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### Notes to Basic Financial Statements

September 30, 2005

At September 30, 2005, the PG's investment in money market funds were rated AAA by Standard & Poor's, and Aaa by Moody's Investor Service; PG's investment in commercial paper were rated A-1 or A-1+ by Standard & Poor's, and P-1 by Moody's Investor Services; and the PG's investment in U.S. government agencies were rated AAA by both Standard & Poor's and Moody's Investor Services.

**Concentration of Credit Risk** – The PG places no limit on the amount that may be invested in one issuer. At September 30, 2005, more than 5% of the PG's investments were invested in: Fidelity Treasury Money Market #696, Class 3 (25.55%), Banco Popular de Puerto Rico Certificates of Deposit (20.15%), Goldman Financial Securities Money Market 474 (12.88%), General Electric Capital Corporation Commercial Paper (10.55%), AIM Short Term Investment Money Market Treasury No. 2 (6.88%), Federal Home Loan Mortgage Corporation (5.27%), and Commoloco, Inc. Commercial Paper (5.19%).

**Custodial Credit Risk** – The PG does not have a custodial risk policy. This is the risk that the PG will not be able to recover the value of its investments that are in the possession of an outside party. At September 30, 2005, \$97.6 million of certificates of deposit of the PG were held in the name of the Government by Banco Popular de Puerto Rico, \$402.3 million of investments were held in the name of The Bank of New York Trust Company, NA, as trustee for the Government, and \$840 thousand were held in the name of Merrill Lynch, as trustee for the Government.

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**(b) Pension Trust Fund Investments**

The pension trust fund (GERS) has implemented GASB Statement No. 40 by establishing separate investment guidelines and restrictions for each investment manager. Following is a summary of pension trust fund investments as of September 30, 2005:

Pension Trust Fund Investments (In thousands)					
	Fair value	Maturity (in years)			
		Less than 1 year	1 to 5 years	6 to 10 years	More than 10 years
Investments with contractual maturities:					
U.S. government and agency obligations	\$ 30,103	8,073	2,830	18,249	951
U.S. Treasury notes	109,188	—	90,098	19,090	—
U.S. Treasury bonds	8,064	—	—	—	8,064
Corporate obligations	35,610	—	16,687	13,014	5,909
Foreign bonds	2,407	—	—	2,407	—
Government obligations – foreign	87,898	—	—	—	87,898
Mortgage and asset-backed securities	119,581	—	2,288	2,883	114,410
Total investments with maturities	392,851	\$ 8,073	111,903	55,643	217,232
Investments without contractual maturities:					
Equity securities:					
Common stocks – U.S.	655,407				
Common stocks – foreign	136,278				
Preferred stocks – foreign	1,049				
Real estate investments:					
Real estate investment trusts	792				
Havensight Mall – U.S. Virgin Islands	60,339				
GERS Complex – U.S. Virgin Islands	13,023				
Securities lending short-term collateral investment pool	221,849				
Mutual funds	9,604				
Total pension fund investments	\$ 1,491,192				

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**Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. GERS does not have a specific policy to manage interest rate risk, but requires investment managers to diversify by issue, maturity, sector, coupon, and geography. Investment managers retained by GERS follow specific investment guidelines and are evaluated against specific marker benchmarks that represent their investment style. Any exception from general guidelines requires approval from the GERS' board of trustees.

**Credit Risk** – GERS' investment policy is designed to minimize credit risk by restricting authorized investments to only those investments permitted by statute, subject to certain additional limitations. These additional limitations consist of prohibitions against investments in derivative securities, options, futures, or short positions. GERS' investment policy allows investments in mortgage pass-through securities. The credit ratings of GERS debt and equity securities include:

### Pension Trust Fund Investment Credit Ratings

(In thousands)

	Fair value	Credit ratings	
		Standard and poor	Moody's
U.S. government and agency obligations	\$ 10,842	AA-	AA2
U.S. government and agency obligations	5,763	AAA	Not rated
U.S. government and agency obligations	13,498	Not rated	Not rated
U.S. Treasury notes	109,188	AAA	AAA
U.S. Treasury bonds	8,064	AAA	AAA
Corporate obligations	35,610	BBB to AAA	BAA1 to AAA
Foreign bonds	2,407	AA	AA2
Government obligations – foreign	57,128	AAA	AAA
Government obligations – foreign	10,842	AA-	AA2
Government obligations – foreign	6,434	AAA	Not rated
Government obligations – foreign	13,494	Not rated	Not rated
Mortgage and asset backed securities	88,268	AAA	AAA
Mortgage and asset backed securities	31,313	Not rated	Not rated
Common stocks – U.S.	655,407	Not rated	Not rated
Common stocks – foreign	136,278	Not rated	Not rated
Preferred stocks – foreign	1,049	Not rated	Not rated
Real estate investment trust	792	Not rated	Not rated
Real estate holdings – U.S. Virgin Islands	73,362	Not rated	Not rated
Securities lending short-term collateral investment pool	221,849	Not rated	Not rated
Mutual funds	9,604	Not rated	Not rated
Total investments	\$ 1,491,192		

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**Concentration of Credit Risk** – Concentration of credit risk is the risk of loss attributed to the magnitude of the GERS investment in a single issuer of securities. GERS investment policies place limitations on portfolio composition by investment type to limit its exposure to concentration of credit risk. The investment policy provides that a maximum of 60% of GERS investment portfolio be invested in equity stocks and a minimum of 40% be invested in fixed income investments. At September 30, 2005, there were no investments in any one issuer that represent 5% or more of total investments.

**Custodial Credit Risk** – The custodial credit risk for investments is the risk that, in the event of the failure of a counterparty to a transaction, GERS will not be able to recover the value of an investment or collateral securities that are in the possession of an outside party. With the exception of underlying securities on loan secured by noncash collateral, the investment portfolio of GERS was held with a single third-party custodian on behalf of GERS as of September 30, 2005. The fair value of underlying securities on loan secured by noncash collateral amounted to \$6.02 million at September 30, 2005.

**Foreign Currency Risk** – Foreign currency risk is the risk of holding investments in foreign currencies and the risk that those foreign currencies may devalue. As of September 30, 2005, \$227.7 of GERS portfolio was held in foreign currencies, with \$68.6 million held in Japanese yen, \$62.9 million held in Euro currency, \$30 million held in pound sterling, \$17.8 million held in Canadian dollars, \$15 million held in Australian dollars, and \$12.3 million held in Swiss francs. GERS entered into various forward currency exchange contracts to manage exposure to changes in foreign currency exchange rates, and to facilitate the settlement of foreign security transactions. Risks associated with foreign exchange contracts include the movement in the value of foreign currency relative to the U.S. dollar and the ability of the counterparty to perform in accordance with the terms of the contract. Changes in the market value of open and closed forward contracts are reported with interest, dividends, and other income or losses reported at fair value. During the fiscal year ended September 30, 2005, GERS reported \$26.7 million in forward currency purchases, \$26.8 million in forward currency sales, and a foreign exchange loss of \$1.3 million.

**Securities Lending Transactions** – The Government's statutes permit GERS to participate in securities lending transactions, and GERS has, via a securities lending authorization agreement (the Agreement), authorized State Street Bank and Trust Company (the Custodian) to lend its securities to broker-dealers and banks pursuant to a form of loan agreement. Lent securities are collateralized with cash, securities issued or guaranteed by the U.S. government, or irrevocable bank letters of credit. GERS does not have the ability to pledge or sell collateral securities delivered absent a borrower default. No restrictions were imposed during 2005 as to the amount of loans the Custodian can make on behalf of the GERS. Under the terms of the Agreement the Custodian must indemnify the Government for losses attributable to violations by the Custodian under the "standard of care" clause described in the Agreement. There were neither such violations during the fiscal year 2005 nor losses resulting from the default of the borrowers or the Custodian.

Loans are generally terminable on demand. The collateral received shall, in the case of loaned securities denominated in U.S. dollars or whose primary trading market is located in the U.S. or sovereign debt issued by foreign governments, have a market value of 102% of the market value of the security for domestic borrowers and 105% for foreign borrowers at the inception of the securities

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lending transaction. Such collateral should be kept at a minimum of 100% of the market value of the security for all borrowers throughout the outstanding period of the transaction. At September 30, 2005, approximately \$221.8 million of U.S. government and agency securities, fixed income, and equity corporate securities were on loan. The cash collateral received with a corresponding liability of an equal amount, is recorded in the statement of fiduciary net assets. The cash collateral received on each loan was invested, together with the cash collateral of other lenders, in a collective investment pool. As of September 30, 2005, such investment pool had a weighted average maturity of 40 days and an average expected maturity of 410 days. Because the loans were terminable at will, their duration did not generally match the duration of the investments made with cash collateral.

### (c) *Component Unit Investments*

Following is a summary of component unit investments, and maturities, as of September 30, 2005:

		Component Unit Investments (In thousands)				
		Fair value	Maturity (in years)			
			Less than 1 year	1 to 5 years	6 to 10 years	Over 10 years
Investments with contractual maturities:						
Certificates of deposit	\$	2,605	2,605	—	—	—
Mortgage-backed securities		4,498	—	—	—	4,498
Corporate bonds		4,391	—	—	—	4,391
U.S. government agencies and notes		36,425	2,681	32,079	831	834
Investments with contractual maturities						
	\$	47,919	5,286	32,079	831	9,723
Investments without contractual maturities:						
Common stock		9,001				
Foreign investments		87				
Mutual funds		38,211				
Investment contracts		19,418				
Other investments		1,020				
Total component unit investments						
	\$	115,656				

**Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The component units of the Government have not established formal policies, which limit investment maturities as a means of managing such exposure and have some exposure to interest rate risk.

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**Credit Risk.** The authorizing legislation of the component units does not limit investments by credit rating categories. Authorizing legislation limits the investment choices of the component units, as described in note 1(g). The WAPA Electric System investments include a \$19.4 million guaranteed investment contract with the Royal Bank of Canada. The investment contract is rated Aa3 by Moody's and AA- by Standard & Poor's. The University of the Virgin Islands investments include corporate bonds amounting to \$1.8 million with a rating of AAA by Standard & Poor's.

**Concentration of Credit Risk.** The component units have no limits on the amount that may be invested in one issuer of securities. As of the fiscal year-end, the component units reported \$36.4 million in U.S. government and agency securities issued or explicitly guaranteed by the U.S. government, and \$38.2 million in mutual funds, which are excluded from concentration of credit risk. As of June 30, 2005, WAPA Electric held a guaranteed investment contract with the Royal Bank of Canada in the amount of \$19.4 million, which represented 16.79% of component unit investments.

**Custodial Credit Risk.** The component units of the Government do not have custodial credit risk policies. This is the risk that the component unit will not be able to recover the value of its investments that are held in the possession of an outside party. At September 30, 2005, \$2.3 million of VIPA investments were held in the name of HSBC Bank USA, as trustee, and \$19 million of University of the Virgin Islands mutual funds were held by a third party on behalf of the university.

### (6) Receivables

Receivables at September 30, 2005 consist of the following (expressed in thousands):

	General fund	PFA debt service fund	Total
Income taxes	\$ 159,194	—	159,194
Real property taxes	46,995	—	46,995
Gross receipts taxes	—	55,157	55,157
Tax receivables	\$ 206,189	55,157	261,346
Other long-term receivables – tobacco settlement rights			826
Total receivables reported in the statement of net assets			\$ 262,172

The Naval Appropriations Act created a separate tax structure for the U.S. Virgin Islands that mirrors the Internal Revenue Code of 1986, as amended. Income taxes are due from every corporation, partnership, individual, association, estate, or trust that meets the filing requirements of the U.S. Internal Revenue Code. A U.S. taxpayer who is a permanent resident of the U.S. Virgin Islands satisfies his Virgin Islands income tax obligations by filing his return with and paying income taxes to the Government. Virgin Islands residents are taxed by the Virgin Islands on their world-wide income. A nonresident of the U.S. Virgin Islands pays income taxes on his U.S. Virgin Islands source income to the Government. The revenue is recognized in the General Fund in the fiscal period for which the income tax return was filed. The revenue



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from income tax withholding and estimated payments is recognized in the General Fund as collected, net of estimated tax refunds.

Corporate income taxes are due by the 15th day of the third month following the close of the fiscal year and become delinquent if not paid on or before the due date.

Partnership and trust income taxes are due by April 15 of the following year for which the income tax was levied. Trust income taxes must be paid by the tax filing date.

Property taxes are levied each calendar year on all taxable real property located in the U.S. Virgin Islands. The revenue is recognized in the General Fund and in the fiscal period for which the property tax was levied, provided the tax is collected within 60 days subsequent to fiscal year-end, unless the facts justify a period greater than 60 days.

The Office of the Tax Assessor is responsible for the assessment of all taxable real property. Noncommercial real property subject to taxation is reassessed once every five years and commercial real property subject to taxation is reassessed biannually. The tax assessor prepares an annual assessment roll and schedule of collections for each parcel of real property that is used by the Department of Finance, as the basis for issuing tax bills to all taxpayers in the U.S. Virgin Islands.

Property taxes are to be levied by May 15 of each year in the name of the record owner on January 15 of the same year. The taxes are due on September 30 and become delinquent if not paid by October 30.

For businesses with gross receipts of \$120,000 per annum or less, gross receipts taxes are levied on an annual basis, based on 4% of gross receipts in excess of \$5,000. Businesses with annual gross receipts greater than \$120,000 and up to \$150,000 are levied on a monthly basis, based on 4% of gross receipts in excess of \$5,000 per month. Businesses with annual gross receipts of more than \$150,000, lose the \$5,000 monthly exemption and are levied on a monthly basis of 4% of gross receipts. The gross receipts tax is due within 30 calendar days following the last day of the calendar month collected.

Component unit receivables at September 30, 2005, consist of the following (expressed in thousands):

Utility service charges	\$	26,654
Port fees		3,237
Students		3,452
Patients		19,196
Other		<u>1,525</u>
Total	\$	<u><u>54,064</u></u>

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Loans and advances receivable at September 30, 2005, consist of the following (expressed in thousands):

	<b>Fiduciary funds pension trust</b>	<b>Component units</b>
Mortgage loans	\$ 18,928	—
Personal loans	94,903	—
Other loans and advances	603	1,638
Subtotal	114,434	1,638
Less allowance for uncollectible accounts	(3,000)	(50)
Loans and advances, net	\$ 111,434	1,588

### (7) Interfund Transactions

#### (a) Interfund Transfers

Interfund transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. The most significant transfers to the General Fund from other governmental funds include a \$86 million transfer from the PFA Debt Service representing gross receipt tax revenue in excess of bond service requirements, and a \$10 million transfer from the nonmajor debt service fund representing \$10 million of property tax revenue in excess of debt service requirements.

Significant transfers made from the General Fund include a transfer of \$4.4 million to the Emergency Molasses Fund (a nonmajor governmental fund), a transfer of \$1 million to the Crisis Intervention Fund (a nonmajor governmental fund), and a transfer of \$1.4 million to the PFA Debt Service Fund. Significant transfers from the PFA Debt Service Fund include transfers of \$2.2 million to the PFA Operating Account.

Transfers from the Virgin Islands Lottery (a nonmajor business-type fund) include transfers of \$459 thousand to the General Fund, \$1.5 million to the Pharmaceutical Assistance to the Aged Fund (a nonmajor governmental fund), and \$1.1 million to the Virgin Islands Educational Initiative Fund (also a nonmajor governmental fund).

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Interfund transfers for the year ended September 30, 2005 consisted of the following (expressed in thousands):

<u>Transfer to</u>	<u>General fund</u>	<u>PFA debt service fund</u>	<u>PFA capital projects fund</u>	<u>Nonmajor governmental funds</u>	<u>Enterprise fund – West Indian Company</u>	<u>Nonmajor enterprise funds</u>	<u>Total</u>
General fund	\$ —	86,083	—	10,000	1,000	459	97,542
PFA debt service fund	1,420	—	—	—	—	—	1,420
Nonmajor governmental funds	5,520	2,234	19	—	—	2,619	10,392
Nonmajor enterprise funds	—	—	550	—	—	—	550
Total	<u>\$ 6,940</u>	<u>88,317</u>	<u>569</u>	<u>10,000</u>	<u>1,000</u>	<u>3,078</u>	<u>109,904</u>
<u>Transfer from</u>							
General fund	\$ —	1,420	—	5,520	—	—	6,940
PFA debt service fund	86,083	—	—	2,234	—	—	88,317
PFA capital projects fund	—	—	—	19	—	550	569
Nonmajor governmental funds	10,000	—	—	—	—	—	10,000
Major enterprise fund – WICO	1,000	—	—	—	—	—	1,000
Nonmajor enterprise funds	459	—	—	2,619	—	—	3,078
Total	<u>\$ 97,542</u>	<u>1,420</u>	<u>—</u>	<u>10,392</u>	<u>—</u>	<u>550</u>	<u>109,904</u>

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### (b) Due from/to Other Funds

The following table summarizes interfund receivables and payables at September 30, 2005 (expressed in thousands):

Due to	General fund	PFA capital projects fund	Nonmajor governmental funds	Enterprise fund – West Indian Company	Nonmajor enterprise funds	Total
General fund	\$ —	—	3,178	1,000	4,885	9,063
PFA capital projects fund	—	—	—	—	313	313
Nonmajor governmental funds	9,146	—	—	—	2,892	12,038
Total governmental funds	9,146	—	3,178	1,000	8,090	21,414
Proprietary fund – nonmajor enterprise fund	300	—	—	—	—	300
Total	\$ 9,446	—	3,178	1,000	8,090	21,714
<b>Due from</b>						
General fund	\$ —	—	9,146	—	300	9,446
Nonmajor governmental funds	3,178	—	—	—	—	3,178
Total governmental funds	3,178	—	9,146	—	300	12,624
Enterprise fund – West Indian Company	1,000	—	—	—	—	1,000
Nonmajor enterprise funds	4,885	313	2,892	—	—	8,090
Total enterprise funds	5,885	313	2,892	—	—	9,090
Total	\$ 9,063	313	12,038	—	300	21,714

The due from/to other funds include \$4.9 million due from the General Fund to the Emergency Molasses Fund (nonmajor governmental fund) from unpaid appropriations. Other balances composing the due from/to other funds include \$2.7 million from the bond proceeds fund (nonmajor governmental fund) to the General Fund and \$2.2 million from the General Fund to the PFA Operating Fund (a nonmajor governmental fund). The due to the General Fund from the nonmajor enterprise fund amounting to \$ 4.9 million is mainly composed of the amount owed by the Virgin Islands Lottery to the General Fund amounting to \$4.7 million, consisting primarily of 8% of the total lottery revenue that is required to be transferred to the General Fund. The due to nonmajor governmental funds from the nonmajor enterprise fund amounting to \$2.9 million is mainly composed of the amount of \$1.5 million due from the Virgin Islands Lottery to the Pharmaceutical Assistance to the Aged Fund, and \$973 thousand due to the VI Educational Initiative Fund,

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consisting primarily of 15% and 25% of total lottery revenue that is required to be transferred to these funds.

(8) **Restricted Assets**

(a) **Primary Government**

Restricted assets of proprietary funds and business-type activities include cash and cash equivalents as follows (expressed in thousands):

<b>Restricted Assets – Proprietary Funds and Business-type Activities</b>	
Unemployment insurance funds	\$ 33,493
WICO debt service funds	<u>1,792</u>
Total restricted assets of proprietary funds and business-type activities	<u>\$ 35,285</u>

(b) **Component Units**

Restricted assets of component units include cash and cash equivalents, investments, and receivables as follows (expressed in thousands):

<b>Restricted Assets – Component Units</b>	
Debt service and sinking fund requirements	\$ 15,325
Construction funds	85
Endowment funds	16,614
HUD project funds	1,150
Revolving loan funds	4,830
Other	<u>464</u>
Total cash and cash equivalents	<u>38,468</u>
Investments:	
Debt service and sinking fund requirements	22,674
Construction funds	22,101
Endowment funds	19,214
Renewal and replacement funds	8,763
Revolving loan funds	<u>5,517</u>
Total investments	<u>78,269</u>
Other:	
Accrued interest receivable	<u>46</u>
Total restricted assets of component units	<u>\$ 116,783</u>

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**(9) Capital Assets**

**(a) Primary Government**

The capital assets activity for the governmental activities for the year ended September 30, 2005, is summarized as follows (expressed in thousands):

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>
Capital assets, not being depreciated:				
Land	\$ 184,939	275	—	185,214
Construction in progress	24,578	57,714	29,831	52,461
Total capital assets, not depreciated	<u>209,517</u>	<u>57,989</u>	<u>29,831</u>	<u>237,675</u>
Capital assets, being depreciated:				
Land improvements	3,584	—	—	3,584
Infrastructure	126,249	1,222	—	127,471
Buildings and improvements	402,450	25,402	—	427,852
Machinery and equipment	78,159	16,135	759	93,535
Total capital assets, being depreciated	<u>610,442</u>	<u>42,759</u>	<u>759</u>	<u>652,442</u>
Less accumulated depreciation for:				
Land improvements	1,659	153	—	1,812
Infrastructure	17,577	4,287	—	21,864
Buildings and improvements	129,043	5,939	—	134,982
Machinery and equipment	46,150	8,470	691	53,929
Total accumulated depreciation	<u>194,429</u>	<u>18,849</u>	<u>691</u>	<u>212,587</u>
Total capital assets, being depreciated, net	<u>416,013</u>	<u>23,910</u>	<u>68</u>	<u>439,855</u>
Governmental activities capital assets, net	<u>\$ 625,530</u>	<u>81,899</u>	<u>29,899</u>	<u>677,530</u>

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Capital assets activity for the business-type activities for the year ended as of September 30, 2005, is summarized as follows (expressed in thousands):

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>
Capital assets, not being depreciated:				
Land and land improvements	\$ 5,357	—	40	5,317
Construction in progress	809	1,045	97	1,757
Total capital assets, not depreciated	<u>6,166</u>	<u>1,045</u>	<u>137</u>	<u>7,074</u>
Capital assets, being depreciated:				
Buildings and improvements	47,575	1,593	31	49,137
Machinery and equipment	3,791	723	139	4,375
Total capital assets, being depreciated	<u>51,366</u>	<u>2,316</u>	<u>170</u>	<u>53,512</u>
Less accumulated depreciation for:				
Buildings and improvements	13,028	1,851	—	14,879
Machinery and equipment	1,811	194	121	1,884
Total accumulated depreciation	<u>14,839</u>	<u>2,045</u>	<u>121</u>	<u>16,763</u>
Total capital assets, being depreciated, net	<u>36,527</u>	<u>271</u>	<u>49</u>	<u>36,749</u>
Business-type activities capital assets, net	<u>\$ 42,693</u>	<u>1,316</u>	<u>186</u>	<u>43,823</u>

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Depreciation and amortization expense was charged to functions/programs of the PG for the year ended September 30, 2005 as follows (expressed in thousands):

Governmental activities:

General government	\$	3,619
Public safety		1,544
Health		3,315
Education		5,647
Culture and recreation		265
Transportation and communication		4,459

Total depreciation expense – governmental activities	\$	<u>18,849</u>
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Business-type activities:

WICO (major enterprise fund) – depreciation and amortization	\$	1,475
Nonmajor enterprise fund – depreciation		570

Total depreciation and amortization – business-type activities	\$	<u>2,045</u>
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The capital assets activity for the discretely presented component units for the year ended September 30, 2005 is summarized as follows (expressed in thousands):

	<u>Beginning balance (as restated)</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>
Capital assets, not being depreciated:				
Land	\$ 92,003	17,925	593	109,335
Construction in progress	<u>76,602</u>	<u>47,596</u>	<u>68,485</u>	<u>55,713</u>
Total capital assets, not depreciated	<u>168,605</u>	<u>65,521</u>	<u>69,078</u>	<u>165,048</u>
Capital assets being depreciated:				
Buildings and improvements	1,126,558	62,176	1,505	1,187,229
Airport and marine terminal facilities	102,665	5,377	—	108,042
Personal property and equipment	<u>91,997</u>	<u>4,386</u>	<u>11,949</u>	<u>84,434</u>
Total capital assets being depreciated	<u>1,321,220</u>	<u>71,939</u>	<u>13,454</u>	<u>1,379,705</u>
Less accumulated depreciation:				
Buildings and improvements	604,631	44,094	6,701	642,024
Airport and marine terminal facilities	65,227	4,138	—	69,365
Personal property and equipment	<u>51,456</u>	<u>5,748</u>	<u>3,353</u>	<u>53,851</u>
Total accumulated depreciation	<u>721,314</u>	<u>53,980</u>	<u>10,054</u>	<u>765,240</u>
Total capital assets being depreciated, net	<u>599,906</u>	<u>17,959</u>	<u>3,400</u>	<u>614,465</u>
Component unit capital assets, net	<u>\$ 768,511</u>	<u>83,480</u>	<u>72,478</u>	<u>779,513</u>

Beginning balances of component unit capital assets were restated due to the elimination of \$50 million of fully depreciated assets by the Virgin Islands Housing Authority and an increase in the opening balance of construction in progress of the Virgin Islands Housing Authority of \$3 million. The net restatement of beginning balances of component unit capital assets was \$4.186 million.

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September 30, 2005

Depreciation expense charged to each component unit for the year ended September 30, 2005 was as follows (expressed in thousands):

Virgin Islands Housing Authority	\$	11,161
Virgin Islands Port Authority		15,168
Virgin Islands Water and Power Authority:		
Electric system		15,398
Water system		2,704
Virgin Islands Government Hospital and Health Facilities Corporation:		
Roy L. Schneider Hospital		3,957
Juan F. Luis Hospital		2,307
University of the Virgin Islands		2,065
Other component units		1,220
Total depreciation – component units	\$	<u>53,980</u>

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (10) Long-Term Liabilities

Long-term liabilities activities for the year ended September 30, 2005 were as follows (expressed in thousands):

	Beginning balance	Additions	Reductions	Ending balance	Amounts due within one year	Amounts due thereafter
Governmental activities:						
Bonds payable:						
1998 Series Revenue and Refunding Bonds	\$ 473,745	—	(13,955)	459,790	14,765	445,025
1999 Project Revenue Bonds	1,550	—	(1,550)	—	—	—
1999 General Obligation Bonds, Series A	5,650	—	(885)	4,765	945	3,820
1999 Series A Revenue Bonds	283,335	—	(4,765)	278,570	5,005	273,565
2001 Series A Tobacco Bonds	22,310	—	(370)	21,940	—	21,940
2002 Series Garvee Bonds	15,840	—	(2,900)	12,940	3,000	9,940
2003 Series A Revenue Bonds	268,020	—	—	268,020	2,875	265,145
2004 Series A Revenue Bonds	—	94,000	—	94,000	2,295	91,705
Subtotal bonds payable	1,070,450	94,000	(24,425)	1,140,025	28,885	1,111,140
Less:						
Deferred amount on refundings	(2,464)	—	616	(1,848)	(616)	(1,232)
Bonds premium	3,819	4,765	(549)	8,035	549	7,486
Bonds discount	(9,052)	—	948	(8,104)	(948)	(7,156)
Bonds accretion	(1,098)	—	334	(764)	(350)	(414)
Total bonds payable, net	1,061,655	98,765	(23,076)	1,137,344	27,520	1,109,824
Loans payable:						
Series 2005 Note	—	6,350	(500)	5,850	2,051	3,799
Total loans payable	—	6,350	(500)	5,850	2,051	3,799
Other liabilities:						
Accrued compensated absences	60,210	—	(12,425)	47,785	27,631	20,154
Retroactive union arbitration	384,258	11,758	—	396,016	—	396,016
Litigation	15,175	7,868	—	23,043	450	22,593
Landfill closure and postclosure costs	28,821	469	—	29,290	—	29,290
Accrued disallowed costs	6,014	—	—	6,014	—	6,014
Total other liabilities	494,478	20,095	(12,425)	502,148	28,081	474,067
Total governmental activities	\$ 1,556,133	125,210	(36,001)	1,645,342	57,652	1,587,690
Business-type activities:						
Notes payable:						
WICO	\$ 21,376	—	(831)	20,545	851	19,694
Fiduciary activities:						
Note payable						
Pension trust fund	\$ 6,781	10,000	(6,781)	10,000	10,000	—

Accrued compensated absences, retroactive union arbitration liabilities, accrued litigation, and the landfill closure and post-closure costs are generally expected to be liquidated with resources derived from the General Fund. Accrued disallowed costs are generally expected to be liquidated with resources derived from the General Fund.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

**(a) Debt Margin**

Pursuant to 48 U.S.C. Section 1574(b)(i) of the Revised Organic Act, the Government may issue revenue bonds for public improvements or undertakings authorized by an act of the Legislature, without limitation as to principal amount. Such revenue bonds are payable solely from the revenue directly derived from and attributable to such public improvements or undertakings. Pursuant to 48 U.S.C. Section 1574(b)(ii), the Government is authorized to issue general obligation bonds for any public purpose provided that no such indebtedness is in excess of 10% of the aggregate assessed valuation of the taxable real property in the U.S. Virgin Islands. In addition, pursuant to 48 U.S.C. Section 1574(a) (Public Law 94-932), the U.S. Virgin Islands is authorized to cause to be issued bonds or other obligations in anticipation of the matching funds to be received from the federal government pursuant to 26 U.S.C. Section 7652(b)(3). There is no legal limit on the value of bonds that the Government may issue pursuant to 48 U.S.C. Section 1574(a). The Legislature of the U.S. Virgin Islands must authorize all bond issuances. PFA is authorized to issue bonds for the purpose of financing any project or for the purpose authorized by the Legislature. Given that PFA's powers to issue bonds are derived from 48 U.S.C. Section 1574(b), the bonds issued by PFA are subject to the limitations of said 48 U.S.C. Section 1574(b). On August 23, 1999, the Legislature amended the V.I. Code to add a mandatory balanced budget provision. Such provisions, specifically Title 2 of the V.I. Code Section 256, provide that the amount of debt of the Government existing on October 1, 2000 shall be the debt limit of the Government, exclusive of bond principal and interest that may become due. The debt limit specified under Title 2 of the V.I. Code Section 256 does not include bonds authorized by law for which a specific source of revenue is identified and committed to retiring those bonds. As used in Title 2 of the V.I. Code Section 256, the term "debt" means the total accumulated unpaid obligations that are due and payable, including unpaid income tax refunds, amounts owed to vendors, and current year unpaid debt service obligations, if any. As used in the statute, the term "debt" does not include that portion of principal or interest on bonds that is not yet due and payable.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (b) Bonds Payable

Bonds payable outstanding at September 30, 2005 are comprised of the following (expressed in thousands):

Primary Government – Bonds Payable			
Bonds payable	Final maturity	Interest rates (%)	Balance
1998 Series A, C, D, and E Revenue and Refunding Bonds	2023	5.50 – 7.11	\$ 459,790
1999 Series A General Obligation Bonds	2010	6.50	4,765
1999 Series A Revenue Bonds	2033	4.20 – 6.50	278,570
2001 Series A Tobacco Bonds	2031	5.00	21,940
2002 Series Garvee Bonds	2009	2.50 – 5.00	12,940
2003 Series A Revenue Bonds	2033	4.00 – 5.25	268,020
2004 Series A Revenue Bonds	2024	4.00 – 5.25	94,000
Subtotal			1,140,025
Less:			
Deferred amount on refundings			(1,848)
Bonds premium			8,035
Bonds discount			(8,104)
Bonds accretion			(764)
Total			\$ 1,137,344

On May 1, 1998, PFA issued the revenue and refunding bonds Series 1998 A, B, C, D, and E amounting to \$541.8 million, secured by general obligation notes issued by the Government. These bonds were issued for the purpose of, among other things, advance refunding of previously issued bonds in order to obtain lower interest rates.

The proceeds of the 1998 Series A and B Bonds were placed in an irrevocable trust account to provide for all future debt service payments on the Highway Revenue Bonds Series 1989, Series 1991, Series 1992, Series 1993, and Series 1994 Bonds. At September 30, 2005, \$182.8 million of the above-mentioned defeased bonds were outstanding.

The proceeds of the Series 1992 Revenue Bonds were placed in an irrevocable trust to provide for all future debt service payments on the Series 1989 Revenue Bonds. At September 30, 2005, \$159.9 million of defeased bonds were outstanding. All assets held by irrevocable trusts for refunding of prior outstanding debt and the corresponding liabilities are not included in the Government's basic financial statements.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

The 1998 Series C Bonds and the 1998 Series D Bonds were issued to pay, on behalf of the Government, the full principal balance and interest due and payable on the Revenue Anticipation Note, issued in February 1998. The remaining balance of the 1998 Series D Bonds amounting to approximately \$11.6 million was primarily provided to the Government for additional working capital. The net proceeds of the 1998 Series E Bonds amounting to \$104 million were primarily designated to fund the construction of certain capital projects amounting to \$94 million. The remaining \$10 million was deposited in a debt service reserve account.

The U.S. Department of the Treasury makes certain transfers to the Government of substantially all excise taxes imposed and collected under the Internal Revenue laws of the United States in any fiscal year on certain products produced in the U.S. Virgin Islands (primarily rum) and exported to the United States from the Virgin Islands. The amount required to be remitted to the Government by the U.S. Department of the Treasury is an amount no greater than the total amount of local revenue (primarily taxes) collected by the Government in each fiscal year. As a result, the term "matching fund revenue" is used to denote these payments. The Government has pledged the matching fund revenue, as described above, to the timely payment of principal and interest on the 1998 Series A, B, C, D, and E Bonds. Thus, amounts to be received by the Government from federal excise taxes, mostly in rum, are deposited directly in a trust account until the 1998 Bonds are paid in accordance with the indenture of trust.

Estimated prepayments of matching fund revenue are made to the Government prior to the beginning of each fiscal year, subject to adjustment for the amount of local revenue actually collected by the U.S. Department of the Treasury during such year. Prepayments of matching fund revenue are recorded as deferred revenue in the accompanying statement of net assets and the balance sheet of the governmental funds and reversed against revenue in the following year. The adjustments for actual collections made to the estimated prepayments are recorded in the year determined.

In November 1999, the U.S. Congress approved an increase in the rate of federal excise taxes on rum transferred to the Government from \$10.50 to \$13.25 per proof gallon. The increase was retroactive to July 1999. The increase in rate has subsequently been extended two times and in December 2005, Congress again extended the \$13.25 per proof gallon rate to December 31, 2006.

Interest on the Revenue and Refunding Bonds Series 1998 A, B, C, D, and E and 1999 Bonds are payable semiannually on April 1 and October 1, and principal is payable annually on October 1. The Government is responsible for all principal and interest payments on the 1998 Series bonds. The principal due on October 1 and interest payments due on October 1 and April 1, are funded by the matching fund revenue and deposited into the debt service reserve accounts.

On April 13, 1999, a loan agreement was made between and among the Government, the PFA, International Business Machine Corporation (IBM), Banco Popular de Puerto Rico, and U.S. Trust Company of New York (Y2K Loan). The purpose of this loan was to finance certain costs of compliance by the Government with Year 2000 computer system issues. The loan was evidenced by the Government's issuance of General Obligation Bonds Series 1999 A amounting to \$18 million. Principal and interest are payable semiannually on January 1 and July 1. On July 9, 2001, the Government paid the outstanding IBM portion of the bonds amounting to \$7.4 million.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

The bonds are secured by the full faith and credit and taxing power of the Government, including a pledge on annual real property tax revenue from its taxation of the Hovensa Oil Refinery (the Refinery), which revenue is deposited in the Hovensa Property Tax Fund, and a contingent pledge of all franchise taxes on foreign sales corporations collected by the Government (Franchise Tax Revenue). Pursuant to the Hovensa Oil Contract, the Refinery agreed to pay \$14 million annually of real property taxes on the Refinery properties. Foreign sales corporations qualified to do business in the Virgin Islands must pay a franchise tax of \$1.50 for each thousand dollars of capital stock issued (Franchise Tax).

On April 13, 1999, PFA also issued Project Revenue Bonds (the 1999 Project Revenue Bonds), amounting to \$13.5 million on behalf of the Government, to finance a portion of the Government's Year 2000 (Y2K) compliance efforts, including the costs related to transportation, installation, and related hardware, software, consulting services, and related expenses. The 1999 Project Revenue Bonds are secured by lease payments made by the Government to PFA pursuant to a municipal lease purchase agreement, dated April 13, 1999. Such lease payments shall be funded by appropriation from the real property taxes deposited in the Hovensa Property Tax Fund and all franchise taxes on a subordinated basis and subject to any superior rights of the Series 1999 A General Obligation Bonds. The 1999 Project Revenue Bonds matured on January 1, 2005.

On November 16, 1999, PFA issued the 1999 Series A Revenue Bonds amounting to \$299.9 million. These bonds were issued to (i) pay certain working capital obligations of the Government, (ii) repay the Government outstanding tax and revenue anticipation notes, (iii) fund the Series debt service accounts, and (iv) pay certain costs of issuing the bonds.

The Government pledged gross receipts taxes for the timely payment of the principal and interest on the 1999 Series A Bonds. Interest is payable semiannually on April 1 and October 1, and principal is payable annually on October 1. Gross receipts revenue amounted to \$129 million for the year ended September 30, 2005. As discussed in note 16, on September 28, 2006, a portion of the 1999 Series A Revenue Bonds were refunded with the issuance of the 2006 Series Gross Receipts Revenue Bonds.

On November 20, 2001, TSFC issued Tobacco Settlement Asset-Backed Bonds amounting to \$23.6 million of the aggregate principal. The proceeds were used for the purpose of (i) purchasing all rights, title, and interest in certain litigation awards under the master settlement agreement (MSA) entered into by participating cigarette manufacturers, (ii) issuance of Tobacco Settlement Asset-Backed Bonds to pay the purchase price for the rights, and (iii) to provide funds for hospital and healthcare projects in the U.S. Virgin Islands.

Interest on the 2001 Bonds is payable semiannually on each May and November 15, beginning with May 2002 for the term bonds amounting to \$15.5 million and convertible capital appreciation bonds amounting to \$8.2 million, with a nominal value of \$6.2 million.

The convertible capital appreciation bonds accrete interest prior to November 15, 2007 and accrue interest subsequent to that date. Interest on the capital appreciation bonds will compound on May 15th and November 15th.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

Bonds payable at September 30, 2005, amounted to \$21.9 million with accumulated accretion of \$764 thousand. Under early redemption provisions, any MSA payments exceeding annual debt service requirements of the 2001 Series A Tobacco Bonds must be applied to early redemption of principal. MSA payments and interest earnings on the trust funds during the year ended September 30, 2005, resulted in early redemption of \$370 thousand during fiscal year 2005.

On October 1, 2002, PFA issued the Series 2002 Revenue Bonds (Garvee Bonds), the proceeds of which amounted to \$20.8 million. The Garvee Bonds are special, limited obligations, secured solely by the pledge and assignment of the Government's security interest in Federal Highway Reimbursement Revenues. The bonds were issued to (i) fund construction costs related to renovation and construction of two sea docks, (ii) fund the Debt Service Reserve Accounts, and (iii) pay certain costs of issuing the bonds. The Series 2002 Bonds are not subject to redemption prior to maturity.

Interest and principal on the Series 2002 Revenue Bonds are payable semiannually on March 1 and September 1. As of September 30, 2005, the outstanding 2002 Revenue Bonds amounted to \$12.9 million.

On February 28, 2003, PFA entered into a swaption contract that provided PFA with an up front payment of \$8.3 million. PFA has outstanding \$278,570,000 Series of 1999A Bonds with maturities from 2011 to 2029. The 1999A Bonds are callable by PFA on October 1, 2010 at 101%. Having been advised by its underwriters and financial advisor that there were no net present value savings available to it by issuing conventional advance refunding bonds, PFA sold a LIBOR-based swaption to Lehman Brothers Special Financing, Inc. on the 2024 and 2029 maturities, totaling \$162,870,000. Lehman purchased the swaption for \$8.3 million and it is exercisable on July 1, 2010 only. The objective of PFA was to monetize the economics of the Series of 1999A Bonds call option and lock in the favorable interest rates prevailing on February 28, 2003 without currently issuing refunding bonds. The swaption was the most efficient mechanism available to PFA to effect savings from the Series 1999A Bonds at that time. As a synthetic refunding of its 1999 Series A Bonds, this payment represents the risk-adjusted, present-value savings of the refunding as of October 1, 2010, without issuing refunding funds at February 2003. The swaption gave the counterparty the option to make PFA enter into a pay-fixed, receive-variable interest rate swap. If the option is exercised, PFA would then expect to issue variable rate refunding bonds.

The \$8.3 million payment was based on a notional amount of \$174.9 million. The counterparty has the option to exercise the agreement on October 1, 2010 – PFA's 1999 Bonds' first call date. If the swap is exercised, it will also commence on October 1, 2010. The fixed swap rate (5.27%) was set at a rate that, when added to an assumption for remarketing and liquidity costs, will approximate the coupons of the refunded bonds. The swap's variable payment would be 64% of the London Interbank Offered Rate (LIBOR).

The up front payment of \$8.3 million was received by PFA on behalf of the PG. The Government has deferred the recognition of revenue from the \$8.3 million received in advance, and is amortizing it into income through October 1, 2010, which is the exercise date of the swaption. The up front payment was restricted to capital expenditures. In 2004, PFA authorized the use of \$2 million of the up front payment for a Micro Loan Financing Program, which is managed by the Economic



# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

Development Authority. As of September 30, 2005, the PFA had expended \$257 thousand on capital projects and \$639 thousand on micro-loans.

As of September 30, 2005, the swap had a negative fair value of approximately \$29.3 million in favor of the counterparty estimated using the zero-coupon method. This method calculated the future net settlement payments required by the swap, assuming that the current forward rates implied by the yield curve correctly anticipated future spot interest rates. These payments were then discounted using the spot rates implied by the current yield curve for the hypothetical zero-coupon bonds due on the date of each future net settlement on the swap. On September 28, 2006, in conjunction with the defeasance of a portion of the Series 1999A Revenue Bonds, the PG terminated the 2003 Swap Agreement. Due to the negative fair value of the hedging transaction, the PG paid a termination fee of \$26.9 million to Lehman Brothers to terminate the hedging agreement.

On December 17, 2003, PFA issued the Series 2003A Revenue Bonds, the proceeds of which amounted to approximately \$268 million. The bonds were issued to: (i) repay the Government outstanding Revenue Bond Anticipation Notes, Series 2003, (ii) fund certain necessary public safety and other public sector capital development projects, (iii) fund debt service accounts for the bond issuance, and (iv) to pay certain costs of issuing the bonds.

The Government has pledged gross receipts taxes for the timely payment of the principal and interest on the Series 2003A Revenue Bonds. Interest is payable semiannually on April 1 and October 1, and principal is payable annually on October 1, beginning October 1, 2005. The Series 2003A Revenue Bonds are not subject to optional redemption prior to October 1, 2014.

On December 1, 2004, PFA issued the 2004 Series A Bonds, the proceeds of which amounted to \$94 million. The Government has pledged the matching fund revenues to the timely payment of principal and interest on the 2004 Series A Bonds. The bonds bear interest at 4.00% to 5.25% and mature from 2005 to 2024. The proceeds of the bonds were issued to: (i) finance the planning, development, constructing, renovating and equipping of wastewater treatment facilities and collection systems on St. Thomas and St. Croix, (ii) finance the repairs, renovations, and construction of solid waste facilities in the territory, (iii) finance the repair and construction of public roads in the territory, (iv) provide start-up capital for the Virgin Islands Waste Management Authority, (v) fund the Series 2004A Senior Lien Debt Service Reserve Subaccount, and (vi) pay certain costs of issuing the Series 2004A Bonds. The Series 2004A Bonds are not subject to optional redemption prior to October 1, 2014.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

Debt service requirements at September 30, 2005 were as follows (expressed in thousands):

Governmental activities – bonds										
Year(s):	Revenue Bonds Series 1998 A		Revenue Bonds Series 1998 C		Revenue Bonds Series 1998 D		Revenue Bonds Series 1998 E		Revenue Bonds Series 1998 Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2006	\$ —	15,821	10,555	2,236	4,210	974	—	6,261	14,765	25,292
2007	—	15,821	11,150	1,640	4,470	714	—	6,261	15,620	24,436
2008	—	15,821	11,780	1,009	4,750	434	—	6,261	16,530	23,525
2009	—	15,821	12,455	343	4,915	147	—	6,261	17,370	22,572
2010	13,135	15,480	—	—	—	—	—	6,261	13,135	21,741
2011 – 2015	77,205	65,861	—	—	—	—	30,095	25,396	107,300	91,257
2016 – 2020	78,930	45,386	—	—	—	—	39,665	14,695	118,595	60,081
2021 – 2025	81,700	21,951	—	—	—	—	36,670	2,443	118,370	24,394
2026 – 2029	38,105	1,072	—	—	—	—	—	—	38,105	1,072
Total	\$ 289,075	213,034	45,940	5,228	18,345	2,269	106,430	73,839	459,790	294,370

Year(s):	General Obligation Bonds Series 1999 A		Revenue Bonds Series 1999 A		Tobacco Bonds Series A 2001		Garvee Bonds Series 2002		Revenue Bonds Series 2003 A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2006	\$ 945	295	5,005	17,210	—	687	3,000	647	2,875	13,244
2007	1,005	232	5,285	16,921	—	686	3,155	497	2,990	13,126
2008	1,075	166	5,585	16,615	910	687	3,310	339	3,110	13,004
2009	1,140	95	5,900	16,292	1,030	687	3,475	174	3,230	12,877
2010	600	19	6,230	15,951	1,100	686	—	—	3,360	12,746
2011 – 2015	—	—	37,155	73,471	5,170	3,433	—	—	19,165	61,244
2016 – 2020	—	—	50,540	59,625	—	3,432	—	—	24,550	55,685
2021 – 2025	—	—	69,015	40,522	5,685	2,296	—	—	31,660	48,415
2026 – 2030	—	—	93,855	15,054	—	2,011	—	—	40,450	39,411
2031 – 2034	—	—	—	—	8,045	402	—	—	136,630	14,079
Total	\$ 4,765	807	278,570	271,661	21,940	15,007	12,940	1,657	268,020	283,831

Year(s):	Revenue Bonds Series 2004 A		Total governmental activities	
	Principal	Interest	Principal	Interest
2006	\$ 2,295	4,778	28,885	62,153
2007	2,980	4,658	31,035	60,556
2008	3,130	4,505	33,650	58,841
2009	3,285	4,345	35,430	57,042
2010	3,450	4,176	27,875	55,319
2011 – 2015	20,025	18,045	188,815	247,450
2016 – 2020	25,675	12,212	219,360	191,035
2021 – 2025	33,160	4,530	257,890	120,157
2026 – 2030	—	—	172,410	57,548
2031 – 2034	—	—	144,675	14,481
Total	\$ 94,000	57,249	1,140,025	924,582

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Notes to Basic Financial Statements

September 30, 2005

**(c) Conduit Debt**

In February 2004, the PFA issued private activity bonds amounting to \$50.6 million to finance costs of construction of a coker plant for a refinery on the island of St. Croix. The bonds are limited obligations of PFA and will be payable solely from and secured by a pledge and assignment of the amounts payable under the loan agreement between PFA and the refinery. The refinery is responsible for all debt service payments of the private activity bonds. The Government is not obligated for the repayment of the bonds. The bonds are not reported as liabilities in the Government's basic financial statements.

**(d) Notes Payable**

On September 7, 2005, PFA issued the Subordinate Lien Revenue Notes, Series 2005 (Virgin Islands Gross Receipts Taxes Loan Note) in the aggregate amount of \$6.35 million (the Series 2005 Notes). The Series 2005 Notes accrue interest monthly at a rate of 4% for 36 months. The proceeds of the Series 2005 Notes were loaned to the PG under the same terms, for the purposes of (i) financing the acquisition of a fleet of vehicles for the Virgin Islands Police Department and (ii) paying certain costs of issuing the Series 2005 Notes. On September 22, 2005, the PFA made a prepayment on the loan balance in the amount of \$500 thousand, from unexpended loan proceeds.

Debt service requirements for the Series 2005 Notes at September 30, 2005 were as follows (expressed in thousands):

Year:	
2006	\$ 2,051
2007	2,137
2008	<u>1,662</u>
Total	<u>\$ 5,850</u>

On November 20, 2002, WICO consolidated and refinanced the 1993 and 2000 loans, and obtained an additional \$2 million in financing for infrastructure improvements. The consolidated loan amounts to \$22.5 million, to be repaid in 239 monthly installments of \$142 thousand, and a final payment of outstanding principal balance plus any unpaid interest accrued to the date of the final payment. The consolidated loan has a fixed interest rate of 4.5% for the first four years of the loan. After the first four years, WICO will have the option to adjust the interest rate to one of the following: (i) prime rate plus 75 basis points, (ii) one-year LIBOR rate plus 200 basis points, or (iii) three-year treasury note rate plus 125 basis points. The revenue of WICO and lease agreements is pledged for the payment of principal and interest on the loan. WICO paid approximately \$947 thousand in interest expense during fiscal year 2005.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Notes to Basic Financial Statements

September 30, 2005

Debt service requirements for the WICO loan at September 30, 2005 were as follows (expressed in thousands):

Year(s):	
2006	\$ 852
2007	870
2008	879
2009	920
2010	951
2011 – 2015	5,354
2016 – 2020	6,874
2021 – 2023	3,845
Total	<u>\$ 20,545</u>

**(e) *Fiduciary Funds – Notes Payable***

On December 30, 2002, the pension trust fund entered into a line-of-credit agreement with a bank to provide working capital. The pension trust fund obtained a line of credit of \$10 million, which accrues interest at a fixed interest rate of 4.8% calculated on a 360-day basis and is due and payable quarterly in arrears commencing on the first day of the fourth calendar month following the closing of the loan. The terms of the line of credit require the pension trust fund to repay the line of credit in a period of 30 consecutive days during each 12-month period. The bank retains a certificate of deposit in the amount of \$10 million as security on the note payable. As of September 30, 2005, the outstanding balance on the line of credit agreement was \$10 million.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Notes to Basic Financial Statements

September 30, 2005

*(f) Component Units – Bonds Payable*

Bonds payable of discretely presented component units are those liabilities that are paid out of resources pledged by such entities. These revenue bonds do not constitute a liability or debt of the PG. Bonds payable outstanding at September 30, 2005 are as follows (expressed in thousands):

<u>Bonds payable</u>	<u>Final maturity</u>	<u>Interest rates (%)</u>	<u>Balance</u>
University of the Virgin Islands:			
General obligation bonds of 2004	2035	2.02 – 5.38	\$ 21,150
General obligation bonds of 1999	2029	4.75 – 5.95	23,210
Virgin Islands Water and Power Authority (Electric System):			
Revenue bonds of 2003	2023	4.00 – 5.00	69,960
Revenue bonds of 1998	2022	4.25 – 5.30	87,995
Virgin Islands Water and Power Authority (Water System):			
Revenue bonds of 1999	2017	4.90 – 5.50	35,550
Virgin Islands Port Authority:			
Series A Revenue bonds of 2003	2023	5.00 – 5.25	18,005
Series B Revenue bonds of 2003	2015	3.73 – 5.43	14,315
Series C Revenue bonds of 2003	2023	4.40	9,476
Virgin Islands Housing Finance Authority:			
Revenue bonds of 1995	2025	5.50 – 6.50	2,145
Revenue bonds of 1998	2028	4.10 – 5.25	2,600
Subtotal			284,406
Plus unamortized premium			5,342
Less unamortized discount			(832)
Less deferred amount on debt refunding and reacquisition costs			(5,231)
Bonds payable, net			283,685
Less amount due within one year			(8,860)
Bonds payable, due in more than one year			\$ 274,825

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

Following is a schedule of changes in long-term debt for discretely presented component units for fiscal year 2005 (expressed in thousands):

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>	<u>Amounts due within one year</u>	<u>Amounts due thereafter</u>
<b>Bonds payable:</b>						
University of the Virgin Islands	\$ 44,059	—	(268)	43,791	575	43,216
Virgin Islands Water and Power Authority:						
Electric System	163,845	—	(4,043)	159,802	4,580	155,222
Water System	34,909	—	(1,596)	33,313	1,995	31,318
Virgin Islands Port Authority	37,221	6,504	(1,691)	42,034	1,610	40,424
Virgin Islands Housing Finance Authority	6,365	—	(1,620)	4,745	100	4,645
<b>Total bonds payable, net</b>	<b>\$ 286,399</b>	<b>6,504</b>	<b>(9,218)</b>	<b>283,685</b>	<b>8,860</b>	<b>274,825</b>
<b>Loans payable:</b>						
Virgin Islands Economic Development Authority	\$ 901	—	(53)	848	58	790
Virgin Islands Water and Power Authority:						
Electric System	5,600	—	—	5,600	—	5,600
Virgin Islands Port Authority	890	1,600	(1,580)	910	910	—
University of the Virgin Islands	3,490	—	(1,754)	1,736	56	1,680
<b>Total loans payable</b>	<b>\$ 10,881</b>	<b>1,600</b>	<b>(3,387)</b>	<b>9,094</b>	<b>1,024</b>	<b>8,070</b>
<b>Other long-term liabilities:</b>						
University of the Virgin Islands	\$ 132	—	(104)	28	—	28
Virgin Islands Housing Authority	6,484	—	(2,601)	3,883	—	3,883
Virgin Islands Economic Development Authority	8,513	1,062	—	9,575	—	9,575
Juan F. Luis Hospital	298	—	(275)	23	—	23
Roy L. Schneider Hospital	558	760	—	1,318	—	1,318
Virgin Islands Housing Finance Authority	12,723	1,391	—	14,114	—	14,114
<b>Total other long-term liabilities</b>	<b>\$ 28,708</b>	<b>3,213</b>	<b>(2,980)</b>	<b>28,941</b>	<b>—</b>	<b>28,941</b>

On December 1, 1999, the University issued the 1999 Series A Bonds. The University issued these bonds to finance a portion of the construction, furnishing, and equipping of various facilities of the University, to refund the 1994 Series A Bonds issued by the University, to fund a debt service reserve fund for the 1999 Series A Bonds, and to pay certain costs issued under and secured by an indenture of trust. The 1999 Series A Bonds maturing on or after December 1, 2010 are subject to redemption prior to maturity at the option of the University, as a whole or in part of any date, on and after December 1, 2009, at redemption prices ranging between 100% and 102% of their principal amount plus accrued interest to the date fixed for redemption. As of September 30, 2005, the 1994 Series A Bonds were retired.

In fiscal year 2004, the University of the Virgin Islands General Obligation Improvement Bonds, 2004 Series A (the 2004 Series A Bonds) were issued in the amount of \$21.2 million under and secured by the indenture of trust dated as of December 1, 1999 and a first supplemental indenture of trust dated as of June 1, 2004, between the University and the trustees. The bonds were used to finance the costs of construction, furnishings, and equipping of various facilities of the University, to fund the debt service reserve fund and to pay the cost of issuance.

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In June 2003, the Virgin Islands Water and Power Authority (Electric System) issued the Electric System Revenue Bonds, Series 2003, amounting to \$69.9 million. The proceeds from the bonds were used to finance capital improvements, repay \$18 million of then outstanding lines of credit, cover underwriters' costs, and establish a debt service fund.

In June 1998, the Electric System issued \$110.9 million of 1998 Series A Electric System Revenue and Refunding Bonds. The proceeds from the bonds, and approximately \$14 million in funds from the existing debt service and debt service funds, were used to repay outstanding line-of-credit balances, to provide for approximately \$30 million in funds for the construction of certain capital projects, and to pay underwriters' discount and issuance costs of approximately \$1.7 million. The remaining proceeds were used to purchase direct obligations of the U.S. government which were placed in an irrevocable trust with an escrow agent to provide all future debt service on the remaining \$69 million principal amount of the 1991 Series A Electric System Revenue Bonds.

Under the terms of the Bond Resolution relating to the Electric System Revenue and Refunding Bonds, payment of the principal and interest is secured by an irrevocable lien on the Electric System's net revenue, (exclusive of any funds that may be established pursuant to the Bond Resolution for certain specified purposes), including the investments and income, if any, thereof.

The Bond Resolution contains certain restrictions and commitments, including the Electric System's covenant to establish and maintain reasonable rates, fees, rentals, and other charges to produce net electric revenue, as defined, that will be at least 125% of aggregate annual principal and interest. The Electric System's net electric revenue for the fiscal year ended June 30, 2005 was 225% of the aggregate debt service as defined in the Bond Resolution.

The Series 2003 Bonds maturing on or after July 1, 2013 are subject to redemption prior to their stated maturity date, at the option of the Electric System, on or after July 1, 2013, as a whole or in part at any time, at a redemption price equal to the principal amount thereof plus accrued interest thereon to the date fixed for redemption.

The 1998 Series Electric System Revenue and Refunding Bonds are subject to redemption on or after July 1, 2008, as a whole or in part at any time, at a redemption price of 101% in 2008, 100.5% in 2009, and 100% thereafter. The Electric System Revenue Bonds are subject to mandatory redemption if (i) any significant part of the Electric System was damaged, destroyed, taken, or condemned, or (ii) any for-profit nongovernmental investor shall acquire an ownership interest in some or all of the assets of the Electric System.

In December 1998, the Virgin Islands Water and Power Authority (Water System) issued the 1998 Water System Revenue and Refunding Bonds amounting to \$44.1 million. The proceeds from the bonds were used to repay the 1990 Series A Water System Revenue Bonds at a redemption price of 100% and to refund the 1992 Series B Water System Revenue Bonds, repay outstanding lines of credit balances, pay underwriters' costs, provide funding for a Renewal and Replacement Reserve Fund, and to purchase obligations of the United States government, which were placed in an irrevocable trust with an escrow agent to provide all future debt service on the remaining principal amount of the 1992 Series B Bonds. At June 30, 2005, \$35.6 million of the original principal amount of the defeased 1992 Series B Bonds remained outstanding.

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Payment of principal and interest of the 1998 Series Bonds is secured by an irrevocable lien on the Water System's net revenues (exclusive of any funds that may be established pursuant to the Bond Resolution for certain other specified purposes) and funds established under the Bond Resolution, including investment securities. To provide additional security, the Water System has conveyed to the bond trustee, a subordinate lien and security interest in the Water System's General Fund. The Water System is also required to make deposits in a debt service reserve fund in accordance with the Bond Resolution.

The Bond Resolution contains certain restrictions and commitments, including the Water System's covenant to establish and maintain reasonable rates, fees, rentals, and other charges to produce net water revenue, as defined, that will be at least 125% of aggregate annual principal and interest payments. The Water System's net water revenue for the fiscal year ended June 30, 2005 was 134% of the aggregate debt service.

The 1998 Series Bonds maturing on or after July 1, 2010 are subject to redemption prior to their stated maturity date, at the option of the Water System, as a whole or in part at any time, at a redemption price of 101% during July 1, 2009 through June 30, 2010 and 100% thereafter. The Water System Revenue Bonds are subject to mandatory redemption if (i) any significant part of the water system shall be damaged, destroyed, taken, or condemned or (ii) any for-profit nongovernmental investor shall acquire an ownership interest in some or all assets of the Water System.

On January 16, 2003, VIPA issued the Marine Revenue Bonds Series 2003A (AMT) and 2003B (federally taxable) with principal amounts of approximately \$18 million and \$17.4 million, respectively. VIPA is using the proceeds of the bonds to finance the dredging, rehabilitation, and construction of berthing piers for seagoing vessels and cruise ships and mixed-use commercial facilities on the island of St. Thomas.

On October 20, 2003, VIPA issued the Marine Revenue Bonds Series 2003C (non-AMT), in the amount of \$3 million with an authorized principal amount not to exceed approximately \$10.8 million. VIPA is using the proceeds of the bonds to finance the completion of several projects of rehabilitation and construction of berthing piers and dredging for cruise and seagoing vessels on the island of St. Thomas.

The bonds' indentures contain certain account restrictions and funding covenants to cover interest, debt service, maintenance, and other costs as specified in the corresponding bond indentures.

The bonds' indentures also specify certain debt service coverage requirements determined from net available revenue of the Rohlson Terminal, Airport System, and the Marine Division. The provisions of each of the bonds' indentures require that rates and fees charged for the use of each facility should be sufficient to generate enough revenue to pay all operation and maintenance expenses, exclusive of depreciation and certain noncash charges, of the respective facilities, plus: (i) at least 125% of the principal and interest and redemption account sinking fund deposit requirement of each of the bonds becoming due during such year; (ii) the amount of the debt service reserve fund deposit requirement for such period; (iii) the deposit required to the Renewal and Replacement Fund; and (iv) the amount



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of the capital improvements appropriations for such period. The Management of VIPA asserts that VIPA has complied with all bond indenture requirements.

VIHFA issued the 1995 A Revenue Bonds in the amount of \$6.2 million, and the 1998 A Revenue Bonds, in the amount of \$3 million, for the purpose of building single-family housing. The indenture agreements for the bonds require the VIHFA to deposit with the trustee the full amount of the bond proceeds, to purchase Government National Mortgage Association (GNMA) certificates. The servicer is obligated to pay the principal and interest due on the GNMA certificates to the trustee in an amount equal to the scheduled principal and interest payments of the underlying mortgages. All mortgage loans issued by the VIHFA must be originated by the participants and secured by a first priority mortgage lien on the applicable single-family residences.

Fixed maturities required to pay principal and interest on discretely presented component units' bonds payable with fixed maturities at September 30, 2005 are as follows (expressed in thousands):

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year(s):			
2006	\$ 8,860	14,567	23,427
2007	10,980	13,374	24,354
2008	11,520	14,131	25,651
2009	12,095	13,580	25,675
2010	12,720	12,989	25,709
2011 – 2015	60,685	49,113	109,798
2016 – 2020	73,675	34,137	107,812
2021 – 2025	50,486	19,289	69,775
2026 – 2030	29,395	7,494	36,889
2031 – 2035	13,990	1,877	15,867
Total	284,406	\$ 180,551	464,957
Plus unamortized premium	5,342		
Less unamortized discount	(832)		
Less deferred amount on debt refunding and reacquisition costs	(5,231)		
Bonds payable, net	\$ 283,685		

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### (11) General Tax Revenue

For the year ended September 30, 2005, general tax revenue of the PG consisted of the following (expressed in thousands):

	General fund	PFA debt service fund	Other governmental funds	Total
Income taxes	\$ 402,785	—	—	402,785
Real property taxes	26,426	—	15,500	41,926
Gross receipts taxes	—	129,019	250	129,269
Other taxes	103,930	40,058	2,695	146,683
Tax revenue	<u>\$ 533,141</u>	<u>169,077</u>	<u>18,445</u>	<u>720,663</u>
Tax revenue not recognized on the modified accrual basis				68,459
Total tax revenue – government-wide			\$	<u>789,122</u>

### (12) Commitments and Contingencies

#### (a) Primary Government

The current labor relations environment of the Government is defined by 13 distinct labor organizations subject to approximately 26 collective bargaining agreements. 14 bargaining units are without collective bargaining agreements. As specific disciplines are not grouped under a single pay plan, it is common to have clerical and nonprofessional workers in different departments throughout the Government, represented by different unions. Of the approximately 9,566 government workers, including employees of the executive branch of the Government, approximately 7,143 belong to unions. The present collective bargaining statute requires binding arbitration for certain classified employees in the event of an impasse during salary negotiations between the Government and any union. Under this process, each side chooses an arbitrator and a third impartial arbitrator is selected by the chosen arbitrators. The arbitration panel investigates and reviews the issues in dispute and renders a final and binding decision. For other classified employees, the Government must decide to go to impasse or to enjoin any strike. The Government has contractual liabilities for retroactive union arbitration salary increases aggregating \$396 million accruing from fiscal years 1993 through 2005. Pursuant to Title 24 of the V.I. Code Section 374(h), no such contractual amount is due until appropriation of funds is made by the Legislature. Upon action of the Legislature, the General Fund will have the responsibility to satisfy the obligations arising from the retroactive wages. Until such time, the liability is recorded as a long-term debt in the governmental activities column in the government-wide financial statements. Retroactive union negotiated salaries account increased by \$11.8 million from fiscal year 2004 to fiscal year 2005.

The Government receives financial assistance from the federal government in the form of loans, grants, and entitlements. Monetary and nonmonetary federal financial assistance amounted to approximately \$150.7 million and \$21.1 million, respectively, for the year ended September 30, 2005.

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Receipt of grants is generally conditioned upon compliance with terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of resources for eligible purposes. Substantially, all grants are subject to audit under Office Management and Budget (OMB) Circular A-133. Disallowances as a result of these audits may become liabilities of the Government. At September 30, 2005, based on an evaluation of pending disallowances, the Government has recorded approximately \$6 million as other long-term liabilities in the governmental activities column of the government-wide financial statements.

Management of the Government believes that the future outcome of any changes in federal financial assistance programs will not have a material effect on the basic financial statements.

On September 23, 2002, the Government entered into a three-year compliance agreement with the U.S. Department of Education requiring that the Government develop integrated and systemic solutions to problems in managing its federally funded education programs. The compliance agreement focuses on the areas of program design and evaluation, financial management, human capital, and property management and procurement. The compliance agreement expired on September 23, 2005. The Government had not fully complied with all terms and conditions of the compliance agreement. The U.S. Department of Education subsequently implemented a special condition for the Government to designate a third-party fiduciary to administer U.S. Department of Education grants. The terms and conditions of the original compliance agreement have been extended until the Government is in full compliance with the agreement.

The Government is a defendant in numerous legal proceedings pertaining to matters incidental to the performance of routine governmental operations. With respect to pending and threatened litigation, the Government has accrued a provision for legal claims and judgments of approximately \$25 million for awarded and anticipated unfavorable judgments as of September 30, 2005. Management believes that the ultimate liability in excess of amounts provided would not be significant.

Changes in the reported estimated litigation payable since September 30, 2003, resulted from the following activity (expressed in thousands):

	<b>Beginning fiscal year liability</b>	<b>Current year claims and changes in estimates</b>	<b>Claim payments</b>	<b>Ending fiscal year liability</b>
2003 - 2004	\$ 13,235	2,478	(538)	15,175
2004 - 2005	15,175	7,868	—	23,043

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The breakdown of the estimated litigation payable at September 30, 2005 is as follows (expressed in thousands):

Governmental activities:

Current portion of estimated litigation payable	\$	450
Long-term portion of estimated litigation payable		<u>22,593</u>
	\$	<u>23,043</u>

As of September 2002, the Government was a defendant in a lawsuit regarding the assessment of property taxes. Under the lawsuit, taxpayers asserted that properties should be assessed at actual value in accordance with the Organic Act of 1933. The U.S. District Court agreed with the plaintiffs and, in May 2003, imposed an injunction on the collection of real property taxes for years subsequent to 1998. The Government complied with the Court order to develop a plan to implement the new valuation method, and the injunction was lifted in August 2003. Assessments will continue at the 1998 level until the new assessment method is in place.

State and federal laws and regulations require the Government to place a final cover on its landfill sites when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for 30 years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the Government reports a portion of these closure and post-closure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The \$29.3 million reported as landfill closure and post-closure care liability at September 30, 2005, represents the cumulative amount reported to date based on the use of the estimated capacity of each landfill. The Government will recognize the remaining estimated cost of closure and post-closure care of \$9.7 million as the remaining estimated capacities are filled. These amounts are based on what it would cost to perform all closure and post-closure care in 2005.

The estimated used capacity and expected closure of each of the Government landfills is as follows:

<u>Landfill</u>	<u>Estimated used capacity</u>	<u>Estimated closure date</u>
Bovoni	57.41%	2020
Angilla	82.86	2010
Susannaberg	91.65	1993

Actual cost may be higher due to inflation, changes in technology, or changes in regulations. The Government is required by state and federal laws and regulations to make annual contributions to a trust to finance closure and post-closure care. The Government will begin to make annual contributions to a trust in 2006 to finance closure and post-closure costs. The Government expects that future inflation costs will be paid from interest earnings on these annual contributions. However, if interest earnings are inadequate or additional post-closure care requirements are determined (due to changes in technology or applicable laws or regulations, for example), these costs may need to be covered by charges to future landfill users.

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Since 1985, the Government has been subject to a consent decree issued by the Virgin Islands District Court, governing the operation of its wastewater treatment plants. The consent decree was amended in 1996 and further modified with the 2002 Stipulation to the Amended Consent Decree (the Stipulation) to establish deadlines for the construction of new secondary treatment facilities, including the replacement of the existing St. Croix and Airport Lagoon (Charlotte Amalie) wastewater treatment plants. The Stipulation requires that the new St. Croix wastewater treatment plants be completed by the end of 2005 and the new Charlotte Amalie wastewater treatment plants be completed by the end of 2005. The cost of both facilities is estimated at approximately \$50 million. The Stipulation also establishes certain interim deadlines and performance standards that must be met by the Government pending completion of the new facilities. In addition, the Stipulation establishes specified penalties for violation of any of the deadlines or performance standards set forth therein. As of the date of the basic financial statements, all of the Government's outstanding obligations pursuant to the Stipulation are current. In January 2004, the Government's Legislature authorized the creation of the Virgin Islands Waste Management Authority (WMA) for the purpose of meeting environmental requirements of waste treatment in the U.S. Virgin Islands. On December 2004, the PFA issued revenue bonds amounting to \$94 million for the purpose of constructing and rehabilitating wastewater treatment plants noted above.

On August 21, 2002, the Government and the United States Environmental Protection Agency (EPA) entered into a memorandum of understanding documenting the EPA's agreement to support the renewal of the Territorial Pollutant Discharge Elimination System permit for its St. Croix distillery operations provided that the Government make certain funding available to (i) conduct treatability studies regarding the Virgin Islands Rum Industries, Ltd. effluent and the means to mitigate its potential environmental effects in the vicinity of the discharge, (ii) identify practicable, available, reliable, and cost-effective potential mitigation measures, and (iii) implement (or assist in the implementation of) such mitigation measures in the event such measures are determined by the V.I. Department of Planning and Natural Resources after consultation with EPA to be necessary and appropriate. Pursuant to the memorandum of understanding, the Government's obligation to fund such activities is limited to \$6 million in the aggregate, commencing on October 13, 2003. In June 2004, the Government entered into a three-year contract with a locally licensed environmental consulting firm to facilitate the Government's commitments with the memorandum of understanding with the EPA.

As of September 2005, the Government was a defendant in a lawsuit regarding the assessment of franchise taxes. Under the lawsuit, taxpayers asserted that franchise taxes should be assessed in accordance with Title 13 Virgin Islands Code Section 531(a). The plaintiff taxpayers interpret the definition of "capital stocks used in conducting business in the Virgin Islands" in the V.I. Code as tax collected only on the par value of the stock, while the Government's position is that the amount allocated should be over the par value and additional paid-in capital upon a subsequent reorganization. The Government also imposed a six-year statute of limitations on tax refund claims against the Government. Management believes that the ultimate liability of this case would not have a material adverse impact on the Government's overall financial position as reported in the government-wide financial statements.

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**(b) *Discretely Presented Component Units***

In September 1989, WAPA electric facilities were damaged by Hurricane Hugo. WAPA reconstructed the facilities with proceeds from insurance and FEMA. Subsequent to the receipt of funds, FEMA deobligated approximately \$7.9 million in questioned costs. Approximately \$2.6 million of these questioned costs related to an oil spill that was subsequently settled with FEMA. During 1998, WAPA submitted a second appeal for \$4.4 million of the remaining questioned costs, and agreed to refund approximately \$900 thousand. During 1999, FEMA denied the second appeal and formally closed the disaster claim. WAPA has recorded a liability for \$5.3 million related to the questioned costs. FEMA has not made a formal request for repayment of the funds.

In September 1995, WAPA electric facilities were again damaged by a hurricane – Hurricane Marilyn. WAPA again reconstructed its facilities with proceeds from insurance and FEMA. In March 1999, FEMA denied WAPA's claim for \$8.9 million in remaining expenditures related to the reconstruction. WAPA subsequently reduced its claim to \$5.7 million. In the year ended June 30, 2005, WAPA settled its claim with FEMA by offsetting the \$5.7 million claim against an amount payable to FEMA, resulting in an amount due to WAPA of \$150 thousand.

In September 2004, WAPA electric facilities sustained damages amounting to \$1.3 million due to Tropical Storm Jeanne. WAPA reported \$978 thousand as a FEMA claim receivable for the year ended June 30, 2005.

WAPA estimates that capital expenditures in connection with continuing capital improvements will be approximately \$37.6 million for the Electric System and \$8.2 million for the Water System during the year ended June 30, 2006.

In August 2003, VIHA was declared to be in substantial default of its annual contributions contract with the U.S. Department of Housing and Urban Development. Due to the severity of the compliance violations, VIHA was placed in receivership. As of September 30, 2005, VIHA remained in receivership.

VIHA has received approval for two capital fund advances from HUD totaling \$12 million dollars. As of December 31, 2004, VIHA had drawn down \$11.4 million of the advances with \$579 thousand received in the current fiscal year. The advances do not bear interest and are to be repaid through reduction of future capital grants from HUD. No repayments were made as of December 31, 2004.

In July 2004, VIHA executed a memorandum of understanding with WAPA for the repayment of \$4.16 million in overdue utility accounts. The terms of the memorandum call for monthly payments of \$175 thousand, with the remainder to be paid by March 2006.

In 2002, the Federal Aviation Administration (FAA) conducted an on-site wildlife evaluation of the St. Croix landfill, which is located next to the St. Croix airport. The FAA determined that the landfill posed an environmental and navigational threat to the airport due to flocks of birds that reside in the landfill area. The FAA may require VIPA to repay \$9.3 million in federal grants and has refused further discretionary grants for the airport until VIPA shows progress toward closing the landfill. The landfill is under the jurisdiction of the PG. The PG has negotiated a remediation plan with FAA to

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close the landfill within the next four years. FAA accepted the plan, if such measures are implemented.

In connection with the purchase of lands adjacent to the airport, VIPA was awarded federal financial assistance in 2002 amounting to \$8 million under a Real Property Acquisition Relocation Assistance Program. VIPA is in noncompliance with certain federal requirements of the assistance program. Noncompliance with requirements of federal financial assistance programs may result in a refund of the funds granted. VIPA management believes that noncompliance instances should not materially affect VIPA's financial position.

In 2004, VIGHHFC entered into contracts for the purchase of equipment and the construction of a Cancer Institute on the island of St. Thomas. As of September 30, 2005, the St. Thomas hospital had outstanding contracts and commitments amounting to \$8.9 million, and the St. Croix hospital had outstanding contracts and commitments of \$194 thousand.

WAPA, VIPA, and other discretely presented component units are presently defendants or codefendants in various lawsuits. The financial managers of the component units have advised the PG that any adverse outcome involving a material claim is expected to be substantially covered by insurance. Government property is exempt from lien, levy, or sale as a result of any judgment under the V. I. Code.

#### (13) Retirement Systems

##### (a) *Plan Description*

GERS is the administrator of a cost sharing, multiple employer defined benefit pension plan established as of October 1, 1959 by the Government to provide retirement, death, and disability benefits to its employees. The following description of the plan is provided for general information purposes only. Refer to the actual text of the retirement law in the V.I. Code, Title 3, Chapter 27 for more complete information. Regular employees are eligible for a full-service retirement annuity when they have completed 30 years of credited service or have attained the age of 60 with at least 10 years of credited service. Members who are considered "safety employees," as defined in the V.I. Code, are eligible for full retirement benefits when they have earned at least 20 years of government service or have reached the age of 55 with at least 10 years of credited service. Regular employees who have attained the age of 50 with at least 10 years of credited service can elect to retire early with a reduced benefit. Senators and members of the Legislature may receive a retirement annuity when they have attained the age of 50 and completed six years of credited service or earned at least six years of credited service as a member of the Legislature.

The monthly annuity benefit payment is determined by applying a stipulated benefit ratio to the member's average compensation. Average compensation is determined by averaging the three highest years of salary the member earned within the last 10 years of service. The maximum annual salary that can be used in this computation is \$65,000. The annuity payment to retirees 60 years or older increases by 1.5% of the original amount on July 1 of each year after the first year of payments.

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GERS is a blended component unit included in the financial reporting entity and is presented as a pension trust fund of the PG. GERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Employees' Retirement System of the Government of the Virgin Islands, 3438 Kronprindsens Gade, Veterans Drive, St. Thomas, VI 00802.

### (b) *Funding Policy*

Contributions to GERS are made by the Government and the members. Government and members' contributions are not actuarially determined but are set by statute. The Government and members' contributions together with the income of GERS should be sufficient to provide an adequate actuarially determined reserve for the benefits prescribed by the VI Code.

The contributions required to fund GERS on an actuarial reserve basis are calculated periodically by the GERS actuarial consultant. The actuarial valuation as of September 30, 2003 indicates that the current combined statutory employer and employee contribution rates are not sufficient to meet the cost of GERS on an actuarial basis.

The Government's required contribution for the year ended September 30, 2005 was 14.5% of the member's annual salary. Since April 1, 1991, required member contributions are 8% of annual salary for regular employees, 9% for senators, and 10% for Act 5226 eligible employees. Through September 30, 2000, member contributions were refundable without interest upon withdrawal from employment before retirement. Subsequent to September 30, 2000, legislation was passed that provided for 4% annual interest on refunded contributions. The Government's contractually required contributions, actual contributions made, and percentage contributed to the plan for the years ended September 30, 2005, 2004, and 2003, are as follows (expressed in thousands):

	<u>Contractually required contributions</u>	<u>Contributions made</u>	<u>Percentage contributed</u>
2003	\$ 51,588	51,588	100%
2004	54,085	54,085	100
2005	51,542	51,542	100

In August 1994, legislation providing an early retirement incentive was passed. The legislation was subsequently amended on October 13, 1994, December 30, 1994, and December 5, 1995. Among other matters, the legislation allows a member of GERS who has a combined aggregate number of years of credited service plus number of years of age, equal to at least 75 years as of the date of the legislation, to retire without reduction of annuity. Members, who have attained the age of 50 with at least 10 but less than 30 years of credited service, may add an additional three years to their age for this computation. Members with 30 years of service or who can retire without penalty under the V.I. Code shall have their average compensation increased by four percentage points.



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For each employee electing to retire pursuant to Section 8(a) of the Early Retirement Act of 1994 (the Act), the Government contributes to GERS, on a quarterly basis, an amount equal to the employer and employee contributions that would have been made until the employee reached the age of 62 had the employee not elected to retire under this provision.

For employees electing to retire under Section 8(b) of the Act, the Government contributes to GERS a sum equal to the additional contribution the employer and employee would have made had the employee received a salary 4% higher during the three years used to compute the employee's average compensation figure plus a sum of \$5,000. Based on this calculation, the amount was \$25.7 million as of September 30, 2005. As of September 30, 2005, GERS has received \$18.9 million, and the Government has accrued a liability of \$6.8 million in the accompanying basic financial statements.

The actuaries of GERS have determined that the specific funding provided under the Act is inadequate to cover the costs of the program. GERS is seeking to recover any unfunded costs of the program under a newly enacted provision of the retirement law, which provides that the employer will compensate GERS for the costs of any special early retirement program.

The University has two retirement plans in which all eligible employees are required to participate. The Teachers Insurance and Annuity Association-College Retirement Equities Fund (TIAA-CREF) is a defined contribution pension plan covering participating, full-time faculty members, and other exempt employees, under which the contributions, including employees' contributions, are used to purchase annuities. There are no unfunded past service costs, and vested benefits are equal to the annuities purchased under TIAA-CREF. As of September 30, 2005, 219 faculty members and other employees were TIAA-CREF participants. The number of active participants from the University participating in GERS as of September 30, 2005 was 272. Total contributions made by the University to TIAA-CREF and GERS participant accounts amounted to \$1.7 million and \$1.1 million, respectively.

#### (14) Liquidity

At September 30, 2005, the Government had a net deficit in the governmental activities amounting to \$192.3 million, mostly attributable to approximately \$268 million in long-term debt that was issued to provide resources for working capital and other noncapital related purposes. The Government has initiated specific actions to improve its future cash flows through the issuance of long-term debt, engaging a consulting firm to assist it in its efforts to develop a series of detailed revenue enhancement and expenditure reduction initiatives and the enactment of certain laws directed toward improving the Government's financial situation. In October 1999, the Government and the U.S. Department of Interior (DOI) entered into a memorandum of understanding (the MOU) whereby the Government agreed to use its best efforts to undertake certain deficit reduction initiatives. As a condition to certain new and additional federal financial and technical assistance included in or being proposed by federal appropriations or other legislation, certain financial performance and accountability standards were agreed upon by the Government, which the DOI believes are necessary for the Government to achieve long-term economic recovery. Pursuant to the MOU, the release of such new and additional federal funds to the Government is subject to compliance with such performance and verifiable objectives agreed upon in such agreement. The accountability and financial performance standards agreed upon in the MOU include: (i) preparation of

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

five-year financial recovery plan to be provided to DOI within 90 days of the date of the MOU; (ii) a fiscal year 2000 budget mandating substantial reductions in departmental budgets and overall General Fund fiscal year 2000 expenditures not to exceed \$432.1 million; (iii) absent extraordinary circumstances to maintain balanced budgets after fiscal year 2003 with any generated surpluses applied to the reduction of the accumulated deficit and unfunded obligations; (iv) annual preparation of financial reports; and (v) efforts to reduce the outstanding debt of the Government. On October 29, 1999, the DOI and the Government entered into an amendment of the MOU, which amended the Government's requirement to seek change in the Virgin Islands public labor relations law to comply with federal labor law. Pursuant to such amendment, the Government, in collaboration with union representatives, is encouraged to pursue reform initiatives through collective bargaining to bring fiscal solvency to the Government. In addition to the financial performance standards set forth in the MOU, the MOU further provides for the DOI and the Government to enter into a program of preservation and enhancement of the natural, cultural, and historic resources of the U.S. Virgin Islands to stimulate local economic growth through sustainable tourism. The Government is discussing with DOI certain events of noncompliance, remedial actions necessary to comply with the provisions of the MOU, and its effect on the Government's financial condition and results of operations.

In April 2000, the Economic Recovery Task Force submitted the five-year operating and strategic financial plan to the Governor for action. The plan provides over 200 recommendations that propose to reduce and eventually eliminate the structural budget deficit by restructuring and reforming Government operations and forging a partnership with the private sector intended to result in sustained growth.

In January 2003, the U.S. Department of Interior issued an audit report concluding that all criteria of the (the proposed MOU) were partially or substantially achieved except: (i) implementation of collective bargaining reforms to assist the fiscal solvency of the Government and (ii) completion of comprehensive annual reports within 120 days of year-end and single audits within nine months of year-end. As part of the MOU, the Government has committed to maintaining balanced budgets after the fiscal year ended September 30, 2003, with any surpluses applied to liquidating outstanding debt. The U.S. Department of Interior acknowledged that it had not achieved its objective of providing funding for the V.I. Conservation Fund and committed to providing funds for capital improvements, technical assistance, and other assistance once the Government has achieved substantial compliance.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Notes to Basic Financial Statements

September 30, 2005

**(15) Restatements of Net Assets and Fund Balances**

**(a) Component Units**

Beginning net assets of four discretely presented component units were restated to correct errors identified in previously reported balances related to receivables, loans and advances, investments, capital assets, and accounts payable and accrued expenses. The restated beginning net asset balances are as follows (expressed in thousands):

Component unit	Beginning net assets		
	As previously reported	Prior period adjustment	As restated
University of the Virgin Islands	\$ 76,471	6,723	83,194
Virgin Islands Housing Authority	63,802	4,679	68,481
WAPA Water	38,895	379	39,274
WAPA Electric	96,116	1,134	97,250
Other component units	368,230	—	368,230
Net assets	\$ 643,514	12,915	656,429

**(16) Subsequent Events**

**(a) Primary Government**

In September 2005, the U.S. Department of Education extended indefinitely the three-year compliance agreement entered with the PG in 2002 to address problems in administering federal education grants; and imposed the requirement that the PG designate a third-party fiduciary to administer U.S. Department of Education grants. In August 2006, the PG entered into a contract with a private firm to be the designated third-party fiduciary.

In December 2005, Congress passed legislation extending the excise tax on rum of 13.5 cents per gallon to December 31, 2006. The rate was set to expire on December 31, 2005.

In January 2006, the U.S. Department of the Treasury issued final regulations determining residency for U.S. territories and possessions as required by the American Jobs Creation Act which was passed in October 2004. The PG has retained an independent consultant to evaluate the effect of the regulations on the economy of the territory and to pursue revisions of the final regulations through congressional intervention. In November 2006, the final regulations were revised by the U.S. Department of the Treasury. The PG continues to pursue further revisions to these regulations.

In March 2006, the TSFC issued the 2006 Tobacco Settlement Financing Corporation Asset-Backed Bonds amounting to \$7.29 million, the proceeds of which will be used to finance hospital capital improvements.

In June 2006, the PFA approved the issuance of \$104 million in private activity bonds to be issued on behalf of the HOVENSA oil refinery. HOVENSA plans to use the proceeds to refinance outstanding loans and for capital improvements.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

In August 2006, Moody's Investors Services gave the PG an investment grade rating of Baa3 on its outstanding bonds. In September 2006, Standard and Poor provided the government a rating of BBB-. The investment grade ratings will enable the PG to access new capital markets and to reduce the costs of future bond issuances.

In September 2006, the Public Finance Authority refinanced portions of the 1999 Series A Revenue Bonds through the issuance of the 2006 Series Gross Receipts Revenue Bonds (2006 Series Bonds). The 2006 Series Bonds have a notional amount of \$219.49 million, and resulted in realized interest savings on the defeasance of \$21 million. The proceeds of the bonds will be used to (i) refund a portion of the Series 199A Revenue Bonds (\$162.8 million), (ii) pay the costs of a termination fee in connection with an outstanding swap option agreement, (iii) fund certain capital projects, (iv) fund the debt service account, and (v) pay costs associated with issuing the 2006 Series Bonds.

In September 2006, the Public Finance Authority issued the Series 2005 Subordinate Lien Revenue Notes in the amount of \$6.35 million. The proceeds will be used to finance acquisition of a fleet of vehicles for the fire department of the PG.

#### **(b) Component Units**

In September 2005, the Legislature of the PG appropriated \$16.1 million for operating expenses of the Waste Management Authority (WMA). The creation of the WMA was approved in January 2004 as a separate and independent corporation of the Government for the purpose of meeting environmental requirements of waste treatment in the U.S. Virgin Islands. The responsibility for the operations of WMA is vested in a board of seven directors composed of three Government officials including the Commissioner of the Department of Public Works, and four private citizens appointed by the Governor. The activities of WMA are limited to activities conducted on behalf of the Government. WMA became operational in fiscal year 2006.

In October 2005, the Governor Juan Luis Hospital and Medical Center entered into a payment agreement with the WAPA Electric System and WAPA Water System to pay off outstanding utility bills amounting to \$3.7 million over a four-year period.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

<b>Federal CFDA number</b>	<b>Federal grantor/pass-through grantor/program or cluster title</b>	<b>Federal expenditures</b>
<b>U.S. Department of Agriculture</b>		
10.555	National School Lunch Program	\$ 4,960,326
10.559	Summer Food Service Program for Children	475,402
	Child Nutrition Cluster total	<u>5,435,728</u>
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	4,841,511
10.558	Child and Adult Care Food Program	97,094
10.560	State Administrative Expenses for Child Nutrition	328,832
10.561	State Administrative Matching Grants for Food Stamp Program (a)	5,107,404
10.568	Emergency Food Assistance Program (Administration Costs) – Emergency Food Assistance Cluster	13,373
10.570	Nutrition Services Incentive	284
10.574	Team Nutrition Grants	98,361
10.664	Cooperative Forestry Assistance	196,945
10.906	River Basin Surveys and Investigations	205,192
		<u>16,324,724</u>
<b>U.S. Department of Commerce</b>		
11.302	Economic Development Support for Planning Organizations	32,046
11.407	Interjurisdictional Fisheries Act of 1986	6,520
11.419	Coastal Zone Management Administration Awards	1,041,672
11.426	Financial Assistance for National Centers for Coastal Ocean Science	11,386
11.433	Marine Fisheries Initiative	21,201
11.434	Cooperative Fisheries Statistics	142,624
11.435	Southeast Area Monitoring and Assessment Program	10,343
11.441	Regional Fishery Management Councils	47,341
11.441	Habitat Conservation	2,415
		<u>1,315,548</u>
<b>U.S. Department of Defense</b>		
12.401	National Guard Military Operations and Maintenance (O&M) Projects	<u>2,176,446</u>
<b>U.S. Department of Housing and Urban Development</b>		
14.218	Community Development Block Grants/Entitlement Grants – CDBG – Entitlement and (HUD-administered) Small Cities Cluster	<u>1,411,874</u>
14.225	Community Development Block Grants/Special Purpose Block Grants/Insular Areas	691,354
14.246	Community Development Block Grants/Economic Development Initiative	332
		<u>\$ 2,103,560</u>

(a) Program included within the Food Stamp Cluster.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

<b>Federal CFDA number</b>	<b>Federal grantor/pass-through grantor/program or cluster title</b>	<b>Federal expenditures</b>
<b>U.S. Department of the Interior</b>		
15.605	Sport Fish Restoration	\$ 586,605
15.611	Wildlife Restoration	238,434
	<b>Fish and wildlife cluster total</b>	<b>825,039</b>
15.608	Fish and Wildlife Management Assistance	235,336
15.615	Cooperative Endangered Species Conservation Fund	145,042
15.625	Wildlife Conservation and Restoration	9,080
15.633	Landowner Incentive	36,657
15.875	Economic, Social, and Political Development of the Territories and the Freely Associated States	3,917,107
15.904	Historic Preservation Fund Grants – In-Aid	336,000
15.916	Clean Vessel Act	82,115
		<b>5,586,376</b>
<b>U.S. Department of Justice</b>		
16.200	Community Relations Service	100,661
16.202	Offender Re-Entry Program	191,154
16.523	Juvenile Accountability Incentive Block Grants	815,754
16.540	Juvenile Justice and Delinquency Prevention – Allocation to States	60,701
16.554	National Criminal History Improvement Program (NCHIP)	177,998
16.575	Crime Victim Assistance	540,935
16.579	Byrne Formula Grant Program	2,227,564
16.585	Drug Court Discretionary Grant Program	1,194,141
16.586	Violent Offender Incarceration and Truth in Sentencing Initiative Grants	93,487
16.588	Violence Against Women Formula Grants	609,771
16.592	Local Law Enforcement Block Grants Program	1,183,966
16.593	Residential Substance Abuse Treatment for State Prisoners	220,639
16.595	Executive Office for Weed and Seed	112,151
16.606	State Criminal Alien Assistance Program	416,772
16.609	Community Prosecution and Project Safe Neighborhoods	65,930
16.710	Public Safety Partnership and Community Policing Grants	1,911,744
16.726	Juvenile Mentoring Program	25,624
		<b>9,948,992</b>
<b>U.S. Department of Labor</b>		
17.207	Employment Service	1,784,839
	<b>Employment services cluster total</b>	<b>1,784,839</b>
17.258	WIA Adult Program	1,859,147
17.259	WIA Youth Activities	509,482
	<b>Workforce Investment Act cluster total</b>	<b>2,368,629</b>
17.002	Labor Force Statistics	482,290
17.225	Unemployment Insurance	8,210,679
17.235	Senior Community Service Employment Program	1,271,118
17.503	Occupational Safety and Health State Program	130,294
17.504	Consultation Agreements	234,963
		<b>\$ 14,482,812</b>

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

<b>Federal CFDA number</b>	<b>Federal grantor/pass-through grantor/program or cluster title</b>	<b>Federal expenditures</b>
<b>U.S. Department of Transportation</b>		
20.205	Highway Planning and Construction – Highway Planning and Construction Cluster	\$ 6,979,467
20.218	National Motor Carrier Safety	392,467
20.500	Federal Transit – Capital Investment Grants	1,012,116
20.509	Formula Grants for Other than Urbanized Areas	1,493,004
20.513	Capital Assistance Program for Elderly Persons and Persons with Disabilities	184,254
20.600	State and Community Highway Safety – Highway Safety Cluster	535,516
20.703	Interagency Hazardous Materials Public Sector Training and Planning Grants	3,859
		<u>10,600,683</u>
<b>National Foundation on the Arts and Humanities</b>		
45.025	Promotion of Arts – Partnership Agreements	242,166
45.310	State Library Program	80,948
		<u>323,114</u>
<b>U.S. Environmental Protection Agency</b>		
66.034	Surveys, Studies, Investigations, Demonstrations and Special Purpose Activities Relating to the Clean Air Act	17,766
66.418	Construction Grants for Wastewater Treatment Works	1,011,985
66.454	Water Quality Management Planning	39,905
66.461	Regional Wetland Program Development Grants	21,435
66.468	Capitalization Grants for Drinking Water State Revolving Fund	673,705
66.472	Beach Monitoring and Notification Program Implementation Grants	227,895
66.474	Water Protection Grants to States	5,113
66.605	Performance Partnership Grants	2,497,837
66.606	Surveys, Studies, Investigations, and Special Purpose Grants	272,803
66.700	Consolidated Pesticide Enforcement Cooperative Agreements	11,994
66.805	Leaking Underground Storage Tank Trust Fund	3,047
66.808	Solid Waste Management Assistance Grants	1,101
66.817	State and Tribal Response Program Grants	52,961
		<u>4,837,547</u>
<b>U.S. Department of Energy</b>		
81.041	State Energy Program	<u>668,877</u>
<b>U.S. Department of Education</b>		
84.002	Adult Education – State Grant Program	590,892
84.027	Special Education – Grants to States – Special Education Cluster	9,771,469
84.041	Impact Aid	139,517
84.048	Vocational Education – Basic Grants to States	786,808
84.126	Rehabilitation Services – Vocational Rehabilitation Grants to States	2,167,910
84.169	Independent Living – State Grants	28,036
84.177	Rehabilitation Services – Independent Living Services for Older Individuals Who Are Blind	60,679
84.181	Special Education – Grants for Infants and Families with Disabilities	433,735
84.185	Byrd Honors Scholarships	91,500
	Balance carried forward	<u>14,070,546</u>

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

<b>Federal CFDA number</b>	<b>Federal grantor/pass-through grantor/program or cluster title</b>	<b>Federal expenditures</b>
	Balance brought forward	\$ 14,070,546
84.186	Safe and Drug-Free Schools and Communities State Grants	1,012,004
84.187	Supported Employment Services for Individuals with Severe Disabilities	46,483
84.265	Rehabilitation Training State Vocational Rehabilitation Unit In-Service Training	35,563
84.298	Innovative Education Program Strategies	19,659,225
84.330	Advanced Placement Program	262,233
84.346	Occupational and Employment Information State Grants	72,856
84.357	Reading First State Grants	331,923
84.364	Literacy/School Libraries	10,547
84.365	English Language Acquisition Grant	240,416
		<u>35,741,796</u>
	<b>U.S. Department of Health and Human Services</b>	
93.003	Public Health and Social Services Emergency Fund	73,099
93.006	State and Territorial and Technical Assistance Capacity Development	
	Minority HIV/AIDS Demonstration Program	96,990
93.045	Special Program for the Aging – Title III, Part C – Nutrition Services – Aging Cluster	33,058
93.110	Maternal and Child Health Federal Consolidated Programs	118,762
93.116	Project Grants and Cooperative Agreements for Tuberculosis Control Programs	35,929
93.127	Emergency Medical Services for Children	71,842
93.130	Primary Care Services Resource Coordination and Development	98,769
93.136	Injury Prevention and Control Research and State and Community-Based Programs	16,671
93.150	Projects for Assistance in Transition from Homeless (PATH)	50,000
93.153	Coordinated Services and Access to Research for Women, Infants, Children, and Youth	191,138
93.217	Family Planning Services	843,100
93.224	Community Health Centers – Consolidated Health Centers Cluster	249,308
93.235	Abstinence Education	83,182
93.243	Substance Abuse and Mental Health Services – Projects of Regional and National	150,980
93.256	State Planning Grant Health Care Access for the Uninsured	301,782
93.268	Immunization Grants	924,228
93.283	Centers for Disease Control and Prevention – Investigations and Technical Assistance	964,550
93.558	Temporary Assistance for Needy Families	2,964,471
	Balance carried forward	<u>\$ 7,267,859</u>



**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

<b>Federal CFDA number</b>	<b>Federal grantor/pass-through grantor/program or cluster title</b>	<b>Federal expenditures</b>
	Balance brought forward	\$ 7,267,859
93.563	Child Support Enforcement	4,046,722
93.575	Child Care and Development Block Grant – Child Care Cluster	1,885,142
93.597	Grants to States for Access and Visitation Program	86,763
93.600	Head Start	8,869,624
93.617	Voting Access for Individuals with Disabilities Grants to States	44,687
93.667	Social Services Block Grant	5,526,186
93.767	State Children's Insurance Program	1,111,003
93.778	Medical Assistance Program – Medicaid cluster	7,557,853
93.782	Medicare Transitional Drug Assistance Program for Territories	493,551
93.917	HIV Care Formula Grant	795,801
93.919	Cooperative Agreements for State-Based Comprehensive Breast and Cervical Cancer Early Detection Programs	5,335
93.938	Cooperative Agreements to Support Comprehensive School Health Programs to Prevent the Spread of HIV and Other Important Health Problems	57,293
93.940	HIV Prevention Activities Health Department Based	29,460
93.943	Epidemiologic Research Studies of Acquired Immunodeficiency Syndrome (AIDS) and Human Immunodeficiency Virus (HIV) Infection in Selected Population Groups	135,785
93.944	Human Immunodeficiency Virus (HIV)/Acquired Immunodeficiency Virus Syndrome (AIDS) Surveillance	53,173
93.945	Assistance Programs for Chronic Disease Prevention and Control	11,246
93.958	Block Grants for Community Mental Health Services	123,990
93.959	Block Grants for Prevention and Treatment of Substance Abuse	547,006
93.977	Preventive Health Services Sexually Transmitted Diseases Control Grants	130,389
93.988	Cooperative Agreements for State-Based Diabetes Control Programs and Evaluation of Surveillance Systems	121,361
93.991	Preventive Health and Health Services Block Grant	176,692
93.994	Maternal and Child Health Services Block Grant to the States	1,511,855
		<u>40,588,776</u>
	<b>Corporation for National and Community Service</b>	
94.011	Foster Grandparent Program – Foster Grandparent/Senior Companion Cluster	<u>172,756</u>
	<b>Department of Homeland Security</b>	
97.004	State Domestic Preparedness Equipment Support Program	2,160,435
97.042	Emergency Management Performance Grants	<u>769,181</u>
	Homeland security grant total	<u>2,929,616</u>
97.012	Boating Safety Finance Assistance – Boating Safety Financial Cluster	269,607
97.036	Disaster Grants – Public Assistance (Presidentially Declared Disasters)	1,190,799
97.039	Hazard Mitigation Grant – Hazard Mitigation Cluster	1,395,153
97.044	Assistance to Firefighters Grant – Assistance to Firefighters Cluster	<u>40,028</u>
		<u>5,825,203</u>
	<b>Total monetary expenditures of federal awards</b>	<u>\$ 150,697,210</u>

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

<b>Federal CFDA number</b>	<b>Federal grantor/pass-through grantor/program or cluster title</b>	<b>Federal expenditures</b>
	<b>Nonmonetary Programs</b>	
	<b>U.S. Department of Agriculture</b>	
10.551	Food Stamps (a)	\$ 20,821,305
10.555	National School Lunch Program (b)	297,327
	Total nonmonetary expenditures of federal awards	<u>21,118,632</u>
	Total expenditures of federal awards	<u>\$ 171,815,842</u>

(a) Program included within the Food Stamp Cluster.

(b) Program included within the Child Nutrition Cluster.

The accompanying notes are an integral part of this schedule.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

**(1) Basis of Presentation**

For purposes of complying with the Single Audit Act Amendments of 1996, the Government of the United States Virgin Islands (the Government) is defined in a manner consistent with the entity defined in the basic financial statements as of and for the year ended September 30, 2005, except that the component units (as defined in the notes to the aforementioned basic financial statements) are excluded. Accordingly, the accompanying schedule of expenditures of federal awards (the Schedule) presents the federal financial assistance programs administered by the Government for the year ended September 30, 2005, excluding the component units.

**(2) Basis of Accounting**

The accompanying schedule was prepared using the modified accrual basis of accounting, except for nonmonetary programs, which are presented based on the value of the food stamps and the food commodities distributed during the year. The Government's accounting system provides primary information from which the schedule is prepared.

**(3) Matching Costs**

Matching costs, such as the nonfederal share of certain program costs, are not included in the accompanying Schedule, except Unemployment Insurance (CFDA #17.225), as indicated in note 7.

**(4) Relationship to Federal Financial Reports**

The regulations and guidelines governing the preparation of federal financial reports vary by federal agency and among programs administered by the same agency. Accordingly, the amounts reported in the federal financial reports do not necessarily agree with the amounts reported in the accompanying schedule, which is prepared on the basis explained in notes 1 and 2.

*Office of Management and Budget (OMB) Circular A-133* requires that federal financial reports and claims for advances and reimbursements contain information that is supported by the books and records from which the basic financial statements have been prepared. The Government's departments prepare the federal financial reports and claims for advances and reimbursements primarily based on information from the internal accounting records of the federal programs. However, these records do not agree with the accounting records of the Government's accounting system in all instances. The Government's departments, in various instances, do not prepare a reconciliation of the internal accounting records of the federal programs with the Government's accounting system.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Notes to Schedule of Expenditures of Federal Awards

Year ended September 30, 2005

**(5) Consolidated Block Grants**

The Government was granted a consolidated grant award under Title V of Public Law 95-134. The consolidated grant to insular areas permits the consolidation of two or more authorized programs under one application to provide for simplified reporting procedures and flexibility in allocating funds to meet educational needs. The most significant programs under which the Virgin Islands' Department of Education used and administered the funds and the cash disbursements for each program for the fiscal year ended September 30, 2005 are the following:

<u>Federal CFDA number</u>	<u>Program title</u>	<u>Expenditures</u>
84.002	Adult Education – State Grant Program	\$ 590,892
84.027	Special Education – Grants to States	9,771,469
84.048	Vocational Education – Basic Grants to States	786,808
84.298	Innovative Education Program Strategies	19,659,225
		<u>\$ 30,808,394</u>

**(6) Subrecipients**

Of the federal expenditures presented in the schedule, the Government provided federal awards to subrecipients related to major programs as follows:

<u>Federal CFDA number</u>	<u>Program title</u>	<u>Amount provided to subrecipient</u>
93.667	Social Services Block Grant	\$ 130,659

**(7) Unemployment Insurance Expenditures**

OMB Circular A-133 Compliance Supplement requires the Unemployment Insurance (CFDA #17.225) to include the state funds as well as the federal funds in the total expenditures of the program. Consequently, the total amount of expenditures presented in the accompanying schedule is composed of the following:

Federal fund expenditures	\$ 1,694,891
State fund expenditures	<u>6,515,788</u>
Total expenditures	<u>\$ 8,210,679</u>



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**Report on Internal Control over Financial Reporting and on Compliance and  
Other Matters Based on an Audit of Financial Statements Performed  
in Accordance with *Government Auditing Standards***

The Honorable Governor of the Government of the  
United States Virgin Islands:

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Government of the United States Virgin Islands (the Government) as of and for the year ended September 30, 2005, which collectively comprise the Government's basic financial statements, and have issued our report thereon dated January 18, 2008. Our report was modified to include a reference to other auditors. In addition, the scope of our audit work was not sufficient to enable us to express, and we do not express, an opinion on the business-type activities as of September 30, 2005, and the changes in financial position for the year then ended, because of the matters discussed below:

- The effects of the adjustments as might have been determined to be necessary, had the other auditors been able to obtain sufficient audit evidence to determine whether capital assets of \$215 thousand, net accounts receivables of \$1.1 million, due to the general fund of \$4.7 million, and other liabilities of \$98 thousand in the financial statements of the Virgin Islands Lottery (VI Lottery) were fairly stated.
- The basic financial statements do not include a liability for workers' compensation claims, and the Government's records do not permit, nor is it practical to extend our auditing procedures sufficiently to determine the extent by which the business-type activities may have been affected by this condition.

In addition, our auditors' report for opinion units other than business-type activities, based on our audit and the report of other auditors, was qualified for the following:

- The effects of the adjustments as might have been determined to be necessary, had the other auditors been able to obtain sufficient audit evidence to determine whether 1) land held for sale amounting to \$25.1 million in the financial statements of the Virgin Islands Housing Finance Authority (VIHFA); 2) loan receivables of \$1.7 million, other current liabilities of \$348 thousand, and other noncurrent liabilities of \$9.2 million in the financial statements of the Virgin Islands Economic Development Authority (VIEDA); and 3) accounts payable amounting to \$9.0 million in the financial statements of the Juan F. Luis Hospital and Medical Center, discretely presented component units, were fairly stated.
- The effects on the financial position of the aggregate remaining fund information and the respective changes in financial position of (i) the Employees' Retirement System of the Government of the Virgin Islands (GERS) not accruing contributions pursuant to the Early Retirement Act of 1994 and reporting its real estate investments in the GERS complex related to the portion of the St. Thomas building held for lease and in Havensight Mall at fair value and (ii) the adjustments as might have been determined to be necessary, had we been able to obtain satisfactory evidence with respect to the cash overdraft of GERS with the Department of Finance.

Except as described above, we conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of GERS were not audited in accordance with *Government Auditing Standards*. Other auditors audited the financial statements of the Virgin Islands Public Finance Authority (PFA), the West Indian Company, the Virgin Island Water and Power Authority, the Tobacco Settlement Financing Corporation, the Virgin Islands Port Authority, Virgin Islands Housing Authority (VIHA), University of the Virgin Islands, Virgin Islands Public Television System, Virgin Islands Lottery (VI Lottery), Virgin Islands Economic Development Authority (VIEDA), Magens' Bay Authority, Virgin Islands Government Hospital and Health Facilities Corporation (Roy L. Schneider Hospital and Juan F. Luis Hospital and Medical Center), and the Virgin Islands Housing Finance Authority (VIHFA), as described in our report on the Government's financial statements. The financial statements of the PFA, Roy L. Schneider Hospital, Juan F. Luis Hospital and Medical Center, VI Lottery, and Tobacco Settlement Financing Corporation were not audited in accordance with *Government Auditing Standards*. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

### **Internal Control over Financial Reporting**

In planning and performing our audit, we considered the Government's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Government's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 05-01, 05-02, and 05-03.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider items 05-01, 05-02, and 05-03 to be material weaknesses.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Government's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and that is described in the accompanying schedule of findings and questioned costs as item 05-03.



We also noted certain additional matters that we intend to report to management of the Government in a separate letter.

This report is intended solely for the information and use of the Government's management, the legislature, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

KPMG LLP

January 18, 2008

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**KPMG LLP**

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**Report on Compliance with Requirements Applicable to  
Each Major Program and on Internal Control over  
Compliance in Accordance with OMB Circular A-133**

The Honorable Governor of the Government of the  
United States Virgin Islands:

**Compliance**

We have audited the compliance of the Government of the United States Virgin Islands (the Government) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* (the Compliance Supplement) that are applicable to each of its major federal programs for the year ended September 30, 2005. The Government's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Government's management. Our responsibility is to express an opinion on the Government's compliance based on our audit.

The Government's basic financial statements include the operations of the discretely presented component units (as defined in the notes to the Government's basic financial statements) some of which received federal awards, which are not included in the schedule of expenditures of federal awards during the year ended September 30, 2005. Our audit described below did not include the operations of the aforementioned component units because the component units engaged other auditors to perform an audit in accordance with OMB Circular A-133.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Government's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Government's compliance with those requirements.



The Government did not comply with the types of compliance requirements that are applicable to each major federal program as described in the accompanying schedule of findings and questioned costs and referenced by finding number below:

CFDA number	Program title	Finding reference number	Type of compliance requirement
Various	Food Stamp Cluster	05-04	Cash Management
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	05-10 05-12	Reporting Cash Management
15.875	Economic, Social, and Political Development of the Territories and Freely Associated States	05-13	Davis-Bacon Act
84.027	Special Education – Grants to States	05-23 05-24 05-25	Earmarking Procurement Special Tests and Provisions
93.563	Child Support Enforcement Research	05-29 05-31	Cash Management Procurement
93.600	Head Start	05-32	Cash Management
93.667	Social Services Block Grant	05-33	Procurement
93.778	Medical Assistance Program	05-34 05-35 05-37 05-38	Cash Management Reporting Eligibility Matching

Compliance with such requirements is necessary, in our opinion, for the Government to comply with the requirements applicable to those programs.

As described in items 05-06, 05-07, 05-08, and 05-09 in the accompanying schedule of findings and questioned costs, the Government did not comply with the requirements regarding allowable costs/cost principles, procurement, reporting, and special tests and provisions that are applicable to its Child Nutrition Cluster (CFDA #10.555 and 10.559). In addition, as described in items 05-15, 05-16, 05-17, 05-18, 05-19, and 05-20 in the accompanying schedule of findings and questioned costs, the Government did not comply with the requirements regarding cash management, reporting, and special tests and provisions that are applicable to its Unemployment Insurance (CFDA #17.225) program. Finally, as described in items 05-25, 05-26, 05-27, and 05-28 in the accompanying schedule of findings and questioned costs, the Government did not comply with the requirements regarding special tests and provisions, equipment and real property management, level of effort, earmarking, and reporting that are applicable to its Innovative Education Program Strategies (CFDA #84.298) program. Compliance with such requirements is necessary, in our opinion, for the Government to comply with requirements applicable to these programs.

In our opinion, because of the effects of the noncompliance described in the preceding paragraph, the Government did not comply, in all material respects, with the requirements referred to above that are

applicable to the Child Nutrition Cluster (CFDA #10.555 and 10.559), Unemployment Insurance (CFDA #17.225), and Innovative Education Program Strategies (CFDA #84.298) programs.

Moreover, in our opinion, except for the noncompliance described in the fourth paragraph, the Government complied, in all material respects, with the requirements referred to in the first paragraph that are applicable to each of its major federal programs other than those major programs referred to in the preceding paragraph for the year ended September 30, 2005.

The results of our auditing procedures also disclosed other instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and that are described in the accompanying schedule of findings and questioned costs as items 05-05, 05-11, 05-14, 05-22, 05-30, and 05-36.

### **Internal Control over Compliance**

The management of the Government is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Government's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the Government's ability to administer a major federal program in accordance with the applicable requirements of laws, regulations, contracts, and grants. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 05-04, 05-05, 05-06, 05-07, 05-08, 05-09, 05-10, 05-12, 05-13, 05-14, 05-15, 05-16, 05-17, 05-18, 05-19, 05-20, 05-21, 05-22, 05-23, 05-24, 05-25, 05-26, 05-27, 05-28, 05-29, 05-30, 05-31, 05-32, 05-33, 05-34, 05-35, 05-37, and 05-38.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider items 05-04, 05-06, 05-07, 05-08, 05-09, 05-10, 05-12, 05-13, 05-15, 05-16, 05-17, 05-18, 05-19, 05-20, 05-23, 05-24, 05-25, 05-26, 05-27, 05-28, 05-29, 05-31, 05-32, 05-33, 05-34, 05-35, 05-37, and 05-38 to be material weaknesses.



This report is intended solely for the information and use of the Government's management, the Legislature, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

KPMG LLP

January 18, 2008

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**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Findings and Questioned Costs

September 30, 2005

**(1) Part I – Summary of Auditors' Results**

- (a) The type of report issued on the basic financial statements:

<u>Opinion unit</u>	<u>Type of report</u>
Governmental activities	Unqualified
Business-type activities	Disclaimer
Discretely presented component units	Qualified
General fund	Unqualified
Virgin Islands Public Financing Authority debt service fund	Unqualified
Virgin Islands Public Financing Authority capital projects fund	Unqualified
West Indian Company fund – enterprise fund	Unqualified
Unemployment Insurance fund – enterprise fund	Unqualified
Aggregate remaining fund information	Qualified

- (b) Reportable conditions in internal control were disclosed by the audit of the basic financial statements: [ Yes ] material weaknesses: [ Yes ]
- (c) Noncompliance, which is material to the basic financial statements: [ Yes ]
- (d) Reportable conditions in internal control over major programs: [ Yes ] material weaknesses: [ Yes ]
- (e) The type of report issued on compliance for major programs:

<u>Major program</u>	<u>CFDA number</u>	<u>Type of report</u>
Food Stamps Cluster	10.551, 10.561	Qualified
Child Nutrition Cluster	10.555, 10.559	Adverse
Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	Qualified
Economic, Social, and Political Development of the Territories and the Freely Associated States	15.875	Qualified
Unemployment Insurance	17.225	Adverse
Highway Planning and Construction	20.205	Unqualified
Special Education – Grants to States	84.027	Qualified
Innovative Education Program Strategies	84.298	Adverse
Child Support Enforcement	93.563	Qualified
Head Start	93.600	Qualified
Social Services Block Grant	93.667	Qualified
Medical Assistance Program	93.778	Qualified

- (f) Any audit findings, which are required to be reported under Section .510(a) of Office of Management and Budget (OMB) Circular A-133: [ Yes ]

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Schedule of Findings and Questioned Costs

September 30, 2005

(g) Major programs:

<u>Major program</u>	<u>CFDA number</u>
Food Stamps Cluster	10.551, 10.561
Child Nutrition Cluster	10.555, 10.559
Special Supplemental Nutrition Program for Women, Infants, and Children	10.557
Economic, Social, and Political Development of the Territories and the Freely Associated States	15.875
Unemployment Insurance	17.225
Highway Planning and Construction	20.205
Special Education – Grants to States	84.027
Innovative Education Program Strategies	84.298
Child Support Enforcement	93.563
Head Start	93.600
Social Services Block Grant	93.667
Medical Assistance Program	93.778

(h) Dollar threshold used to distinguish between Type A and Type B programs: \$3 million

(i) Auditee qualified as a low-risk auditee under Section .530 of OMB Circular A-133: [ No ]

**(2) Part II – Findings Related to the Financial Statements, Which are Required to be Reported in Accordance with *Government Auditing Standards***

***Finding No. 05-01***

***Criteria***

The performance of timely and accurate reconciliations of bank accounts is an integral part of the internal controls over cash receipts and disbursements.

***Condition***

The reconciliations of all Government of the United States Virgin Islands (the Government) bank accounts as of September 30, 2005 were not completed until more than six months after the end of the fiscal year.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-01.

***Effect***

The bank reconciliation process provides an important measure of control over the proper recording of cash receipts and cash disbursements. The lack of timely reconciliation of all bank accounts may cause errors or irregularities in cash transactions to not be promptly detected.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Schedule of Findings and Questioned Costs

September 30, 2005

### *Cause*

The V.I. Department of Finance does not have established procedures to prepare timely periodic bank reconciliations of all its bank accounts. In recent years, the V.I. Department of Finance has contracted a local CPA firm to assist them in this bank reconciliation process.

### *Recommendation*

We recommend that the V.I. Department of Finance develop procedures to accelerate the bank reconciliation process and establish procedures so that the personnel are able to perform such tasks. To be more effective, this process must be prepared on a timely basis and each of the reconciliations should be reviewed and approved by an appropriate member of management.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Finance has established procedures in the Audit Activity/Reconciliation Section of the Division of Treasury for the preparation of timely bank reconciliations. Two (2) additional employees were hired and new encoded deposit tickets are now in use, which has reduced posting errors by the bank and speeded up the reconciliation process. In addition, management is negotiating with the banks regarding the use of software products that will enhance the reconciliation process.

### *Finding No. 05-02*

#### *Criteria*

The performance of timely and accurate reconciliations of the program's federal financial information with the Government's general ledger system (FMS) is an integral part of the internal controls over federal program management.

#### *Condition*

In certain instances, the V.I. department managing the federal program prepares its federal financial reports primarily based on information from the internal accounting records of the federal programs. However, as noted in findings reported below in Part III, on occasion these records do not agree with the accounting records of the Government's accounting system.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-02.

#### *Effect*

The lack of timely, accurate, and supportable reconciliations of federal program financial information with the Government's accounting system may lead to incorrect financial information reported in the Government's accounting system, which in turn is used to prepare the basic financial statements and the schedule of expenditures of federal awards.

#### *Cause*

On certain occasions, the V.I. department managing the federal program does not prepare a reconciliation of the program's accounting records with the Government's accounting system, or when reconciliations are performed, the department does not maintain support for the revenue and expenditures per FMS as of the

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Schedule of Findings and Questioned Costs

September 30, 2005

date in which the reconciliation is prepared. The FMS balances often change subsequent to the preparation of the federal program reconciliations due to adjustments recorded in FMS during the year-end closing process. The reconciliation of the program's federal financial information with the Government's accounting system involves the department managing the federal program and the V.I. Department of Finance, which is responsible for the posting of the transactions in the Government's accounting system. The department managing the federal program submits information to the V.I. Department of Finance but does not consistently verify that transactions submitted are accurately and timely posted by the V.I. Department of Finance.

### *Recommendation*

We recommend that the V.I. departments managing the federal programs and the V.I. Department of Finance continue their efforts to establish a formal reconciliation process for all federal program transactions. To be effective, this reconciliation process must be prepared on a timely basis, a print screen of the FMS account balances used in the reconciliation should be maintained, and each reconciliation should be reviewed and approved by an appropriate member of management and the corresponding adjustments, if any, should be promptly posted to the appropriate records.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Finance is committed to assisting all V.I. departments with the preparation of their reconciliations. Numerous workshops were held and the V.I. Department of Finance and V.I. Office of Management and Budget (V.I. OMB) have distributed a reconciliation format to all departments to use for the monthly reconciliation process. Procedures have been established and the programs have been instructed to use the Financial Management System as the basis for reconciliation. The V.I. Department of Finance handles the posting of adjustment vouchers as a priority, and all the departments are encouraged to post their adjustments timely.

### *Finding No. 05-03*

#### *Criteria*

The Single Audit Act, as amended, and OMB Circular A-133 require each state and local government, which expends a total amount of federal awards equal to or in excess of \$500,000 in any fiscal year, to have a single audit or a program-specific audit made for such fiscal year in accordance with the requirements of the Single Audit Act and OMB Circular A-133. The audit should be prepared and delivered no later than nine months after the end of the Government's fiscal year.

#### *Condition*

During 2005, as in previous years, the Government experienced delays in its year-end closing process and in the preparation of complete and accurate financial statements in accordance with U.S. generally accepted accounting principles. During 2005, the Government was unable to submit the required Single Audit Reports within the timeframe established by the Single Audit Act and OMB Circular A-133.

The Government processes and records numerous year-end closing entries that represent, in certain instances, corrections to routine transactions that have occurred throughout the year. The nature, timing, and extent of these year-end correcting entries are indicative of weaknesses in controls over financial

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Schedule of Findings and Questioned Costs

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reporting. Other weaknesses in the Government's financial accounting and reporting process include the inability to: (1) quantify and record certain key financial activity, such as the workers' compensation claims liability, due to the lack of complete and accurate financial data; (2) prepare complete, accurate, and timely reconciliations of its bank account balances to the amounts recorded in FMS; and (3) prepare complete, accurate, and timely reconciliations of the federal grant activity recorded in FMS to the amounts recorded in the individual program records.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-03.

#### *Effect*

The Government is not in compliance with the timely submission requirement of the OMB Circular A-133 report. In addition, the weaknesses in financial reporting identified above caused modifications to the auditors' opinion over the basic financial statements of the Government, and could result in incorrect financial reporting to the federal awarding agencies.

#### *Cause*

The Government has historically experienced delays in the preparation and timely delivery of financial information, and in the submission of the Single Audit Reports within the established timeframe due to the lack of available resources, and the length of time required to complete the year-end closing process due to the extent of the year-end entries processed and recorded.

#### *Recommendation*

We recommend that the Government ensure on a prospective basis that OMB Circular A-133 audits are performed annually and completed within the time established by federal laws and regulations. In the event that the audit will not be completed within the deadline imposed by the federal government, the Government should obtain a written extension from its cognizant agency.

#### *Views of Responsible Officials and Planned Corrective Actions*

The Government is committed to the goal of completing and submitting its Single Audit Report within nine (9) months after the end of the fiscal year in accordance with federal rules and regulations. If the audit cannot be completed within the mandated 270 days, the Government will request and obtain a written extension from its cognizant agency.

### **(3) Part III – Findings and Questioned Costs Related to Federal Awards**

#### **I. U.S. Department of Agriculture – Food Stamps Cluster – CFDA #10.551 and #10.561**

##### *Finding No. 05-04 (CFDA #10.551 and #10.561)*

##### *Criteria*

The Cash Management Improvement Act (CMIA) requires grantees to establish a financial management system that includes procedures to minimize the time elapsed between transfer of funds from the U.S. Department of the Treasury and the disbursements of the funds by the grantee. The Government has entered into a Treasury-State Agreement (the Treasury-State Agreement or CMIA Agreement) with the U.S. Department of the Treasury, which outlines the process to be used by the Government to claim federal



# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Schedule of Findings and Questioned Costs

September 30, 2005

grant funds. The Treasury-State Agreement for the period from October 1, 2004 to September 30, 2005 requires the Government to use the "actual clearance, ZBA – same day payment" funding technique for vendor payments disbursed under CFDA #10.551, and the "average clearance" funding technique for vendor payments and payroll-related costs disbursed under CFDA #10.561. Under the "actual clearance, ZBA – same day payment" funding technique, the Government may submit claims for reimbursement on the same day in which funds are disbursed. Under the "average clearance" funding technique, the Government may submit claims for reimbursement such that the funds are deposited, by Automated Clearing House (ACH) on the dollar-weighted average day of clearance, in the Government's bank account on the fourth day following the release of funds for vendor disbursements and on the day in which payroll checks are released for payroll-related costs. The clearance patterns are specified in Exhibit II of the CMIA Agreement.

### Condition

In 29 out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the average clearance-funding pattern stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

Check number	Date check was released	Drawdown requested date	Drawdown receipt date	Amount
9138571	02/23/2005	02/04/2005	02/07/2005	\$ 630
9138572	03/07/2005	02/04/2005	02/07/2005	8,868
9138598	02/23/2005	02/04/2005	02/07/2005	563
9138718	03/01/2005	02/04/2005	02/07/2005	563
9138722	02/28/2005	02/04/2005	02/07/2005	563
20137747	09/30/2005	09/14/2005	09/15/2005	523
20137703	09/30/2005	09/14/2005	09/15/2005	1,203
20137704	09/30/2005	09/14/2005	09/15/2005	498
20137710	09/30/2005	09/14/2005	09/15/2005	551
20137707	09/30/2005	09/14/2005	09/15/2005	402
20137708	09/30/2005	09/14/2005	09/15/2005	927
20137709	09/30/2005	09/14/2005	09/15/2005	671
20133145	09/16/2005	09/12/2005	09/13/2005	1,143
20133146	09/16/2005	09/12/2005	09/13/2005	426
20133147	09/16/2005	09/12/2005	09/13/2005	405
20133148	09/16/2005	09/12/2005	09/13/2005	294
20133149	09/16/2005	09/12/2005	09/13/2005	803
20133150	10/28/2005	09/12/2005	09/13/2005	624
20118536	08/05/2005	08/02/2005	08/03/2005	224
20118537	08/05/2005	08/02/2005	08/03/2005	220
20118538	08/05/2005	08/02/2005	08/03/2005	414
20118539	08/05/2005	08/02/2005	08/03/2005	551

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Schedule of Findings and Questioned Costs

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Check number	Date check was released	Drawdown requested date	Drawdown receipt date	Amount
20118540	08/05/2005	08/02/2005	08/03/2005	\$ 401
20118541	08/05/2005	08/02/2005	08/03/2005	362
20087602	04/29/2005	04/18/2005	04/19/2005	331
20087603	04/29/2005	04/18/2005	04/19/2005	301
20087604	04/29/2005	04/18/2005	04/19/2005	302
20087605	04/29/2005	04/18/2005	04/19/2005	235
20087606	04/29/2005	04/18/2005	04/19/2005	258

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-04.

**Questioned Costs:** \$           

### **Effect**

The Government is not in compliance with the requirements established by the CMIA Agreement.

### **Cause**

The Government's internal controls are not operating effectively to ensure that all drawdowns are made within the established guidelines.

### **Recommendation**

We recommend that the V.I. Department of Human Services work with the V.I. Department of Finance to strengthen the Government's policies and procedures to ensure that drawdowns are made within the guidelines established by the CMIA Agreement.

### **Views of Responsible Officials and Planned Corrective Actions**

The V.I. Department of Human Services concurs with this finding. The V.I. Department of Human Services continues to work with the V.I. Department of Finance in ensuring that requests are made in a timely manner. It is expected that with the implementation of the new Enterprise Resource Planning (ERP) system this finding will be eliminated.

## **II. U.S. Department of Agriculture – Child Nutrition Cluster (CFDA #10.555 and #10.559)**

### **Finding No. 05-05 (CFDA #10.555 and #10.559)**

#### **Criteria**

In accordance with 7 CFR 3015.61(g), accounting records shall be supported by source documentation. This documentation includes, but is not limited to, canceled checks, paid bills, time sheets, attendance records, payroll records, contracts, and sub-grant award documents. In addition, OMB Circular A-87 requires recipients of federal awards to maintain effective controls over the recording and claiming for

GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

Schedule of Findings and Questioned Costs

September 30, 2005

reimbursement of costs related to a federal program, and that the accounting treatment applied to those costs is consistently applied among the various federal programs.

**Condition**

During our review of 16 payroll transactions selected from the payroll records, we noted the following exceptions:

<b>Pay period ended</b>	<b>Amount</b>	<b>Reference</b>
11/13/2004	\$ Unavailable	E, F
2/5/2005	978	A
2/5/2005	750	A
2/5/2005	1,321	A, C
2/5/2005	999	A, C
4/16/2005	577	C
3/20/2005	711	B, D
3/20/2005	948	C
4/16/2005	577	D
4/16/2005	577	D
	<u>\$ 7,438</u>	

**Reference:**

- A. The "Notice of Personnel Action" (NOPA) form was not available for testing.
- B. The payroll register was not available for testing.
- C. Employee verification could not be determined.
- D. The NOPA was not signed by department director and/or personnel director as evidence of approval.
- E. The timesheet was not signed by the supervisor and/or employee.
- F. The payroll records were not available for testing.

Additionally, out of 14 nonpayroll samples selected for review, we noted the following exceptions:

	<b>Amount</b>	<b>Voucher number</b>	<b>Reference</b>
\$	40,556.00	BG1153	A
	37,251.25	BF9958	A

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

**Schedule of Findings and Questioned Costs**

**September 30, 2005**

**Reference:**

A. The certifying official did not sign the voucher as evidence of approval.

**Questioned Costs:** \$           —          

**Effect**

The lack of supporting documentation and adequate review and authorization procedures may lead to inaccurate reporting of expenditures and improper use of the program's resources.

**Cause**

Current internal controls in the State Food Authority (SFA) are not operating effectively with regard to providing for the proper maintenance, review, and authorization, of payroll and nonpayroll expenditures.

**Recommendation**

We recommend that the V.I. Department of Education, through its SFA, strengthen internal control procedures to ensure the proper review, authorization, and maintenance of all payroll- and nonpayroll-related documents.

**Views of Responsible Officials and Planned Corrective Actions**

The V.I. Department of Education does not concur with this finding. The appropriate documentation was provided and copies of such document remain available in the Federal Grants and Audit Office.

**Finding No. 05-06 (U.S. Department of Agriculture – Child Nutrition Cluster (CFDA #10.555 and #10.559))**

**Criteria**

In accordance with 7 CFR 210.7(c) (1) (iii, iv, v), meals served must be supported by accurate meal counts and records indicating the number of meals served by category and type and must be properly recorded, consolidated, and reported on the claims for reimbursement by the SFAs.

**Condition**

As part of our allowability testing procedures, we traced the number of meals served as stated in the Daily Tally Sheets to the Monthly Meals Service Report (MMSR). For the following two out of ten schools selected, the total number of meals served did not agree as follows:

<u>Day</u>	<u>School</u>	<u>Program</u>
04/22/2005	Eulalie Rivera	Breakfast
09/02/2005	Joseph Gomez	Breakfast

In addition, the September 02, 2005 Daily Tally Sheet for the Arthur Richards, Jr. School was not signed by the kitchen manager.

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The daily, weekly, and monthly meal count tally sheets were incorrectly totaled for the 2005 Summer Program of the St. Thomas School District. As a result, the amounts claimed for reimbursement for "Summer Sponsor Operating" and "Summer Sponsor Administrative" costs were overstated by \$56,680 and \$4,123, respectively. The total amounts reimbursed under the "Summer Sponsor Operating" and "Summer Sponsor Administrative" programs amounted to \$560,902 and \$32,035, respectively.

**Questioned Costs:**        \$ 60,803

### *Effect*

The program is not in compliance with the requirements of 7 CFR 210.7(c)(1)(iii, iv, v).

### *Cause*

The program does not have proper controls in place to ensure the accuracy, flow, and consolidation of meals served between the supporting worksheets and the claims for reimbursement.

### *Recommendation*

We recommend the V.I. Department of Education strengthen current procedures to ensure that all claims for reimbursement are supported by accurate meal counts and that the underlying supporting documentation is consolidated accurately.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Education concurs with this finding. The SFAs will work to ensure that current procedures are followed to provide for accurate calculations of meal counts on a daily, weekly, and monthly basis. The State Office will enforce oversight monitoring and review of reports submitted for reimbursements.

### *Finding No. 05-07 (U.S. Department of Agriculture – Child Nutrition Cluster (CFDA #10.555 and #10.559))*

#### *Criteria*

Federal procurement regulations allow a state to follow the same policies and procedures it uses for procurement of its nonfederal funds when procuring property and services under a grant provided they conform to applicable federal laws and regulations. Title 31, Chapter 23 of the V.I. Code and corresponding sections of the V.I. Rules and Regulations contain detailed requirements to ensure that all Government purchases and contracts for supplies, materials, equipment, and contractual services be based on competitive bids except as provided in Section 239 of this title. In accordance with the V.I. Code, the V.I. Department of Property and Procurement must also maintain adequate documentation of vendor bids in corresponding vendor files.

In addition, the V.I. Code and Federal Regulations prohibits the Government from making any subgrant or contract at any tier to any party that is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, *Debarment and Suspension*.

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**Condition**

We were unable to test the Government's internal controls and compliance with regard to the Procurement and Suspension and Debarment compliance requirement as the vendor files related to our sample selection (detailed below) were not available for testing. Total nonpayroll-related costs amounted to \$5,511,359 for the year ended September 30, 2005.

<u>Amount</u>		
\$	49,957	(1)
	42,976	(1)
	70,554	(1)
	21,958	(1)
	13,967	(1)
	22,730	(1)
	21,593	(1)
	22,000	(1)
	11,716	(1)
	38,145	(1)
	11,185	(1)
	17,187	(1)
	5,796	(1)
	7,460	(1)
	10,029	(1)
\$	<u>367,253</u>	

(1) This disbursement relates to a contract of \$25,000 or more.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-07.

**Questioned Costs:**      \$           

**Effect**

The program may have expended federal funds through payments made to unqualified vendors or those who are debarred or suspended from participation in federally funded programs, or for unallowable costs or activities.

**Cause**

The V.I. Department of Property and Procurement does not maintain internal controls to ensure that all required documentation is maintained in the procurement files.

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### *Recommendation*

We recommend that the V.I. Department of Education work with the V.I. Department of Property and Procurement to strengthen internal controls to ensure that applicable procurement regulations are adhered to, and proper documentation is maintained in the procurement files.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Education concurs with this finding. The V.I. Department of Education will continue to work with V.I. Department of Property and Procurement to ensure all pertinent employees are adhering to procedures and files are being maintained.

*Finding No. 05-08 (U.S. Department of Agriculture – Child Nutrition Cluster (CFDA #10.555 and #10.559))*

### *Criteria*

Pursuant to 7 CFR 3016.2(b)(6), accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant.

### *Condition*

The V.I. Department of Education, through its state agency, prepares federal financial reports based on information from the accounting records of the program. The program receives federal funds based on the number of meals served plus actual expenditures incurred in the administration of the program. However, we were unable to compare the amount of federal receipts and administrative expenditures per the Government's FMS with the program records because the program did not properly track the actual federal receipts or expenditures incurred.

The state agency also does not prepare a reconciliation of the program's records with the FMS. Timely reconciliation is necessary to ensure accurate reporting to the U.S. Department of Agriculture.

As a result of the above matters, we were unable to validate the completeness and accuracy of the amounts reported on the FNS-418, SF-269, and FNS-10 reports.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-05.

*Questioned Costs:* Cannot be determined

### *Effect*

The lack of timely reconciliation of the program records with the FMS and the lack of adequate supporting documentation may result in incorrectly posted transactions not be promptly detected and corrected. This may also lead to incorrect financial information presented in reports submitted to the federal government.

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### *Cause*

Current procedures do not include timely reconciliation of the program's records with FMS, and adequate records are not maintained to support the amounts reported to the U.S. Department of Agriculture.

### *Recommendation*

We recommend that the V.I. Department of Education, through its state agency, monitor program expenditures, and maintain adequate supporting documentation. In addition, we recommend that through its state agency, the V.I. Department of Education implement procedures to provide for the reconciliation of federal receipts and expenditures between program records and the Government's FMS system.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Education concurs with this finding. The State Office Accountant is currently preparing financial reports. The reports will be reviewed for completeness by the Federal Grants and Audit Office and supporting documentation submitted will be scanned and filed for subsequent follow-up reviews.

*Finding No. 05-9 (U.S. Department of Agriculture – Child Nutrition Cluster (CFDA #10.555 and #10.559))*

### *Criteria*

In accordance with 7 CFR 250.14(e), distributing agencies, sub-distributing agencies, and recipient agencies shall take a physical inventory of all storage facilities during the required annual review of storage facilities. Such inventory shall be reconciled annually with the storage facility's inventory records and maintained on file by the agency that contracts or maintains the storage facility.

### *Condition*

In the U.S. Virgin Islands, the state agency is the distributing agency and, as such, is required to perform annual reviews of storage facilities where the commodities received from the U.S. Department of Agriculture (USDA) are kept. It is the responsibility of the state agency, in its capacity as the distributing agency, to ensure the effective and efficient administration of program operations. Both the state agency and School Food Authority (SFA) are under the V.I. Department of Education. The state agency is responsible for the administration of the National School Lunch Program, the Summer Food Service Program for Children, the Special Milk Program for Children, and the School Breakfast Program; on the other hand, the SFA is responsible for the storing of the commodities and the distribution and receipts of such. We noted that the SFA does not maintain accurate inventory records. Although the records are intended to be perpetual, they are not updated regularly to reflect the changes in inventory. We also noted there was no annual physical inventory completed in fiscal year 2005.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-08.

*Questioned Costs:*       \$



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*Effect*

The lack of accurate up-to-date inventory records may lead to incorrect reporting of inflows and outflows of commodities inventories, and could result in shortages or excess inventory balances going undetected.

*Cause*

The SFA does not maintain accurate and up-to-date records over the commodities inventories, and does not perform the required physical inventories of the storage facilities.

*Recommendation*

We recommend that the V.I. Department of Education, through the state agency and SFA, establish procedures and controls to ensure that a complete and accurate perpetual inventory is maintained by the SFA, and that the results of the physical inventories are reconciled to the perpetual inventory records on a timely basis.

*Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Education concurs with this finding. The State agency will work along with the SFAs to ensure that established inventory procedures are adhered to. This will include a review of complete and accurate inventory, and physical inventories will be reconciled to the perpetual inventory records.

III. U.S. Department of Agriculture – Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) – CFDA #10.557

*Finding No. 05-10 (CFDA #10.557)*

*Criteria*

Pursuant to 7 CFR 3016.20(b)(1), accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant.

*Condition*

The V.I. Department of Health WIC Program prepares federal financial reports based on information obtained from the accounting records of the program. These program records do not agree with the accounting records of the Government's FMS system, as follows:

Program year 2005 federal expenditures per FMS	\$ 4,841,511
Program year 2005 federal expenditures per program records	<u>5,069,140</u>
Difference	<u>\$ 227,629</u>

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Program year 2005 federal receipts per FMS	\$ 4,754,385
Program year 2005 federal receipts per program records	<u>4,639,353</u>
Difference	<u>\$ 115,032</u>

The program did not prepare a reconciliation of the program's accounting records with FMS. Timely reconciliations are necessary to ensure accurate reporting to the Federal Agency.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-09.

**Questioned Costs:**      \$ 227,629

***Effect***

The lack of a reconciliation of the program records with FMS may result in incorrectly posted transactions not be promptly detected and corrected. This may also lead to incorrect financial information presented in reports submitted to the federal government.

***Cause***

Current procedures do not include a reconciliation of the program's records with FMS.

***Recommendation***

We recommend that the V.I. Department of Health and the V.I. Department of Finance prepare reconciliations between the V.I. Department of Health records and FMS.

***Views of Responsible Officials and Planned Corrective Actions***

The program will ensure that the payroll costs, its largest expenditure, are adjusted to correct erroneous postings to the cost centers beginning with transactions as of October 1, 2007. The process will be completed by September 30, 2007.

***Finding No. 05-11 (U.S. Department of Agriculture – Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) – CFDA #10.557)***

***Criteria***

In accordance with 7 CFR 246.7(c), infants, children, and pregnant, postpartum, and breastfeeding women shall meet the following four tests in order to be certified as eligible for the WIC Program: (i) meet the categorical criteria (for example, pregnant, breastfeeding, postpartum women or infant or children under their fifth birthday); (ii) be a resident of the U.S. Virgin Islands; (iii) meet the income criteria; and (iv) meet the nutritional risk criteria.

In addition, Section No. 2.07 of the WIC Program Policy and Procedures Manual, which is consistent with 7 CFR 246.7(d), states that a competent professional authority (CPA) on the staff of the local agency shall determine if a person is at nutritional risk. As defined by 7 CFR 246.2, the following persons are the only

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persons the State Agency may authorize to serve as a CPA: physicians, nutritionists, dietitians, registered nurses, physician's assistants, or state or locally trained officials.

**Condition**

During our eligibility test of 30 participants, we noted the following exception:

<u>Participant's number</u>	<u>Clinic site</u>	<u>2005 Benefit amount</u>	<u>Reference</u>
24826	12	\$ 601	A

Reference:

A. The participant's file could not be located.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-10.

**Questioned Costs:** \$ 601

**Effect**

The program may have awarded federal funds to an individual who is not eligible to participate in the program.

**Cause**

Although current internal controls provide that eligibility documentation should be maintained in the participant's records, the department responsible for the program was unable to locate one of the participant's files selected.

**Recommendation**

We recommend that the V.I. Department of Health implement procedures to ensure that all participant files are properly maintained and available.

**Views of Responsible Officials and Planned Corrective Actions**

A fiscal year 2006 file, even though it was not the original file, was located and the client was determined to be at nutritional risk, and also income eligible by a CPA. All efforts will be made to ensure that participants' files are properly maintained. Additionally, with the implementation of the new WIC computer system at the beginning of fiscal year 2007, this will no longer be an issue since participant records are now maintained in the new system.

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### *Finding No. 05-12 (U.S. Department of Agriculture – Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) – CFDA #10.557)*

#### **Criteria**

The CMIA Agreement requires grantees to establish a financial management system that includes procedures to minimize the time elapsed between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee. The Treasury-State Agreement for the period from October 1, 2004 to September 30, 2005 requires the Government to use the "average clearance" funding technique for vendor- and payroll-related costs. Under the "average clearance" funding technique, the Government may submit claims for reimbursement such that the funds are deposited, by ACH on the dollar-weighted average day of clearance, in the Government's bank account on the fourth day following the release of funds for vendor disbursements and on the day in which payroll checks are released for payroll-related costs. In accordance with the CMIA Agreement, reimbursement requests shall be for the exact amounts disbursed. The clearance patterns are specified in Exhibit II of the CMIA Agreement.

#### **Condition**

The program drew down federal funds based on estimates rather than on the actual cash disbursements, and documentation in support of these estimates was unavailable.

**Questioned Costs:** Cannot be determined

#### **Effect**

The Government is not in compliance the requirements established by the CMIA Agreement.

#### **Cause**

The program's practice is to use estimated disbursements instead of actual disbursements for the drawdown of federal funds and does not maintain support for those estimates.

#### **Recommendation**

We recommend that the program begin to use actual cash disbursements rather than estimates as the basis to draw down federal funds to ensure that drawdowns are made within the guidelines established by the CMIA Agreement.

#### **Views of Responsible Officials and Planned Corrective Actions**

The program does not concur with this finding. There are three (3) different ways in which checks are drawn as follows:

WIC Food – cash is drawn to reimburse the bank for WIC checks presented for payment of client benefits; this amount is "actual." These checks are not disbursed by the V.I. Department of Finance.

Vendor payments – these are payments made by the V.I. Department of Finance. Cash is drawn based on "actual value" of checks disbursed. There is absolutely no estimation used in this cash drawdown activity; this would be taking great risks.

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Payroll costs – this is the only area where estimates are used, and has become somewhat controversial. Estimates were based on prior “actual” pay period amounts. In the past, the program was advised that only actual figures should be utilized; subsequently, it was advised that estimates should be used to ensure that there would be cash in the bank on payday. This has become problematic.

During a current site review by representatives from the U.S Department of Agriculture Food and Nutrition Service – Mid Atlantic Region and Caribbean Area Office, the matter of payroll costs (indicated above) was discussed. The reviewers indicated that there was nothing wrong with estimating payroll costs. Therefore, the program has requested, in writing, its grantor agency’s view on this matter.

### **IV. U.S. Department of Interior – Economic, Social, and Political Development of the Territories and the Freely Associated States – CFDA # 15.875**

#### ***Finding No. 05-13 (CFDA #15.875)***

##### ***Criteria***

In accordance with 29 CFR 5.5, all contracts in excess of \$2,000 entered into for the actual construction, alteration and/or repair (including painting and decorating) of a public building or public work, or a building or work financed in whole or in part from federal funds must contain the clauses outlined in 29 CFR 5.5(a) pertaining to the Davis Bacon Act. The clauses outlined in 29 CFR 5.5(a) essentially require contractors who employ laborers or mechanics on contracts subject to the Davis Bacon Act to compensate those employees based on the prevailing federal wage rates established for the locality of the project by the U.S. Secretary of Labor and to maintain documentation of their compliance with the provisions of the Davis Bacon Act. Recipients of federal awards are required to ensure that the required clauses are included within the contracts subject to the Davis-Bacon Act requirements and monitor the contractors’ compliance with those required clauses.

##### ***Condition***

In two out of two construction contracts tested that were subject to the Davis-Bacon Act requirement, we noted that neither contract included a clause requiring compliance with the Davis-Bacon Act. We were unable to test the effectiveness of the program’s internal control and its compliance with the contractor monitoring requirements described in 29 CFR 5.5 due to the unavailability of the certified payroll records.

***Questioned Costs:*** Cannot be determined

##### ***Effect***

Contractors engaged in federal projects could be paying wages less than the prevailing wage rate required by the Davis-Bacon Act.

##### ***Cause***

Current internal controls are not operating effectively with regard to the maintenance of documentation in support of its contractor monitoring efforts, and the V.I. Office of Management and Budget (V.I. OMB) was unaware that the provisions of the Davis-Bacon Act applied to the program when the contracts were

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initially executed. As such, the program does not have controls in place to ensure compliance with the provisions of the Davis-Bacon Act for its construction contracts.

### ***Recommendation***

We recommend that the V.I. OMB create and execute policies and procedures to ensure contractors comply with the payroll certification requirement and to ensure that contracts include clauses requiring compliance with the Davis-Bacon Act.

### ***Views of Responsible Officials and Planned Corrective Actions***

The V.I. OMB submitted a letter to the Commissioner of the V.I. Department of Property and Procurement requesting that a clause requiring compliance with the Davis-Bacon Act be inserted into all contracts. However, since the Davis-Bacon Act relates only to construction contracts it was recommended that the clause include the words "as applicable" on all contracts. The Program will however, conduct a site visit with the V.I. Department of Property and Procurement and their legal counsel to ensure that this situation is addressed.

### ***Finding No. 05-14 (U.S. Department of Interior – Economic, Social, and Political Development of the Territories and the Freely Associated States – CFDA # 15.875)***

#### ***Criteria***

In accordance with 43 CFR Part 12, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*, requires the preparation of quarterly SF-269 and SF-272 reports to be supported by accounting records. In addition, 43 CFR 13.20(b)(1) requires that accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant.

#### ***Condition***

The V.I. Office of Management and Budget (the V.I. OMB) uses its program records to prepare its federal reports. The V.I. OMB did reconcile the financial information presented in FMS to the program records. However, an unresolved reconciling difference exists between the amounts reported in FMS versus the program records.

The following represents the difference between the program records and FMS:

Program year 2005 federal expenditures per FMS	\$ 3,917,107
Program year 2005 federal expenditures per program records	<u>3,599,850</u>
Difference	<u>\$ 317,257</u>
 Program year 2005 federal receipts per FMS	 \$ 1,999,483
Program year 2005 federal receipts per program records	<u>2,218,989</u>
Difference	<u>\$ 219,506</u>

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**Questioned Costs:**      \$           —          

### ***Effect***

Unresolved reconciling differences may result in incorrectly posted transactions not being promptly detected and corrected. This may lead to incorrect financial information being presented in the reports submitted to the federal government.

### ***Cause***

Certain transactions are not being reported to the program in a timely manner and, as such, are not reflected in the program records.

### ***Recommendation***

We recommend that the V.I. OMB and the V.I. Department of Finance resolve all differences between the program records and FMS, and implement procedures to ensure that all reconciling differences are investigated and adjusted on a timely basis.

### ***Views of Responsible Officials and Planned Corrective Actions***

The V.I. OMB continues to aggressively monitor the Economic, Social, and Political Development of the Territories and the Freely Associated States grants and request that agencies and departments (sub grantees) submit their reconciliation reports for all federal grants timely. However, as a result of the various sub-grants received under this program by a number of departments and agencies, it is imperative that all reconciliation reports are received within the requested timeframe, reviewed for correctness and filed accordingly.

## **V. U.S. Department of Labor – Unemployment Insurance – CFDA # 17.225**

### ***Finding No. 05-15 (CFDA #17.225)***

#### ***Criteria***

The CMIA Agreement requires grantees to establish a financial management system that includes procedures to minimize the time elapsed between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee. The Treasury-State Agreement for the period from October 1, 2004 to September 30, 2005 requires the Government to use the “average clearance” funding technique for vendor- and payroll-related costs, and the “postissuance” funding technique for benefit disbursements. Under the “average clearance” funding technique, the Government may submit claims for reimbursement such that the funds are deposited, by ACH on the dollar-weighted average day of clearance, in the Government’s bank account on the fourth day following the release of funds for vendor disbursements and on the day in which payroll checks are released for payroll-related costs. Under the “postissuance” funding technique, the Government may submit claims for reimbursement such that the funds are deposited in the Government’s bank account after the Government releases the benefit checks, but before the checks clear the bank. The clearance patterns are specified in Exhibit II of the CMIA Agreement.

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**Condition**

The program was unable to provide a detail listing of disbursements that support the drawdown requests and, as such, we were unable to test the program's compliance with the clearance patterns established by the CMIA Agreement.

**Questioned Costs:** Cannot be determined

**Effect**

The Government is unable to demonstrate compliance with the requirements established by the CMIA Agreement.

**Cause**

The V.I. DOL's current cash management policies and procedures entail the preparation of drawdown requests based on the total actual funds disbursed during a given period rather than by the individual disbursements.

**Recommendation**

We recommend that the V.I. DOL work with the V.I. Department of Finance to develop and implement policies and procedures that would entail preparing the drawdown requests based on individual disbursements rather than total disbursements to ensure that drawdowns are made within the guidelines established by the CMIA Agreement.

**Views of Responsible Officials and Planned Corrective Actions**

The V.I. DOL has a drafted cash management policy and is in the process of review for sufficiency and compliance.

**Finding No. 05-16 (U.S. Department of Labor – Unemployment Insurance – CFDA # 17.225)**

**Criteria**

29 CFR 97.20(b)(6) requires that internal controls be maintained to ensure that federal transactions are properly recorded and accounted for in the recipient's books and records so as to enable the recipient to prepare reliable federal reports.

**Condition**

The V.I. DOL prepares federal financial reports based on information obtained from the program records. However, these records do not agree with the Government's FMS system as follows:

Program year 2005 federal expenditures (excluding state funds) per FMS	\$ 1,694,891
Program year 2005 federal expenditures (excluding state funds) per program records	<u>1,576,620</u>
Difference	<u>\$ 118,271</u>



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Program year 2005 federal receipts per FMS	\$ 1,730,179
Program year 2005 federal receipts per program records	<u>1,728,913</u>
Difference	\$ <u>(1,266)</u>

The program did not prepare a reconciliation of its accounting records with FMS. Timely reconciliations are necessary to ensure accurate reporting to the U.S. DOL.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-13.

**Questioned Costs:** \$ —

### ***Effect***

The lack of timely reconciliation of the program's records with FMS may result in incorrectly recorded transactions not being promptly detected and corrected. This may also lead to incorrect financial information presented in reports submitted to the federal government.

### ***Cause***

Current procedures do not include a reconciliation of the program's records with FMS.

### ***Recommendation***

We recommend that the V.I. DOL and the V.I. Department of Finance prepare reconciliations between the V.I. DOL records and FMS.

### ***Views of Responsible Officials and Planned Corrective Actions***

The V.I. DOL is currently delinquent in reconciliations of prior program years, but has developed a schedule and has assigned key personnel to reconcile fiscal year 2005. The fiscal year 2005 reconciliations are scheduled for completion by March 2008.

### ***Finding No. 05-17 (U.S. Department of Labor – Unemployment Insurance – CFDA # 17.225)***

#### ***Criteria***

In accordance with the Unemployment Insurance Reports Handbook 401 published by the U.S. DOL, the V.I. DOL is required to submit, among others, the following reports:

- ***ETA 581 – Contribution Operations Report*** – This is a quarterly report on volume of V.I. DOL work effectiveness of the program. The ETA 581 data is used for monitoring and measuring program performance and effectiveness, and in making projections and forecasts in conjunction with the budgetary process.
- ***ETA 227 – Overpayment Detection and Collection Activities Report*** – This is a quarterly report of the results of the V.I. DOL's activities in principal detection areas of benefit payment control.

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***Condition***

During our review of the program's compliance with the reporting requirements, we selected the ETA 277 and ETA 581 quarterly reports for the quarters ended June 30, 2005 and September 30, 2005. We were unable to agree the amounts reported to supporting documentation in each of the two ETA 227 and ETA 581 quarterly reports examined, and certain sections of the ETA 227 report for the quarter ended September 30, 2005 were incomplete.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-12.

***Questioned Costs:***       \$           —          

***Effect***

The program is not in compliance with federal reporting requirements as there is insufficient evidence that the reports submitted to the federal government were verified for completeness and accuracy by the approving official. Consequently, the reports might have been submitted incomplete or with errors.

***Cause***

The program's computer system does not provide or maintain all the necessary information to complete the form ETA 581 – Contribution Operations or the ETA 227 – Overpayment Detection/Recovery Activity. The program could not locate the supporting documentation to verify the completeness and accuracy of the reports.

***Recommendation***

We recommend that the V.I. DOL amend and resubmit forms ETA 227 and ETA 581, as necessary, for the quarters ended June 30, 2005 and September 30, 2005 with correct and properly supported information.

***Views of Responsible Officials and Planned Corrective Actions***

On the ETA reporting: The ETA 581 process has been implemented and all reports have been updated based on a timeframe given by U.S. Department of Labor back to fiscal year 2005. The ETA 227 process has not been implemented, the V.I. DOL has been seeking assistance from the U.S. Department of Labor to program this process on the VIDOLA\$ system and compliance is predicated on receiving this assistance to automate.

***Finding No. 05-18 (U.S. Department of Labor – Unemployment Insurance – CFDA # 17.225)***

***Criteria***

In accordance with 26 CFR 31.3302 (a)-3(a), V.I. DOL is required to collect from all qualifying employers the corresponding unemployment insurance contribution upon the employer's filing of the IRS 940 FUTA forms.

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***Condition***

During our procedures, we noted that the program did not verify the billing and collection of contributions from all qualifying employers against their related IRS 940 FUTA forms.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-16.

***Questioned Costs:***      \$           —          

***Effect***

The lack of internal controls avoids detecting filed IRS 940 FUTA forms without its corresponding employer's unemployment insurance payment.

***Cause***

Current internal controls do not include proper monitoring and follow-up procedures over the employers' unemployment insurance contribution payments. Furthermore, the program does not have procedures to ascertain that all active employers file the IRS 940 FUTA form.

***Recommendation***

We recommend that the V.I. DOL design and establish internal controls to ensure that the employers file their IRS 940 FUTA forms with all the required contribution payments.

***Views of Responsible Officials and Planned Corrective Actions***

As of January 2007, the V.I. DOL has implemented a new process of sending employer's contribution reports to Internal Revenue Bureau (IRB) for verification.

***Finding No. 05-19 (U.S. Department of Labor – Unemployment Insurance – CFDA # 17.225)***

***Criteria***

26 CFR 31.3302 requires the program to certify annually for each employer the total amount of contributions required to be paid under the state law for the calendar year and the amounts and dates of such payments in order for the employer to be allowed credit against their FUTA tax. In order to complete this certification, the State is required to perform annually a match of the employer's tax payments with credit claimed for these payments on the employer's IRS 940 FUTA forms.

***Condition***

We noted that the V.I. DOL did not prepare the required certifications for the employer's state unemployment insurance contributions. Furthermore, the program did not make the required matching of employer tax credit claimed with the corresponding IRS FUTA form.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-18.

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*Questioned Costs:*       \$           —          

***Effect***

Employers may be claiming excess credit on their IRS 940 FUTA form for insurance payments not actually made. In addition, the program is not in compliance with the 26 CFR 31.3302.

***Cause***

The program's current computer system does not provide all the necessary information to determine the actual contributions made by the employers. In addition, the program does not have internal controls to ensure that the matching of employer's tax payments with the IRS 940 FUTA forms is done at least annually.

***Recommendation***

We recommend that the V.I. DOL modify their computer system to ascertain that all the necessary information for the certification procedure is gathered and maintained. Furthermore, we recommend that the V.I. DOL establish procedures to ensure the preparation of the required certification and the compliance with the matching of employer insurance credit claimed with the insurance payments made by the employers.

***Views of Responsible Officials and Planned Corrective Actions***

As of January 2007, the V.I. DOL has implemented a process of sending employer's contribution reports to IRB for verification and certification.

***Finding No. 05-20 (U.S. Department of Labor – Unemployment Insurance – CFDA # 17.225)***

***Criteria***

29 CFR 97.20(b)(2) states that grantees and subgrantees shall retain and allow access to records, supporting documents, statistical records, and other records that are otherwise reasonably considered as pertinent to program regulations. The program is required to maintain complete and accurate employer's employment history related to the calculation of experience rating.

***Condition***

We identified a lack of internal controls over information that is maintained and altered/changed within the computer system. We also noted that controls in place cannot ensure that the employer's tax rate is accurate and that the employer's tax rate was properly applied by the Government.

We noted a lack of internal controls over the following areas:

- ***Information Provided by Employer:*** Verification of information provided by employer on the Employer's Quarterly Wage and Contribution Report to ensure information provided is accurate and complete.

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- **Manual Overrides:** Changes to employer's employment file, including but not limited to employment history, start of business date, out of business date, and employer experience rating, to ensure that all changes are first approved and reviewed for accuracy and validity.

We also noted other instances of potential noncompliance and internal control weaknesses as follows:

- **Lack of Segregation of Duties:** The program does not have procedures in place to ensure that duties such as data entry, data entry review, and approving and making changes to the computer system are sufficiently segregated.
- **Retroactive Changes:** The computer system permits retroactive changes to employer's historical data (including prior years), which may go unnoticed due to lack of procedures in place to monitor and review changes made to the computer system. Unmonitored, changes to the computer system is a critical weakness due to the fact that changes to employers employment file directly affects calculation of employer's tax rate, such as the reserve ratio.
- **Trust Fund Balance:** We noted that the effective tax rate calculation is partly based on the Unemployment Insurance Trust Fund Balance. The Trust Fund Balance does not reflect amounts owed to employers for overpayments. In addition, the program currently does not have procedures in place to ensure that employers are reimbursed and/or notified for overpayments. Thus, the Trust Fund Balance may not truly reflect the actual unemployment balance, which may affect the effective tax rate calculation.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-19.

**Questioned Costs:** \$ \_\_\_\_\_

### **Effect**

Doubts may be raised over the completeness and accuracy of the underlying information within the computer system, including but not limited to: (1) labor statistics; (2) the employer's employment records within the computer system; and (3) records and statistics calculated within the computer system. Doubts may also exist with respect to the calculation of employer's experience rating, the effective rate, and consequently the employer's tax rate.

### **Cause**

The program does not maintain controls to ensure that information entered into the computer system is reviewed for completeness and accuracy. The program does not maintain internal controls to ensure that the information provided by the employer is accurate and complete. Additionally, the program does not maintain internal controls over changes made to employer's files to ensure that changes are complete, accurate, authorized, and reviewed. Overall, the program lacks management oversight to ensure that internal controls are in operation and working effectively.

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### *Recommendation*

We recommend that the V.I. DOL redesign and implement a new method of recording, maintaining, and verifying employer's employment history to ensure the accuracy and appropriateness of the recording of and changes made to the employer's records.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. DOL has executed a contract in July 2007 with the U.S. Department of Labor to draft an internal control policy and procedures for the VIDOLA\$ system.

## **VI. U.S. Department of Education – Special Education – Grants to States – CFDA # 84.027**

### *Finding No. 05-21 (CFDA #84.027)*

#### *Criteria*

In accordance with 34 CFR 80.2(b)(6), accounting records shall be supported by source documentation. This documentation includes, but is not limited to, canceled checks, paid bills, time sheets, attendance records, payroll records, contracts, and sub-grant award documents. In addition, OMB Circular A-87, *Cost Principles for State, Local and Indian Tribal Governments*, requires recipients of federal awards to maintain effective controls over the recording and claiming for reimbursement of costs related to a federal program, and that the accounting treatment applied to those costs is consistently applied among the various federal programs.

#### *Condition*

During our review of 26 payroll transactions selected from the payroll records, we noted that the attendance sheet of the following employees had not been signed by the employee's supervisor:

<u>Employee number</u>	<u>Pay period ended</u>	<u>Amount</u>
60459	3/5/2005	\$ 749
82151	6/11/2005	1,323
68975	6/11/2005	1,110
55935	3/19/2005	1,511
93019	9/15/2005	648
66145	9/15/2005	640
50966	12/25/2004	899
		<u>\$ 6,880</u>

**Questioned Costs:** \$           —          

#### *Effect*

The lack of adequate review and authorization procedures may lead to inaccurate reporting of expenditures and improper use of the program's resources.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Schedule of Findings and Questioned Costs

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### *Cause*

Current internal controls are not operating effectively with regards to providing for the proper authorization of payroll records.

### *Recommendation*

We recommend that the V.I. Department of Education, through its SFA, strengthen internal control procedures to ensure the proper review and authorization of all payroll related documents.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Education concurs with this finding. The Office of Special Education will be cognizant in reviewing all employees' time and attendance sheets before they leave the office by having employees supervisors sign and date the attendance record. The director will certify to the completeness before authorizing the records to be submitted to payroll for final processing. Copies of the completed payroll records will be available in the State Office for further review.

### *Finding No. 05-22 (U.S. Department of Education – Special Education – Grants to States – CFDA #84.027)*

#### *Criteria*

The CMIA Agreement requires grantees to establish a financial management system that includes procedures to minimize the time elapsed between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee. The Treasury-State Agreement for the period from October 1, 2004 to September 30, 2005 requires the Government to use the "average clearance" funding technique for vendor and payroll related costs. Under the "average clearance" funding technique, the Government may submit claims for reimbursement such that the funds are deposited, by ACH on the dollar-weighted average day of clearance, in the Government's bank account on the fourth day following the release of funds for vendor disbursements and on the day in which payroll checks are released for payroll related costs. The clearance patterns are specified in Exhibit II of the CMIA Agreement.

#### *Condition*

In one out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance funding patterns stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

<u>Date check was released</u>	<u>Drawdown requested date</u>	<u>Drawdown receipt date</u>	<u>Amount</u>
06/27/2005	06/29/2005	06/29/2005	\$ 675

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-20.

*Questioned Costs:*        \$

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### *Effect*

The Government is not in compliance with the requirements established by the CMIA Agreement.

### *Cause*

The Government's internal controls are not operating effectively to ensure that all disbursements are made within the established guidelines.

### *Recommendation*

We recommend that the V.I. Department of Education work with the V.I. Department of Finance to strengthen the Government's policies and procedures to ensure that drawdowns are made within the guidelines established by the CMIA Agreement.

### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Education does not concur with this finding. There is a four (4) day clearance pattern per the CMIA Agreement for the Government. Once a check is released by the V.I. Department of Finance, the drawdown request is made on the third day. In this particular instance, the auditor stated that the check was released on June 27, 2005 and the drawdown request was made on June 29, 2005, which constitutes the third day. Consequently, there are no corrective measures to be made.

### *Finding No. 05-23 (U.S. Department of Education – Special Education – Grants to States – CFDA #84.027)*

#### *Criteria*

In accordance with 20 USC 1411(f)(1), the U.S. Secretary of Education (the Secretary) shall determine and report to the State Education Agency (SEA) an amount that is 25% of the amount the SEA received under this section in fiscal year 1998, cumulatively adjusted by the Secretary for each succeeding year. These funds may be used for administration (20% of the set-aside amount), other state-level activities, and subgrants to Local Educational Agencies (LEAs) for capacity building. Pursuant to 20 USC 1411(g), any funds received under this program that an SEA does not retain for administration and other state-level activities shall be distributed to eligible LEAs in the state.

#### *Condition*

As of September 30, 2005, the Government's FMS, which serves as its official books and records, reflected that the SEA had a remaining balance of \$479,656 in set-aside funds received under 20 USC 1411(f)(1), which it had not used for administration, other state-level activities, or subgranted to LEAs. Pursuant to 20 USC 1411(g), these remaining funds should have been distributed to eligible LEAs.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-21.



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**Schedule of Findings and Questioned Costs**

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**Questioned Costs:**      \$ 479,656

***Effect***

The program did not comply with the requirements of 20 USC 1411(g).

***Cause***

The program's internal procedures and monitoring controls are ineffective to ensure compliance with the requirements outlined in 20 USC 1411(g) regarding the distribution of excess set-aside funds to eligible LEAs.

***Recommendation***

We recommend that the V.I. Department of Education implement procedures to monitor the amounts of unspent set-aside funds remaining at the fiscal year end, and implement procedures to ensure that any remaining set-aside funds are distributed to eligible LEAs in accordance with the provisions of 20 USC 1411(g).

***Views of Responsible Officials and Planned Corrective Actions***

The V.I. Department of Education concurs with this finding. Special Education will implement procedures to monitor funds quarterly to determine the level of unspent funds. At such time, a cut-off date will be established to allow unspent funds to be given the LEAs.

***Finding No. 05-24 (U.S. Department of Education – Special Education – Grants to States – CFDA #84.027)***

***Criteria***

Federal procurement regulations allows a state to follow the same policies and procedures it uses for procurements of its nonfederal funds when procuring property and services under a grant, provided they conform to applicable federal laws and regulations. Title 31, Chapter 23 of the V.I. Code and corresponding sections to the V.I. Rules and Regulations contain detailed requirements to ensure that all government purchases and contracts for supplies, materials, equipment, and contractual services be based on competitive bids except as provided in Section 239 of this title. In accordance with the V.I. Code, the V.I. Department of Property and Procurement must also maintain adequate documentation of vendor bids in corresponding vendor files.

Among other requirements, departments are required to: 1) submit a purchase requisition to the V.I. Department of Property and Procurement and such requisition is to be approved by the Commissioner or authorized designee for that department, 2) obtain a minimum of three, 3) bids from qualified vendors for purchases of \$5,000 or more, and 4) prepare a letter signed by the Commissioner of the V.I. Department of Property and Procurement justifying the purchase.

Finally, the V.I. Code also states that the Government must not acquire goods or services or enter into a contract with any party that is suspended or debarred, or otherwise excluded from, or ineligible for participation in federal assistance programs under Executive Order 12549, *Suspension or Debarment*.

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**Condition**

Of the 30 procurement transactions selected for testing, we noted the following:

	<u>Amount</u>	<u>Encumbrance number</u>	<u>Reference</u>
\$	87,446	S6008301	A, E
	31,395	—	B, E
	10,800	S5408301	B, E
	11,381	S5296801	B, E
	14,590	S5388601	B, E
	46,200	S5782001	A, E
	11,337	S5843501	C, D, E
	18,470	S5856701	B, E
	46,092	—	A, E
	82,500	C1046201	E
	12,603	C1038301	E
	4,880	—	E
	165,000	C1038101	E
	15,984	—	E
	16,824	S5406301	E
	12,023	S5416801	E
	16,105	S5294001	E
	154,571	C1038701	E
	12,034	S5791901	E
	45,305	C1038701	E
	15,000	S5810601	E
	13,145	S58568	E
	12,906	S5856901	E
	18,206	S5864501	E
	25,297	S54063	E
	13,576	S5858701	B, E
\$	<u>913,670</u>		

**Reference:**

- A. The justification letter was not signed by the Commissioner of the V.I. Department of Property and Procurement as evidence of approval.
- B. The justification letter was not available for inspection.
- C. The requisition order/purchase order was not signed by the certifying officer as evidence of approval.
- D. The receiving report was not available for inspection.
- E. Documentation was unavailable to test compliance with the suspension and debarment provisions.

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**Questioned Costs:**      \$           —          

### ***Effect***

The program is not in compliance with local and federal procurement regulations. Procured goods and services may be deemed unallowable due to the lack of adherence to local and federal procurement laws.

### ***Cause***

The internal controls are not operating effectively to ensure compliance with federal procurement regulations and the V.I. Department of Property and Procurement does not maintain adequate internal controls to ensure that all required documentation is maintained in the procurement files.

### ***Recommendation***

We recommend that the V.I. Department of Education work with the V.I. Department of Property and Procurement to strengthen internal controls to ensure that applicable procurement regulations are adhered to, and proper documentation is maintained in the procurement files.

### ***Views of Responsible Officials and Planned Corrective Actions***

The V.I. Department of Education concurs with this finding. The V.I. Department of Education will continue to work with the V.I. Department of Property and Procurement to ensure everyone is adhering to procedures and files are being maintained.

## **VII. U.S. Department of Education – Special Education – Grants to State (CFDA# 84.027) and Innovative Education Program Strategies – (CFDA # 84.298)**

### ***Finding No. 05-25 (CFDA #84.027 and 84.298)***

#### ***Criteria***

Pursuant to a Compliance Agreement imposed by the U.S. Department of Education (U.S. DOE) in September 2002, the V.I. Department of Education is required to perform the following during the third year of the Compliance Agreement:

#### ***Sub-Issue 1.1 – Separation of State and Local Educational Agencies***

- Implement a comprehensive statewide plan during the 2004 – 2005 school year and demonstrate that it is achieving the program goals that are required.
- Meet all federal requirements related to the designation of a single SEA and two LEA's.
- Submit a detailed plan for how it will comply with the requirements of the *No Child Left Behind Act*, including Title I, Part A of the ESEA as reauthorized by the *No Child left Behind Act*.
- Prepare and make public annual report cards for the performance of each school as defined by the *No Child Left Behind Act*.
- Prepare and submit semiannual expenditure reports that include certification that all expenditures are for allowable purposes.

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#### *Sub-Issue 2.1 – Credible Financial Management System*

- Publicize the U.S. DOE Office of Inspector General and U.S. Department of Interior Office of Inspector General Hotline telephone numbers twice during the 2004 – 2005 school year.
- Conduct monthly reconciliations between the U.S. DOE's GAPS reporting system, V.I. Department of Education's internal records, and FMS of draws and expenditures, and resolve any differences and record appropriate adjustments within 30 days.

#### *Sub-Issue 2.3 – Obligation of Funds/Disbursement of Obligation*

- Fully integrate the grant application, planning, obligation, and disbursement functions with FMS by the conclusion of the Compliance Agreement.

#### *Sub-Issue 3.1 – Recruiting and Hiring*

- Meet the V.I. Department of Education's hiring goals for the 2004 – 2005 school year, and submit quarterly reports to the U.S. DOE, which provide information as to the date of hire, date of entry into the personnel system, date of arrival on the job, date of receipt of first paycheck, and other pertinent data for each person hired.

#### *Sub-Issue 3.2 – Inadequate Time Accounting and Supplanting*

- Submit quarterly reports showing all staff members paid with federal funds and the distribution of their time by funding source.

#### *Sub-Issue 4.2 – Competitive Procurement*

- The Government's procurement policy and process will meet the time lines for procurement, vendor payments, and delivery of supplies or equipment to end-users by the conclusion of the Compliance Agreement.

#### **Condition**

The Department of Education did not fully comply with certain requirements outlined in the Compliance Agreement imposed by the U.S. DOE.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-22.

**Questioned Costs:** Cannot be determined

#### **Effect**

The V.I. Department of Education is not in compliance with certain requirements set forth in the Compliance Agreement imposed by the U.S. DOE.

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***Cause***

The V.I. Department of Education did not have the resources necessary to comply with the provisions of the Compliance Agreement by the specified deadlines.

***Recommendation***

We recommend that the V.I. Department of Education implement the requirements outlined in the Compliance Agreement and document the completion of each requirement as it is completed to demonstrate compliance with the Compliance Agreement.

***Views of Responsible Officials and Planned Corrective Actions***

The V.I. Department of Education concurs with this finding. As a result, the federal programs of the V.I. Department of Education are currently being administered by a Third Party Fiduciary agent to fulfill the requirements established by the Compliance Agreement.

**VIII. U.S. Department of Education – Innovative Education Program Strategies – (CFDA # 84.298)**

***Finding No. 05-26 (CFDA # 84.298)***

***Criteria***

In accordance with 34 CFR 80.32(d), a grantee's property management system must provide as a minimum for the following:

- Property records must be maintained that include a description of the property, serial number or other identification number, source of the property, title's holder, acquisition date, cost of property, percentage of federal participation in the cost of the property, location, use, and condition of the property, and any ultimate disposition data including the date of disposal and sale of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Moreover, any loss, damage, or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good condition.

In addition, in accordance with 34 CFR 80.32(e), a grantee's property management system must consider the following information associated with the disposition of federally funded equipment:

- Items of equipment with a current per-unit fair market value less than \$5,000 may be retained or sold and with no further obligation to the federal awarding agency.
- Items of equipment with a current per-unit fair market value in excess of \$5,000 may be retained or sold and the federal awarding agency shall have the right to an amount calculated by multiplying the current market value or proceeds from sale by the federal awarding agency's share of the equipment.

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#### *Condition*

During our review of the program's property management system, we were unable to verify the completeness and accuracy of the information contained within the program's property records since a physical inventory of all federally funded equipment and real property acquisitions had not been performed within the past two years, and the program was unable to provide a detailed report of equipment acquired with federal funds that agrees with its internal financial and capital asset records. In addition, we were unable to verify (a) whether the program's policies and procedures over equipment and real property management complied with federal regulations and (b) whether the equipment and real property was being properly tagged, safeguarded, and maintained.

Total equipment and real property expenditures amounted to approximately \$846,733 in fiscal year 2005.

Furthermore, we were unable to obtain a listing of equipment that was disposed of during fiscal year 2005. We were able to observe equipment disposal reports. However, we were unable to ascertain whether the reports represented the total equipment disposed during fiscal year 2005, and many of the reports did not provide sufficient information to determine whether 1) the equipment was acquired with federal or V.I. funds, 2) the dispositions were properly reflected in the property records, and 3) the U.S. DOE was reimbursed for the appropriate federal share. In addition, many of the reports did not contain information such as 1) original cost and 2) market value of the disposed equipment.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-23

*Questioned Costs:* Cannot be determined

#### *Effect*

The program is not in compliance with the requirements of 34 CFR 80.32(d) and (e).

#### *Cause*

The program's current internal controls are not working effectively to ensure compliance with the property management requirements of 34 CFR 80.32 including the performance of a physical inventory of federally acquired equipment every two years. Furthermore, the program does not maintain internal controls to ensure that the equipment is properly disposed in compliance with federal regulations.

#### *Recommendation*

We recommend that the V.I. Department of Education establish internal control procedures to maintain complete and accurate records over equipment acquired with federal funds and over the disposal of federally funded equipment.

#### *Views of Responsible Officials and Planned Corrective Actions*

The V.I. Department of Education partially concurs with this finding. The V.I. Department of Education is not in agreement with the subjective statement implying that the physical existence and condition of equipment could not be located and verified. The V.I. Department of Education does agree that a physical inventory should be performed every two (2) years, and the V.I. Department of Education Property, Procurement, and Auxiliary Services STT/STX will perform an inventory by December 31, 2007. The V.I.

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Department of Education also agrees that equipment disposal reports were not accurately completed. The V.I. Department of Education Property, Procurement, and Auxiliary Service STT/STX will adhere to internal control procedures so that equipment disposal reports are completed accurate and maintained on file.

***Finding No. 05-27 (U.S. Department of Education – Innovative Education Program Strategies – CFDA # 84.298)***

***Criteria***

In accordance with 20 USC 7217(a), except as provided in subsection (b) of 20 USC 7217, a State educational agency is entitled to receive its full allotment of funds under this part for any fiscal year only if the Secretary determines that either the combined fiscal effort per student or the aggregate expenditures within the State, with respect to the provision of free public education for the fiscal year preceding the fiscal year for which the determination is made, was not less than 90% of such combined fiscal effort or aggregate expenditures for the second fiscal year preceding the fiscal year for which the determination is made (Level of Effort – Maintenance of Effort).

In accordance with 20 USC 7211a(a) and (b), an SEA must distribute at least 85% of the funds to its Local Education Authorities (LEAs), based on relative enrollments in public and private, nonprofit schools, within the LEAs, and of the amount reserved for State use, no more than 15% may be used for State administration of Title V, Part A or transferred to a Consolidated Administration Pool (Earmarking).

In accordance with 20 USC 6321(b), a state educational agency or local educational agency shall use Federal funds received under this part only to supplement the funds that would, in the absence of such Federal funds, be made available from nonfederal sources for the education of pupils participating in programs assisted under this part, and not to supplant such funds (Level of Effort – Supplement Not Supplant).

***Condition***

We were unable to test the effectiveness of the V.I. Department of Education's internal controls and their compliance with 20 USC 7217(a), 20 USC 7211a(a), and 20 USC 6321(b) due to the unavailability of the program's analysis and supporting documentation. Based on the records available, the V.I. Department of Education is not in compliance with 20 USC 7211a(a), as follows:

<u>School District</u>	<u>Amount expended</u>
St. Thomas/St. John	\$ 8,361,795
St. Croix	7,976,657
	<u>\$ 16,338,452</u>
Total program expenditures	\$ 20,689,417
Percentage expended by the LEAs	78.97%

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**Questioned Costs:**       \$           —          

***Effect***

The program is not in compliance with 20 USC 7211a(a) and (b) with regards to Earmarking, and may not be in compliance with 20 USC 7217(a) and 20 USC 6321(b) with regards to Level of Effort – Maintenance of Effort and Level of Effort – Supplement Not Supplant, respectively.

***Cause***

Current internal controls in the V.I. Department of Education are not operating effectively with regards to providing for the proper monitoring of program compliance with regards to Level of Effort – Maintenance of Effort, Earmarking, and Level of Effort – Supplement Not Supplant, and the proper maintenance of supporting records.

***Recommendation***

We recommend that the V.I. Department of Education strengthen its policies and procedures over the monitoring of the program's compliance with the Earmarking, Level of Effort – Maintenance of Effort, and Level of Effort – Supplement Not Supplant requirements and maintain documentation demonstrating the program's compliance.

***Views of Responsible Officials and Planned Corrective Actions***

The V.I. Department of Education does not concur with this finding. Earmarking represents the distribution of Title V funding received and not the amount of total dollars expended. The V.I. Department of Education contends that it distributed 85% of the Title V funding to the LEAs. Of the 15% reserved by the SEA, less than the allowable 15% for state administration was distributed for state administration.

***Finding No. 05-28 (U.S. Department of Education – Innovative Education Program Strategies – CFDA # 84.298)***

***Criteria***

In accordance with the Compliance Agreement imposed by the U.S. DOE, the V.I. Department of Education is required to conduct monthly reconciliations between the U.S. DOE's GAPS reporting system, V.I. Department of Education's internal records, and FMS, and resolve any differences and record appropriate adjustments within 30 days.

In accordance with 34 CFR 80.20(b), the accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant or subgrant. Further, 34 CFR 80.42(b) requires grantees to maintain supporting documentation for the financial reports for at least three years from the day the grantee submits its expenditure report for the last quarter of the federal fiscal year. The V.I. Department of Education is required to use Standard Form 269 or 269A, Financial Status Report, to report the status of funds received and expended by the program, and Form OMB/CA-004, Fiscal Summary Report – Federal Grants Reconciliation to document the required reconciliations between FMS and the V.I. Department of Education's internal records.



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***Condition***

The V.I. Department of Education prepares federal financial reports based on information derived from the FMS accounting system at the time of the report. Due to untimely posting of adjustments by the V.I. Department of Finance, the final FMS amounts do not agree to the submitted amounts presented in the reports. Therefore, these records do not agree with the final accounting records of the FMS, as follows:

Program year 2005 federal expenditures per FMS	\$ 19,659,225
Program year 2005 federal expenditures per program records	<u>21,528,461</u>
	<u>\$ (1,869,236)</u>
Program year 2005 federal receipts per FMS	\$ 19,824,190
Program year 2005 federal receipts per program records	<u>30,501,171</u>
	<u>\$ (10,676,981)</u>

We were unable to agree the information reported in Standard Form 269A for the quarter ended September 30, 2005 for grant number S922A040004 and the amounts reported on Form OMB/CA-004 for the period ended September 30, 2005 for grant number S922A040004 (FMS Cost Centers F3541P (OPT: 819), F3541P (OPT: 819) – STX, and F3541R (OPT: 819)) to supporting documentation due to the unavailability of the documentation.

***Questioned Costs:***      \$ 1,869,236

***Effect***

The lack of updated reconciliation of the program's records with the general ledger may cause that incorrectly posted transactions may not be promptly detected and corrected. This may also lead to incorrect financial information presented in reports submitted to the federal government.

***Cause***

Current procedures do not include an updated reconciliation of the program's records with FMS, and the V.I. Department of Education's internal controls are not operating effectively with regards to providing for the proper maintenance of documentation in support of reported amounts.

***Recommendation***

We recommend that the V.I. Department of Education implement policies and procedures to ensure the monthly reconciliation of the program records to FMS, work with the V.I. Department of Finance to implement procedures to accelerate posting of all transactions in FMS, and strengthen internal controls to ensure the proper maintenance of documentation in support of reported amounts.

***Views of Responsible Officials and Planned Corrective Actions***

The V.I. Department of Education concurs with this finding. Reconciliations are currently being carried out on a monthly basis by the Office of Business Affairs with the new ERP system.

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**IX. U.S. Department of Health and Human Services – Child Support Enforcement Research – CFDA # 93.563**

*Finding No. 05-29 (CFDA #93.563)*

**Criteria**

The CMIA Agreement requires grantees to establish a financial management system that includes procedures to minimize the time elapsed between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee. The Treasury-State Agreement for the period from October 1, 2004 to September 30, 2005 requires the Government to use the "average clearance" funding technique for vendor and payroll related costs. Under the "average clearance" funding technique, the Government may submit claims for reimbursement such that the funds are deposited by ACH on the dollar-weighted average day of clearance, in the Government's bank account on the fourth day following the release of funds for vendor disbursements and on the day in which payroll checks are released for payroll related costs. The clearance patterns are specified in Exhibit II of the CMIA Agreement.

In accordance with the program's internal control procedures over cash management, the director of financial operations reviews and approves all drawdown requests prior to submission to ensure the completeness and accuracy of the amount claimed for reimbursement and to ensure compliance with the CMIA Agreement.

**Condition**

In one out of eight disbursements tested, there was no evidence of a review and approval of the drawdown request by the director of financial operations as follows:

<u>Request date</u>	<u>Drawdown No.</u>	<u>Amount</u>
9/8/2005	4031269919	\$ 197,225

In 9 out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance funding patterns stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

<u>Check number</u>	<u>Date check was released</u>	<u>Drawdown requested date</u>	<u>Drawdown receipt date</u>	<u>Amount</u>
9131548	11/23/2004	11/24/2004	11/26/2004	\$ 46,825
9131534	11/23/2004	11/24/2004	11/26/2004	15,000
9137932	02/10/2005	02/03/2005	02/04/2005	332,235
9142837	04/15/2005	04/15/2005	04/18/2005	720
9143258	05/17/2005	05/06/2005	05/09/2005	7,500
9143149	05/09/2005	05/06/2005	05/09/2005	1,902
9145346	05/24/2005	05/25/2005	05/26/2005	5,164
9145318	05/25/2005	05/25/2005	05/26/2005	2,850
9154163	09/21/2005	09/07/2005	09/08/2005	122,388

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A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-27.

**Questioned Costs:**       \$           —          

***Effect***

The Government is not in compliance with the requirements established by the CMIA Agreement.

***Cause***

The Government's internal controls are not operating effectively to ensure that the disbursements and drawdowns are being properly reviewed and approved to ensure compliance with the clearance patterns established by the CMIA Agreement.

***Recommendation***

We recommend that the program work with the V.I. Department of Finance to strengthen the Government's policies and procedures to ensure that all drawdowns are being reviewed and approved and that all drawdowns are made within the guidelines established by the CMIA Agreement.

***Views of Responsible Officials and Planned Corrective Actions***

The program concurs with the finding. Review of the financial management system evidences time lapse between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee.

The program continues to work closely with the V.I. Department of Finance to strengthen the Government's policies and procedures to ensure that all drawdowns are being reviewed and approved, and that all drawdowns are made within the guidelines established by the CMIA Agreement.

***Finding No. 05-30 (U.S. Department of Health and Human Services – Child Support Enforcement Research – CFDA # 93.563)***

***Criteria***

In accordance with 45 CFR 303.7, each State IV-D agency must establish an interstate central registry responsible for receiving, distributing and responding to inquiries on all incoming interstate IV-D cases. Within 10 working days of receipt of an interstate IV-D case from an initiating state, the central registry must: (1) ensure that the documentation submitted with the case has been reviewed to determine completeness; (2) forward the case for necessary action either to the state process locating service (PLS) for location services or to the appropriate agency for processing; (3) acknowledge receipt of the case and ensure that any missing documentation has been requested from the initiating State; and (4) inform the IV-D agency in the initiating State where the case was sent for action. The agency must also provide locating services and notify the initiating state of necessary additions or corrections to the case form or documentation within 75 calendar days of receipt of the Child Enforcement Transmittal Form. The agency has to return the form to the initiating state with the new location and information of the location of the noncustodial parent and to notify the central registry where the case has been sent. The central registry

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must respond to inquiries from other states within five working days of receipt of the request for a case status review.

In addition, 45 CFR 303.7, among other things, establishes that within 20 calendar days of determining that the noncustodial parent is in another state and, if appropriate, receipt of any necessary information needed to process the case, refer any interstate IV-D case to the responding State's interstate central registry for action, including requests for location, document verification, administrative reviews in federal income tax refund offset cases, income withholding, and State income tax refund offset in IV-D cases.

***Condition***

Out of 15 responding interstate cases examined, we noted that the acknowledgement was done after the 10 days of receipt in case number 2091488.

In addition, out of 15 initiating interstate cases examined, we noted that the request for location and information was done after the 20-day period in case number 2111104.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-26.

***Questioned Costs:***       \$           —          

***Effect***

The program is not in compliance with the requirements established by 45 CFR 303.7.

***Cause***

The program's internal controls are not working effectively to ensure that interstate cases are acknowledged and forwarded for action within the time frame established by the federal regulations.

***Recommendation***

We recommend that the program strengthen its procedures to help ensure the compliance with the time frames established by the federal regulations.

***Views of Responsible Officials and Planned Corrective Actions***

In an effort to strengthen its procedures, thereby ensuring that the program is compliant with the time frames established by the federal regulations, program personnel has met with individuals from the central registry requiring that employees be more cognizant of the 10-day timeframe, and emphasizing that acknowledgement of receipt is sent immediately to comply with the mandated 10 day timeframe.

Case 2111104: the program did not, and to this date does not, have a complete nor verified address for the Non-Custodial Parent (NCP) in Puerto Rico for this case. The only complete address provided by the Custodial Parent (CP) is in St. Croix. Based on an interview with the CP, the caseworker entered a Puerto Rico FIPS code, which triggered UIFDA preparation in December 2005. Further, the National Directory of New Hires reported a possible employment for the NCP in Puerto Rico in January 2006. Both instances fall outside of the audit period. During the audit period there was insufficient information to forward the

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case for UIFSA preparation. The program maintains that until a location request produces an actual address for the NCP within Puerto Rico, there still is not sufficient information to support the preparation of a UIFSA. This case should not have been included in the audit sample.

***Finding No. 05-31 (U.S. Department of Health and Human Services – Child Support Enforcement Research – CFDA # 93.563)***

***Criteria***

Federal procurement regulations allows a state to follow the same policies and procedures it uses for procurements of its nonfederal funds when procuring property and services under a grant, provided they conform to applicable federal laws and regulations.

In accordance with federal procurement regulations and Title 31 of the V.I. Code, the Government must not make any subgrant or contract at any tier to any party that is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, *Debarment and Suspension*.

***Condition***

In all seven contracts selected for testing that were subject to the suspension and debarment provisions of the V.I. Code and federal procurement regulations, we noted that the following contracts did not contain clauses requiring the vendors to certify that they were not suspended or debarred from participation in federal assistance programs nor was there evidence that the program otherwise ascertained whether the vendors were suspended or debarred from participation in federally funded programs:

Amounts tested	Contract # / Voucher #
\$ 452,235	PC-DJ-046-2004
11,040	PC-DJ-075-2002
46,825	T29-322
9,688	020-PCS-05
29,870	11305
15,000	C29-273
7,763	0277-PCS-05
<u>\$ 572,421</u>	

***Questioned Costs:***      \$           —          

***Effect***

The program may have expended federal funds through payments made to debarred or suspended parties from participation in federal assistance programs.

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### *Cause*

The Government's internal controls are not operating effectively to ensure compliance with the suspension and debarment provisions of the V.I. Code and federal procurement regulations.

### *Recommendation*

We recommend that the Government strengthen internal controls over procurement to ensure compliance with the suspension and debarment provisions of the V.I. Code and federal procurement regulations.

### *Views of Responsible Officials and Planned Corrective Actions*

The program has already obtained from the V.I. Department of Justice, Solicitor General Office, and a website ([www.epls.gov](http://www.epls.gov)) that will be used to access the federal debarment list, thus enabling the program to ensure compliance with the suspension and debarment provisions of federal procurement regulations.

## **X. U.S. Department of Health and Human Services – Head Start – CFDA # 93.600**

### *Finding No. 05-32 (CFDA # 93.600)*

#### *Criteria*

The CMIA Agreement requires grantees to establish a financial management system that includes procedures to minimize the time elapsed between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee. The Treasury-State Agreement for the period from October 1, 2004 to September 30, 2005 requires the Government to use the "average clearance" funding technique for vendor and payroll related costs. Under the "average clearance" funding technique, the Government may submit claims for reimbursement such that the funds are deposited by ACH on the dollar-weighted average day of clearance, in the Government's bank account on the fourth day following the release of funds for vendor disbursements and on the day in which payroll checks are released for payroll related costs. The clearance patterns are specified in Exhibit II of the CMIA Agreement.

#### *Condition*

In 5 out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance funding patterns stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

Check number	Date check was released	Drawdown requested date	Drawdown receipt date	Amount
9131891	12/10/2004	12/09/2004	12/10/2004	\$ 4,800
9133285	12/13/2004	12/09/2004	12/10/2004	7,800
9131796	12/10/2004	12/09/2004	12/10/2004	5,400
9131885	12/10/2004	12/09/2004	12/10/2004	4,500
9149676	07/08/2005	06/22/2005	06/23/2005	381,438

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**Questioned Costs:**       \$           

***Effect***

The Government is not in compliance the requirements established by the CMIA Agreement.

***Cause***

The Government's internal controls are not operating effectively to ensure that all disbursements are made within the established guidelines.

***Recommendation***

We recommend that the V.I. Department of Human Services work with the V.I. Department of Finance to strengthen the Government's policies and procedures to ensure that drawdowns are made within the guidelines established by the CMIA Agreement.

***Views of Responsible Officials and Planned Corrective Actions***

The V.I. Department of Human Services concurs with the results of the first four of five disbursements tested in this finding; however, the Department does not concur with the results of the fifth disbursement tested by the auditors. The V.I. Department of Finance, through the implementation of the Financial Management System (ERP), has strengthened its policies regarding releasing checks within a two-day period. This enables the V.I. Department of Human Services to more accurately comply with the CMIA Agreement. The final test, which is an Indirect Cost payment, is based on proportionate shares, which are handled differently from vendor and payroll requests.

**XI. U.S. Department of Agriculture – Social Services Block Grant – CFDA #93.667**

***Finding No. 05-33 (CFDA#93.667)***

***Criteria***

Federal procurement regulations allows a state to follow the same policies and procedures it uses for procurement of its nonfederal funds when procuring property and services under a grant provided that they conform to applicable federal laws and regulations. Title 31, Chapter 23 of the V.I. Code and corresponding Sections of the V.I. Rules and Regulations contain detail requirements to ensure that all Government purchases and contracts for supplies, materials, equipment and contractual services be based on competitive bids except as provided in Section 239 of this title. In accordance with the V.I. Code, the V.I. Department of Property and Procurement must also maintain adequate documentation of vendor bids in the vendor files.

Among other requirements, departments are required to 1) submit a purchase requisition to the Department of Property and Procurement and such requisition is to be approved by the Commissioner or authorized designee for that department and 2) obtain a minimum of three quotes from qualified vendors for purchases of \$5,000 or less. These quotes should be documented in a form prescribed for such purposes. If the final vendor selected is other than the lowest bidder, a written justification must be included in the vendor file as to why the lowest bidder was not selected. In addition, the user department should prepare a letter of

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request stating the need for the professional service. This letter must be accompanied by a verified Miscellaneous Encumbrance Document (MED) approved by the Department of Finance. The Government shall also ensure that every purchase order or other contract includes all clauses required by Federal Statutes and Executive Orders and their implementing regulations. All solicitations under the competitive bid process shall be formally advertised in local newspapers, and at least five calendar days shall intervene between the date of the last publication and the final day for submitting bids. Notice shall include a general description of the articles and the time and place for opening bids. The V.I. Department of Property and Procurement is also required designate an evaluation committee to review and consider all bids received and maintain documentation of such review and consideration. The V.I. Department of Property and Procurement uses forms DPP-SSC-38-74 and IBA-SC-24-74 to document the acceptance of bids and evidence of bid participation. Form DPP-SSC-38-74 is required to be signed and dated by the Government and successful bidder and form IBA-SC-24-74 is required to be signed by the Contracting Officer and the bidder. Under certain circumstances, the V.I. Department of Property and Procurement uses a checklist as a means to document the cross checking of all documents submitted by the bidders to ensure they are complete.

In addition, the V.I. Code and Federal Regulations prohibits the Government from making any subgrant or contract at any tier to any party that is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, *Debarment and Suspension*.

### Condition

Of the 30 items selected for testing, we noted the following exceptions:

Voucher number	Amount	Reference
B7003	\$ 1,565	C
BB7691 C	704	C
BC1420	41,184	A, B
BC3840	588	C
BC9279	190	C
BD2605	350	C, D
BD2742	720	C, D
BD4302	2,651	C
BD5979	460	E
BD9977	744	C
BE3523	140	C
BE6675	28,182	A, B
BE7850	200	C
BF1337	340	C
BF6883	800	C
BG2015	371	C
BG8004 P	568	C
	<u>\$ 79,757</u>	



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**Reference:**

- A. No contract checklist was used to verify and cross check the documents submitted.
- B. The contract did not contain a clause requiring the vendors to certify that they were not suspended or debarred from participation in federal assistance programs nor did the program otherwise ascertain whether the vendors were suspended or debarred from participation in federally funded programs.
- C. The required number of quotations was not obtained.
- D. The program did not prepare a request letter stating the need for the professional service.
- E. The Government could not locate the corresponding requisition or other supporting documentation for the purchase.

**Questioned Costs:**      \$           460          

***Effect***

The program is not in compliance with local and federal procurement regulations. Procured goods and services may be deemed unallowable due to the lack of adherence to local and federal procurement laws.

***Cause***

The internal controls are not operating effectively to ensure compliance with federal procurement regulations, and the V.I. Department of Property and Procurement does not maintain adequate internal controls to ensure that all required documentation is maintained in the procurement files.

***Recommendation***

We recommend that the program and the V.I. Department of Property and Procurement strengthen internal control procedures to ensure that applicable procurement regulations are adhered to, and proper documentation is maintained in the procurement files.

***Views of Responsible Officials and Planned Corrective Actions***

The V.I. Department of Human Services concurs with this finding, in that the V.I. Department of Property and Procurement is the statutory custodian of record for the maintenance of procurement and related documentation. The Department of Human Services will continue to work closely with the V.I. Department of Property and Procurement to ensure that the required documentation is maintained in compliance with appropriate rules and regulations.

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**XII. U.S. Department of Health and Human Services – Medical Assistance – CFDA # 93.778**

***Finding No. 05-34 (CFDA # 93.778)***

***Criteria***

The CMIA Agreement requires grantees to establish a financial management system that includes procedures to minimize the time elapsed between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee. The Treasury-State Agreement for the period from October 1, 2004 to September 30, 2005 requires the Government to use the "average clearance" funding technique for vendor and payroll related costs. Under the "average clearance" funding technique, the Government may submit claims for reimbursement such that the funds are deposited, by ACH on the dollar-weighted average day of clearance, in the Government's bank account on the fourth day following the release of funds for vendor disbursements and on the day in which payroll checks are released for payroll related costs. In accordance with the CMIA Agreement, reimbursement requests shall be for the exact amounts disbursed. The clearance patterns are specified in Exhibit II of the CMIA Agreement.

***Condition***

In 12 out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance-funding pattern stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

<b>Drawdown request date</b>	<b>Date check was released</b>	<b>Amount</b>	<b>Disbursement type</b>
12/09/2004	12/20/2004	\$ 393	Nonpayroll
06/03/2005	06/01/2005	1,966	Nonpayroll
07/29/2005	07/29/2005	3,048	Nonpayroll
07/29/2005	07/29/2005	6,671	Nonpayroll
08/11/2005	08/28/3005	3,398	Nonpayroll
09/08/2005	09/29/2005	12,622	Nonpayroll
09/28/2005	09/29/2005	2,884	Nonpayroll
09/29/2005	10/03/2005	683	Nonpayroll
09/29/2005	10/03/2005	51	Nonpayroll
09/29/2005	10/03/2005	2,310	Nonpayroll
09/29/2005	10/03/2005	356	Nonpayroll
09/29/2005	10/03/2005	5,333	Nonpayroll

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In addition, for 9 of the 30 disbursements, we were not able to determine the Government's compliance with the clearance-funding pattern stipulated in the CMIA Agreement, as the Government was unable to provide evidence of the date in which the checks were released.

<u>Drawdown request date</u>	<u>Date check was released</u>	<u>Amount</u>	<u>Disbursement type</u>
11/22/2004	Not Available	\$ 39,072	Nonpayroll
11/23/2004	Not Available	141,375	Nonpayroll
12/09/2004	Not Available	66,465	Nonpayroll
12/17/2004	Not Available	149,395	Nonpayroll
12/30/2004	Not Available	117,481	Nonpayroll
06/03/2005	Not Available	195,000	Nonpayroll
09/08/2005	Not Available	43,554	Nonpayroll
09/23/2005	Not Available	12,988	Nonpayroll
09/29/2005	Not Available	897	Nonpayroll

Furthermore, in 1 of the 30 disbursements, we noted that the request for payment for a vendor was issued before the service was provided.

<u>Drawdown request date</u>	<u>Date check was released</u>	<u>Amount</u>	<u>Disbursement type</u>
09/29/2005	N/A	\$ 243,758	Nonpayroll

**Questioned Costs:** \$           —          

### **Effect**

The Government is not complying with the requirements of the CMIA Agreement.

### **Cause**

The Government's internal controls are not operating effectively to ensure that all disbursements and drawdowns are made within the established guidelines. Additionally, the program's internal controls are not operating effectively to ensure that support is maintained to demonstrate compliance with the CMIA Agreement.

### **Recommendation**

We recommend that the program work with the V.I. Department of Finance to strengthen the Government's policies and procedures to ensure that drawdowns are made within the established guidelines. We also recommend that the program strengthen controls over the disbursement process to ensure that documentation is properly maintained to demonstrate compliance with the CMIA Agreement, and to ensure that check requests are not prepared until the goods are received or services are rendered.

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***Views of Responsible Officials and Planned Corrective Actions***

Drawdown procedures are being reviewed by current staff. With the hiring of the Administrator of Fiscal Affairs, the Medical Assistance Program (MAP) is arranging for federal training from the Centers for Medicare and Medicaid to review this process, among others. MAP will also be looking into alternative, less complicated methods of doing drawdowns, and will work with the V.I. Department of Finance to ensure that corrective action is taken.

The matter involving the payment to a vendor before the services were provided pertains to a contract with a vendor to provide computer maintenance. The contract is broken down into quarterly payments, with the first payment being when the contract is signed and formalized and continues quarterly throughout the life of the contract. MAP does not visualize a problem with this situation. In order for the vendor to perform its work, it must mobilize its workforce, and needs to be assured of payment before it does this.

***Finding No. 05-35 (U.S. Department of Health and Human Services – Medical Assistance – CFDA # 93.778)***

***Criteria***

Pursuant to 45 CFR 92.20(b)(1), the accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with financial reporting requirements of the grant.

***Condition***

The V.I. Bureau of Health Insurance and Medical Assistance (Bureau) prepares federal financial reports based on information derived from the FMS accounting system at the time of the report. Due to untimely posting of adjustments by the V.I. Department of Finance, the final FMS amounts do not agree to the submitted amounts presented in the reports. Therefore, these records do not agree with the final accounting records of the FMS, as follows:

2005 federal expenditures per FMS	\$ 7,557,853
2005 federal expenditures per program records	13,976,256
	<u>\$ (6,418,403)</u>
2005 federal receipts per FMS	\$ 8,043,727
2005 federal receipts per program records	8,991,020
	<u>\$ (947,293)</u>

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-31.

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**Questioned Costs:**       \$ 6,418,403

***Effect***

The lack of updated reconciliation of the program's records with the general ledger may result in incorrectly posted transactions not be promptly detected and corrected. This may also lead to incorrect financial information presented in reports submitted to the federal government.

***Cause***

Current procedures do not include an updated reconciliation of the program's records with FMS.

***Recommendation***

We recommend that the V.I. Department of Finance implement procedures to accelerate posting of all transactions in FMS. Otherwise, the program should consider comparing on a periodic basis transactions reflected in previous months' reconciliations with the updated balances in FMS and adjusting prospectively its reports, if needed.

***Views of Responsible Officials and Planned Corrective Actions***

The program concurs with the recommendation that the V.I. Department of Finance should implement procedures to accelerate the recording of all transactions in the FMS system and, additionally, the program should on a periodic basis compare transactions routinely. Possibly with the new Enterprise Resource Planning system, each cost center can receive a monthly report with transactions and grant balances which would assist in these reconciliations. With the current severe lack of staffing in the program's accounting section, MAP does not foresee this reconciliation occurring unless it hires an outside audit firm to perform these functions.

***Finding No. 05-36 (U.S. Department of Health and Human Services - Medical Assistance - CFDA # 93.778)***

***Criteria***

In accordance with 42 CFR sections 431.107 and 447.10; and section 1902(a)(9) of the Social Security Act, in order to receive Medicaid payments, providers of medical services furnishing services must be licensed in accordance with Federal, state, and local laws and regulations to participate in the Medicaid program.

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***Condition***

In 1 out of 30 provider payments selected for testing, we noted that the provider's license expired on September 2003. The program was unable to provide evidence of this provider having a valid license.

***Questioned Costs:*** Cannot be determined

***Effect***

The Government is not in compliance with 42 CFR sections 431.107 and 447.10, and section 1902(a)(9) of the Social Security Act as it relates to provider eligibility.

***Cause***

The Government's internal controls are not operating effectively to ensure that the disbursements are being made to providers who are properly licensed in accordance with federal, state, and local laws and regulations.

***Recommendation***

We recommend that the V.I. Department of Health and Human Services strengthen internal control procedures over disbursements to ensure that such disbursements are being made to providers who are properly licensed in accordance with federal, state, and local laws and regulations.

***Views of Responsible Officials and Planned Corrective Actions***

With regards to the absent of a valid license for one provider, please note that in conversation with the auditors, the provider's business papers were seized by investigators and the pharmacy eventually closed. After medical claims, prepared but not yet submitted to the program, were released one/two years later, they were submitted for payment. MAP's position is that it paid according to the date of service and not the date of submission. At the date of service, the provider had a valid license, had incurred the expense and delivered the product (prescriptions) and were legally paid for that service.

***Finding No. 05-37 (U.S. Department of Health and Human Services – Medical Assistance – CFDA # 93.778)***

***Criteria***

Pursuant to 42 USC 1396b and 42 CFR parts 431.800 through 431.865, states are required to operate a Medicaid Eligibility Quality Control (MEQC) system in accordance with requirements established by the Centers for Medicare and Medicaid Services (CMS). The MEQC system redetermines eligibility for individual sampled cases of beneficiary eligibility made by state Medicaid agencies, or their designees.

***Condition***

During fiscal year 2005, the program did not have a functioning MEQC system or any other alternative procedures in place to perform the required eligibility redeterminations.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-33.

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**Questioned Costs:**       \$           —          

***Effect***

The program is not in compliance with 42 USC 1396b and 42 CFR parts 431.800 through 431.865.

***Cause***

The personnel hired to administer this process resigned during fiscal year 2003. The program is in the process of interviewing qualified individuals to fill positions required to administer the MEQC system.

***Recommendation***

We recommend that the program develop a MEQC system and perform the required eligibility redeterminations pursuant to 42 USC 1396b and 42 CFR parts 431.800 through 431.865.

***Views of Responsible Officials and Planned Corrective Actions***

It is the program's position that in accordance with the Section 1903(u)(1)(E)(3)(4) of the Social Security Act, the requirement to maintain a MEQC system does not apply to Puerto Rico, Guam, the Virgin Islands, the Northern Mariana Islands, or American Samoa. However, the program does acknowledge the value of a Quality Control Unit and it is the program's intention to establish such a unit by the beginning of fiscal year 2008.

***Finding No. 05-38 (U.S. Department of Health and Human Services – Medical Assistance – CFDA # 93.778)***

***Criteria***

Pursuant to 42 CFR sections 433.10 and 433.15, the Medical Assistance Program is required to match federal awards for Medical Assistance payments and State Children's Health Insurance Program payments by providing contributions for a minimum percentage. For Medical Assistance Payments, the matching requirement is 50% by both federal and state, and for State Children's Health Insurance Program payments, the matching requirement is 65% for federal funds and 35% for state funds. These costs also have to be necessary, reasonable, and allowable.

***Condition***

During fiscal year 2005, the state match amounted to 46% of total Medical Assistance payments rather than the required 50%.

**Questioned Costs:**       \$           —

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

**Schedule of Findings and Questioned Costs**

**September 30, 2005**

***Effect***

The program is not in compliance with the federal matching requirements.

***Cause***

The program's monitoring controls are not operating effectively to ensure compliance with the federal matching requirements.

***Recommendation***

We recommend that the program strengthen its monitoring controls over matching to ensure compliance with the federal matching requirements.

***Views of Responsible Officials and Planned Corrective Actions***

In reviewing the financial information viewed by the auditor, the St. Croix match was 50/50. On St. Thomas, the match appears to be 40/60. This will require additional research and the financial report must be adjusted to reflect payments made in fiscal year 2006 from the fiscal year 2005 grant moneys, which would change the percentages. The actual financial report would also need to be checked for accuracy. Based on management's understanding, MAP's staff was instructed by the previous Commissioner of the V.I. Department of Finance to withhold payments to the Roy Lester Schneider Hospital during this time, which is where MAP had historically been able to easily meet its matching requirement.





FEB 27 2008

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Basic Financial Statements

September 30, 2005

(With Independent Auditors' Report Thereon)

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

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## **Independent Auditors' Report**

The Honorable Governor of the Government of the  
United States Virgin Islands:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Government of the United States Virgin Islands (the Government), as of and for the year ended September 30, 2005, which collectively comprise the Government's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Government's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the following component units:

- The Virgin Islands Public Finance Authority (PFA), a blended component unit, which represents 100% of the assets, fund balance, and revenue of the PFA Debt Service Fund (a major fund); 100% of the assets, net assets, and revenue of the PFA Capital Projects Fund (a major fund); 100% of the assets, net assets, and revenue of the West Indian Company (a major fund); 1.29%, 1.29%, and 0.75% of the assets, net assets/fund balance, and revenue of the aggregate remaining fund information; 26.64%, 390.25%, and 18.64% of the assets, net assets, and revenue of the governmental activities; and 60.52%, 52.49%, and 23.17% of the assets, net assets, and revenue of the business-type activities, respectively.
- Virgin Islands Lottery (VI Lottery), a nonmajor enterprise fund, which represents 0.22%, 0.30%, and 3.21%, respectively, of the assets, net assets/fund balance, and revenue of the aggregate remaining fund information, and 3.73%, 8.15%, and 30.48%, respectively, of the assets, net assets, and revenue of the business-type activities.
- The Tobacco Settlement Financing Corporation, a blended component unit, which represents 0.13%, 0.16%, and 0.24%, respectively, of the assets, fund balance, and revenue of the aggregate remaining fund information, and 0.29%, 8.80%, and 0.11%, respectively, of the assets, net assets, and revenue of the governmental activities.
- The Virgin Islands Port Authority, Virgin Islands Water and Power Authority, Virgin Islands Housing Authority (VIHA), University of the Virgin Islands, Virgin Islands Public Television System, Virgin Islands Economic Development Authority (VIEDA), Magens' Bay Authority, Virgin Islands Government Hospital and Health Facilities Corporation (Roy L. Schneider Hospital and Juan F. Luis Hospital and Medical Center), and the Virgin Islands Housing Finance Authority (VIHFA), discretely presented component units, which collectively represent 100% of the assets, net assets, and revenue of the aggregate discretely presented component units.

These financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinions, insofar as they relate to the amounts included for the activities, funds, and component units indicated above, are based on the reports of the other auditors.



We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Government's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the reports of other auditors provide a reasonable basis for our opinions.

The report of the other auditors on the 2005 financial statements of VIHFA, a discretely presented component unit, was qualified because they were unable to obtain sufficient audit evidence to determine whether land held for sale amounting to \$25.1 million was fairly stated.

The report of the other auditors on the 2005 financial statements of VIEDA, a discretely presented component unit, was qualified because they were unable to obtain sufficient audit evidence to determine whether loan receivables of \$1.7 million, other current liabilities of \$348 thousand, and other noncurrent liabilities of \$9.2 million were fairly stated.

The report of the other auditors on the 2005 financial statements of the Juan F. Luis Hospital and Medical Center, a discretely presented component unit, was qualified because they were unable to obtain sufficient audit evidence to determine whether accounts payable amounting to \$9.0 million was fairly stated.

The report of the other auditors on the 2005 financial statements of the VI Lottery, a nonmajor enterprise fund, was qualified because they were unable to obtain sufficient audit evidence to determine whether capital assets of \$215 thousand, net accounts receivables of \$1.1 million, due to the general fund of \$4.7 million, and other liabilities of \$98 thousand were fairly stated.

The basic financial statements do not include a liability for workers' compensation claims. The Government's records do not permit, nor is it practical to extend our auditing procedures sufficiently to determine the extent by which the business-type activities as of and for the year ended September 30, 2005 may have been affected by this condition.

The Employees' Retirement System of the Government of the Virgin Islands (GERS), a fiduciary component unit (pension trust fund), is recording contributions pursuant to the Early Retirement Act of 1994 as the cash is received which, in our opinion, should be accrued in order to conform with U.S. generally accepted accounting principles. If these contributions were accrued, contributions receivable and net assets held in trust for employees' pension benefits would be increased by \$6.7 million and the change in net assets would be decreased by \$600 thousand. In addition, GERS maintains its real estate investment in the GERS complex related to the portion of the St. Thomas building held for lease based on historical cost. As of September 30, 2005, this real estate investment amounted to approximately \$8.6 million. Such investment should be presented at fair value in accordance with U.S. generally accepted accounting principles. GERS has not performed a recent valuation of this real estate investment. Since fiscal year 2004, GERS has maintained its real estate investment in Havensight Mall based on historical cost less accumulated depreciation. As of September 30, 2005, the real estate investment in Havensight Mall amounted to \$60.3 million. Such investment should be presented at fair value in accordance with U.S. generally accepted accounting principles. The most recent valuation performed by GERS of its real estate investment in Havensight Mall was September 1, 2003. Finally, we were unable to obtain sufficient audit evidence about the cash overdraft balance reported by GERS with the Department of Finance of \$10.5 million in specially designated pooled accounts.



Because of the matters discussed in the sixth and seventh paragraphs of this report, the scope of our work was not sufficient to enable us to express, and we do not express, an opinion on the financial position of the business-type activities as of September 30, 2005 and the changes in financial position for the year then ended.

In our opinion, based on our audit and the report of other auditors, except for:

- The effects of the adjustments, if any, as might have been determined to be necessary, had the other auditors been able to obtain sufficient audit evidence to determine whether 1) land held for sale amounting to \$25.1 million in the financial statements of VIHFA; 2) loan receivables of \$1.7 million, other current liabilities of \$348 thousand, and other noncurrent liabilities of \$9.2 million in the financial statements of VIEDA; and 3) accounts payable amounting to \$9.0 million in the financial statements of the Juan F. Luis Hospital and Medical Center, respectively, were fairly stated, as described in paragraphs three, four, and five above, the financial statements referred to above present fairly, in all material respects, the financial position of the aggregate discretely presented component units of the Government of the United States Virgin Islands, as of September 30, 2005, and the respective changes in financial position thereof for the year then ended in conformity with U.S. generally accepted accounting principles; and
- The effects of (i) GERS not accruing contributions pursuant to the Early Retirement Act of 1994 and not recording its real estate investments in the GERS complex related to the portion of the St. Thomas building held for lease and in Havensight Mall at fair value and (ii) the adjustments, if any, as might have been determined to be necessary, had we been able to obtain satisfactory evidence with respect to the cash overdraft of GERS with the Department of Finance, as described in paragraph eight above, the financial statements referred to above present fairly, in all material respects, the financial position of the aggregate remaining fund information of the Government of the United States Virgin Islands, as of September 30, 2005, and the respective changes in financial position thereof for the year then ended in conformity with U.S. generally accepted accounting principles.

Finally, in our opinion, based on our audit and the reports of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Government of the United States Virgin Islands, as of September 30, 2005, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the general fund for the year then ended in conformity with U.S. generally accepted accounting principles.



The management's discussion and analysis on pages 5 through 14 is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We and the other auditors have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

KPMG LLP

January 18, 2008

Stamp No. 2221990 of the Puerto Rico  
Society of Certified Public Accountants  
was affixed to the record copy of this report.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

### Introduction

The following discussion and analysis presents an overview of the financial position and activities of the Government of the United States Virgin Islands (the Government) as of and for the fiscal years ended September 30, 2005 and 2004.

### Government-wide Financial Statements

The government-wide financial statements are designed to present an overall picture of the financial position of the Government. These statements consist of the statement of net assets and the statement of activities, which are prepared using the economic resources measurement focus and the accrual basis of accounting. This means that current year's revenue and expenses are included regardless of when cash is received or paid, producing a view of financial position similar to that presented by most private sector companies.

The statement of net assets combines and consolidates the Government's current financial resources with capital assets and long-term obligations.

Both of the above-mentioned financial statements have separate sections for three different types of the Government programs or activities. These three types of activities are as follows:

**Governmental Activities** – The activities in this section are mostly supported by taxes and intergovernmental revenue (federal grants). Most services normally associated with the primary government (PG) fall into this category, including general government, public safety, health, public housing and welfare, education, transportation and communication, and culture and recreation.

**Business-Type Activities** – These functions normally are intended to recover all or a significant portion of their costs through user fees and charges to external users of goods and services. These business-type activities of the Government include the operations of the (i) unemployment insurance program and (ii) the West Indian Company (WICO). Both these programs operate with minimal assistance from the governmental activities of the Government.

**Discretely Presented Component Units** – These are operations for which the Government has financial accountability even though they have certain independent qualities as well. For the most part, these entities operate similar to private sector businesses and the business-type activities described above. The Government's discretely presented component units are presented in two categories, major and nonmajor. This separation is determined by the relative size of the entities' assets, liabilities, revenue, and expenses in relation to the total of all component units.

As disclosed in note 1 to the financial statements, the Government adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 40, *Deposit and Investment Risk Disclosure, an amendment of GASBS No. 3*, during 2005.

### Fund Financial Statements

Fund financial statements focus on the most significant (or major) funds of the Government. A fund is a separate accounting entity with a self-balancing set of accounts. The Government uses funds to keep track of sources of funding and spending related to specific activities. The Government uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

A major fund is a fund whose revenue, expenditures or expenses, assets, or liabilities (excluding extraordinary items) are at least 10% of the corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise funds for the same item. The general fund is always considered a major fund. In addition to funds that meet the major fund criteria, any other governmental or enterprise fund that the Government believes is particularly important to the financial statements may be reported as a major fund.

All of the funds of the Government are divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

### ***Governmental Funds***

Governmental funds are accounted for using the modified accrual basis of accounting, which measures cash and other assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the PG's general governmental operations and the basic services it provides. The reconciliation following the fund financial statements explains the differences between the governmental activities, reported in the government-wide financial statements, and the governmental funds' financial statements. The General Fund, the PFA Debt Service, and the PFA Capital Projects Fund are reported as major governmental funds.

The General Fund is the PG's primary operating fund. It accounts for all financial resources of the PG, except those required to be accounted for in another fund.

The PFA Debt Service accounts for the resources accumulated, and payments made, for principal and interest on long-term general obligation debt issued by the Virgin Islands Public Finance Authority (PFA) on behalf of the Government.

The PFA Capital Projects Fund accounts for bond proceeds of debt issued by the PFA on behalf of the Government. The bond proceeds have been designated for certain necessary public safety and capital development projects, which are accounted for in this fund.

### ***Proprietary Funds***

Services provided to outside (nongovernmental) customers are reported in enterprise funds. Enterprise funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. These are the same business-type activities reported in the government-wide financial statements.

The unemployment insurance fund and the WICO fund are major proprietary funds.

The unemployment insurance fund is a federally mandated program to manage unemployment insurance.

The WICO fund accounts for the activities of WICO, which owns a port facility including a cruise ship pier, and manages a shopping mall and a rental complex.

### ***Fiduciary Funds***

The Government is the trustee, or fiduciary, for several agency funds.



# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

The fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets.

### Financial Analysis of the Government as a Whole

The PG and its component units experienced an economic downturn following the slowdown of the U.S. economy in fiscal year 2002 and the events of September 11, 2001. As explained in note 14 to the basic financial statements, the Government initiated specific actions to improve its future cash flows through the issuance of long-term debt, the development of a series of detailed revenue enhancement and expenditure reduction initiatives, and the enactment of certain laws directed toward improving the Government's financial situation.

In fiscal year 2005, the Government issued the 2004 Series A Bonds amounting to \$94 million to fund wastewater treatment and solid waste capital projects of the PG; and the Series 2005 Subordinate Lien Revenue Notes amounting to \$6.35 million to finance the acquisition of a fleet of vehicles for the police department. In fiscal year 2004, the Government issued the 2003 Series A Revenue Bonds amounting to \$268 million to repay the bond anticipation note and to fund necessary capital projects of the PG.

### Financial Analysis of the Primary Government

Total assets of the Government as of September 30, 2005 and 2004 were \$1.856 billion and \$1.564 billion, respectively, an increase of approximately \$292 million. Total liabilities as of September 30, 2005 and 2004 were \$1.993 billion and \$1.836 billion, respectively, an increase of approximately \$157 million.

For the year ended September 30, 2005, the PG net deficit of \$137 million consisted of \$247 million invested in capital assets, net of related debt; \$189 million restricted by statute or other legal requirements that were not available to finance day-to-day operations of the Government; and an unrestricted net deficit of \$573 million. For the year ended September 30, 2004, the PG net asset deficit of \$272 million consisted of \$239 million invested in capital assets, net of related debt; \$173 million restricted by statute or other legal requirements and were not available to finance day-to-day operations of the Government; and an unrestricted net deficit of \$684 million.

For the fiscal year ended September 30, 2005, the PG earned program and general revenue amounting to \$1.116 billion, and reported expenses of \$981 million, resulting in a decrease in the net deficit of \$134.8 million. For the fiscal year ended September 30, 2004, the PG earned program and general revenue amounting to \$977 million, and reported expenses of \$946 million, resulting in a decrease in the net deficit of \$31 million.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

Overall, revenue demonstrated an increase of approximately \$139 million in fiscal year 2005, when compared to fiscal year 2004. The increase in tax revenue of \$124.6 million is primarily due to expired income tax exemptions that were not renegotiated and to the audit efforts of the Internal Revenue Bureau over income tax exemptions claimed by the taxpayers. Expenses increased in fiscal year 2005 when compared to fiscal year 2004 by \$35 million. The decrease noted in general government expenses of \$10.2 million is primarily related to the recognition of a provision for landfill closure and post closure costs in the prior year of \$28.8 million that did not occur in the current year. Excluding the provision for landfill closure and post closure costs that was recognized in the prior year, general government expenses increased by \$18.6 million in the current year primarily due to a general increase in costs due to inflation. A summary of net assets (deficit) and changes in net assets (deficit) for the PG follows:

### Net Assets (Deficit) – Primary Government

September 30, 2005 and 2004

(In thousands)

	Governmental activities		Business-type activities		Total	
	2005	2004	2005	2004	2005	2004
<b>Assets</b>						
Current assets	\$ 1,075,307	836,161	42,021	43,833	1,117,328	879,994
Capital assets	677,530	625,530	43,823	42,693	721,353	668,223
Other assets	16,545	15,421	407	437	16,952	15,858
<b>Total assets</b>	<b>1,769,382</b>	<b>1,477,112</b>	<b>86,251</b>	<b>86,963</b>	<b>1,855,633</b>	<b>1,564,075</b>
<b>Liabilities</b>						
Long-term debt outstanding	1,143,194	1,061,655	20,545	21,376	1,163,739	1,083,031
Other liabilities	818,520	743,737	10,843	9,610	829,363	753,347
<b>Total liabilities</b>	<b>1,961,714</b>	<b>1,805,392</b>	<b>31,388</b>	<b>30,986</b>	<b>1,993,102</b>	<b>1,836,378</b>
<b>Net Assets</b>						
Invested in capital assets, net of related debt	224,141	217,677	23,278	21,318	247,419	238,995
Restricted	156,663	131,496	31,838	41,375	188,501	172,871
Unrestricted (deficit)	(573,136)	(677,453)	(253)	(6,716)	(573,389)	(684,169)
<b>Total net assets (deficit)</b>	<b>\$ (192,332)</b>	<b>(328,280)</b>	<b>54,863</b>	<b>55,977</b>	<b>(137,469)</b>	<b>(272,303)</b>

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

### Changes in Net Assets (Deficit) – Primary Government

September 30, 2005 and 2004

(In thousands)

	Governmental activities		Business-type activities		Total	
	2005	2004	2005	2004	2005	2004
Revenue:						
Program revenue:						
Charges for services	\$ 31,110	28,932	48,895	41,294	80,005	70,226
Operating grants and contributions	162,504	151,118	—	—	162,504	151,118
Capital grants and contributions	8,459	9,553	—	—	8,459	9,553
General revenue:						
Taxes	789,122	664,510	—	—	789,122	664,510
Interest and other	72,596	77,848	2,427	2,749	75,023	80,597
Other general revenue	1,094	1,102	—	—	1,094	1,102
Total revenue	<u>1,064,885</u>	<u>933,063</u>	<u>51,322</u>	<u>44,043</u>	<u>1,116,207</u>	<u>977,106</u>
Expenses:						
General government	371,052	381,282	—	—	371,052	381,282
Public safety	54,101	55,677	—	—	54,101	55,677
Health	99,681	92,694	—	—	99,681	92,694
Public housing and welfare	67,228	62,712	—	—	67,228	62,712
Education	205,419	186,122	—	—	205,419	186,122
Transportation and communication	63,109	45,987	—	—	63,109	45,987
Culture and recreation	9,879	7,549	—	—	9,879	7,549
Interest on long-term debt	61,996	60,024	—	—	61,996	60,024
Unemployment insurance	—	—	7,568	7,117	7,568	7,117
WICO	—	—	9,763	9,926	9,763	9,926
Workmen's Compensation	—	—	9,112	8,431	9,112	8,431
V.I. lottery	—	—	10,733	11,663	10,733	11,663
Other business-type activities	—	—	11,732	17,004	11,732	17,004
Total expenses	<u>932,465</u>	<u>892,047</u>	<u>48,908</u>	<u>54,141</u>	<u>981,373</u>	<u>946,188</u>
Increase (decrease) in net assets before transfers	<u>132,420</u>	<u>41,016</u>	<u>2,414</u>	<u>(10,098)</u>	<u>134,834</u>	<u>30,918</u>
Transfers	<u>3,528</u>	<u>395</u>	<u>(3,528)</u>	<u>(395)</u>	<u>—</u>	<u>—</u>
Change in net assets	<u>135,948</u>	<u>41,411</u>	<u>(1,114)</u>	<u>(10,493)</u>	<u>134,834</u>	<u>30,918</u>
Net assets (deficit), beginning of year, as previously reported	(328,280)	(369,691)	55,977	69,608	(272,303)	(300,083)
Restatements to beginning net assets	—	—	—	(3,138)	—	(3,138)
Net assets (deficit), end of year, as restated	<u>\$ (192,332)</u>	<u>(328,280)</u>	<u>54,863</u>	<u>55,977</u>	<u>(137,469)</u>	<u>(272,303)</u>

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

The Virgin Islands Office of Management and Budget of the PG prepares an annual executive budget subject to approval by the Governor and the Legislature of the Virgin Islands. The executive budget is prepared on a budgetary basis similar to the cash basis of accounting. The executive budget includes only those funds that are subject to appropriation by law. More information regarding budgetary procedures is provided in note 3 of the basic financial statements. A summary of the budgetary report for the General Fund of the PG, included on page 19 of the financial statements, follows:

### Revenue and Expenditures – Budget and Actual – Budgetary Basis – General Fund

Year ended September 30, 2005

(In thousands)

	<u>Original budget</u>	<u>Amended budget</u>	<u>Actual</u>	<u>Variance</u>
Total revenue	\$ 498,654	498,654	541,954	43,300
Total expenditures	<u>571,510</u>	<u>640,377</u>	<u>575,545</u>	<u>(64,832)</u>
Excess of expenditures over revenue	(72,856)	(141,723)	(33,591)	108,132
Other financing sources (uses)	<u>72,967</u>	<u>71,767</u>	<u>90,602</u>	<u>18,835</u>
Excess (deficiency) of revenue and other financing sources (uses) over (under) expenditures	<u>\$ 111</u>	<u>(69,956)</u>	<u>57,011</u>	<u>126,967</u>

For fiscal year 2005, the PG realized a revenue variance \$43 million primarily due to an increase in tax revenues resulting from the expiration of tax exemptions of certain taxpayers resulting in an increase in the amount of taxes paid in the current year. The PG realized a \$76 million variance in general government expenditures offset by opposite expenditure variances in all other functions. The \$76 million variance in general government expenditures was primary due to the fact that the actual expenditures are reported on an accrual basis of accounting whereas budgeted expenditures is based on a cash basis. Overall, the PG realized a \$65 million variance in expenditures due to controlled spending. The PG realized a \$19 million variance in other financing sources due to the fact that transfers to the General Fund were higher than budgetary estimates.

### Capital Assets

Capital assets additions during fiscal years 2005 and 2004 amounted to \$70.9 million and \$36 million, respectively for governmental activities, and \$3.3 million and \$1.6 million, respectively, for business-type activities.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

The Government's capital assets include land, land improvements, buildings, building improvements, machinery, equipment, infrastructure, and construction in progress as follows:

### Capital Assets – Primary Government

(In thousands)

	Governmental activities		Business-type activities		Total	
	2005	2004	2005	2004	2005	2004
Land and improvements	\$ 188,798	188,523	5,317	5,357	194,115	193,880
Building and improvements	427,852	402,450	49,137	47,575	476,989	450,025
Machinery and equipment	93,535	78,159	4,375	3,791	97,910	81,950
Infrastructure	127,471	126,249	—	—	127,471	126,249
Construction in progress	52,461	24,578	1,757	809	54,218	25,387
Total assets	890,117	819,959	60,586	57,532	950,703	877,491
Less accumulated depreciation	(212,587)	(194,429)	(16,763)	(14,839)	(229,350)	(209,268)
Total capital assets	\$ 677,530	625,530	43,823	42,693	721,353	668,223

Note 9 provides detailed information regarding the capital assets of the PG and the component units of the Government.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

### Debt Administration

The Government issues both general obligation bonds and revenue bonds. The Revised Organic Act [48 U.S.C. Section 1574 (b)(ii)] restricts the principal amount of general obligation debt that the Government may issue to no greater than 10% of the aggregate assessed valuation of taxable real property in the U.S. Virgin Islands. Following is a summary of bonds outstanding as of September 30, 2005:

#### Primary Government – Bonds Payable

(In thousands)

<u>Bonds payable</u>	<u>Final maturity</u>	<u>Interest rates (%)</u>	<u>Balance</u>
1998 Series A, C, D, and E Revenue and Refunding Bonds	2023	5.50 to 7.11	\$ 459,790
1999 Series A General Obligation Bonds	2010	6.50	4,765
1999 Series A Revenue Bonds	2033	4.20 to 6.40	278,570
2001 Series A Tobacco Bonds	2031	5.00	21,940
2002 Series Garvee Bonds	2009	2.50 to 5.00	12,940
2003 Series A Revenue Bonds	2033	4.00 to 5.25	268,020
2003 Series A Revenue Bonds	2024	4.00 to 5.25	94,000
Subtotal			1,140,025
Deferred amount on refundings			(1,848)
Bond premium			8,035
Bond discount			(8,104)
Bond accretion			(764)
Total			\$ <u>1,137,344</u>

Note 10 provides detailed information regarding all bonds of the U.S. Virgin Islands.

During fiscal year 2005, the 2004 Series A Revenue Bonds amounting to \$94 million were issued.

The PG made bond principal payments on all outstanding general and special revenue bonds amounting to \$24.4 million during fiscal year 2005, and \$24.7 million during fiscal year 2004.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Management's Discussion and Analysis

September 30, 2005

Other liabilities of the PG include:

### Primary Government – Other Liabilities

September 30, 2005 and 2004

(In millions)

	2005	2004
Accrued compensated absences	\$ 48	60
Retroactive union arbitration liability	396	384
Accrued litigation	23	15
Landfill closure and post closure costs	29	29
Accrued federal cost disallowances	6	6
Total other liabilities	\$ 502	494

### Economic Condition and Outlook

The PG ended fiscal year 2005 with a deficit amounting to \$137 million, of which \$573 million relates to an unrestricted deficit. The PG is working towards a recovery from the recession of 2002 through a combination of revenue initiatives and budgetary restraint on expenditures.

### Revenue Initiatives

The PG collects income tax revenue under the “mirror” income tax system. The Government’s tax laws mirror the U.S. Internal Revenue Service (IRS) code, rules, and regulations. The 2003 and 2004 Tax Acts passed by U.S. Congress may have a negative impact on revenue due to changes in sourcing of revenue rules as defined for the U.S. Virgin Islands, restrictions on residency rules, a decrease in tax rates, expanded tax credits, and expanded tax deductions. In January 2006, the U.S. Treasury issued final tax regulations for the territories and possessions defining residency and source of income. The Government has responded to these changes through meetings with the U.S. Treasury and the final regulations on residency were subsequently revised in November 2006.

In connection with a real property tax case instituted against the PG in the U.S. District Court of the Virgin Islands, the Government was enjoined for a four-month period in fiscal year 2003 from appraising and assessing any real property taxes until it modified its system of appraisal to comply with certain court mandates. As a result, effective August 2003, it has been using the 1998 assessment value to issue tax bills and collect taxes, and expects to continue to do so until a new appraisal system is implemented, which is intended to satisfy the court’s decision, or the decision is reversed on appeal. In fiscal year 2004, the Government retained a consultant to modify its system of appraisal and to comply with the court mandates. In fiscal year 2006, legislation has been introduced to Congress to move the control of property tax assessments from the federal government to the Government of the Virgin Islands.

## **GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

### **Management's Discussion and Analysis**

September 30, 2005

The Government is currently in litigation challenging the computation of its corporate franchise tax. Of the four cases brought against the Government, one is currently before the Virgin Islands Territorial Court, and the remaining three cases are currently on appeal.

#### **Budgetary Control of Expenditures**

The PG faces the challenge of carryforward expenditures from prior fiscal years and increasing expenditures in the current fiscal year. Carryforward expenditures consist mainly of retroactive salary increases, which accumulated following Hurricanes Hugo, Marilyn, and Bertha in the years of 1990 through 1998. At September 30, 2005 and 2004, unpaid retroactive salary increases amounted to \$396 million and \$384 million, respectively, which are reported as a liability of the Government within other noncurrent liabilities.

Current increasing governmental expenditures include increased health insurance premiums, pharmaceutical premiums, and salary expense. Expenditures are closely monitored and controlled through the budgetary process.

#### **Deficit Reduction Measures**

The PG has implemented a number of deficit reducing measures including: (i) withholding of local taxes on Government invoice payments; (ii) increasing local taxes such as the highway users tax and stamp tax; (iii) implementation of new local taxes including an excise tax on importation of personal goods and a petroleum tax; (iv) exerting greater control of expenditures through the budgetary process; and (v) implementation of tax amnesties for property and gross receipts taxes.

These initiatives have reduced the PG deficit from \$432 million for fiscal year 2002, to \$137 million for fiscal year 2005, a reduction of \$295 million.

#### **Contacting the Government's Financial Management**

This financial report is designed to provide the Government's citizens, taxpayers, customers, and investors and creditors with a general overview of the Government's finances. If you have questions about this report, or need additional financial information, contact the Government of the United States Virgin Islands, Department of Finance, No. 2314 Kronprindsens Gade, St. Thomas, VI 00802.



**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Net Assets (Deficit)

September 30, 2005

(In thousands)

	<b>Primary government</b>			
	<b>Governmental activities</b>	<b>Business-type activities</b>	<b>Total</b>	<b>Component units</b>
<b>Assets:</b>				
Cash and cash equivalents	\$ 248,848	10,883	259,731	63,628
Investments	499,831	840	500,671	37,387
Receivables, net	262,172	2,496	264,668	54,064
Internal balances	8,790	(8,790)	—	—
Loans and advances	—	—	—	1,588
Due from component units	30,880	—	30,880	—
Note receivable	—	—	—	8,165
Due from primary government	—	—	—	3,979
Due from federal government	23,516	—	23,516	5,884
Inventories	—	459	459	25,894
Other assets	1,270	848	2,118	25,138
Restricted:				
Cash and cash equivalents	—	35,285	35,285	38,468
Investments	—	—	—	78,269
Other	—	—	—	46
Capital assets	677,530	43,823	721,353	779,513
Deferred and other expenses	16,545	407	16,952	20,437
<b>Total assets</b>	<b>1,769,382</b>	<b>86,251</b>	<b>1,855,633</b>	<b>1,142,460</b>
<b>Liabilities:</b>				
Current liabilities:				
Accounts payable and accrued liabilities	96,091	6,412	102,503	86,744
Tax refunds payable	86,608	—	86,608	—
Unemployment insurance benefits	—	2,064	2,064	—
Customer deposits	—	—	—	17,198
Due to primary government	—	—	—	30,880
Due to component units	3,979	—	3,979	—
Due to federal government	—	—	—	5,414
Interest payable	30,979	—	30,979	5,123
Unearned revenue	96,429	—	96,429	4,819
Other current liabilities	2,286	2,367	4,653	10,053
Due within one year:				
Loans payable	2,051	851	2,902	1,024
Bonds payable	27,520	—	27,520	8,860
Other liabilities	28,081	—	28,081	—
Noncurrent liabilities:				
Due in more than one year:				
Loans payable	3,799	19,694	23,493	8,070
Bonds payable	1,109,824	—	1,109,824	274,825
Other liabilities	474,067	—	474,067	28,941
<b>Total liabilities</b>	<b>1,961,714</b>	<b>31,388</b>	<b>1,993,102</b>	<b>481,951</b>

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Net Assets (Deficit)

September 30, 2005

(In thousands)

	<b>Primary government</b>			
	<b>Governmental activities</b>	<b>Business-type activities</b>	<b>Total</b>	<b>Component units</b>
Net assets:				
Invested in capital assets, net of related debt	\$ 224,141	23,278	247,419	546,537
Restricted for:				
Unemployment insurance	—	30,046	30,046	—
Debt service	156,663	—	156,663	—
Other purposes	—	1,792	1,792	88,128
Unrestricted (deficit)	<u>(573,136)</u>	<u>(253)</u>	<u>(573,389)</u>	<u>25,844</u>
Total net assets (deficit)	\$ <u>(192,332)</u>	<u>54,863</u>	<u>(137,469)</u>	<u>660,509</u>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Activities

Year ended September 30, 2005

(In thousands)

Functions:	Program revenue					Net revenue (expense) and changes in net assets		
	Expenses	Charges for services	Operating grants and contributions	Capital grants and contributions	Primary government			
					Governmental activities	Business-type activities	Total	
Primary government:								Component units
Governmental activities:								
General government	\$	371,052	26,958	42,864	—	(301,230)	—	(301,230)
Public safety		54,101	721	12,716	—	(40,664)	—	(40,664)
Health		99,681	254	24,656	—	(74,771)	—	(74,771)
Public housing and welfare		67,228	1,141	46,273	—	(19,814)	—	(19,814)
Education		205,419	—	34,852	—	(170,567)	—	(170,567)
Transportation and communication		63,109	2,021	853	8,459	(51,776)	—	(51,776)
Culture and recreation		9,879	15	290	—	(9,574)	—	(9,574)
Interest on long-term debt		61,996	—	—	—	(61,996)	—	(61,996)
Total governmental activities		932,465	31,110	162,504	8,459	(730,392)	—	(730,392)
Business-type activities:								
Unemployment insurance		7,568	1,898	—	—	—	(5,670)	(5,670)
West Indian Company		9,763	11,358	—	—	—	1,595	1,595
Workmen's compensation		9,112	7,828	—	—	—	(1,284)	(1,284)
V.I. lottery		10,733	15,645	—	—	—	4,912	4,912
Other		11,732	12,166	—	—	—	434	434
Total business-type activities		48,908	48,895	—	—	—	(13)	(13)
Total primary government		981,373	80,005	162,504	8,459	(730,392)	(13)	(730,405)
Component units:								
Virgin Islands Housing Authority		46,136	5,121	31,426	4,213	—	—	(5,376)
Virgin Islands Port Authority		45,660	37,375	—	7,219	—	—	(1,066)
Virgin Islands Water and Power Authority:								
Electric system		165,887	169,631	—	996	—	—	4,740
Water system		26,817	28,284	—	958	—	—	2,425
Hospital and Health Facilities Corporation:								
Roy L. Schneider Hospital		69,613	44,232	20,235	12,672	—	—	7,526
Juan F. Luis Hospital		53,484	26,962	17,481	4,225	—	—	(4,816)
University of the Virgin Islands		66,223	14,449	40,256	3,192	—	—	(8,326)
Other component units		12,830	3,359	6,435	1,270	—	—	(1,766)
Total component units		486,650	329,413	115,833	34,745	—	—	(6,659)

GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

Statement of Activities

Year ended September 30, 2005

(In thousands)

	Net revenue (expense) and changes in net assets			Component units
	Governmental activities	Primary government Business-type activities	Total	
\$	(730,392)	(13)	(730,405)	(6,659)
	789,122	—	789,122	—
	72,596	2,427	75,023	10,739
	1,094	—	1,094	—
	3,528	(3,528)	—	—
	866,340	(1,101)	865,239	10,739
	135,948	(1,114)	134,834	4,080
	(328,280)	55,977	(272,303)	656,429
\$	(192,332)	54,863	(137,469)	660,509

Total primary government and component units

General revenue:

Taxes

Interest and other

Tobacco settlement rights

Transfers – internal activities of primary government

Total general revenue and transfers

Changes in net assets (deficit)

Net assets (deficit), beginning of year (as restated)

Net assets (deficit), end of year

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Balance Sheet – Governmental Funds

September 30, 2005

(In thousands)

Assets	General	PFA debt service	PFA capital projects	Other governmental	Total governmental
Cash and cash equivalents	\$ 171,280	—	43,984	33,584	248,848
Investments	141,438	174,791	171,949	11,653	499,831
Receivables:					
Taxes	206,189	55,157	—	—	261,346
Accrued interest and other	689	—	—	547	1,236
Due from:					
Other funds	9,063	—	313	12,038	21,414
Component units	30,880	—	—	—	30,880
Federal government	—	—	—	23,516	23,516
Other assets	—	—	—	34	34
<b>Total assets</b>	<b>\$ 559,539</b>	<b>229,948</b>	<b>216,246</b>	<b>81,372</b>	<b>1,087,105</b>
<b>Liabilities and Fund Balances</b>					
Accounts payable and accrued liabilities	\$ 65,501	18	2,833	27,739	96,091
Tax refunds payable	86,608	—	—	—	86,608
Due to:					
Other funds	9,446	—	—	3,178	12,624
Component units	3,979	—	—	—	3,979
Deferred revenue	213,903	92,517	5,548	5,219	317,187
Other current liabilities	—	—	—	2,286	2,286
<b>Total liabilities</b>	<b>379,437</b>	<b>92,535</b>	<b>8,381</b>	<b>38,422</b>	<b>518,775</b>
Fund balances reserved for:					
Encumbrances	49,430	—	—	—	49,430
Debt service	—	137,413	—	19,250	156,663
Unreserved fund balance, reported in:					
General fund	130,672	—	—	—	130,672
Special revenue funds	—	—	—	29,495	29,495
Capital projects funds	—	—	207,865	(5,795)	202,070
<b>Total fund balances</b>	<b>180,102</b>	<b>137,413</b>	<b>207,865</b>	<b>42,950</b>	<b>568,330</b>
<b>Total liabilities and fund balances</b>	<b>\$ 559,539</b>	<b>229,948</b>	<b>216,246</b>	<b>81,372</b>	
Amounts reported for governmental activities in the statement of net assets (deficit) are different because:					
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.					677,530
Bond issue costs are not financial resources and, therefore, are not reported in the funds.					16,545
Because the focus of governmental funds is on short-term financing, some assets, primarily taxes receivable, will not be available to pay for current period expenditures. Those assets are offset by deferred revenue in the funds.					221,584
Interest on long-term debt is not accrued in the funds, but rather is recognized as an expenditure when due.					(30,979)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.					(1,645,342)
<b>Deficit of governmental activities</b>					<b>\$ (192,332)</b>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**  
Statement of Revenue, Expenditures, and Changes in Fund Balances – Governmental Funds  
Year ended September 30, 2005  
(In thousands)

	<u>General</u>	<u>PFA debt service</u>	<u>PFA capital projects</u>	<u>Other governmental</u>	<u>Total governmental</u>
Revenue:					
Taxes	\$ 533,141	169,077	—	18,445	720,663
Federal grants and contributions	—	3,648	—	167,315	170,963
Charges for services	22,883	—	—	8,227	31,110
Tobacco settlement rights	—	—	—	1,094	1,094
Interest and other	30,646	10,935	11,531	19,484	72,596
Total revenue	<u>586,670</u>	<u>183,660</u>	<u>11,531</u>	<u>214,565</u>	<u>996,426</u>
Expenditures:					
Current:					
General government	278,554	—	1,574	78,359	358,487
Public safety	41,563	—	—	10,967	52,530
Health	75,486	—	5,181	15,641	96,308
Public housing and welfare	31,230	—	1,218	34,780	67,228
Education	151,303	—	—	48,372	199,675
Transportation and communication	34,618	—	4,162	19,793	58,573
Culture and recreation	6,282	—	—	3,326	9,608
Capital outlays	5,849	—	37,846	27,222	70,917
Debt service:					
Principal	—	21,620	500	2,805	24,925
Interest	—	59,044	—	1,106	60,150
Bond issuance costs	—	2,050	—	—	2,050
Total expenditures	<u>624,885</u>	<u>82,714</u>	<u>50,481</u>	<u>242,371</u>	<u>1,000,451</u>
Excess (deficiency) of revenue over (under) expenditures	<u>(38,215)</u>	<u>100,946</u>	<u>(38,950)</u>	<u>(27,806)</u>	<u>(4,025)</u>
Other financing sources (uses):					
Bonds issued	—	5,000	89,000	—	94,000
Loans issued	—	—	6,350	—	6,350
Transfers from other funds	97,542	1,420	—	10,392	109,354
Transfers to other funds	(6,940)	(88,317)	(569)	(10,000)	(105,826)
Premium on bonds issued	—	4,765	—	—	4,765
Total other financing sources (uses), net	<u>90,602</u>	<u>(77,132)</u>	<u>94,781</u>	<u>392</u>	<u>108,643</u>
Net change in fund balances	<u>52,387</u>	<u>23,814</u>	<u>55,831</u>	<u>(27,414)</u>	<u>104,618</u>
Fund balance, beginning of year	<u>127,715</u>	<u>113,599</u>	<u>152,034</u>	<u>70,364</u>	<u>463,712</u>
Fund balance, end of year	<u>\$ 180,102</u>	<u>137,413</u>	<u>207,865</u>	<u>42,950</u>	<u>568,330</u>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

**Reconciliation of the Statement of Revenue, Expenditures, and Changes in  
Fund Balances to the Statement of Activities – Governmental Funds**

Year ended September 30, 2005

(In thousands)

Net change in fund balances – total governmental funds	\$ 104,618
Government funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	52,000
Tax revenue in the statement of activities, which do not provide current financial resources, are not reported as revenue in the funds.	68,459
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. These transactions have no effect on net assets. This is the amount by which bond and loan proceeds of \$100,350 exceeded principal retirement of \$24,925 in the current period.	(75,425)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. This is the amount by which the increase in certain liabilities reported in the statement of net assets of the previous year increased expenses reported in the statement of activities that do not require the use of current financial resources.	(6,868)
Bond issue costs are expended in the governmental funds when paid, and are capitalized and amortized in the statement of activities. This is the amount by which current year bond issue costs exceeded amortization expense in the current period.	1,124
Bond premiums and discounts are reported as other financing sources and uses in the governmental funds when the bonds are issued, and are capitalized and amortized in the government-wide financial statements. This amount represents the capitalization of premiums on bonds issued during the current year of \$4,765 and the additional net interest expense of \$1,349 reported in the statement of activities related to the amortization of premiums, discounts deferred refunding loss, and accreted interest on capital appreciation bonds during the current year.	(6,114)
Certain interest reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds. This amount represents the increase in interest payable reported in the statement of net assets.	(1,846)
Change in net assets of governmental activities	<u>\$ 135,948</u>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Revenue and Expenditures – Budget and Actual –  
Budgetary Basis – General Fund

Year ended September 30, 2005

(In thousands)

	<u>Original budget</u>	<u>Amended budget</u>	<u>Actual</u>	<u>Variance</u>
Revenue:				
Taxes	\$ 470,006	470,006	511,247	41,241
Charges for services	9,146	9,146	9,193	47
Interest and other	19,502	19,502	21,514	2,012
Total revenue	<u>498,654</u>	<u>498,654</u>	<u>541,954</u>	<u>43,300</u>
Expenditures:				
Current:				
General government	148,240	176,806	252,470	(75,664)
Public safety	58,572	58,797	40,713	18,084
Health	54,118	86,843	70,581	16,262
Public housing and welfare	43,850	45,850	31,043	14,807
Education	200,123	200,573	145,253	55,320
Transportation and communication	46,657	51,168	33,597	17,571
Culture and recreation	19,950	20,340	1,888	18,452
Total expenditures	<u>571,510</u>	<u>640,377</u>	<u>575,545</u>	<u>64,832</u>
Excess of expenditures over revenue	<u>(72,856)</u>	<u>(141,723)</u>	<u>(33,591)</u>	<u>108,132</u>
Other financing sources (uses):				
Transfers from other funds	79,467	79,467	97,542	18,075
Transfer to other funds	(6,500)	(7,700)	(6,940)	760
Total other financing sources (uses), net	<u>72,967</u>	<u>71,767</u>	<u>90,602</u>	<u>18,835</u>
Excess (deficiency) of revenue and other financing sources over (under) expenditures	<u>\$ 111</u>	<u>(69,956)</u>	<u>57,011</u>	<u>126,967</u>

See accompanying notes to basic financial statements.



**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Net Assets – Proprietary Funds

September 30, 2005

(In thousands)

	Business-type activities – enterprise funds			
	Unemployment insurance	West Indian Company	Other	Totals
<b>Assets:</b>				
Current assets:				
Cash and cash equivalents	\$ 21	6,132	4,730	10,883
Investments at fair value	—	840	—	840
Receivables, net:				
Premiums receivable	822	—	—	822
Accrued interest and other	—	456	60	516
Other receivables	—	—	1,158	1,158
Due from other funds	—	—	300	300
Inventories and other current assets	—	—	459	459
Other assets	—	798	50	848
Total current assets	843	8,226	6,757	15,826
Noncurrent assets:				
Restricted cash and cash equivalents	33,493	1,792	—	35,285
Capital assets	—	35,480	8,343	43,823
Deferred expenses	—	407	—	407
Total noncurrent assets	33,493	37,679	8,343	79,515
Total assets	34,336	45,905	15,100	95,341
<b>Liabilities:</b>				
Current liabilities:				
Accounts payable and accrued liabilities	—	1,837	4,575	6,412
Due to other funds	—	1,000	8,090	9,090
Unemployment insurance benefits	2,064	—	—	2,064
Unearned revenue	2,226	—	141	2,367
Loans payable related to capital assets	—	851	—	851
Total current liabilities	4,290	3,688	12,806	20,784
Noncurrent liabilities:				
Loans payable related to capital assets	—	19,694	—	19,694
Total liabilities	4,290	23,382	12,806	40,478
<b>Net assets:</b>				
Invested in capital assets, net of related debt	—	14,935	8,343	23,278
Restricted	30,046	1,792	—	31,838
Unrestricted (deficit)	—	5,796	(6,049)	(253)
Total net assets	\$ 30,046	22,523	2,294	54,863

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Revenue, Expenses, and Changes in Fund Net Assets – Proprietary Funds

Year ended September 30, 2005

(In thousands)

	<b>Business-type activities – enterprise funds</b>			
	<b>Unemployment insurance</b>	<b>West Indian Company</b>	<b>Other</b>	<b>Total</b>
Operating revenue:				
Charges for services	\$ 1,898	11,358	35,639	48,895
Total operating revenue	1,898	11,358	35,639	48,895
Operating expenses:				
Cost of services	7,568	7,341	31,007	45,916
Depreciation and amortization	—	1,475	570	2,045
Total operating expenses	7,568	8,816	31,577	47,961
Operating income (loss)	(5,670)	2,542	4,062	934
Nonoperating revenue (expenses):				
Interest income	1,876	147	404	2,427
Interest expense	—	(947)	—	(947)
Total nonoperating revenue (expenses), net	1,876	(800)	404	1,480
Income (loss) before operating transfers	(3,794)	1,742	4,466	2,414
Transfers from other funds	—	—	550	550
Transfers to other funds	—	(1,000)	(3,078)	(4,078)
Change in net assets	(3,794)	742	1,938	(1,114)
Net assets, beginning of year	33,840	21,781	356	55,977
Net assets, end of year	\$ 30,046	22,523	2,294	54,863

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

**Statement of Cash Flows – Proprietary Funds**

Year ended September 30, 2005

(In thousands)

	<b>Business-type activities – enterprise funds</b>			
	<b>Unemployment insurance</b>	<b>West Indian Company</b>	<b>Other</b>	<b>Total</b>
Cash flows from operating activities:				
Receipts from customers and users	\$ 2,209	12,008	35,687	49,904
Payments to beneficiaries	(7,248)	—	—	(7,248)
Payments to suppliers and employees	—	(6,494)	(31,093)	(37,587)
Net cash provided by (used in) operating activities	(5,039)	5,514	4,594	5,069
Cash flows from noncapital financing activities:				
Transfer from other funds	—	—	550	550
Transfers to other funds	—	(1,000)	(1,287)	(2,287)
Net cash provided by (used in) noncapital financing activities	—	(1,000)	(737)	(1,737)
Cash flows from capital and related financing activities:				
Acquisition and construction of capital assets	—	(1,334)	(1,841)	(3,175)
Principal paid on long-term debt	—	(831)	—	(831)
Interest paid on long-term debt	—	(947)	—	(947)
Net cash used in capital and related financing activities	—	(3,112)	(1,841)	(4,953)
Cash flows from investing activities:				
Interest and dividends on investments	1,876	147	404	2,427
Purchase of investments	—	(840)	—	(840)
Net cash provided by (used in) investing activities	1,876	(693)	404	1,587
Net increase (decrease) in cash and cash equivalents	(3,163)	709	2,420	(34)
Cash and cash equivalents – beginning of year	36,677	7,215	2,310	46,202
Cash and cash equivalents – end of year	\$ 33,514	7,924	4,730	46,168
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:				
Operating income (loss)	\$ (5,670)	2,542	4,062	934
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
Depreciation expense	—	1,475	570	2,045
Change in assets and liabilities:				
Receivables, net	314	635	(93)	856
Deferred charges	—	30	—	30
Other assets	—	(15)	(14)	(29)
Accounts payable and accrued expenses	320	847	(72)	1,095
Unearned revenue	(3)	—	141	138
Net cash provided by (used in) operating activities	\$ (5,039)	5,514	4,594	5,069
Reconciliation of cash and cash equivalents to the statement of net assets:				
Cash and cash equivalents – current	\$ 21	6,132	4,730	10,883
Cash and cash equivalents – restricted	33,493	1,792	—	35,285
Cash and cash equivalents at end of year on statement of cash flows	\$ 33,514	7,924	4,730	46,168

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Fiduciary Net Assets – Fiduciary Funds

September 30, 2005

(In thousands)

	<b>Pension trust funds</b>	<b>Agency funds</b>
<b>Assets:</b>		
Cash and cash equivalents:		
Unrestricted	\$ 100,673	4,193
Restricted	78	—
Investments	1,491,192	4,156
Receivables, net:		
Loans and advances	111,434	—
Accrued interest	5,078	—
Other	9,176	—
Other assets	6,251	—
<b>Total assets</b>	<b>1,723,882</b>	<b>8,349</b>
<b>Liabilities:</b>		
Accounts payable and accrued liabilities	—	8,349
Cash overdraft with the Department of Finance	10,454	—
Cash overdraft with bank	422	—
Unsettled securities purchased	40,784	—
Securities lending collateral	221,849	—
Notes payable	10,000	—
Other liabilities	5,740	—
<b>Total liabilities</b>	<b>289,249</b>	<b>8,349</b>
Net assets held in trust for employees' pension benefits	\$ <b>1,434,633</b>	<b>—</b>

See accompanying notes to basic financial statements.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Statement of Changes in Fiduciary Net Assets

Year ended September 30, 2005

(In thousands)

	<b>Pension trust funds</b>
Additions:	
Contributions:	
Employer	\$ 51,542
Plan members	30,416
Total contributions	<u>81,958</u>
Investment income:	
Net appreciation of fair value of investments	119,001
Interest, dividends, and other, net	45,072
Real estate – rental income	3,469
	<u>167,542</u>
Less investment expense	<u>12,548</u>
Net investment income	<u>154,994</u>
Other income	<u>422</u>
Total additions	<u>237,374</u>
Deductions:	
Benefits paid	141,383
Refunds of contributions	2,376
Administrative and operational expenses	9,288
Total deductions	<u>153,047</u>
Change in net assets	84,327
Net assets, beginning of year	<u>1,350,306</u>
Net assets, end of year	\$ <u><u>1,434,633</u></u>

See accompanying notes to basic financial statements.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (1) Summary of Significant Accounting Policies

The Government of the United States Virgin Islands (the Government) is an unincorporated organized territory of the United States of America (United States). The powers of the Government are derived from and set forth in the Revised Organic Act of 1954, as amended. The Government assumes responsibility for public safety, health, public housing and welfare, education, transportation and communication, and culture and recreation.

The accompanying basic financial statements of the Government have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB).

The accompanying basic financial statements have been prepared primarily from accounts maintained by the Department of Finance of the Government. Additional data has been derived from reports prepared by other departments, agencies, and public corporations based on independent or subsidiary accounting systems maintained by them.

#### (a) *Financial Reporting Entity*

The Government follows the provisions of GASB Statement No. 14, *The Financial Reporting Entity*, as amended by GASB Statement No. 39, *Determining Whether Certain Organizations Are Component Units*. These standards require that the Government's financial reporting entity be defined according to specific criteria. According to the standard for financial reporting purposes, the Government is a primary government (PG). The PG includes all Government departments, agencies, boards, and organizations that are not legally separate. In addition to the PG, the financial reporting entity includes blended and discretely presented component units. Component units include all legally separate organizations for which the Government's elected officials are financially accountable, and other organizations for which the nature and significance of their relationship with the Government are such that exclusion would cause the basic financial statements to be misleading or incomplete. The criteria used to define financial accountability include appointment of a voting majority of an organization's governing body and (i) the ability of the PG to impose its will on that organization or (ii) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the PG. The financial statements of the following component units are included in the financial reporting entity either as blended or as discretely presented component units in accordance with GAAP.

#### (i) **Blended Component Units**

The following public benefit corporations, while legally separate from the Government, meet the criteria to be reported as part of the PG because they provide services entirely or almost entirely to the Government:

##### *Virgin Islands Public Finance Authority*

The Virgin Islands Public Finance Authority (PFA) was created as a public corporation and autonomous governmental instrumentality by Act No. 5365, the Government Capital Improvement Act of 1988, with the purpose of aiding the Government in the performance of its fiscal duties and in effectively carrying out its governmental responsibility of raising capital

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

for essential public projects. Under the enabling legislation, PFA has the power, among other matters, to borrow money and issue bonds and to lend the proceeds of its bonds to the Government or any governmental instrumentality. The powers of PFA are exercised by a board of directors consisting of the Governor (Chairperson), the Commissioner of Finance, the Director of the Office of Management and Budget, and two representatives of the private sector appointed by the Governor with the advice and consent of the Legislature. PFA activities are blended within the PG because it is so intertwined with the Government that, in substance, they are the same.

PFA has a component unit, the West Indian Company (WICO), which is presented as an enterprise fund in the Government's basic financial statements as further described in note 1(d).

### ***Tobacco Settlement Financing Corporation***

The Tobacco Settlement Financing Corporation (TSFC) was created in September 2001 under Act No. 6428 as a separate and independent corporation of the Government to purchase the rights, title, and interest in tobacco settlement litigation awards and to issue revenue bonds supported by the tobacco settlement rights. The responsibility for the operations of TSFC is vested in a board of directors composed of three Government officials appointed by the Governor and two private citizens. The activities of TSFC are limited to activities conducted on behalf of the Government.

Complete audited financial statements of the PFA and TSFC blended component units can be obtained directly by contacting their respective administrative offices:

#### **Administrative Offices of Blended Component Units**

Virgin Islands Public Finance Authority  
2400 Honduras, 2nd Floor  
St. Thomas, VI 00802

Tobacco Settlement Financing Corporation  
2400 Honduras, 2nd Floor  
St. Thomas, VI 00802

#### **(ii) Discretely Presented Component Units**

The following component units, consistent with GASB Statements No. 14 and 39, are discretely presented in the basic financial statements because of the nature of the services they provide and the Government's ability to impose its will. The component units are reported in a separate column to emphasize that they are legally separate from the PG and governed by separate boards.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (iii) Major Component Units

#### *Virgin Islands Housing Authority*

The Virgin Islands Housing Authority (VIHA) was created as a body corporate and politic constituting a public corporation and autonomous governmental instrumentality by Act No. 903 on June 18, 1962 with the purpose of providing housing for low-income families. Up until August 2003, the powers of VIHA were exercised by a board of commissioners consisting of seven members as follows: the Commissioner of Housing and Community Renewal and six other members appointed by the Governor. In August 2003, the U.S. Department of Housing and Urban Development (HUD) determined that because of the severity of compliance violations, VIHA was declared to be in substantial default of its annual contributions contract (ACC) dated July 12, 1996 with HUD. The VIHA was placed in receivership and HUD assumed possession of all assets, projects, and programs.

Given the nature of VIHA's operations and the significance of its relationship with the Government, management believes that its exclusion from the financial reporting entity would cause the Government's basic financial statements to be incomplete and misleading. Accordingly, VIHA continues to be reported as a major component unit of the Government even though the Government no longer appoints its commissioners.

#### *Virgin Islands Port Authority*

The Virgin Islands Port Authority (VIPA) was created as a body corporate and politic constituting a public corporation and autonomous government instrumentality by Act No. 2375 of December 23, 1968, with the purposes of owning, operating, and managing all types of air and marine terminals. The powers of VIPA are exercised by a board of governors consisting of the Commissioner of Economic Development and Agriculture (Chairperson), the Attorney General, the Commissioner of Public Works, the Director of the Small Business Development Agency, and five other persons appointed by the Governor with the advice and consent of the Legislature.

#### *Virgin Islands Water and Power Authority*

The Virgin Islands Water and Power Authority (WAPA) was created as a body corporate and politic constituting a public corporation and autonomous governmental instrumentality by Act No. 1248 of August 13, 1964, with the purpose of operating the water production and electric generation plants in the U.S. Virgin Islands. The powers of WAPA are exercised by a governing board consisting of nine members, all appointed by the Governor with the advice and consent of the Legislature, from which three are heads of cabinet-level executive departments or agencies and six other persons, who shall not be employees of the Government. WAPA is required by its bond resolutions to maintain separate audited financial statements for each system (the Electric and Water Systems).



## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

#### *Virgin Islands Government Hospital and Health Facilities Corporation*

The Virgin Islands Government Hospital and Health Facilities Corporation (VIGHHFC) was created by Act No. 6012 on August 23, 1994 and became active on May 1, 1999. Its purpose is to provide healthcare services and hospital facilities to the people of the U. S. Virgin Islands. The powers of VIGHHFC are exercised by a board of directors consisting of 15 members as follows: the Director of the Office of Management and Budget, the Commissioner of Finance, and 13 other members appointed by the Governor with the advice and consent of the Legislature. The VIGHHFC is composed of the Roy L. Schneider Hospital located in St. Thomas, and the Juan F. Luis Hospital and Medical Center located in St. Croix. Both entities issue separate audited financial statements. The Roy L. Schneider Hospital's financial statements include its component units: the Myra Keating Smith Community Health Center (Health Center) of St. John, and the Charlotte Kimelman Cancer Institute (Cancer Institute) on St. Thomas. The Health Center and Cancer Institute are legally separate organizations for which the hospital is financially accountable. The Cancer Institute was under construction as of September 30, 2005.

#### *University of the Virgin Islands*

The University of the Virgin Islands (the University) was organized as an instrumentality of the Government under Act No. 852 of March 16, 1962, in accordance with Section 16(a) of the Revised Organic Act of 1954, as amended. The purpose of the University is the stimulation and utilization of the intellectual resources of the people of the U.S. Virgin Islands and the development of a center of higher education. The powers of the University are exercised by a board of trustees consisting of 17 members as follows: Chairman of the Board of Education, Commissioner of Education, and the President of the University, all serving as members ex-officio, nine other members appointed by the Governor with the advice and consent of the Legislature, two other members elected by the board of trustees, one representative of the student body, one alumnus of the University, and another of the teaching faculty. The University was not organized as a self-sustaining entity and therefore receives substantial financial and other support from the Government.

The University's financial statements include its component units: The Foundation for the University of the Virgin Islands, The Reichhold Foundation, and the University of the Virgin Islands Research and Technology Park. The Foundation for the University of the Virgin Islands is a not-for-profit corporation whose purpose is to assist and support the University in accomplishing its charitable and educational mission. The Reichhold Foundation is a not-for-profit corporation that supports the arts and provides financial assistance in operating the Reichhold Center for the Arts on St. Thomas. The University of the Virgin Islands Research and Technology Park is a nontaxable public corporation developed to promote economic growth, development, and diversification in the Virgin Islands.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

#### (iv) Nonmajor Component Units

##### *Virgin Islands Economic Development Authority*

The Virgin Islands Economic Development Authority (EDA) was created by Act No. 6390 of December 21, 2000 as a body corporate and politic constituting a public corporation and semiautonomous instrumentality of the Government. EDA was created as an umbrella authority to assume, integrate, and unify the functions of the Economic Development Commission, the Small Business Development Administration, the Government Development Bank, and the Virgin Islands Industrial Development Park Corporation. The powers of EDA are exercised by a board of directors consisting of the members of the Virgin Islands Economic Development Commission, the Director of the Virgin Islands' Bureau of Internal Revenue, and five members not employed by the Government, but appointed by the Governor with the advice and consent of the Legislature.

##### *Magens' Bay Authority*

Magens' Bay Authority (MBA) was created as a corporate instrumentality by Act No. 2085 on December 20, 1967, with the purpose of acquiring, improving, and operating parks and beaches. The powers of MBA are exercised by a board of directors consisting of the Governor and six members initially appointed by the Governor. The board of directors is responsible for the appointment and reappointment of subsequent board members except that the Governor, with the advice and consent of the Legislature may, by appointment, fill any vacancy on the board of directors remaining unfilled for sixty days.

##### *Virgin Islands Housing Finance Authority*

The Virgin Islands Housing Finance Authority (VIHFA) was created as a body corporate and politic constituting a public corporation and autonomous governmental instrumentality of the Government by Act No. 4636 of October 20, 1981, with the purpose of stimulating low- and moderate-income housing construction and home ownership through the issuance of revenue bonds to obtain funds to be used for low-interest mortgage loans to qualified purchasers of low- and moderate-income housing. The powers of VIHFA are exercised by a board of directors consisting of the Commissioner of the Department of Housing, Parks, and Recreation (the Chairman), the Director of the Office of Management and Budget, and three persons not employed by the Government appointed by the Governor with advice and consent of the Legislature.

##### *Virgin Islands Public Television System*

The Virgin Islands Public Television System (PTS) was created as a body corporate and politic constituting a public corporation and autonomous instrumentality by Act No. 2364 on November 15, 1968, with the purpose of advancing the general welfare, education, cultural development, and awareness of public affairs of all the population of the U.S. Virgin Islands and to provide an effective supplement to the in-school education of children. The powers of PTS are exercised by a board of directors consisting of the Commissioner of Education, the Chairman of the Board of Education, three members appointed by the President of the Legislature, and four members, not more than two of whom should be employed by the

## **GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

### **Notes to Basic Financial Statements**

September 30, 2005

Government and appointed by the Governor with the advice and consent of the Legislature. In addition, the Director of the Office of Management and Budget, the President of the University of the Virgin Islands, and the General Manager of PTS are ex-officio members of the board who are not entitled to vote.

Complete audited financial statements of the discretely presented component units can be obtained directly by contacting their administrative offices:

#### **Administrative Offices of Discretely Presented Component Units**

Virgin Islands Housing Authority  
402 Estate Anna's Retreat  
PO Box 7668  
St. Thomas, VI 00801

Virgin Islands Port Authority  
PO Box 301707  
St. Thomas, VI 00803

Virgin Islands Water and Power Authority  
PO Box 1450  
St. Thomas, VI 00804

Virgin Islands Government Hospital and Health Facilities Corporation  
9048 Sugar Estate  
St. Thomas, VI 00802

University of the Virgin Islands  
2 John Brewer's Bay  
St. Thomas, VI 00802

Virgin Islands Economic Development Authority  
1050 Norre Gade #5  
St. Thomas, VI 00802

Magens' Bay Authority  
PO Box 10583  
St. Thomas, VI 00802

Virgin Islands Housing Finance Authority  
3202 Demarara  
Frenchtown Plaza, Suite 200  
St. Thomas, VI 00802

Virgin Islands Public Television System  
PO Box 7879  
St. Thomas, VI 00801

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

All financial statements of the discretely presented component units have a fiscal year-end of September 30, 2005, except for WAPA and VIHA that have a year-end of June 30, 2005 and December 31, 2004, respectively.

### (v) **Fiduciary Component Units**

The following public benefit corporation is legally separate from the Government, meets the definition of a blended component unit, and is presented in the fund financial statements along with other fiduciary funds of the Government. Fiduciary funds are not reported in the government-wide financial statements.

#### *Employees' Retirement System of the Government of the Virgin Islands*

The Employees' Retirement System of the Government of the Virgin Islands (known as GERS) was created as an independent and separate agency of the Government with the purpose of administering the Government's defined benefit pension plan established on October 1, 1959. Component units of the Government also participate in the cost sharing, multiple employer defined benefit plan. The responsibility for the proper operation of GERS is vested in a board of trustees composed of seven members appointed by the Governor with the advice and consent of the Legislature.

Employee and employer contributions to GERS are recognized as additions to net assets held in trust for employees' pension benefits in the period in which employee services are performed, except for contributions pursuant to the Early Retirement Act of 1994, which are recorded as the cash is received. Benefits and refunds are recognized when due and payable in accordance with the terms at the plan, except for benefits pursuant to sections 8(a) and 8(b) of the Early Retirement Act of 1994, which are recorded when the subsidy provided by the Government is receivable and payable.

Complete audited financial statements of this component unit can be obtained directly by contacting their administrative office:

Employees' Retirement System of the Government of the Virgin Islands  
3438 Kronprindsens Gade  
St. Thomas, VI 00802

### (b) **Government-Wide and Fund Financial Statements**

The government-wide financial statements (that is, the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the PG and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenue, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the PG is reported separately from certain legally separate component units for which the PG is financially accountable. The statement of net assets (deficit) presents the reporting entities' nonfiduciary assets and liabilities, with the difference reported as net assets.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes (i) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (ii) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenue are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### **(c) *Measurement Focus, Basis of Accounting, and Financial Statement Presentation***

#### **Government-wide Financial Statements**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

#### **Governmental Fund Financial Statements**

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available when it is collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Government considers most revenue to be available if collected within 90 days of the end of the current fiscal year-end. Specifically, gross receipts taxes, property taxes, and income taxes are considered to be available if collected within 30, 60, and 90 days, respectively, after the end of the current fiscal year-end. Grant revenue is considered to be available if collected within the 12 months after the end of the current fiscal year-end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Income taxes, gross receipts taxes, real property taxes, and grant funding are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period to the extent they are considered available. All other revenue items are considered to be measurable and available only when cash is received by the Government.

***Proprietary Funds, Fiduciary Funds, and Discretely Presented Component Units Financial Statements*** – The financial statements of the proprietary funds, fiduciary funds, and discretely presented component units are reported using the economic resources measurement focus and the accrual basis of accounting, similar to the government-wide financial statements described above.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

Each proprietary fund has the option under GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting*, to elect and apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989, unless these conflict with a GASB pronouncement. The PG and most blended and discretely presented component units have elected not to apply FASB pronouncements issued after November 30, 1989 for its proprietary fund types. VIPA has elected to follow the FASB's pronouncements issued after November 30, 1989.

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

#### (d) *Fund Accounting*

The Government reports its financial position and results of operations in funds, which are considered separate accounting entities and discrete presentations of those component units, which are not required to be blended. The operations of each fund are accounted for within a set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with legal, financial, and contractual provisions. GASB No. 34, *Basic Financial Statements – and Management's Discussions and Analysis – for State and Local Governments*, establishes criteria (percentage of the assets, liabilities, revenue, or expenditures/expenses of either fund category or the governmental and enterprise funds combined) for the determination of major funds. Indirect costs are automatically allocated and reported in the program expense for each fund. Nonmajor funds are combined in a single column in the fund financial statements. The Government reports the following major funds:

#### **Governmental Funds**

The Government reports the following major governmental funds:

- **General Fund** – The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- **PFA Debt Service** – The PFA Debt Service accounts for the resources accumulated, and payments made, for principal and interest on long-term general obligation debt issued by PFA on behalf of the Government.
- **PFA Capital Projects Fund** – The PFA Capital Projects Fund accounts for bond proceeds of debt issued by the PFA on behalf of the Government. The bond proceeds have been designated for certain necessary public safety and capital development projects, which are accounted for in this fund.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### Proprietary Funds

These funds account for those activities for which the intent of management is to recover, primarily through user charges, the cost of providing goods or services to the general public. The government reports the following major proprietary funds:

- **Unemployment Insurance Fund** – The unemployment insurance fund accounts for the collection of unemployment premiums from employers in the U.S. Virgin Islands, and the payment of unemployment benefits to eligible unemployed recipients.
- **West Indian Company** – WICO, a component unit of PFA, accounts for the activities of a cruise ship pier and shopping mall complex on the island of St. Thomas.

### Fiduciary Funds

Fiduciary funds are used to account for assets held by the Government in a trustee capacity, or as an agent for individuals, private organizations, and other governmental units. The following are the Government's fiduciary funds:

- **Pension Trust Fund**– The pension trust fund accounts for the activities of the Employees' Retirement System of the Government of the Virgin Islands, which accumulates resources for pension benefit payments to qualified employees.
- **Agency Fund** – The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of the results of operations.

### (e) Cash and Cash Equivalents

The Government follows the practice of pooling cash. The balance in the pooled cash accounts is available to meet current operating requirements, and any excess is invested in various interest-bearing accounts and time deposits with eligible depository institutions.

Cash equivalents of the proprietary funds and discretely presented component units consist of demand accounts, money market accounts, certificates of deposit with maturities of not more than 90 days from the date of acquisition, short-term U.S. government and its agencies' obligations and repurchase agreements with a U.S. commercial bank maturing within three months and collateralized by U.S. government obligations. Cash and cash equivalents of the discretely presented component units are maintained in separate bank accounts, from those of the PG, in their own names.

### (f) Adoption of New Accounting Standard

The primary Government and its component units adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 40, *Deposit and Investment Risk Disclosures, an Amendment of GASB Statement No. 3* in the current fiscal year. GASB Statement No. 40 establishes and modifies disclosure requirements related to investment risks: credit risk (including custodial credit risk and concentrations of credit risk), interest rate risk, and foreign currency risk. Investment note disclosures for the years ended September 30, 2005 have been prepared in accordance with GASB Statement No. 40.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (g) *Investment Policies*

Investment policies of the PG, its blended component units, major funds, and major component units are as follows:

- ***Primary Government Investment Policies*** – Title 33, Chapter 117 of the Virgin Islands Code (V.I. Code) authorizes the Government to invest in U.S. Government and agencies obligations, mortgage-backed securities, repurchase agreements, commercial paper, local government obligations, and corporate debt and equity obligations. As of September 30, 2005, the PG General Fund and Agency Fund had invested in certificates of deposit with a local bank. Investments are reported at fair value.
- ***Public Finance Authority Investment Policies*** – Under GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for Most External Investment Pools*, investments of the PFA are reported at fair value. Various bond resolutions of the PFA restrict investments to direct obligations of the U.S. government, territories, possessions and states, specific bank obligations, investment agreements or similar funding agreements, shares or other interests in mutual funds, trusts or investment companies, corporate commercial paper, and money market portfolios consisting of any of the foregoing. The PFA has retained investment managers and investments are held in trust by a commercial bank on behalf of the PFA. The PFA handles investments for two major governmental funds of the Government, the PFA Debt Service Fund, and the PFA Capital Projects Fund.
- ***Tobacco Settlement Financing Corporation Investment Policies*** – Various bond resolutions of this blended component unit restrict investments to direct obligations of the U.S. government, territories, possessions and states, specific bank obligations, investment agreements or similar funding agreements, shares or other interests in mutual funds, trusts or investment companies, corporate commercial paper, and money market portfolios consisting of any of the foregoing. The TFSC has retained investment managers and investments are held in trust by a commercial bank on behalf of the TFSC. Investments are reported at fair value in the nonmajor governmental fund of the Government.
- ***West Indian Company Limited Investment Policies*** – This blended business-type major fund of the Government maintains an investment policy that 1) limits investments in bonds to a maximum remaining maturity of 30 years (or estimated average life on mortgage-backed issues), 2) limits fixed income securities to a maximum of 40% and a minimum of 30% of the overall assets of the WICO portfolio, 3) limits corporate bond exposure to 45% of the fixed income portfolio, and 4) has no provision which limits or restricts investments in U.S. government treasury or agency issues. WICO reports investments at fair value.
- ***Pension Trust Fund Investment Policies*** – The board of trustees of GERS have enacted policies that limit investments in certain investment categories and provide requisites for the institutions with which investment transactions may be entered into. Under those policies, GERS may invest in U.S. government and agencies' obligations, bonds or notes of any state, territory or possession of the United States, municipal bonds and obligations, foreign bonds, bonds of domestic railroad corporations, public utility bonds, industrial corporate bonds or certificate trust certificates, common and preferred shares of foreign and domestic corporations, mutual funds, mortgage or personal loans to GERS members or retirees, and



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mortgage and asset-backed securities. Investments in bonds are subject to rating restrictions of BBB and may not exceed 2% of the portfolio. Investments in stock of a single corporation may not exceed 1% of the market value of the fund, or exceed 1% of the outstanding stock of the corporation. The aggregate amount of investments in stocks may not exceed 60% of the total investments of GERS. Any investment of 20% or more of the aggregate value of the portfolio must be approved by two-thirds of the membership of the board of trustees. The investments are administered by several professional investment managers and are held in trust by a commercial bank on behalf of the system.

Investments in equity securities in the GERS pension trust fund are reported at quoted market values. Shares of mutual funds are reported at the net asset value of shares held by GERS at year-end. Purchases and sales are recorded on a trade-date basis. Realized gains and losses on securities are determined by the average cost method.

Investment by GERS in the Havensight Mall is carried at historical cost less accumulated depreciation. Investment by GERS in the GERS facilities in St. Thomas and St. Croix are carried at historical cost net of accumulated depreciation and amortization on the portion of the facilities occupied by GERS.

- ***Virgin Islands Water and Power Authority Investment Policies*** – This major component unit is authorized under bond resolutions and the V.I. Code to invest in open accounts, time deposits, certificates of deposit, repurchase agreements, obligations of the United States government, and obligations of any state within the United States, mutual funds, and corporate commercial paper. Investments are reported at fair value.
- ***Virgin Islands Port Authority Investment Policies*** – This major component unit is authorized under bond resolutions and the V.I. Code to invest in open accounts, time deposits, certificates of deposit, repurchase agreements, obligations of the United States government, and obligations of any state within the United States, mutual funds, and corporate commercial paper. Investments are reported at fair value.
- ***University of the Virgin Islands Investment Policies*** – The board of trustees of this major component unit is responsible for the management of the University's investments which consist of U.S. government securities and securities backed by the U.S. government or its agencies and instrumentalities, common and preferred stocks, and mutual funds. Currently, the University's policies do not address risks associated with investments.
- ***Virgin Islands Government Hospital and Health Facilities Corporation Investment Policies*** – The board of trustees of this major component unit have not developed a formal investment policy. At September 30, 2005, investments were comprised of certificates of deposit, which were reported at fair value.
- ***Virgin Islands Housing Authority Investment Policies*** – This major component unit is required by the U.S. Department of HUD (HUD) to invest excess funds in obligations of the United States, certificates of deposit, or any other federally insured investment. HUD requires that deposits be fully collateralized at all times, and may be held by an unaffiliated bank or trust company for the account of the VIHA.

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### **(h) Receivables**

Taxes receivable represent amounts owed by taxpayers for individual and corporate income taxes, gross receipts taxes, and real property taxes. Tax revenue is recognized in the governmental fund financial statements when they become both measurable and available based on actual collections during the months subsequent to September 30.

Federal government receivables represent amounts owed to the Government for reimbursement of expenditures incurred pursuant to federally funded programs.

Accounts receivable are reported net of estimated allowances for uncollectible amounts, which are determined based upon past collection experience and current economic conditions.

Subject to the provisions of the retirement law and subject to rules and regulations prescribed by the board of trustees of GERS, participants of the Pension Trust Fund have the right of obtaining loans from the Pension Trust Fund to finance a home, automobile, or other personal needs. The maximum mortgage loan that could be granted to members who have been contributing to the Pension Trust Fund for at least five years is \$250,000. The interest rate on new first mortgages was 8% and on second mortgages, 9% throughout the year. Members may also borrow up to \$50,000 to buy land.

Members who have contributed to the Pension Trust Fund for at least five years can borrow up to \$18,000 for the purchase of an automobile. The loans bear interest at 11% with a maximum term of four years. A member may also borrow up to 75% of their contributions to the Pension Trust Fund to a maximum borrowing of \$20,000 as a personal loan. The interest rate offered on personal loans was 9% throughout the year.

Member loans in the pension trust fund are valued at the outstanding loan principal balance less an allowance for estimated loan losses.

The accounts receivable from nongovernmental customers of the discretely presented component units are net of estimated uncollectible amounts. These receivables arise primarily from service charges to users. Accounts receivable from the PG and other component units that arise from service charges do not have significant allowances for uncollectible accounts.

### **(i) Inventories**

In governmental fund types, the costs of inventories are recorded as expenditures when purchased. The proprietary fund types and component units recognize an asset when the inventory is purchased and an expense when it is consumed. Inventories in proprietary fund types are primarily valued at the lower of cost or market using the first-in, first-out method.

### **(j) Restricted Assets**

Restricted assets in the PG and discretely presented component units are set aside primarily for the payment of bonds, notes, construction funds, and other specific purposes.

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### (k) *Capital Assets*

Capital assets, which include land, land improvements, buildings, building improvements, machinery and equipment, construction in progress, and infrastructure assets are reported in the applicable governmental, business-type activities, and component unit columns in the government-wide financial statements as well as in the applicable proprietary funds reported in the fund financial statements.

The PG defines capital assets as assets that have an initial, individual cost, and useful lives of: (i) \$5,000 for personal property with a useful life of five years; (ii) \$50,000 for buildings and building improvements with an estimated useful lives of 40 and 20 years, respectively; (iii) \$100,000 for land improvements; and (iv) \$200,000 for infrastructure with an estimated useful life of 30 years. The value of all land acquired is capitalized.

Capital assets purchased or acquired are carried at historical cost or normal cost. The normal costing method to estimate cost is based on replacement cost indexed by a reciprocal factor of the price increase from the appraisal date to the actual or estimated acquisition date and was used to estimate the historical cost of certain land, buildings, and building improvements because invoices and similar documentation were no longer available in certain instances. Donated capital assets are recorded at fair value at the time of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest costs are capitalized during the construction period only for business-type activities and various component units. The costs of routine maintenance and repairs that do not add value to the assets or materially extend asset lives are not capitalized.

Capital assets utilized in the governmental funds are recorded as expenditures in the governmental fund financial statements. Depreciation expense is recorded in the government-wide financial statements, as well as the proprietary funds and component units' financial statements.

Capital assets of the PG are depreciated on the straight-line method over the assets' estimated useful lives. There is no depreciation recorded for land and construction in progress.

The capital assets of the component units are recorded in accordance with the applicable GASB and FASB statements and under their own individual capitalization thresholds. The estimated useful lives of capital assets reported by the component units are (i) 7 to 50 years for buildings and building improvements; (ii) 20 to 40 years for airports and marine terminals; and (iii) 3 to 20 years for vehicles and equipment.

The Government chose the option available under GASB No. 34 to defer the recording of wastewater treatment facilities as information for this network of infrastructure assets was not available. These assets were deemed to be nonmajor relative to total infrastructure assets and are not reported.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

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**(l) Tax Refunds Payable**

During the calendar year, the Government collects individual income taxes through withholdings and payments from taxpayers. At September 30, the Government estimates the amount owed to taxpayers for overpayments during the first nine months of the calendar year. These estimated amounts and the actual tax refunds claimed for prior years but not paid at year-end are recorded as tax refunds payable and as a reduction of tax revenue.

**(m) Deferred and Unearned Revenue**

Deferred revenue at the governmental fund level arises when potential revenue neither meets measurable nor available criteria for revenue recognition in the current period. Deferred revenue also arises when resources are received before the Government has a legal claim to them, as when grant moneys are received prior to incurring the qualifying expenditures. In subsequent periods, when the revenue recognition criteria is met, or when the Government has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and the revenue is recognized. Unearned revenue at the government-wide and proprietary fund levels arises only when the Government receives resources before it has a legal claim to them.

**(n) Long-Term Debt**

The liabilities reported in the government-wide financial statements include the Government's bonds, long-term notes, and other long-term liabilities including vacation, retroactive union arbitration salaries, legal claims, and noncurrent federal fund cost disallowances related to expenditures of federal grants. Bond premiums and discounts, losses incurred on bond refundings, and debt issuance costs are deferred and amortized over the life of the bonds using the effective-interest method. Bonds payable are reported net of the applicable bond premiums or discounts and deferred refunding losses. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, government fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Losses incurred on bond refundings are not recognized in the fund financial statements as the corresponding liability for the bonds is only recorded in the government-wide financial statements. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**(o) Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

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### (p) *Net Assets*

Net assets are reported in three categories:

- ***Invested in Capital Assets, Net of Related Debt*** – These consist of capital assets, net of accumulated depreciation and amortization and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets. Debt pertaining to significant unspent debt proceeds is not included in the calculation of invested in capital assets, net of related debt. The unspent portion of the debt is presented, net of the related debt, as restricted net assets for capital projects.
- ***Restricted Net Assets*** – These result when constraints placed on the use of net assets are either externally imposed by creditors, grantors, contributors, and the like, or imposed by law through constitutional provisions or enabling legislation.
- ***Unrestricted Net Assets*** – These consist of net assets, which do not meet the definition of the two preceding categories. Unrestricted net assets often are designated to indicate that management does not consider them to be available for general operations. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

When both restricted and unrestricted resources are available for use, generally it is the Government's policy to use restricted resources first, then the unrestricted resources as they are needed.

### (q) *Postemployment Benefits*

In addition to the pension benefits described in note 13, the Government provides postretirement healthcare benefits, in accordance with the V.I. Code to all employees who retire from the Government on or after attaining age 55 with at least 30 years of service; except for policemen and firemen who can retire with at least 20 years of service. Currently, approximately 4,100 retirees meet those eligibility requirements. Healthcare benefits are provided through insurance companies whose premiums are paid by the retiree and the Government. The Government contributes three-fourths of the healthcare benefits' premiums. The Government does not accrue a liability for postemployment benefit costs, which are recognized on a pay-as-you-go basis. During the year ended September 30, 2005, the cost of providing healthcare benefits amounted to approximately \$18.8 million.

### (r) *Compensated Absences*

The vacation policy of the Government provides for the accumulation of four, six, or eight hours for each full biweekly pay period depending on the time of entry into government service. At the beginning of each calendar year, vacation leave is limited to 480 hours (60 days). However, the excess of 480 hours is considered by GERS for service credit towards the employees' retirement. This vacation policy does not apply to professional educational personnel of the Virgin Islands Department of Education, who receive compensation during the school breaks. Upon retirement, an employee receives compensation for unused vacation leave at the employee's base rate pay. As of September 30, 2005, the Government had accrued compensated absences amounting to

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\$47.8 million, including related benefits, of which \$27.6 million was included in current liabilities in the government-wide financial statements.

Employees accumulate sick leave at a rate of four hours for each full biweekly pay period up to a maximum of 180 days. Separated employees do not receive payment for unused sick leave, therefore, a provision for accumulated sick leave is not required.

Compensated absences accumulation policies for the blended component units and discretely presented component units vary from entity to entity, depending upon negotiated bargaining agreements and other factors agreed upon between the management of these entities and its employees.

#### **(s) Interfund and Intra-Entity Transactions**

The Government has the following types of transactions among funds:

- **Interfund Transfers** – Transfers of resources between funds are reported as interfund transfers in (out) when incurred.
- **Intra-Entity Transactions** – These are transactions between the PG and its component units, and among the component units. Transfers between the PG and its blended component units are reported as interfund transfers, except for transfers within the same fund type. Similarly, receivables and payables between the PG and its blended component units are reported as amounts due to, and due from other funds. Transfers between the PG and discretely presented component units (and among those component units) are reported separately as revenue and expenses or expenditures. Amounts owed to and from discretely presented component units by the PG are reported separately from interfund payables and receivables.

#### **(t) Risk Management**

With some exceptions, the Government does not carry general casualty or liability insurance coverage on its properties or acts of its employees. Instead, the Government believes it is more economical to manage its risks internally and set aside funds as needed for estimated current claim settlements and unfavorable judgments through annual appropriations and supplemental appropriations. The Government accrues a provision for legal claims and judgments based on historical experience of similar claims and judgments and facts and circumstances of the individual claims and judgments. As a result of an agreement with the Federal Emergency Management Agency (FEMA), with respect to properties and structures damaged by Hurricane Hugo and repaired with federal disaster assistance funds, the Government has obtained insurance for certain hospitals, schools, and other insurable public buildings that were repaired with such federal assistance. The Government also purchases commercial insurance covering physical losses or damages against its property. The limit of liability for all risks, excluding earthquake, windstorm, and flood, is \$1 million for each and every occurrence except for windstorm and flood losses, which has a \$45 million limit. For physical losses arising from earthquake, the insurance policy has a limit of \$100 million for each and every occurrence and in the annual aggregate. Also, the Government has an enterprise fund that provides workers' compensation to both public and private employees.

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Under Title 33, Section 3411(c) of the V.I. Code, no judgment shall be awarded against the Government in excess of \$25,000 for tort claims filed under Government statutes. In cases involving several survivors, each award must be construed separately for purposes of applying the limitation upon recovery imposed by the Tort Claims Act. Under Title 27, Section 166(e) of the V.I. Code, the Government's waiver of immunity is expanded to \$250,000 for medical malpractice actions, including actions for wrongful death based on malpractice. Under certain circumstances, as provided in Title 33, Section 3414 of the V.I. Code, the Government may assume the payment of a judgment entered against an officer or employee acted reasonably and within the scope of his employment. The Government may pay up to a maximum amount of \$100,000 of the settlement.

The Government does not maintain accounting records in support of individual claim liabilities or for claims incurred but not reported (IBNR). Accordingly, workers' compensation claims are accounted for on a cash basis. As such, the basic financial statements do not include a liability for workers' compensation claims outstanding, including related IBNR, as of September 30, 2005.

Certain component units are exposed to various risks of loss related to their specialized operations, which are mitigated by purchasing commercial insurance.

### (u) *Future Adoption of Accounting Requirements*

GASB has issued the following statements that the Government or its component units have not yet adopted:

<b>GASB Statement No.</b>		<b>Adoption required in fiscal year</b>
42	Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries	2006
43	Financial Reporting for Postemployment Benefit Plans Other than Pension Plans	2007
44	Economic Condition Reporting: The Statistical Section – An amendment of NCGA Statement 1	2006
45	Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions	2008
46	Net Assets Restricted by Enabling Legislation – An amendment of GASB Statement No. 34	2006
47	Accounting for Termination Benefits	2006
48	Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues	2008

The impact of these statements has not yet been determined.

### (v) *Use of Estimates*

Management of the Government has made a number of estimates and assumptions relating to the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date

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of the basic financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

### (2) Component Units

The basic financial statements include the financial statements of the following discretely presented component units:

- Virgin Islands Housing Authority
- Virgin Islands Port Authority
- Virgin Islands Water and Power Authority
- Virgin Islands Government Hospital and Health Facilities Corporation
- University of the Virgin Islands
- Economic Development Authority
- Magens' Bay Authority
- Virgin Islands Housing Finance Authority
- Virgin Islands Public Television System



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Condensed financial information of all discretely presented component units follows (expressed in thousands):

Information on net assets	Virgin Islands Government Hospital and Health Facilities Corporation						University of the Virgin Islands	Other entities	Total component units
	Virgin Islands Housing Authority	Virgin Islands Port Authority	Virgin Islands Water and Power Authority	Roy L. Schneider Hospital	Juan F. Luis Hospital				
Assets:									
Current assets	\$ 8,491	21,932	62,782	19,633	21,933	11,695	54,838	14,560	215,864
Due from primary government	—	2,966	—	—	—	—	978	35	3,979
Due from federal government	1,386	1,389	—	—	—	566	2,543	—	5,884
Restricted assets	1,150	8,312	51,698	8,899	—	—	35,827	10,897	116,783
Capital assets, net	63,881	275,080	200,430	48,638	74,078	28,328	41,544	47,534	779,513
Deferred expenses	—	1,615	16,785	1,308	—	—	729	—	20,437
Total assets	74,908	311,294	331,695	78,478	96,011	40,589	136,459	73,026	1,142,460
Liabilities:									
Current liabilities	7,093	9,127	57,821	3,259	14,795	18,122	11,057	2,663	123,937
Due to primary government	—	—	—	—	7,469	19,168	—	4,243	30,880
Due to federal government	114	—	5,300	—	—	—	—	—	5,414
Bonds payable	—	42,034	159,802	33,313	—	—	43,791	4,745	283,685
Loans payable	—	910	5,600	—	—	—	1,736	848	9,094
Other noncurrent liabilities	3,883	—	—	—	1,318	23	28	23,689	28,941
Total liabilities	11,090	52,071	228,523	36,572	23,582	37,313	56,612	36,188	481,951
Net assets:									
Invested in capital assets – net of related debt	63,881	234,084	69,144	16,118	72,204	28,030	25,964	37,112	546,537
Restricted	54	6,890	17,749	7,986	2,039	—	48,550	4,860	88,128
Unrestricted (deficit)	(117)	18,249	16,279	17,802	(1,814)	(24,754)	5,333	(5,134)	25,844
Total net assets	\$ 63,818	259,223	103,172	41,906	72,429	3,276	79,847	36,838	660,509

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Information on statements of activities	Expenses	Program revenue			Total component units
		Charges for services	Operating grants and contributions	Capital grants and contributions	
Virgin Islands Housing Authority	\$ 46,136	5,121	31,426	4,213	(5,376)
Virgin Islands Port Authority	45,660	37,375		7,219	(1,066)
Virgin Islands Water and Power Authority:					
Electric System	165,887	169,631		996	4,740
Water System	26,817	28,284		958	2,425
Virgin Islands Government Hospital and Health Facilities Corporation:					
Roy L. Schneider Hospital	69,613	44,232	20,235	12,672	7,526
Juan F. Luis Hospital	53,484	26,962	17,481	4,225	(4,816)
University of the Virgin Islands	66,223	14,449	40,256	3,192	(8,326)
Other component units	12,830	3,359	6,435	1,270	(1,766)
Total activities	\$ 486,650	329,413	115,833	34,745	(6,659)
General revenue:					
Interest and other					10,739
Changes in net assets					4,080
Net assets, beginning of year (as restated)					656,429
Net assets, end of year					\$ 660,509

### (3) Stewardship, Compliance, and Accountability

#### (a) Budgetary Process and Control

The V.I. Code requires the Governor to submit an annual balanced executive budget to be adopted by the Legislature for the ensuing fiscal year. The Governor is required by law to submit to the Legislature the annual executive budget no later than May 30. The annual executive budget is prepared essentially on a GAAP basis, except for encumbrances, which are reported as expenditures for budget reporting purposes, by the Virgin Islands Office of Management and Budget (OMB) working in conjunction with other Government offices and agencies. If the annual executive budget has not been approved before the commencement of any fiscal year, then the appropriations for the preceding fiscal year, insofar as they may be applicable, are automatically deemed reappropriated item by item. The annual executive budget, which includes those funds of the Government subject to appropriation pursuant to law, is composed of all proposed expenditures and estimated revenue for the Government. The Legislature enacts the annual executive budget through passage of lump-sum appropriations for each department. The Legislature may add, change, or delete any items in the annual executive budget proposed by the Governor. Upon passage by the Legislature, the annual executive budget is submitted to the Governor, who may veto the budget partially or in its entirety and return it to the Legislature with his objections. A veto by the Governor can be overridden only by a two-third majority of all members of the Legislature. The Legislature is obligated by law to pass a final annual executive budget no later than September 30, the last day of the fiscal year. Supplemental budgetary appropriations' bills that are signed into law may be created during the year without the identification of a specific revenue source to finance them. In August 1999, the

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Legislature enacted the Financial Accountability Act (Act No. 6289). The purpose of the Financial Accountability Act is to require by law that the budget of the Government be balanced each year, and the appropriations in each fiscal year not exceed a verifiable revenue source.

Once the budget has been enacted, fiscal control over expenditures made pursuant thereto is exercised by the Governor through the Director of OMB. During any fiscal year in which the resources available to the Government are not sufficient to cover the appropriations approved for such year, the Governor, through the Director of OMB, may take administrative measures to reduce expenditures. The Governor may also make recommendations to the Legislature for new taxes or any other necessary action to meet the estimated deficiency.

Budgetary control is exercised at the department level through an allotment process. Encumbrances and expenditures cannot exceed total allotment amounts. The Government's department heads may make transfers of appropriations within the department. Appropriation transfers between departments and supplemental appropriations require executive and legislative branch approval. Unencumbered and unexpended appropriations, not designated, lapse at fiscal year-end. Also, encumbrances are established at fiscal year-end to pay certain expenditures for travel and utility costs payable against current year appropriation authority, but to be expended in the subsequent year.

### (b) *Budget/GAAP Reconciliation*

The following schedule presents comparisons of the General Fund legally adopted budget with actual data on a budgetary basis. Because accounting principles applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with GAAP, a reconciliation of timing and entity difference in the excess of revenue and other financing sources over expenditures and other financing uses for the year ended September 30, 2005 is presented below (expressed in thousands):

Excess of revenue and other financing sources (uses)	
over expenditures – budget basis	\$ 57,011
Timing difference – change in encumbrances	(8,253)
Entity difference – excess of revenue and other financing sources over expenditures and other financing uses – activities with budgets not legally adopted	<u>3,629</u>
Excess of revenue and other financing sources over expenditures – GAAP basis	<u>\$ 52,387</u>

Controls over spending in special revenue funds and nonappropriated funds are maintained at the Department of Finance by use of budgets and available resources (revenue). The Government makes appropriations to authorize expenditures for various capital projects. Budgets for capital projects normally remain available until completion of the project unless modified or rescinded.

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### (4) Cash and Cash Equivalents

#### (a) *Primary Government*

The PG and its blended component units consider all highly liquid investments purchased with an initial maturity of three months or less to be cash and cash equivalents. By law, banks, or trust companies designated as depository of public funds of the Government and are to maintain corporate surety bond or pledge collateral satisfactory to the Commissioner of Finance to secure all governmental funds deposited.

At September 30, 2005, the PG held \$260.0 million in unrestricted cash and cash equivalents, and \$35.3 million in restricted cash and cash equivalents. Banco Popular de Puerto Rico held \$229 million, or 87% of the PG's cash and cash equivalents, which was fully collateralized.

#### (b) *Pension Trust Fund*

The Government's retirement system (GERS) considers all highly liquid investments purchased with an initial maturity of three months or less to be cash equivalents. At September 30, 2005, GERS held \$78.9 million in money market accounts, and \$7.9 million in operational accounts.

#### (c) *Component Units*

All component units of the Government consider all highly liquid investments purchased with an initial maturity of three months or less to be cash and cash equivalents. By law, banks, or trust companies designated as depository of public funds of the Government are to maintain corporate surety bond or pledge collateral satisfactory to secure all governmental funds deposited.

At September 30, 2005, component units held \$63.6 million in unrestricted cash and cash equivalents and \$38.5 million in restricted cash and cash equivalents, of which \$1.5 million was not insured, bonded, or collateralized as required for public funds of the Government.

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## Notes to Basic Financial Statements

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### (5) Investments

#### (a) Primary Government Investments

The PG and its component units adopted the provisions of GASB Statement No. 40, *Deposit and Investment Risk Disclosures, an Amendment of GASB Statement No. 3* in the current fiscal year. Following is a summary of the investments of the PG, categorized by investment type and maturity as of September 30, 2005:

Primary Government Investments (In thousands)				
	Fair value	Maturity (in years)		
		Less than 1 year	1 to 5 years	Over 5 years
Investments with contractual maturities:				
Certificates of deposit	\$ 97,570	97,570	—	—
Commercial paper	141,133	141,133	—	—
Corporate bonds	142	18	66	58
U.S. government agencies and notes	32,626	32,407	39	180
Total investments with maturities	271,471	\$ 271,128	105	238
Investments without contractual maturities:				
Equity securities	451			
Money market and mutual funds	228,749			
Total primary government investments	\$ 500,671			

**Interest Rate Risk** – Interest rate risk represents the exposure to fair market value losses arising from increasing interest rates. The PG does not have a formal investment policy that limits investment maturities as a means of managing such exposure. As a means of keeping the interest rate risk low, all investments held by the PG are short term in nature.

**Credit Risk** – The authorizing legislation of the PG does not limit investments by credit rating categories. Authorizing legislation does limit the investment choices of the PG to: direct obligations or obligations guaranteed by the United States, obligations of states, territories, possessions, and commonwealths of the United States, obligations of international banking institutions, repurchase agreements, investment contracts, certificates of deposit, guaranteed investment contracts, shares in mutual funds, investment companies, corporate commercial paper, money market portfolio investments, and investment pools.

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At September 30, 2005, the PG's investment in money market funds were rated AAA by Standard & Poor's, and Aaa by Moody's Investor Service; PG's investment in commercial paper were rated A-1 or A-1+ by Standard & Poor's, and P-1 by Moody's Investor Services; and the PG's investment in U.S. government agencies were rated AAA by both Standard & Poor's and Moody's Investor Services.

**Concentration of Credit Risk** – The PG places no limit on the amount that may be invested in one issuer. At September 30, 2005, more than 5% of the PG's investments were invested in: Fidelity Treasury Money Market #696, Class 3 (25.55%), Banco Popular de Puerto Rico Certificates of Deposit (20.15%), Goldman Financial Securities Money Market 474 (12.88%), General Electric Capital Corporation Commercial Paper (10.55%), AIM Short Term Investment Money Market Treasury No. 2 (6.88%), Federal Home Loan Mortgage Corporation (5.27%), and Commoloco, Inc. Commercial Paper (5.19%).

**Custodial Credit Risk** – The PG does not have a custodial risk policy. This is the risk that the PG will not be able to recover the value of its investments that are in the possession of an outside party. At September 30, 2005, \$97.6 million of certificates of deposit of the PG were held in the name of the Government by Banco Popular de Puerto Rico, \$402.3 million of investments were held in the name of The Bank of New York Trust Company, NA, as trustee for the Government, and \$840 thousand were held in the name of Merrill Lynch, as trustee for the Government.

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### (b) Pension Trust Fund Investments

The pension trust fund (GERS) has implemented GASB Statement No. 40 by establishing separate investment guidelines and restrictions for each investment manager. Following is a summary of pension trust fund investments as of September 30, 2005:

Pension Trust Fund Investments (In thousands)					
	Fair value	Maturity (in years)			
		Less than 1 year	1 to 5 years	6 to 10 years	More than 10 years
Investments with contractual maturities:					
U.S. government and agency obligations	\$ 30,103	8,073	2,830	18,249	951
U.S. Treasury notes	109,188	—	90,098	19,090	—
U.S. Treasury bonds	8,064	—	—	—	8,064
Corporate obligations	35,610	—	16,687	13,014	5,909
Foreign bonds	2,407	—	—	2,407	—
Government obligations – foreign	87,898	—	—	—	87,898
Mortgage and asset-backed securities	119,581	—	2,288	2,883	114,410
Total investments with maturities	392,851	\$ 8,073	111,903	55,643	217,232
Investments without contractual maturities:					
Equity securities:					
Common stocks – U.S.	655,407				
Common stocks – foreign	136,278				
Preferred stocks – foreign	1,049				
Real estate investments:					
Real estate investment trusts	792				
Havensight Mall – U.S. Virgin Islands	60,339				
GERS Complex – U.S. Virgin Islands	13,023				
Securities lending short-term collateral investment pool	221,849				
Mutual funds	9,604				
Total pension fund investments	\$ 1,491,192				

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**Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. GERS does not have a specific policy to manage interest rate risk, but requires investment managers to diversify by issue, maturity, sector, coupon, and geography. Investment managers retained by GERS follow specific investment guidelines and are evaluated against specific marker benchmarks that represent their investment style. Any exception from general guidelines requires approval from the GERS' board of trustees.

**Credit Risk** – GERS' investment policy is designed to minimize credit risk by restricting authorized investments to only those investments permitted by statute, subject to certain additional limitations. These additional limitations consist of prohibitions against investments in derivative securities, options, futures, or short positions. GERS' investment policy allows investments in mortgage pass-through securities. The credit ratings of GERS debt and equity securities include:

### Pension Trust Fund Investment Credit Ratings (In thousands)

	Fair value	Credit ratings	
		Standard and poor	Moody's
U.S. government and agency obligations	\$ 10,842	AA-	AA2
U.S. government and agency obligations	5,763	AAA	Not rated
U.S. government and agency obligations	13,498	Not rated	Not rated
U.S. Treasury notes	109,188	AAA	AAA
U.S. Treasury bonds	8,064	AAA	AAA
Corporate obligations	35,610	BBB to AAA	BAA1 to AAA
Foreign bonds	2,407	AA	AA2
Government obligations – foreign	57,128	AAA	AAA
Government obligations – foreign	10,842	AA-	AA2
Government obligations – foreign	6,434	AAA	Not rated
Government obligations – foreign	13,494	Not rated	Not rated
Mortgage and asset backed securities	88,268	AAA	AAA
Mortgage and asset backed securities	31,313	Not rated	Not rated
Common stocks – U.S.	655,407	Not rated	Not rated
Common stocks – foreign	136,278	Not rated	Not rated
Preferred stocks – foreign	1,049	Not rated	Not rated
Real estate investment trust	792	Not rated	Not rated
Real estate holdings – U.S. Virgin Islands	73,362	Not rated	Not rated
Securities lending short-term collateral investment pool	221,849	Not rated	Not rated
Mutual funds	9,604	Not rated	Not rated
Total investments	\$ 1,491,192		



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**Concentration of Credit Risk** – Concentration of credit risk is the risk of loss attributed to the magnitude of the GERS investment in a single issuer of securities. GERS investment policies place limitations on portfolio composition by investment type to limit its exposure to concentration of credit risk. The investment policy provides that a maximum of 60% of GERS investment portfolio be invested in equity stocks and a minimum of 40% be invested in fixed income investments. At September 30, 2005, there were no investments in any one issuer that represent 5% or more of total investments.

**Custodial Credit Risk** – The custodial credit risk for investments is the risk that, in the event of the failure of a counterparty to a transaction, GERS will not be able to recover the value of an investment or collateral securities that are in the possession of an outside party. With the exception of underlying securities on loan secured by noncash collateral, the investment portfolio of GERS was held with a single third-party custodian on behalf of GERS as of September 30, 2005. The fair value of underlying securities on loan secured by noncash collateral amounted to \$6.02 million at September 30, 2005.

**Foreign Currency Risk** – Foreign currency risk is the risk of holding investments in foreign currencies and the risk that those foreign currencies may devalue. As of September 30, 2005, \$227.7 of GERS portfolio was held in foreign currencies, with \$68.6 million held in Japanese yen, \$62.9 million held in Euro currency, \$30 million held in pound sterling, \$17.8 million held in Canadian dollars, \$15 million held in Australian dollars, and \$12.3 million held in Swiss francs. GERS entered into various forward currency exchange contracts to manage exposure to changes in foreign currency exchange rates, and to facilitate the settlement of foreign security transactions. Risks associated with foreign exchange contracts include the movement in the value of foreign currency relative to the U.S. dollar and the ability of the counterparty to perform in accordance with the terms of the contract. Changes in the market value of open and closed forward contracts are reported with interest, dividends, and other income or losses reported at fair value. During the fiscal year ended September 30, 2005, GERS reported \$26.7 million in forward currency purchases, \$26.8 million in forward currency sales, and a foreign exchange loss of \$1.3 million.

**Securities Lending Transactions** – The Government's statutes permit GERS to participate in securities lending transactions, and GERS has, via a securities lending authorization agreement (the Agreement), authorized State Street Bank and Trust Company (the Custodian) to lend its securities to broker-dealers and banks pursuant to a form of loan agreement. Lent securities are collateralized with cash, securities issued or guaranteed by the U.S. government, or irrevocable bank letters of credit. GERS does not have the ability to pledge or sell collateral securities delivered absent a borrower default. No restrictions were imposed during 2005 as to the amount of loans the Custodian can make on behalf of the GERS. Under the terms of the Agreement the Custodian must indemnify the Government for losses attributable to violations by the Custodian under the "standard of care" clause described in the Agreement. There were neither such violations during the fiscal year 2005 nor losses resulting from the default of the borrowers or the Custodian.

Loans are generally terminable on demand. The collateral received shall, in the case of loaned securities denominated in U.S. dollars or whose primary trading market is located in the U.S. or sovereign debt issued by foreign governments, have a market value of 102% of the market value of the security for domestic borrowers and 105% for foreign borrowers at the inception of the securities

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lending transaction. Such collateral should be kept at a minimum of 100% of the market value of the security for all borrowers throughout the outstanding period of the transaction. At September 30, 2005, approximately \$221.8 million of U.S. government and agency securities, fixed income, and equity corporate securities were on loan. The cash collateral received with a corresponding liability of an equal amount, is recorded in the statement of fiduciary net assets. The cash collateral received on each loan was invested, together with the cash collateral of other lenders, in a collective investment pool. As of September 30, 2005, such investment pool had a weighted average maturity of 40 days and an average expected maturity of 410 days. Because the loans were terminable at will, their duration did not generally match the duration of the investments made with cash collateral.

### (c) *Component Unit Investments*

Following is a summary of component unit investments, and maturities, as of September 30, 2005:

Component Unit Investments (In thousands)					
	Fair value	Maturity (in years)			
		Less than 1 year	1 to 5 years	6 to 10 years	Over 10 years
Investments with contractual maturities:					
Certificates of deposit	\$ 2,605	2,605	—	—	—
Mortgage-backed securities	4,498	—	—	—	4,498
Corporate bonds	4,391	—	—	—	4,391
U.S. government agencies and notes	36,425	2,681	32,079	831	834
Investments with contractual maturities	47,919	\$ 5,286	32,079	831	9,723
Investments without contractual maturities:					
Common stock	9,001				
Foreign investments	87				
Mutual funds	38,211				
Investment contracts	19,418				
Other investments	1,020				
Total component unit investments	\$ 115,656				

**Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The component units of the Government have not established formal policies, which limit investment maturities as a means of managing such exposure and have some exposure to interest rate risk.

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**Credit Risk.** The authorizing legislation of the component units does not limit investments by credit rating categories. Authorizing legislation limits the investment choices of the component units, as described in note 1(g). The WAPA Electric System investments include a \$19.4 million guaranteed investment contract with the Royal Bank of Canada. The investment contract is rated Aa3 by Moody's and AA- by Standard & Poor's. The University of the Virgin Islands investments include corporate bonds amounting to \$1.8 million with a rating of AAA by Standard & Poor's.

**Concentration of Credit Risk.** The component units have no limits on the amount that may be invested in one issuer of securities. As of the fiscal year-end, the component units reported \$36.4 million in U.S. government and agency securities issued or explicitly guaranteed by the U.S. government, and \$38.2 million in mutual funds, which are excluded from concentration of credit risk. As of June 30, 2005, WAPA Electric held a guaranteed investment contract with the Royal Bank of Canada in the amount of \$19.4 million, which represented 16.79% of component unit investments.

**Custodial Credit Risk.** The component units of the Government do not have custodial credit risk policies. This is the risk that the component unit will not be able to recover the value of its investments that are held in the possession of an outside party. At September 30, 2005, \$2.3 million of VIPA investments were held in the name of HSBC Bank USA, as trustee, and \$19 million of University of the Virgin Islands mutual funds were held by a third party on behalf of the university.

### (6) Receivables

Receivables at September 30, 2005 consist of the following (expressed in thousands):

	General fund	PFA debt service fund	Total
Income taxes	\$ 159,194	—	159,194
Real property taxes	46,995	—	46,995
Gross receipts taxes	—	55,157	55,157
Tax receivables	\$ 206,189	55,157	261,346
Other long-term receivables – tobacco settlement rights			826
Total receivables reported in the statement of net assets			\$ 262,172

The Naval Appropriations Act created a separate tax structure for the U.S. Virgin Islands that mirrors the Internal Revenue Code of 1986, as amended. Income taxes are due from every corporation, partnership, individual, association, estate, or trust that meets the filing requirements of the U.S. Internal Revenue Code. A U.S. taxpayer who is a permanent resident of the U.S. Virgin Islands satisfies his Virgin Islands income tax obligations by filing his return with and paying income taxes to the Government. Virgin Islands residents are taxed by the Virgin Islands on their world-wide income. A nonresident of the U.S. Virgin Islands pays income taxes on his U.S. Virgin Islands source income to the Government. The revenue is recognized in the General Fund in the fiscal period for which the income tax return was filed. The revenue

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from income tax withholding and estimated payments is recognized in the General Fund as collected, net of estimated tax refunds.

Corporate income taxes are due by the 15th day of the third month following the close of the fiscal year and become delinquent if not paid on or before the due date.

Partnership and trust income taxes are due by April 15 of the following year for which the income tax was levied. Trust income taxes must be paid by the tax filing date.

Property taxes are levied each calendar year on all taxable real property located in the U.S. Virgin Islands. The revenue is recognized in the General Fund and in the fiscal period for which the property tax was levied, provided the tax is collected within 60 days subsequent to fiscal year-end, unless the facts justify a period greater than 60 days.

The Office of the Tax Assessor is responsible for the assessment of all taxable real property. Noncommercial real property subject to taxation is reassessed once every five years and commercial real property subject to taxation is reassessed biannually. The tax assessor prepares an annual assessment roll and schedule of collections for each parcel of real property that is used by the Department of Finance, as the basis for issuing tax bills to all taxpayers in the U.S. Virgin Islands.

Property taxes are to be levied by May 15 of each year in the name of the record owner on January 15 of the same year. The taxes are due on September 30 and become delinquent if not paid by October 30.

For businesses with gross receipts of \$120,000 per annum or less, gross receipts taxes are levied on an annual basis, based on 4% of gross receipts in excess of \$5,000. Businesses with annual gross receipts greater than \$120,000 and up to \$150,000 are levied on a monthly basis, based on 4% of gross receipts in excess of \$5,000 per month. Businesses with annual gross receipts of more than \$150,000, lose the \$5,000 monthly exemption and are levied on a monthly basis of 4% of gross receipts. The gross receipts tax is due within 30 calendar days following the last day of the calendar month collected.

Component unit receivables at September 30, 2005, consist of the following (expressed in thousands):

Utility service charges	\$	26,654
Port fees		3,237
Students		3,452
Patients		19,196
Other		1,525
Total	\$	<u>54,064</u>

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Loans and advances receivable at September 30, 2005, consist of the following (expressed in thousands):

	Fiduciary funds pension trust	Component units
Mortgage loans	\$ 18,928	—
Personal loans	94,903	—
Other loans and advances	603	1,638
Subtotal	114,434	1,638
Less allowance for uncollectible accounts	(3,000)	(50)
Loans and advances, net	\$ 111,434	1,588

### (7) Interfund Transactions

#### (a) Interfund Transfers

Interfund transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. The most significant transfers to the General Fund from other governmental funds include a \$86 million transfer from the PFA Debt Service representing gross receipt tax revenue in excess of bond service requirements, and a \$10 million transfer from the nonmajor debt service fund representing \$10 million of property tax revenue in excess of debt service requirements.

Significant transfers made from the General Fund include a transfer of \$4.4 million to the Emergency Molasses Fund (a nonmajor governmental fund), a transfer of \$1 million to the Crisis Intervention Fund (a nonmajor governmental fund), and a transfer of \$1.4 million to the PFA Debt Service Fund. Significant transfers from the PFA Debt Service Fund include transfers of \$2.2 million to the PFA Operating Account.

Transfers from the Virgin Islands Lottery (a nonmajor business-type fund) include transfers of \$459 thousand to the General Fund, \$1.5 million to the Pharmaceutical Assistance to the Aged Fund (a nonmajor governmental fund), and \$1.1 million to the Virgin Islands Educational Initiative Fund (also a nonmajor governmental fund).

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Interfund transfers for the year ended September 30, 2005 consisted of the following (expressed in thousands):

<u>Transfer to</u>	<u>General fund</u>	<u>PFA debt service fund</u>	<u>PFA capital projects fund</u>	<u>Nonmajor governmental funds</u>	<u>Enterprise fund – West Indian Company</u>	<u>Nonmajor enterprise funds</u>	<u>Total</u>
General fund	\$ —	86,083	—	10,000	1,000	459	97,542
PFA debt service fund	1,420	—	—	—	—	—	1,420
Nonmajor governmental funds	5,520	2,234	19	—	—	2,619	10,392
Nonmajor enterprise funds	—	—	550	—	—	—	550
Total	<u>\$ 6,940</u>	<u>88,317</u>	<u>569</u>	<u>10,000</u>	<u>1,000</u>	<u>3,078</u>	<u>109,904</u>
<u>Transfer from</u>							
General fund	\$ —	1,420	—	5,520	—	—	6,940
PFA debt service fund	86,083	—	—	2,234	—	—	88,317
PFA capital projects fund	—	—	—	19	—	550	569
Nonmajor governmental funds	10,000	—	—	—	—	—	10,000
Major enterprise fund – WICO	1,000	—	—	—	—	—	1,000
Nonmajor enterprise funds	459	—	—	2,619	—	—	3,078
Total	<u>\$ 97,542</u>	<u>1,420</u>	<u>—</u>	<u>10,392</u>	<u>—</u>	<u>550</u>	<u>109,904</u>

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### (b) Due from/to Other Funds

The following table summarizes interfund receivables and payables at September 30, 2005 (expressed in thousands):

Due to	General fund	PFA capital projects fund	Nonmajor governmental funds	Enterprise fund – West Indian Company	Nonmajor enterprise funds	Total
General fund	\$ —	—	3,178	1,000	4,885	9,063
PFA capital projects fund	—	—	—	—	313	313
Nonmajor governmental funds	9,146	—	—	—	2,892	12,038
Total governmental funds	9,146	—	3,178	1,000	8,090	21,414
Propriety fund – nonmajor enterprise fund	300	—	—	—	—	300
Total	\$ 9,446	—	3,178	1,000	8,090	21,714
<b>Due from</b>						
General fund	\$ —	—	9,146	—	300	9,446
Nonmajor governmental funds	3,178	—	—	—	—	3,178
Total governmental funds	3,178	—	9,146	—	300	12,624
Enterprise fund – West Indian Company	1,000	—	—	—	—	1,000
Nonmajor enterprise funds	4,885	313	2,892	—	—	8,090
Total enterprise funds	5,885	313	2,892	—	—	9,090
Total	\$ 9,063	313	12,038	—	300	21,714

The due from/to other funds include \$4.9 million due from the General Fund to the Emergency Molasses Fund (nonmajor governmental fund) from unpaid appropriations. Other balances composing the due from/to other funds include \$2.7 million from the bond proceeds fund (nonmajor governmental fund) to the General Fund and \$2.2 million from the General Fund to the PFA Operating Fund (a nonmajor governmental fund). The due to the General Fund from the nonmajor enterprise fund amounting to \$ 4.9 million is mainly composed of the amount owed by the Virgin Islands Lottery to the General Fund amounting to \$4.7 million, consisting primarily of 8% of the total lottery revenue that is required to be transferred to the General Fund. The due to nonmajor governmental funds from the nonmajor enterprise fund amounting to \$2.9 million is mainly composed of the amount of \$1.5 million due from the Virgin Islands Lottery to the Pharmaceutical Assistance to the Aged Fund, and \$973 thousand due to the VI Educational Initiative Fund,

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consisting primarily of 15% and 25% of total lottery revenue that is required to be transferred to these funds.

**(8) Restricted Assets**

**(a) Primary Government**

Restricted assets of proprietary funds and business-type activities include cash and cash equivalents as follows (expressed in thousands):

**Restricted Assets – Proprietary Funds  
and Business-type Activities**

Unemployment insurance funds	\$ 33,493
WICO debt service funds	<u>1,792</u>
Total restricted assets of proprietary funds and business-type activities	<u>\$ 35,285</u>

**(b) Component Units**

Restricted assets of component units include cash and cash equivalents, investments, and receivables as follows (expressed in thousands):

**Restricted Assets – Component Units**

Debt service and sinking fund requirements	\$ 15,325
Construction funds	85
Endowment funds	16,614
HUD project funds	1,150
Revolving loan funds	4,830
Other	<u>464</u>
Total cash and cash equivalents	<u>38,468</u>
Investments:	
Debt service and sinking fund requirements	22,674
Construction funds	22,101
Endowment funds	19,214
Renewal and replacement funds	8,763
Revolving loan funds	<u>5,517</u>
Total investments	<u>78,269</u>
Other:	
Accrued interest receivable	<u>46</u>
Total restricted assets of component units	<u>\$ 116,783</u>



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**(9) Capital Assets**

**(a) Primary Government**

The capital assets activity for the governmental activities for the year ended September 30, 2005, is summarized as follows (expressed in thousands):

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>
Capital assets, not being depreciated:				
Land	\$ 184,939	275	—	185,214
Construction in progress	24,578	57,714	29,831	52,461
Total capital assets, not depreciated	<u>209,517</u>	<u>57,989</u>	<u>29,831</u>	<u>237,675</u>
Capital assets, being depreciated:				
Land improvements	3,584	—	—	3,584
Infrastructure	126,249	1,222	—	127,471
Buildings and improvements	402,450	25,402	—	427,852
Machinery and equipment	78,159	16,135	759	93,535
Total capital assets, being depreciated	<u>610,442</u>	<u>42,759</u>	<u>759</u>	<u>652,442</u>
Less accumulated depreciation for:				
Land improvements	1,659	153	—	1,812
Infrastructure	17,577	4,287	—	21,864
Buildings and improvements	129,043	5,939	—	134,982
Machinery and equipment	46,150	8,470	691	53,929
Total accumulated depreciation	<u>194,429</u>	<u>18,849</u>	<u>691</u>	<u>212,587</u>
Total capital assets, being depreciated, net	<u>416,013</u>	<u>23,910</u>	<u>68</u>	<u>439,855</u>
Governmental activities capital assets, net	<u>\$ 625,530</u>	<u>81,899</u>	<u>29,899</u>	<u>677,530</u>

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Capital assets activity for the business-type activities for the year ended as of September 30, 2005, is summarized as follows (expressed in thousands):

	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>
Capital assets, not being depreciated:				
Land and land improvements	\$ 5,357	—	40	5,317
Construction in progress	809	1,045	97	1,757
Total capital assets, not depreciated	<u>6,166</u>	<u>1,045</u>	<u>137</u>	<u>7,074</u>
Capital assets, being depreciated:				
Buildings and improvements	47,575	1,593	31	49,137
Machinery and equipment	3,791	723	139	4,375
Total capital assets, being depreciated	<u>51,366</u>	<u>2,316</u>	<u>170</u>	<u>53,512</u>
Less accumulated depreciation for:				
Buildings and improvements	13,028	1,851	—	14,879
Machinery and equipment	1,811	194	121	1,884
Total accumulated depreciation	<u>14,839</u>	<u>2,045</u>	<u>121</u>	<u>16,763</u>
Total capital assets, being depreciated, net	<u>36,527</u>	<u>271</u>	<u>49</u>	<u>36,749</u>
Business-type activities capital assets, net	<u>\$ 42,693</u>	<u>1,316</u>	<u>186</u>	<u>43,823</u>

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Depreciation and amortization expense was charged to functions/programs of the PG for the year ended September 30, 2005 as follows (expressed in thousands):

Governmental activities:

General government	\$	3,619
Public safety		1,544
Health		3,315
Education		5,647
Culture and recreation		265
Transportation and communication		4,459

Total depreciation expense – governmental activities	\$	<u>18,849</u>
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Business-type activities:

WICO (major enterprise fund) – depreciation and amortization	\$	1,475
Nonmajor enterprise fund – depreciation		570

Total depreciation and amortization – business-type activities	\$	<u>2,045</u>
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The capital assets activity for the discretely presented component units for the year ended September 30, 2005 is summarized as follows (expressed in thousands):

	<u>Beginning balance (as restated)</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>
Capital assets, not being depreciated:				
Land	\$ 92,003	17,925	593	109,335
Construction in progress	76,602	47,596	68,485	55,713
Total capital assets, not depreciated	<u>168,605</u>	<u>65,521</u>	<u>69,078</u>	<u>165,048</u>
Capital assets being depreciated:				
Buildings and improvements	1,126,558	62,176	1,505	1,187,229
Airport and marine terminal facilities	102,665	5,377	—	108,042
Personal property and equipment	91,997	4,386	11,949	84,434
Total capital assets being depreciated	<u>1,321,220</u>	<u>71,939</u>	<u>13,454</u>	<u>1,379,705</u>
Less accumulated depreciation:				
Buildings and improvements	604,631	44,094	6,701	642,024
Airport and marine terminal facilities	65,227	4,138	—	69,365
Personal property and equipment	51,456	5,748	3,353	53,851
Total accumulated depreciation	<u>721,314</u>	<u>53,980</u>	<u>10,054</u>	<u>765,240</u>
Total capital assets being depreciated, net	<u>599,906</u>	<u>17,959</u>	<u>3,400</u>	<u>614,465</u>
Component unit capital assets, net	<u>\$ 768,511</u>	<u>83,480</u>	<u>72,478</u>	<u>779,513</u>

Beginning balances of component unit capital assets were restated due to the elimination of \$50 million of fully depreciated assets by the Virgin Islands Housing Authority and an increase in the opening balance of construction in progress of the Virgin Islands Housing Authority of \$3 million. The net restatement of beginning balances of component unit capital assets was \$4.186 million.

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**September 30, 2005**

Depreciation expense charged to each component unit for the year ended September 30, 2005 was as follows (expressed in thousands):

Virgin Islands Housing Authority	\$	11,161
Virgin Islands Port Authority		15,168
Virgin Islands Water and Power Authority:		
Electric system		15,398
Water system		2,704
Virgin Islands Government Hospital and Health Facilities Corporation:		
Roy L. Schneider Hospital		3,957
Juan F. Luis Hospital		2,307
University of the Virgin Islands		2,065
Other component units		1,220
Total depreciation – component units	\$	<u>53,980</u>

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (10) Long-Term Liabilities

Long-term liabilities activities for the year ended September 30, 2005 were as follows (expressed in thousands):

	Beginning balance	Additions	Reductions	Ending balance	Amounts due within one year	Amounts due thereafter
Governmental activities:						
Bonds payable:						
1998 Series Revenue and Refunding Bonds	\$ 473,745	—	(13,955)	459,790	14,765	445,025
1999 Project Revenue Bonds	1,550	—	(1,550)	—	—	—
1999 General Obligation Bonds, Series A	5,650	—	(885)	4,765	945	3,820
1999 Series A Revenue Bonds	283,335	—	(4,765)	278,570	5,005	273,565
2001 Series A Tobacco Bonds	22,310	—	(370)	21,940	—	21,940
2002 Series Garvee Bonds	15,840	—	(2,900)	12,940	3,000	9,940
2003 Series A Revenue Bonds	268,020	—	—	268,020	2,875	265,145
2004 Series A Revenue Bonds	—	94,000	—	94,000	2,295	91,705
Subtotal bonds payable	1,070,450	94,000	(24,425)	1,140,025	28,885	1,111,140
Less:						
Deferred amount on refundings	(2,464)	—	616	(1,848)	(616)	(1,232)
Bonds premium	3,819	4,765	(549)	8,035	549	7,486
Bonds discount	(9,052)	—	948	(8,104)	(948)	(7,156)
Bonds accretion	(1,098)	—	334	(764)	(350)	(414)
Total bonds payable, net	1,061,655	98,765	(23,076)	1,137,344	27,520	1,109,824
Loans payable:						
Series 2005 Note	—	6,350	(500)	5,850	2,051	3,799
Total loans payable	—	6,350	(500)	5,850	2,051	3,799
Other liabilities:						
Accrued compensated absences	60,210	—	(12,425)	47,785	27,631	20,154
Retroactive union arbitration	384,258	11,758	—	396,016	—	396,016
Litigation	15,175	7,868	—	23,043	450	22,593
Landfill closure and postclosure costs	28,821	469	—	29,290	—	29,290
Accrued disallowed costs	6,014	—	—	6,014	—	6,014
Total other liabilities	494,478	20,095	(12,425)	502,148	28,081	474,067
Total governmental activities	\$ 1,556,133	125,210	(36,001)	1,645,342	57,652	1,587,690
Business-type activities:						
Notes payable:						
WICO	\$ 21,376	—	(831)	20,545	851	19,694
Fiduciary activities:						
Note payable						
Pension trust fund	\$ 6,781	10,000	(6,781)	10,000	10,000	—

Accrued compensated absences, retroactive union arbitration liabilities, accrued litigation, and the landfill closure and post-closure costs are generally expected to be liquidated with resources derived from the General Fund. Accrued disallowed costs are generally expected to be liquidated with resources derived from the General Fund.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

**(a) Debt Margin**

Pursuant to 48 U.S.C. Section 1574(b)(i) of the Revised Organic Act, the Government may issue revenue bonds for public improvements or undertakings authorized by an act of the Legislature, without limitation as to principal amount. Such revenue bonds are payable solely from the revenue directly derived from and attributable to such public improvements or undertakings. Pursuant to 48 U.S.C. Section 1574(b)(ii), the Government is authorized to issue general obligation bonds for any public purpose provided that no such indebtedness is in excess of 10% of the aggregate assessed valuation of the taxable real property in the U.S. Virgin Islands. In addition, pursuant to 48 U.S.C. Section 1574(a) (Public Law 94-932), the U.S. Virgin Islands is authorized to cause to be issued bonds or other obligations in anticipation of the matching funds to be received from the federal government pursuant to 26 U.S.C. Section 7652(b)(3). There is no legal limit on the value of bonds that the Government may issue pursuant to 48 U.S.C. Section 1574(a). The Legislature of the U.S. Virgin Islands must authorize all bond issuances. PFA is authorized to issue bonds for the purpose of financing any project or for the purpose authorized by the Legislature. Given that PFA's powers to issue bonds are derived from 48 U.S.C. Section 1574(b), the bonds issued by PFA are subject to the limitations of said 48 U.S.C. Section 1574(b). On August 23, 1999, the Legislature amended the V.I. Code to add a mandatory balanced budget provision. Such provisions, specifically Title 2 of the V.I. Code Section 256, provide that the amount of debt of the Government existing on October 1, 2000 shall be the debt limit of the Government, exclusive of bond principal and interest that may become due. The debt limit specified under Title 2 of the V.I. Code Section 256 does not include bonds authorized by law for which a specific source of revenue is identified and committed to retiring those bonds. As used in Title 2 of the V.I. Code Section 256, the term "debt" means the total accumulated unpaid obligations that are due and payable, including unpaid income tax refunds, amounts owed to vendors, and current year unpaid debt service obligations, if any. As used in the statute, the term "debt" does not include that portion of principal or interest on bonds that is not yet due and payable.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

### (b) Bonds Payable

Bonds payable outstanding at September 30, 2005 are comprised of the following (expressed in thousands):

Primary Government – Bonds Payable			
Bonds payable	Final maturity	Interest rates (%)	Balance
1998 Series A, C, D, and E Revenue and Refunding Bonds	2023	5.50 – 7.11	\$ 459,790
1999 Series A General Obligation Bonds	2010	6.50	4,765
1999 Series A Revenue Bonds	2033	4.20 – 6.50	278,570
2001 Series A Tobacco Bonds	2031	5.00	21,940
2002 Series Garvee Bonds	2009	2.50 – 5.00	12,940
2003 Series A Revenue Bonds	2033	4.00 – 5.25	268,020
2004 Series A Revenue Bonds	2024	4.00 – 5.25	94,000
Subtotal			1,140,025
Less:			
Deferred amount on refundings			(1,848)
Bonds premium			8,035
Bonds discount			(8,104)
Bonds accretion			(764)
Total			\$ 1,137,344

On May 1, 1998, PFA issued the revenue and refunding bonds Series 1998 A, B, C, D, and E amounting to \$541.8 million, secured by general obligation notes issued by the Government. These bonds were issued for the purpose of, among other things, advance refunding of previously issued bonds in order to obtain lower interest rates.

The proceeds of the 1998 Series A and B Bonds were placed in an irrevocable trust account to provide for all future debt service payments on the Highway Revenue Bonds Series 1989, Series 1991, Series 1992, Series 1993, and Series 1994 Bonds. At September 30, 2005, \$182.8 million of the above-mentioned defeased bonds were outstanding.

The proceeds of the Series 1992 Revenue Bonds were placed in an irrevocable trust to provide for all future debt service payments on the Series 1989 Revenue Bonds. At September 30, 2005, \$159.9 million of defeased bonds were outstanding. All assets held by irrevocable trusts for refunding of prior outstanding debt and the corresponding liabilities are not included in the Government's basic financial statements.



## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

The 1998 Series C Bonds and the 1998 Series D Bonds were issued to pay, on behalf of the Government, the full principal balance and interest due and payable on the Revenue Anticipation Note, issued in February 1998. The remaining balance of the 1998 Series D Bonds amounting to approximately \$11.6 million was primarily provided to the Government for additional working capital. The net proceeds of the 1998 Series E Bonds amounting to \$104 million were primarily designated to fund the construction of certain capital projects amounting to \$94 million. The remaining \$10 million was deposited in a debt service reserve account.

The U.S. Department of the Treasury makes certain transfers to the Government of substantially all excise taxes imposed and collected under the Internal Revenue laws of the United States in any fiscal year on certain products produced in the U.S. Virgin Islands (primarily rum) and exported to the United States from the Virgin Islands. The amount required to be remitted to the Government by the U.S. Department of the Treasury is an amount no greater than the total amount of local revenue (primarily taxes) collected by the Government in each fiscal year. As a result, the term "matching fund revenue" is used to denote these payments. The Government has pledged the matching fund revenue, as described above, to the timely payment of principal and interest on the 1998 Series A, B, C, D, and E Bonds. Thus, amounts to be received by the Government from federal excise taxes, mostly in rum, are deposited directly in a trust account until the 1998 Bonds are paid in accordance with the indenture of trust.

Estimated prepayments of matching fund revenue are made to the Government prior to the beginning of each fiscal year, subject to adjustment for the amount of local revenue actually collected by the U.S. Department of the Treasury during such year. Prepayments of matching fund revenue are recorded as deferred revenue in the accompanying statement of net assets and the balance sheet of the governmental funds and reversed against revenue in the following year. The adjustments for actual collections made to the estimated prepayments are recorded in the year determined.

In November 1999, the U.S. Congress approved an increase in the rate of federal excise taxes on rum transferred to the Government from \$10.50 to \$13.25 per proof gallon. The increase was retroactive to July 1999. The increase in rate has subsequently been extended two times and in December 2005, Congress again extended the \$13.25 per proof gallon rate to December 31, 2006.

Interest on the Revenue and Refunding Bonds Series 1998 A, B, C, D, and E and 1999 Bonds are payable semiannually on April 1 and October 1, and principal is payable annually on October 1. The Government is responsible for all principal and interest payments on the 1998 Series bonds. The principal due on October 1 and interest payments due on October 1 and April 1, are funded by the matching fund revenue and deposited into the debt service reserve accounts.

On April 13, 1999, a loan agreement was made between and among the Government, the PFA, International Business Machine Corporation (IBM), Banco Popular de Puerto Rico, and U.S. Trust Company of New York (Y2K Loan). The purpose of this loan was to finance certain costs of compliance by the Government with Year 2000 computer system issues. The loan was evidenced by the Government's issuance of General Obligation Bonds Series 1999 A amounting to \$18 million. Principal and interest are payable semiannually on January 1 and July 1. On July 9, 2001, the Government paid the outstanding IBM portion of the bonds amounting to \$7.4 million.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

The bonds are secured by the full faith and credit and taxing power of the Government, including a pledge on annual real property tax revenue from its taxation of the Hovensa Oil Refinery (the Refinery), which revenue is deposited in the Hovensa Property Tax Fund, and a contingent pledge of all franchise taxes on foreign sales corporations collected by the Government (Franchise Tax Revenue). Pursuant to the Hovensa Oil Contract, the Refinery agreed to pay \$14 million annually of real property taxes on the Refinery properties. Foreign sales corporations qualified to do business in the Virgin Islands must pay a franchise tax of \$1.50 for each thousand dollars of capital stock issued (Franchise Tax).

On April 13, 1999, PFA also issued Project Revenue Bonds (the 1999 Project Revenue Bonds), amounting to \$13.5 million on behalf of the Government, to finance a portion of the Government's Year 2000 (Y2K) compliance efforts, including the costs related to transportation, installation, and related hardware, software, consulting services, and related expenses. The 1999 Project Revenue Bonds are secured by lease payments made by the Government to PFA pursuant to a municipal lease purchase agreement, dated April 13, 1999. Such lease payments shall be funded by appropriation from the real property taxes deposited in the Hovensa Property Tax Fund and all franchise taxes on a subordinated basis and subject to any superior rights of the Series 1999 A General Obligation Bonds. The 1999 Project Revenue Bonds matured on January 1, 2005.

On November 16, 1999, PFA issued the 1999 Series A Revenue Bonds amounting to \$299.9 million. These bonds were issued to (i) pay certain working capital obligations of the Government, (ii) repay the Government outstanding tax and revenue anticipation notes, (iii) fund the Series debt service accounts, and (iv) pay certain costs of issuing the bonds.

The Government pledged gross receipts taxes for the timely payment of the principal and interest on the 1999 Series A Bonds. Interest is payable semiannually on April 1 and October 1, and principal is payable annually on October 1. Gross receipts revenue amounted to \$129 million for the year ended September 30, 2005. As discussed in note 16, on September 28, 2006, a portion of the 1999 Series A Revenue Bonds were refunded with the issuance of the 2006 Series Gross Receipts Revenue Bonds.

On November 20, 2001, TSFC issued Tobacco Settlement Asset-Backed Bonds amounting to \$23.6 million of the aggregate principal. The proceeds were used for the purpose of (i) purchasing all rights, title, and interest in certain litigation awards under the master settlement agreement (MSA) entered into by participating cigarette manufacturers, (ii) issuance of Tobacco Settlement Asset-Backed Bonds to pay the purchase price for the rights, and (iii) to provide funds for hospital and healthcare projects in the U.S. Virgin Islands.

Interest on the 2001 Bonds is payable semiannually on each May and November 15, beginning with May 2002 for the term bonds amounting to \$15.5 million and convertible capital appreciation bonds amounting to \$8.2 million, with a nominal value of \$6.2 million.

The convertible capital appreciation bonds accrete interest prior to November 15, 2007 and accrue interest subsequent to that date. Interest on the capital appreciation bonds will compound on May 15th and November 15th.

## GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

### Notes to Basic Financial Statements

September 30, 2005

Bonds payable at September 30, 2005, amounted to \$21.9 million with accumulated accretion of \$764 thousand. Under early redemption provisions, any MSA payments exceeding annual debt service requirements of the 2001 Series A Tobacco Bonds must be applied to early redemption of principal. MSA payments and interest earnings on the trust funds during the year ended September 30, 2005, resulted in early redemption of \$370 thousand during fiscal year 2005.

On October 1, 2002, PFA issued the Series 2002 Revenue Bonds (Garvee Bonds), the proceeds of which amounted to \$20.8 million. The Garvee Bonds are special, limited obligations, secured solely by the pledge and assignment of the Government's security interest in Federal Highway Reimbursement Revenues. The bonds were issued to (i) fund construction costs related to renovation and construction of two sea docks, (ii) fund the Debt Service Reserve Accounts, and (iii) pay certain costs of issuing the bonds. The Series 2002 Bonds are not subject to redemption prior to maturity.

Interest and principal on the Series 2002 Revenue Bonds are payable semiannually on March 1 and September 1. As of September 30, 2005, the outstanding 2002 Revenue Bonds amounted to \$12.9 million.

On February 28, 2003, PFA entered into a swaption contract that provided PFA with an up front payment of \$8.3 million. PFA has outstanding \$278,570,000 Series of 1999A Bonds with maturities from 2011 to 2029. The 1999A Bonds are callable by PFA on October 1, 2010 at 101%. Having been advised by its underwriters and financial advisor that there were no net present value savings available to it by issuing conventional advance refunding bonds, PFA sold a LIBOR-based swaption to Lehman Brothers Special Financing, Inc. on the 2024 and 2029 maturities, totaling \$162,870,000. Lehman purchased the swaption for \$8.3 million and it is exercisable on July 1, 2010 only. The objective of PFA was to monetize the economics of the Series of 1999A Bonds call option and lock in the favorable interest rates prevailing on February 28, 2003 without currently issuing refunding bonds. The swaption was the most efficient mechanism available to PFA to effect savings from the Series 1999A Bonds at that time. As a synthetic refunding of its 1999 Series A Bonds, this payment represents the risk-adjusted, present-value savings of the refunding as of October 1, 2010, without issuing refunding funds at February 2003. The swaption gave the counterparty the option to make PFA enter into a pay-fixed, receive-variable interest rate swap. If the option is exercised, PFA would then expect to issue variable rate refunding bonds.

The \$8.3 million payment was based on a notional amount of \$174.9 million. The counterparty has the option to exercise the agreement on October 1, 2010 – PFA's 1999 Bonds' first call date. If the swap is exercised, it will also commence on October 1, 2010. The fixed swap rate (5.27%) was set at a rate that, when added to an assumption for remarketing and liquidity costs, will approximate the coupons of the refunded bonds. The swap's variable payment would be 64% of the London Interbank Offered Rate (LIBOR).

The up front payment of \$8.3 million was received by PFA on behalf of the PG. The Government has deferred the recognition of revenue from the \$8.3 million received in advance, and is amortizing it into income through October 1, 2010, which is the exercise date of the swaption. The up front payment was restricted to capital expenditures. In 2004, PFA authorized the use of \$2 million of the up front payment for a Micro Loan Financing Program, which is managed by the Economic

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

Development Authority. As of September 30, 2005, the PFA had expended \$257 thousand on capital projects and \$639 thousand on micro-loans.

As of September 30, 2005, the swap had a negative fair value of approximately \$29.3 million in favor of the counterparty estimated using the zero-coupon method. This method calculated the future net settlement payments required by the swap, assuming that the current forward rates implied by the yield curve correctly anticipated future spot interest rates. These payments were then discounted using the spot rates implied by the current yield curve for the hypothetical zero-coupon bonds due on the date of each future net settlement on the swap. On September 28, 2006, in conjunction with the defeasance of a portion of the Series 1999A Revenue Bonds, the PG terminated the 2003 Swap Agreement. Due to the negative fair value of the hedging transaction, the PG paid a termination fee of \$26.9 million to Lehman Brothers to terminate the hedging agreement.

On December 17, 2003, PFA issued the Series 2003A Revenue Bonds, the proceeds of which amounted to approximately \$268 million. The bonds were issued to: (i) repay the Government outstanding Revenue Bond Anticipation Notes, Series 2003, (ii) fund certain necessary public safety and other public sector capital development projects, (iii) fund debt service accounts for the bond issuance, and (iv) to pay certain costs of issuing the bonds.

The Government has pledged gross receipts taxes for the timely payment of the principal and interest on the Series 2003A Revenue Bonds. Interest is payable semiannually on April 1 and October 1, and principal is payable annually on October 1, beginning October 1, 2005. The Series 2003A Revenue Bonds are not subject to optional redemption prior to October 1, 2014.

On December 1, 2004, PFA issued the 2004 Series A Bonds, the proceeds of which amounted to \$94 million. The Government has pledged the matching fund revenues to the timely payment of principal and interest on the 2004 Series A Bonds. The bonds bear interest at 4.00% to 5.25% and mature from 2005 to 2024. The proceeds of the bonds were issued to: (i) finance the planning, development, constructing, renovating and equipping of wastewater treatment facilities and collection systems on St. Thomas and St. Croix, (ii) finance the repairs, renovations, and construction of solid waste facilities in the territory, (iii) finance the repair and construction of public roads in the territory, (iv) provide start-up capital for the Virgin Islands Waste Management Authority, (v) fund the Series 2004A Senior Lien Debt Service Reserve Subaccount, and (vi) pay certain costs of issuing the Series 2004A Bonds. The Series 2004A Bonds are not subject to optional redemption prior to October 1, 2014.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

Debt service requirements at September 30, 2005 were as follows (expressed in thousands):

Governmental activities – bonds										
Year(s):	Revenue Bonds Series 1998 A		Revenue Bonds Series 1998 C		Revenue Bonds Series 1998 D		Revenue Bonds Series 1998 E		Revenue Bonds Series 1998 Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2006	\$ —	15,821	10,555	2,236	4,210	974	—	6,261	14,765	25,292
2007	—	15,821	11,150	1,640	4,470	714	—	6,261	15,620	24,436
2008	—	15,821	11,780	1,009	4,750	434	—	6,261	16,530	23,525
2009	—	15,821	12,455	343	4,915	147	—	6,261	17,370	22,572
2010	13,135	15,480	—	—	—	—	—	6,261	13,135	21,741
2011 – 2015	77,205	65,861	—	—	—	—	30,095	25,396	107,300	91,257
2016 – 2020	78,930	45,386	—	—	—	—	39,665	14,695	118,595	60,081
2021 – 2025	81,700	21,951	—	—	—	—	36,670	2,443	118,370	24,394
2026 – 2029	38,105	1,072	—	—	—	—	—	—	38,105	1,072
Total	\$ 289,075	213,034	45,940	5,228	18,345	2,269	106,430	73,839	459,790	294,370

General Obligation										
Year(s):	Bonds Series 1999 A		Revenue Bonds Series 1999 A		Tobacco Bonds Series A 2001		Garvee Bonds Series 2002		Revenue Bonds Series 2003 A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2006	\$ 945	295	5,005	17,210	—	687	3,000	647	2,875	13,244
2007	1,005	232	5,285	16,921	—	686	3,155	497	2,990	13,126
2008	1,075	166	5,585	16,615	910	687	3,310	339	3,110	13,004
2009	1,140	95	5,900	16,292	1,030	687	3,475	174	3,230	12,877
2010	600	19	6,230	15,951	1,100	686	—	—	3,360	12,746
2011 – 2015	—	—	37,155	73,471	5,170	3,433	—	—	19,165	61,244
2016 – 2020	—	—	50,540	59,625	—	3,432	—	—	24,550	55,685
2021 – 2025	—	—	69,015	40,522	5,685	2,296	—	—	31,660	48,415
2026 – 2030	—	—	93,855	15,054	—	2,011	—	—	40,450	39,411
2031 – 2034	—	—	—	—	8,045	402	—	—	136,630	14,079
Total	\$ 4,765	807	278,570	271,661	21,940	15,007	12,940	1,657	268,020	283,831

Year(s):	Revenue Bonds Series 2004 A		Total governmental activities	
	Principal	Interest	Principal	Interest
2006	\$ 2,295	4,778	28,885	62,153
2007	2,980	4,658	31,035	60,556
2008	3,130	4,505	33,650	58,841
2009	3,285	4,345	35,430	57,042
2010	3,450	4,176	27,875	55,319
2011 – 2015	20,025	18,045	188,815	247,450
2016 – 2020	25,675	12,212	219,360	191,035
2021 – 2025	33,160	4,530	257,890	120,157
2026 – 2030	—	—	172,410	57,548
2031 – 2034	—	—	144,675	14,481
Total	\$ 94,000	57,249	1,140,025	924,582

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

(c) **Conduit Debt**

In February 2004, the PFA issued private activity bonds amounting to \$50.6 million to finance costs of construction of a coker plant for a refinery on the island of St. Croix. The bonds are limited obligations of PFA and will be payable solely from and secured by a pledge and assignment of the amounts payable under the loan agreement between PFA and the refinery. The refinery is responsible for all debt service payments of the private activity bonds. The Government is not obligated for the repayment of the bonds. The bonds are not reported as liabilities in the Government's basic financial statements.

(d) **Notes Payable**

On September 7, 2005, PFA issued the Subordinate Lien Revenue Notes, Series 2005 (Virgin Islands Gross Receipts Taxes Loan Note) in the aggregate amount of \$6.35 million (the Series 2005 Notes). The Series 2005 Notes accrue interest monthly at a rate of 4% for 36 months. The proceeds of the Series 2005 Notes were loaned to the PG under the same terms, for the purposes of (i) financing the acquisition of a fleet of vehicles for the Virgin Islands Police Department and (ii) paying certain costs of issuing the Series 2005 Notes. On September 22, 2005, the PFA made a prepayment on the loan balance in the amount of \$500 thousand, from unexpended loan proceeds.

Debt service requirements for the Series 2005 Notes at September 30, 2005 were as follows (expressed in thousands):

Year:		
2006	\$	2,051
2007		2,137
2008		1,662
		<hr/>
Total	\$	<u>5,850</u>

On November 20, 2002, WICO consolidated and refinanced the 1993 and 2000 loans, and obtained an additional \$2 million in financing for infrastructure improvements. The consolidated loan amounts to \$22.5 million, to be repaid in 239 monthly installments of \$142 thousand, and a final payment of outstanding principal balance plus any unpaid interest accrued to the date of the final payment. The consolidated loan has a fixed interest rate of 4.5% for the first four years of the loan. After the first four years, WICO will have the option to adjust the interest rate to one of the following: (i) prime rate plus 75 basis points, (ii) one-year LIBOR rate plus 200 basis points, or (iii) three-year treasury note rate plus 125 basis points. The revenue of WICO and lease agreements is pledged for the payment of principal and interest on the loan. WICO paid approximately \$947 thousand in interest expense during fiscal year 2005.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

**Notes to Basic Financial Statements**

**September 30, 2005**

Debt service requirements for the WICO loan at September 30, 2005 were as follows (expressed in thousands):

Year(s):	
2006	\$ 852
2007	870
2008	879
2009	920
2010	951
2011 – 2015	5,354
2016 – 2020	6,874
2021 – 2023	3,845
Total	<u>\$ 20,545</u>

**(e) *Fiduciary Funds – Notes Payable***

On December 30, 2002, the pension trust fund entered into a line-of-credit agreement with a bank to provide working capital. The pension trust fund obtained a line of credit of \$10 million, which accrues interest at a fixed interest rate of 4.8% calculated on a 360-day basis and is due and payable quarterly in arrears commencing on the first day of the fourth calendar month following the closing of the loan. The terms of the line of credit require the pension trust fund to repay the line of credit in a period of 30 consecutive days during each 12-month period. The bank retains a certificate of deposit in the amount of \$10 million as security on the note payable. As of September 30, 2005, the outstanding balance on the line of credit agreement was \$10 million.

**GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS**

Notes to Basic Financial Statements

September 30, 2005

**(f) Component Units – Bonds Payable**

Bonds payable of discretely presented component units are those liabilities that are paid out of resources pledged by such entities. These revenue bonds do not constitute a liability or debt of the PG. Bonds payable outstanding at September 30, 2005 are as follows (expressed in thousands):

<u>Bonds payable</u>	<u>Final maturity</u>	<u>Interest rates (%)</u>	<u>Balance</u>
University of the Virgin Islands:			
General obligation bonds of 2004	2035	2.02 – 5.38	\$ 21,150
General obligation bonds of 1999	2029	4.75 – 5.95	23,210
Virgin Islands Water and Power Authority (Electric System):			
Revenue bonds of 2003	2023	4.00 – 5.00	69,960
Revenue bonds of 1998	2022	4.25 – 5.30	87,995
Virgin Islands Water and Power Authority (Water System):			
Revenue bonds of 1999	2017	4.90 – 5.50	35,550
Virgin Islands Port Authority:			
Series A Revenue bonds of 2003	2023	5.00 – 5.25	18,005
Series B Revenue bonds of 2003	2015	3.73 – 5.43	14,315
Series C Revenue bonds of 2003	2023	4.40	9,476
Virgin Islands Housing Finance Authority:			
Revenue bonds of 1995	2025	5.50 – 6.50	2,145
Revenue bonds of 1998	2028	4.10 – 5.25	2,600
Subtotal			<u>284,406</u>
Plus unamortized premium			5,342
Less unamortized discount			(832)
Less deferred amount on debt refunding and reacquisition costs			<u>(5,231)</u>
Bonds payable, net			283,685
Less amount due within one year			<u>(8,860)</u>
Bonds payable, due in more than one year			<u>\$ 274,825</u>



# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

## Notes to Basic Financial Statements

September 30, 2005

Following is a schedule of changes in long-term debt for discretely presented component units for fiscal year 2005 (expressed in thousands):

	Beginning balance	Additions	Reductions	Ending balance	Amounts due within one year	Amounts due thereafter
<b>Bonds payable:</b>						
University of the Virgin Islands	\$ 44,059	—	(268)	43,791	575	43,216
Virgin Islands Water and Power Authority:						
Electric System	163,845	—	(4,043)	159,802	4,580	155,222
Water System	34,909	—	(1,596)	33,313	1,995	31,318
Virgin Islands Port Authority	37,221	6,504	(1,691)	42,034	1,610	40,424
Virgin Islands Housing Finance Authority	6,365	—	(1,620)	4,745	100	4,645
<b>Total bonds payable, net</b>	<b>\$ 286,399</b>	<b>6,504</b>	<b>(9,218)</b>	<b>283,685</b>	<b>8,860</b>	<b>274,825</b>
<b>Loans payable:</b>						
Virgin Islands Economic Development Authority	\$ 901	—	(53)	848	58	790
Virgin Islands Water and Power Authority:						
Electric System	5,600	—	—	5,600	—	5,600
Virgin Islands Port Authority	890	1,600	(1,580)	910	910	—
University of the Virgin Islands	3,490	—	(1,754)	1,736	56	1,680
<b>Total loans payable</b>	<b>\$ 10,881</b>	<b>1,600</b>	<b>(3,387)</b>	<b>9,094</b>	<b>1,024</b>	<b>8,070</b>
<b>Other long-term liabilities:</b>						
University of the Virgin Islands	\$ 132	—	(104)	28	—	28
Virgin Islands Housing Authority	6,484	—	(2,601)	3,883	—	3,883
Virgin Islands Economic Development Authority	8,513	1,062	—	9,575	—	9,575
Juan F. Luis Hospital	298	—	(275)	23	—	23
Roy L. Schneider Hospital	558	760	—	1,318	—	1,318
Virgin Islands Housing Finance Authority	12,723	1,391	—	14,114	—	14,114
<b>Total other long-term liabilities</b>	<b>\$ 28,708</b>	<b>3,213</b>	<b>(2,980)</b>	<b>28,941</b>	<b>—</b>	<b>28,941</b>

On December 1, 1999, the University issued the 1999 Series A Bonds. The University issued these bonds to finance a portion of the construction, furnishing, and equipping of various facilities of the University, to refund the 1994 Series A Bonds issued by the University, to fund a debt service reserve fund for the 1999 Series A Bonds, and to pay certain costs issued under and secured by an indenture of trust. The 1999 Series A Bonds maturing on or after December 1, 2010 are subject to redemption prior to maturity at the option of the University, as a whole or in part of any date, on and after December 1, 2009, at redemption prices ranging between 100% and 102% of their principal amount plus accrued interest to the date fixed for redemption. As of September 30, 2005, the 1994 Series A Bonds were retired.

In fiscal year 2004, the University of the Virgin Islands General Obligation Improvement Bonds, 2004 Series A (the 2004 Series A Bonds) were issued in the amount of \$21.2 million under and secured by the indenture of trust dated as of December 1, 1999 and a first supplemental indenture of trust dated as of June 1, 2004, between the University and the trustees. The bonds were used to finance the costs of construction, furnishings, and equipping of various facilities of the University, to fund the debt service reserve fund and to pay the cost of issuance.

# GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

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In June 2003, the Virgin Islands Water and Power Authority (Electric System) issued the Electric System Revenue Bonds, Series 2003, amounting to \$69.9 million. The proceeds from the bonds were used to finance capital improvements, repay \$18 million of then outstanding lines of credit, cover underwriters' costs, and establish a debt service fund.

In June 1998, the Electric System issued \$110.9 million of 1998 Series A Electric System Revenue and Refunding Bonds. The proceeds from the bonds, and approximately \$14 million in funds from the existing debt service and debt service funds, were used to repay outstanding line-of-credit balances, to provide for approximately \$30 million in funds for the construction of certain capital projects, and to pay underwriters' discount and issuance costs of approximately \$1.7 million. The remaining proceeds were used to purchase direct obligations of the U.S. government which were placed in an irrevocable trust with an escrow agent to provide all future debt service on the remaining \$69 million principal amount of the 1991 Series A Electric System Revenue Bonds.

Under the terms of the Bond Resolution relating to the Electric System Revenue and Refunding Bonds, payment of the principal and interest is secured by an irrevocable lien on the Electric System's net revenue, (exclusive of any funds that may be established pursuant to the Bond Resolution for certain specified purposes), including the investments and income, if any, thereof.

The Bond Resolution contains certain restrictions and commitments, including the Electric System's covenant to establish and maintain reasonable rates, fees, rentals, and other charges to produce net electric revenue, as defined, that will be at least 125% of aggregate annual principal and interest. The Electric System's net electric revenue for the fiscal year ended June 30, 2005 was 225% of the aggregate debt service as defined in the Bond Resolution.

The Series 2003 Bonds maturing on or after July 1, 2013 are subject to redemption prior to their stated maturity date, at the option of the Electric System, on or after July 1, 2013, as a whole or in part at any time, at a redemption price equal to the principal amount thereof plus accrued interest thereon to the date fixed for redemption.

The 1998 Series Electric System Revenue and Refunding Bonds are subject to redemption on or after July 1, 2008, as a whole or in part at any time, at a redemption price of 101% in 2008, 100.5% in 2009, and 100% thereafter. The Electric System Revenue Bonds are subject to mandatory redemption if (i) any significant part of the Electric System was damaged, destroyed, taken, or condemned, or (ii) any for-profit nongovernmental investor shall acquire an ownership interest in some or all of the assets of the Electric System.

In December 1998, the Virgin Islands Water and Power Authority (Water System) issued the 1998 Water System Revenue and Refunding Bonds amounting to \$44.1 million. The proceeds from the bonds were used to repay the 1990 Series A Water System Revenue Bonds at a redemption price of 100% and to refund the 1992 Series B Water System Revenue Bonds, repay outstanding lines of credit balances, pay underwriters' costs, provide funding for a Renewal and Replacement Reserve Fund, and to purchase obligations of the United States government, which were placed in an irrevocable trust with an escrow agent to provide all future debt service on the remaining principal amount of the 1992 Series B Bonds. At June 30, 2005, \$35.6 million of the original principal amount of the defeased 1992 Series B Bonds remained outstanding.

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Payment of principal and interest of the 1998 Series Bonds is secured by an irrevocable lien on the Water System's net revenues (exclusive of any funds that may be established pursuant to the Bond Resolution for certain other specified purposes) and funds established under the Bond Resolution, including investment securities. To provide additional security, the Water System has conveyed to the bond trustee, a subordinate lien and security interest in the Water System's General Fund. The Water System is also required to make deposits in a debt service reserve fund in accordance with the Bond Resolution.

The Bond Resolution contains certain restrictions and commitments, including the Water System's covenant to establish and maintain reasonable rates, fees, rentals, and other charges to produce net water revenue, as defined, that will be at least 125% of aggregate annual principal and interest payments. The Water System's net water revenue for the fiscal year ended June 30, 2005 was 134% of the aggregate debt service.

The 1998 Series Bonds maturing on or after July 1, 2010 are subject to redemption prior to their stated maturity date, at the option of the Water System, as a whole or in part at any time, at a redemption price of 101% during July 1, 2009 through June 30, 2010 and 100% thereafter. The Water System Revenue Bonds are subject to mandatory redemption if (i) any significant part of the water system shall be damaged, destroyed, taken, or condemned or (ii) any for-profit nongovernmental investor shall acquire an ownership interest in some or all assets of the Water System.

On January 16, 2003, VIPA issued the Marine Revenue Bonds Series 2003A (AMT) and 2003B (federally taxable) with principal amounts of approximately \$18 million and \$17.4 million, respectively. VIPA is using the proceeds of the bonds to finance the dredging, rehabilitation, and construction of berthing piers for seagoing vessels and cruise ships and mixed-use commercial facilities on the island of St. Thomas.

On October 20, 2003, VIPA issued the Marine Revenue Bonds Series 2003C (non-AMT), in the amount of \$3 million with an authorized principal amount not to exceed approximately \$10.8 million. VIPA is using the proceeds of the bonds to finance the completion of several projects of rehabilitation and construction of berthing piers and dredging for cruise and seagoing vessels on the island of St. Thomas.

The bonds' indentures contain certain account restrictions and funding covenants to cover interest, debt service, maintenance, and other costs as specified in the corresponding bond indentures.

The bonds' indentures also specify certain debt service coverage requirements determined from net available revenue of the Rohlsen Terminal, Airport System, and the Marine Division. The provisions of each of the bonds' indentures require that rates and fees charged for the use of each facility should be sufficient to generate enough revenue to pay all operation and maintenance expenses, exclusive of depreciation and certain noncash charges, of the respective facilities, plus: (i) at least 125% of the principal and interest and redemption account sinking fund deposit requirement of each of the bonds becoming due during such year; (ii) the amount of the debt service reserve fund deposit requirement for such period; (iii) the deposit required to the Renewal and Replacement Fund; and (iv) the amount

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of the capital improvements appropriations for such period. The Management of VIPA asserts that VIPA has complied with all bond indenture requirements.

VIHFA issued the 1995 A Revenue Bonds in the amount of \$6.2 million, and the 1998 A Revenue Bonds, in the amount of \$3 million, for the purpose of building single-family housing. The indenture agreements for the bonds require the VIHFA to deposit with the trustee the full amount of the bond proceeds, to purchase Government National Mortgage Association (GNMA) certificates. The servicer is obligated to pay the principal and interest due on the GNMA certificates to the trustee in an amount equal to the scheduled principal and interest payments of the underlying mortgages. All mortgage loans issued by the VIHFA must be originated by the participants and secured by a first priority mortgage lien on the applicable single-family residences.

Fixed maturities required to pay principal and interest on discretely presented component units' bonds payable with fixed maturities at September 30, 2005 are as follows (expressed in thousands):

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year(s):			
2006	\$ 8,860	14,567	23,427
2007	10,980	13,374	24,354
2008	11,520	14,131	25,651
2009	12,095	13,580	25,675
2010	12,720	12,989	25,709
2011 – 2015	60,685	49,113	109,798
2016 – 2020	73,675	34,137	107,812
2021 – 2025	50,486	19,289	69,775
2026 – 2030	29,395	7,494	36,889
2031 – 2035	13,990	1,877	15,867
Total	284,406	\$ 180,551	464,957
Plus unamortized premium	5,342		
Less unamortized discount	(832)		
Less deferred amount on debt refunding and reacquisition costs	(5,231)		
Bonds payable, net	\$ 283,685		

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### (11) General Tax Revenue

For the year ended September 30, 2005, general tax revenue of the PG consisted of the following (expressed in thousands):

	General fund	PFA debt service fund	Other governmental funds	Total
Income taxes	\$ 402,785	—	—	402,785
Real property taxes	26,426	—	15,500	41,926
Gross receipts taxes	—	129,019	250	129,269
Other taxes	103,930	40,058	2,695	146,683
Tax revenue	\$ 533,141	169,077	18,445	720,663
Tax revenue not recognized on the modified accrual basis				68,459
Total tax revenue – government-wide			\$	789,122

### (12) Commitments and Contingencies

#### (a) Primary Government

The current labor relations environment of the Government is defined by 13 distinct labor organizations subject to approximately 26 collective bargaining agreements. 14 bargaining units are without collective bargaining agreements. As specific disciplines are not grouped under a single pay plan, it is common to have clerical and nonprofessional workers in different departments throughout the Government, represented by different unions. Of the approximately 9,566 government workers, including employees of the executive branch of the Government, approximately 7,143 belong to unions. The present collective bargaining statute requires binding arbitration for certain classified employees in the event of an impasse during salary negotiations between the Government and any union. Under this process, each side chooses an arbitrator and a third impartial arbitrator is selected by the chosen arbitrators. The arbitration panel investigates and reviews the issues in dispute and renders a final and binding decision. For other classified employees, the Government must decide to go to impasse or to enjoin any strike. The Government has contractual liabilities for retroactive union arbitration salary increases aggregating \$396 million accruing from fiscal years 1993 through 2005. Pursuant to Title 24 of the V.I. Code Section 374(h), no such contractual amount is due until appropriation of funds is made by the Legislature. Upon action of the Legislature, the General Fund will have the responsibility to satisfy the obligations arising from the retroactive wages. Until such time, the liability is recorded as a long-term debt in the governmental activities column in the government-wide financial statements. Retroactive union negotiated salaries account increased by \$11.8 million from fiscal year 2004 to fiscal year 2005.

The Government receives financial assistance from the federal government in the form of loans, grants, and entitlements. Monetary and nonmonetary federal financial assistance amounted to approximately \$150.7 million and \$21.1 million, respectively, for the year ended September 30, 2005.

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Receipt of grants is generally conditioned upon compliance with terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of resources for eligible purposes. Substantially, all grants are subject to audit under Office Management and Budget (OMB) Circular A-133. Disallowances as a result of these audits may become liabilities of the Government. At September 30, 2005, based on an evaluation of pending disallowances, the Government has recorded approximately \$6 million as other long-term liabilities in the governmental activities column of the government-wide financial statements.

Management of the Government believes that the future outcome of any changes in federal financial assistance programs will not have a material effect on the basic financial statements.

On September 23, 2002, the Government entered into a three-year compliance agreement with the U.S. Department of Education requiring that the Government develop integrated and systemic solutions to problems in managing its federally funded education programs. The compliance agreement focuses on the areas of program design and evaluation, financial management, human capital, and property management and procurement. The compliance agreement expired on September 23, 2005. The Government had not fully complied with all terms and conditions of the compliance agreement. The U.S. Department of Education subsequently implemented a special condition for the Government to designate a third-party fiduciary to administer U.S. Department of Education grants. The terms and conditions of the original compliance agreement have been extended until the Government is in full compliance with the agreement.

The Government is a defendant in numerous legal proceedings pertaining to matters incidental to the performance of routine governmental operations. With respect to pending and threatened litigation, the Government has accrued a provision for legal claims and judgments of approximately \$25 million for awarded and anticipated unfavorable judgments as of September 30, 2005. Management believes that the ultimate liability in excess of amounts provided would not be significant.

Changes in the reported estimated litigation payable since September 30, 2003, resulted from the following activity (expressed in thousands):

	<b>Beginning fiscal year liability</b>	<b>Current year claims and changes in estimates</b>	<b>Claim payments</b>	<b>Ending fiscal year liability</b>
2003 - 2004	\$ 13,235	2,478	(538)	15,175
2004 - 2005	15,175	7,868	—	23,043

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The breakdown of the estimated litigation payable at September 30, 2005 is as follows (expressed in thousands):

Governmental activities:

Current portion of estimated litigation payable	\$	450
Long-term portion of estimated litigation payable		<u>22,593</u>
	\$	<u>23,043</u>

As of September 2002, the Government was a defendant in a lawsuit regarding the assessment of property taxes. Under the lawsuit, taxpayers asserted that properties should be assessed at actual value in accordance with the Organic Act of 1933. The U.S. District Court agreed with the plaintiffs and, in May 2003, imposed an injunction on the collection of real property taxes for years subsequent to 1998. The Government complied with the Court order to develop a plan to implement the new valuation method, and the injunction was lifted in August 2003. Assessments will continue at the 1998 level until the new assessment method is in place.

State and federal laws and regulations require the Government to place a final cover on its landfill sites when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for 30 years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the Government reports a portion of these closure and post-closure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The \$29.3 million reported as landfill closure and post-closure care liability at September 30, 2005, represents the cumulative amount reported to date based on the use of the estimated capacity of each landfill. The Government will recognize the remaining estimated cost of closure and post-closure care of \$9.7 million as the remaining estimated capacities are filled. These amounts are based on what it would cost to perform all closure and post-closure care in 2005.

The estimated used capacity and expected closure of each of the Government landfills is as follows:

Landfill	Estimated used capacity	Estimated closure date
Bovoni	57.41%	2020
Angilla	82.86	2010
Susannaberg	91.65	1993

Actual cost may be higher due to inflation, changes in technology, or changes in regulations. The Government is required by state and federal laws and regulations to make annual contributions to a trust to finance closure and post-closure care. The Government will begin to make annual contributions to a trust in 2006 to finance closure and post-closure costs. The Government expects that future inflation costs will be paid from interest earnings on these annual contributions. However, if interest earnings are inadequate or additional post-closure care requirements are determined (due to changes in technology or applicable laws or regulations, for example), these costs may need to be covered by charges to future landfill users.

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Since 1985, the Government has been subject to a consent decree issued by the Virgin Islands District Court, governing the operation of its wastewater treatment plants. The consent decree was amended in 1996 and further modified with the 2002 Stipulation to the Amended Consent Decree (the Stipulation) to establish deadlines for the construction of new secondary treatment facilities, including the replacement of the existing St. Croix and Airport Lagoon (Charlotte Amalie) wastewater treatment plants. The Stipulation requires that the new St. Croix wastewater treatment plants be completed by the end of 2005 and the new Charlotte Amalie wastewater treatment plants be completed by the end of 2005. The cost of both facilities is estimated at approximately \$50 million. The Stipulation also establishes certain interim deadlines and performance standards that must be met by the Government pending completion of the new facilities. In addition, the Stipulation establishes specified penalties for violation of any of the deadlines or performance standards set forth therein. As of the date of the basic financial statements, all of the Government's outstanding obligations pursuant to the Stipulation are current. In January 2004, the Government's Legislature authorized the creation of the Virgin Islands Waste Management Authority (WMA) for the purpose of meeting environmental requirements of waste treatment in the U.S. Virgin Islands. On December 2004, the PFA issued revenue bonds amounting to \$94 million for the purpose of constructing and rehabilitating wastewater treatment plants noted above.

On August 21, 2002, the Government and the United States Environmental Protection Agency (EPA) entered into a memorandum of understanding documenting the EPA's agreement to support the renewal of the Territorial Pollutant Discharge Elimination System permit for its St. Croix distillery operations provided that the Government make certain funding available to (i) conduct treatability studies regarding the Virgin Islands Rum Industries, Ltd. effluent and the means to mitigate its potential environmental effects in the vicinity of the discharge, (ii) identify practicable, available, reliable, and cost-effective potential mitigation measures, and (iii) implement (or assist in the implementation of) such mitigation measures in the event such measures are determined by the V.I. Department of Planning and Natural Resources after consultation with EPA to be necessary and appropriate. Pursuant to the memorandum of understanding, the Government's obligation to fund such activities is limited to \$6 million in the aggregate, commencing on October 13, 2003. In June 2004, the Government entered into a three-year contract with a locally licensed environmental consulting firm to facilitate the Government's commitments with the memorandum of understanding with the EPA.

As of September 2005, the Government was a defendant in a lawsuit regarding the assessment of franchise taxes. Under the lawsuit, taxpayers asserted that franchise taxes should be assessed in accordance with Title 13 Virgin Islands Code Section 531(a). The plaintiff taxpayers interpret the definition of "capital stocks used in conducting business in the Virgin Islands" in the V.I. Code as tax collected only on the par value of the stock, while the Government's position is that the amount allocated should be over the par value and additional paid-in capital upon a subsequent reorganization. The Government also imposed a six-year statute of limitations on tax refund claims against the Government. Management believes that the ultimate liability of this case would not have a material adverse impact on the Government's overall financial position as reported in the government-wide financial statements.



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### (b) *Discretely Presented Component Units*

In September 1989, WAPA electric facilities were damaged by Hurricane Hugo. WAPA reconstructed the facilities with proceeds from insurance and FEMA. Subsequent to the receipt of funds, FEMA deobligated approximately \$7.9 million in questioned costs. Approximately \$2.6 million of these questioned costs related to an oil spill that was subsequently settled with FEMA. During 1998, WAPA submitted a second appeal for \$4.4 million of the remaining questioned costs, and agreed to refund approximately \$900 thousand. During 1999, FEMA denied the second appeal and formally closed the disaster claim. WAPA has recorded a liability for \$5.3 million related to the questioned costs. FEMA has not made a formal request for repayment of the funds.

In September 1995, WAPA electric facilities were again damaged by a hurricane – Hurricane Marilyn. WAPA again reconstructed its facilities with proceeds from insurance and FEMA. In March 1999, FEMA denied WAPA's claim for \$8.9 million in remaining expenditures related to the reconstruction. WAPA subsequently reduced its claim to \$5.7 million. In the year ended June 30, 2005, WAPA settled its claim with FEMA by offsetting the \$5.7 million claim against an amount payable to FEMA, resulting in an amount due to WAPA of \$150 thousand.

In September 2004, WAPA electric facilities sustained damages amounting to \$1.3 million due to Tropical Storm Jeanne. WAPA reported \$978 thousand as a FEMA claim receivable for the year ended June 30, 2005.

WAPA estimates that capital expenditures in connection with continuing capital improvements will be approximately \$37.6 million for the Electric System and \$8.2 million for the Water System during the year ended June 30, 2006.

In August 2003, VIHA was declared to be in substantial default of its annual contributions contract with the U.S. Department of Housing and Urban Development. Due to the severity of the compliance violations, VIHA was placed in receivership. As of September 30, 2005, VIHA remained in receivership.

VIHA has received approval for two capital fund advances from HUD totaling \$12 million dollars. As of December 31, 2004, VIHA had drawn down \$11.4 million of the advances with \$579 thousand received in the current fiscal year. The advances do not bear interest and are to be repaid through reduction of future capital grants from HUD. No repayments were made as of December 31, 2004.

In July 2004, VIHA executed a memorandum of understanding with WAPA for the repayment of \$4.16 million in overdue utility accounts. The terms of the memorandum call for monthly payments of \$175 thousand, with the remainder to be paid by March 2006.

In 2002, the Federal Aviation Administration (FAA) conducted an on-site wildlife evaluation of the St. Croix landfill, which is located next to the St. Croix airport. The FAA determined that the landfill posed an environmental and navigational threat to the airport due to flocks of birds that reside in the landfill area. The FAA may require VIPA to repay \$9.3 million in federal grants and has refused further discretionary grants for the airport until VIPA shows progress toward closing the landfill. The landfill is under the jurisdiction of the PG. The PG has negotiated a remediation plan with FAA to

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close the landfill within the next four years. FAA accepted the plan, if such measures are implemented.

In connection with the purchase of lands adjacent to the airport, VIPA was awarded federal financial assistance in 2002 amounting to \$8 million under a Real Property Acquisition Relocation Assistance Program. VIPA is in noncompliance with certain federal requirements of the assistance program. Noncompliance with requirements of federal financial assistance programs may result in a refund of the funds granted. VIPA management believes that noncompliance instances should not materially affect VIPA's financial position.

In 2004, VIGHHFC entered into contracts for the purchase of equipment and the construction of a Cancer Institute on the island of St. Thomas. As of September 30, 2005, the St. Thomas hospital had outstanding contracts and commitments amounting to \$8.9 million, and the St. Croix hospital had outstanding contracts and commitments of \$194 thousand.

WAPA, VIPA, and other discretely presented component units are presently defendants or codefendants in various lawsuits. The financial managers of the component units have advised the PG that any adverse outcome involving a material claim is expected to be substantially covered by insurance. Government property is exempt from lien, levy, or sale as a result of any judgment under the V. I. Code.

#### (13) Retirement Systems

##### (a) *Plan Description*

GERS is the administrator of a cost sharing, multiple employer defined benefit pension plan established as of October 1, 1959 by the Government to provide retirement, death, and disability benefits to its employees. The following description of the plan is provided for general information purposes only. Refer to the actual text of the retirement law in the V.I. Code, Title 3, Chapter 27 for more complete information. Regular employees are eligible for a full-service retirement annuity when they have completed 30 years of credited service or have attained the age of 60 with at least 10 years of credited service. Members who are considered "safety employees," as defined in the V.I. Code, are eligible for full retirement benefits when they have earned at least 20 years of government service or have reached the age of 55 with at least 10 years of credited service. Regular employees who have attained the age of 50 with at least 10 years of credited service can elect to retire early with a reduced benefit. Senators and members of the Legislature may receive a retirement annuity when they have attained the age of 50 and completed six years of credited service or earned at least six years of credited service as a member of the Legislature.

The monthly annuity benefit payment is determined by applying a stipulated benefit ratio to the member's average compensation. Average compensation is determined by averaging the three highest years of salary the member earned within the last 10 years of service. The maximum annual salary that can be used in this computation is \$65,000. The annuity payment to retirees 60 years or older increases by 1.5% of the original amount on July 1 of each year after the first year of payments.

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GERS is a blended component unit included in the financial reporting entity and is presented as a pension trust fund of the PG. GERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Employees' Retirement System of the Government of the Virgin Islands, 3438 Kronprindsens Gade, Veterans Drive, St. Thomas, VI 00802.

### (b) *Funding Policy*

Contributions to GERS are made by the Government and the members. Government and members' contributions are not actuarially determined but are set by statute. The Government and members' contributions together with the income of GERS should be sufficient to provide an adequate actuarially determined reserve for the benefits prescribed by the VI Code.

The contributions required to fund GERS on an actuarial reserve basis are calculated periodically by the GERS actuarial consultant. The actuarial valuation as of September 30, 2003 indicates that the current combined statutory employer and employee contribution rates are not sufficient to meet the cost of GERS on an actuarial basis.

The Government's required contribution for the year ended September 30, 2005 was 14.5% of the member's annual salary. Since April 1, 1991, required member contributions are 8% of annual salary for regular employees, 9% for senators, and 10% for Act 5226 eligible employees. Through September 30, 2000, member contributions were refundable without interest upon withdrawal from employment before retirement. Subsequent to September 30, 2000, legislation was passed that provided for 4% annual interest on refunded contributions. The Government's contractually required contributions, actual contributions made, and percentage contributed to the plan for the years ended September 30, 2005, 2004, and 2003, are as follows (expressed in thousands):

	<u>Contractually required contributions</u>	<u>Contributions made</u>	<u>Percentage contributed</u>
2003	\$ 51,588	51,588	100%
2004	54,085	54,085	100
2005	51,542	51,542	100

In August 1994, legislation providing an early retirement incentive was passed. The legislation was subsequently amended on October 13, 1994, December 30, 1994, and December 5, 1995. Among other matters, the legislation allows a member of GERS who has a combined aggregate number of years of credited service plus number of years of age, equal to at least 75 years as of the date of the legislation, to retire without reduction of annuity. Members, who have attained the age of 50 with at least 10 but less than 30 years of credited service, may add an additional three years to their age for this computation. Members with 30 years of service or who can retire without penalty under the V.I. Code shall have their average compensation increased by four percentage points.

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For each employee electing to retire pursuant to Section 8(a) of the Early Retirement Act of 1994 (the Act), the Government contributes to GERS, on a quarterly basis, an amount equal to the employer and employee contributions that would have been made until the employee reached the age of 62 had the employee not elected to retire under this provision.

For employees electing to retire under Section 8(b) of the Act, the Government contributes to GERS a sum equal to the additional contribution the employer and employee would have made had the employee received a salary 4% higher during the three years used to compute the employee's average compensation figure plus a sum of \$5,000. Based on this calculation, the amount was \$25.7 million as of September 30, 2005. As of September 30, 2005, GERS has received \$18.9 million, and the Government has accrued a liability of \$6.8 million in the accompanying basic financial statements.

The actuaries of GERS have determined that the specific funding provided under the Act is inadequate to cover the costs of the program. GERS is seeking to recover any unfunded costs of the program under a newly enacted provision of the retirement law, which provides that the employer will compensate GERS for the costs of any special early retirement program.

The University has two retirement plans in which all eligible employees are required to participate. The Teachers Insurance and Annuity Association-College Retirement Equities Fund (TIAA-CREF) is a defined contribution pension plan covering participating, full-time faculty members, and other exempt employees, under which the contributions, including employees' contributions, are used to purchase annuities. There are no unfunded past service costs, and vested benefits are equal to the annuities purchased under TIAA-CREF. As of September 30, 2005, 219 faculty members and other employees were TIAA-CREF participants. The number of active participants from the University participating in GERS as of September 30, 2005 was 272. Total contributions made by the University to TIAA-CREF and GERS participant accounts amounted to \$1.7 million and \$1.1 million, respectively.

#### (14) Liquidity

At September 30, 2005, the Government had a net deficit in the governmental activities amounting to \$192.3 million, mostly attributable to approximately \$268 million in long-term debt that was issued to provide resources for working capital and other noncapital related purposes. The Government has initiated specific actions to improve its future cash flows through the issuance of long-term debt, engaging a consulting firm to assist it in its efforts to develop a series of detailed revenue enhancement and expenditure reduction initiatives and the enactment of certain laws directed toward improving the Government's financial situation. In October 1999, the Government and the U.S. Department of Interior (DOI) entered into a memorandum of understanding (the MOU) whereby the Government agreed to use its best efforts to undertake certain deficit reduction initiatives. As a condition to certain new and additional federal financial and technical assistance included in or being proposed by federal appropriations or other legislation, certain financial performance and accountability standards were agreed upon by the Government, which the DOI believes are necessary for the Government to achieve long-term economic recovery. Pursuant to the MOU, the release of such new and additional federal funds to the Government is subject to compliance with such performance and verifiable objectives agreed upon in such agreement. The accountability and financial performance standards agreed upon in the MOU include: (i) preparation of

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### Notes to Basic Financial Statements

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five-year financial recovery plan to be provided to DOI within 90 days of the date of the MOU; (ii) a fiscal year 2000 budget mandating substantial reductions in departmental budgets and overall General Fund fiscal year 2000 expenditures not to exceed \$432.1 million; (iii) absent extraordinary circumstances to maintain balanced budgets after fiscal year 2003 with any generated surpluses applied to the reduction of the accumulated deficit and unfunded obligations; (iv) annual preparation of financial reports; and (v) efforts to reduce the outstanding debt of the Government. On October 29, 1999, the DOI and the Government entered into an amendment of the MOU, which amended the Government's requirement to seek change in the Virgin Islands public labor relations law to comply with federal labor law. Pursuant to such amendment, the Government, in collaboration with union representatives, is encouraged to pursue reform initiatives through collective bargaining to bring fiscal solvency to the Government. In addition to the financial performance standards set forth in the MOU, the MOU further provides for the DOI and the Government to enter into a program of preservation and enhancement of the natural, cultural, and historic resources of the U.S. Virgin Islands to stimulate local economic growth through sustainable tourism. The Government is discussing with DOI certain events of noncompliance, remedial actions necessary to comply with the provisions of the MOU, and its effect on the Government's financial condition and results of operations.

In April 2000, the Economic Recovery Task Force submitted the five-year operating and strategic financial plan to the Governor for action. The plan provides over 200 recommendations that propose to reduce and eventually eliminate the structural budget deficit by restructuring and reforming Government operations and forging a partnership with the private sector intended to result in sustained growth.

In January 2003, the U.S. Department of Interior issued an audit report concluding that all criteria of the (the proposed MOU) were partially or substantially achieved except: (i) implementation of collective bargaining reforms to assist the fiscal solvency of the Government and (ii) completion of comprehensive annual reports within 120 days of year-end and single audits within nine months of year-end. As part of the MOU, the Government has committed to maintaining balanced budgets after the fiscal year ended September 30, 2003, with any surpluses applied to liquidating outstanding debt. The U.S. Department of Interior acknowledged that it had not achieved its objective of providing funding for the V.I. Conservation Fund and committed to providing funds for capital improvements, technical assistance, and other assistance once the Government has achieved substantial compliance.

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### (15) Restatements of Net Assets and Fund Balances

#### (a) Component Units

Beginning net assets of four discretely presented component units were restated to correct errors identified in previously reported balances related to receivables, loans and advances, investments, capital assets, and accounts payable and accrued expenses. The restated beginning net asset balances are as follows (expressed in thousands):

Component unit	Beginning net assets		
	As previously reported	Prior period adjustment	As restated
University of the Virgin Islands	\$ 76,471	6,723	83,194
Virgin Islands Housing Authority	63,802	4,679	68,481
WAPA Water	38,895	379	39,274
WAPA Electric	96,116	1,134	97,250
Other component units	368,230	—	368,230
Net assets	\$ 643,514	12,915	656,429

### (16) Subsequent Events

#### (a) Primary Government

In September 2005, the U.S. Department of Education extended indefinitely the three-year compliance agreement entered with the PG in 2002 to address problems in administering federal education grants; and imposed the requirement that the PG designate a third-party fiduciary to administer U.S. Department of Education grants. In August 2006, the PG entered into a contract with a private firm to be the designated third-party fiduciary.

In December 2005, Congress passed legislation extending the excise tax on rum of 13.5 cents per gallon to December 31, 2006. The rate was set to expire on December 31, 2005.

In January 2006, the U.S. Department of the Treasury issued final regulations determining residency for U.S. territories and possessions as required by the American Jobs Creation Act which was passed in October 2004. The PG has retained an independent consultant to evaluate the effect of the regulations on the economy of the territory and to pursue revisions of the final regulations through congressional intervention. In November 2006, the final regulations were revised by the U.S. Department of the Treasury. The PG continues to pursue further revisions to these regulations.

In March 2006, the TSFC issued the 2006 Tobacco Settlement Financing Corporation Asset-Backed Bonds amounting to \$7.29 million, the proceeds of which will be used to finance hospital capital improvements.

In June 2006, the PFA approved the issuance of \$104 million in private activity bonds to be issued on behalf of the HOVENSA oil refinery. HOVENSA plans to use the proceeds to refinance outstanding loans and for capital improvements.

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In August 2006, Moody's Investors Services gave the PG an investment grade rating of Baa3 on its outstanding bonds. In September 2006, Standard and Poor provided the government a rating of BBB-. The investment grade ratings will enable the PG to access new capital markets and to reduce the costs of future bond issuances.

In September 2006, the Public Finance Authority refinanced portions of the 1999 Series A Revenue Bonds through the issuance of the 2006 Series Gross Receipts Revenue Bonds (2006 Series Bonds). The 2006 Series Bonds have a notional amount of \$219.49 million, and resulted in realized interest savings on the defeasance of \$21 million. The proceeds of the bonds will be used to (i) refund a portion of the Series 199A Revenue Bonds (\$162.8 million), (ii) pay the costs of a termination fee in connection with an outstanding swap option agreement, (iii) fund certain capital projects, (iv) fund the debt service account, and (v) pay costs associated with issuing the 2006 Series Bonds.

In September 2006, the Public Finance Authority issued the Series 2005 Subordinate Lien Revenue Notes in the amount of \$6.35 million. The proceeds will be used to finance acquisition of a fleet of vehicles for the fire department of the PG.

#### *(b) Component Units*

In September 2005, the Legislature of the PG appropriated \$16.1 million for operating expenses of the Waste Management Authority (WMA). The creation of the WMA was approved in January 2004 as a separate and independent corporation of the Government for the purpose of meeting environmental requirements of waste treatment in the U.S. Virgin Islands. The responsibility for the operations of WMA is vested in a board of seven directors composed of three Government officials including the Commissioner of the Department of Public Works, and four private citizens appointed by the Governor. The activities of WMA are limited to activities conducted on behalf of the Government. WMA became operational in fiscal year 2006.

In October 2005, the Governor Juan Luis Hospital and Medical Center entered into a payment agreement with the WAPA Electric System and WAPA Water System to pay off outstanding utility bills amounting to \$3.7 million over a four-year period.



FEB 27 2008

**GOVERNMENT**

**of the**

**UNITED STATES VIRGIN ISLANDS**

**FY 2005 Corrective Action Plan**

**for the**

**Fiscal Year 2005 Single Audit**

**December 27, 2007**



Government of the United States Virgin Islands  
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## **I. Financial Statements**

### ***Finding No. 05-01***

The reconciliations of all Government of the United States Virgin Islands (the Government) bank accounts as of September 30, 2005 were not completed until more than six months after the end of the fiscal year

#### **Government's Response:**

##### ***Action Plan:***

*The Department of Finance has established procedures in the Audit Activity/Reconciliation Section of the Division of Treasury for the preparation of timely bank reconciliation. Two (2) additional employees were hired and new encoded deposit tickets are now in use which has reduced posting errors by the bank and speeded up the reconciliation process. In addition, management is negotiating with the banks regarding the use of software products that will enhance the reconciliation process.*

**Implementation Date:** October 1, 2006 and ongoing

**Person Responsible:** Director of Treasury,  
Chief, Reconcilement/Audit Activity,  
Department of Finance

### ***Finding No. 05-02***

In certain instances, the V.I. department managing the federal program prepares its federal financial reports primarily based on information from the internal accounting records of the federal programs. However, as noted in findings reported below in Part III, on occasion these records do not agree with the accounting records of the Government's accounting system. This is the major reason the FMS is being replaced by the ERP and should be fully online by the end of FY 2008.

#### **Government's Response:**

##### ***Action Plan:***

*The Department of Finance (DOF) is committed to assisting all V.I. Departments with the preparation of their reconciliation. Numerous workshops were held and the DOF and OMB have distributed a reconciliation format to all departments to use for the monthly reconciliation process. Procedures have been established and the Programs have been instructed to use the Financial Management System as the basis for*

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*reconciliation. The DOF handles the posting of adjustment vouchers as a priority, and the V.I. Departments are encouraged to post their adjustments timely.*

**Implementation Date:** October 1, 2006 and ongoing

**Person Responsible:** Director of Accounting,  
Federal Programs Manager,  
Department of Finance

### ***Finding No. 05-03***

During 2005, as in previous years, the Government experienced delays in its year-end closing process and in the preparation of complete and accurate financial statements in accordance with U.S. generally accepted accounting principles. During 2005, the Government was unable to submit the required Single Audit Reports within the timeframe established by the Single Audit Act and OMB Circular A-133.

The Government processes and records numerous year-end closing entries that represent, in certain instances, corrections to routine transactions that have occurred throughout the year. The nature, timing, and extent of these year-end correcting entries are indicative of weaknesses in controls over financial reporting. Other weaknesses in the Government's financial accounting and reporting process include the inability to: (1) quantify and record certain key financial activity, such as the workers' compensation claims liability, due to the lack of complete and accurate financial data; (2) prepare complete, accurate, and timely reconciliations of its bank account balances to the amounts recorded in FMS; and (3) prepare complete, accurate, and timely reconciliations of the federal grant activity recorded in FMS to the amounts recorded in the individual program records.

#### **Government's Response:**

##### ***Action Plan:***

*The Government of the Virgin Islands (GVI) is committed to the goal of completing and submitting its Single Audit Report within nine (9) months after the end of the fiscal year in accordance with federal rules and regulations. If the audit cannot be completed within the mandated 270 days, the GVI will request and obtain a written extension from its cognizant agency.*

**Implementation Date:** June 30, 2007 and ongoing

**Person Responsible:** Commissioner of Finance, Department of Finance

## II. Food Stamps Cluster – CFDA #10.551 and #10.561

### *Finding No. 05-04*

In 29 out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the average clearance funding pattern stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

Check number	Date check was released	Drawdown requested date	Drawdown receipt date	Amount
9138571	02/23/2005	02/04/2005	02/07/2005	\$ 630
9138572	03/07/2005	02/04/2005	02/07/2005	8,868
9138598	02/23/2005	02/04/2005	02/07/2005	563
9138718	03/01/2005	02/04/2005	02/07/2005	563
9138722	02/28/2005	02/04/2005	02/07/2005	563
20137747	09/30/2005	09/14/2005	09/15/2005	523
20137703	09/30/2005	09/14/2005	09/15/2005	1,203
20137704	09/30/2005	09/14/2005	09/15/2005	498
20137710	09/30/2005	09/14/2005	09/15/2005	551
20137707	09/30/2005	09/14/2005	09/15/2005	402
20137708	09/30/2005	09/14/2005	09/15/2005	927
20137709	09/30/2005	09/14/2005	09/15/2005	671
20133145	09/16/2005	09/12/2005	09/13/2005	1,143
20133146	09/16/2005	09/12/2005	09/13/2005	426
20133147	09/16/2005	09/12/2005	09/13/2005	405
20133148	09/16/2005	09/12/2005	09/13/2005	294
20133149	09/16/2005	09/12/2005	09/13/2005	803
20133150	10/28/2005	09/12/2005	09/13/2005	624
20118536	08/05/2005	08/02/2005	08/03/2005	224
20118537	08/05/2005	08/02/2005	08/03/2005	220
20118538	08/05/2005	08/02/2005	08/03/2005	414
20118539	08/05/2005	08/02/2005	08/03/2005	551
20118540	08/05/2005	08/02/2005	08/03/2005	401
20118541	08/05/2005	08/02/2005	08/03/2005	362
20087602	04/29/2005	04/18/2005	04/19/2005	331
20087603	04/29/2005	04/18/2005	04/19/2005	301
20087604	04/29/2005	04/18/2005	04/19/2005	302
20087605	04/29/2005	04/18/2005	04/19/2005	235
20087606	04/29/2005	04/18/2005	04/19/2005	258

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**Government's Response:**

***Action Plan:***

*The Department of Human Services concurs with this finding. The Department continues to work with the Department of Finance in ensuring that requests are made in a timely manner. It is expected that with the implementation of the new Enterprise Resource Planning (ERP) system this finding will be eliminated.*

**Due Date:** September 30, 2008 and ongoing

**Person Responsible:** Deputy Commissioner for Fiscal and Administrative Operations,  
Department of Human Services

### **III. Child Nutrition Cluster – CFDA #10.555 and #10.559**

***Finding No. 05-05***

During our review of 16 payroll transactions selected from the payroll records, we noted the following exceptions:

<u>Employee number</u>	<u>Pay period ended</u>	<u>Amount</u>	<u>Reference</u>
Lima Martin	11/13/2004	\$ Unavailable	E, F
Simeon David	2/5/2005	978	A
Carol C. Huggins	2/5/2005	750	A
Peggy Soto	2/5/2005	1,321	A, C
Mario Graham	2/5/2005	999	A, C
Berenice Clyne	4/16/2005	577	C
Carmella Samuel	3/20/2005	711	B, D
Bernice Ugwuzor	3/20/2005	948	C
Lorraine Grigg	4/16/2005	577	D
Mary Gumbs	4/16/2005	577	D
		<u>\$ 7,438</u>	

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Reference:

- A. The "Notice of Personnel Action" (NOPA) form was not available for testing.
- B. The payroll register was not available for testing.
- C. Employee verification could not be determined.
- D. The NOPA was not signed by department director and/or personnel director as evidence of approval.
- E. The timesheet was not signed by the supervisor and/or employee.
- F. The payroll records were not available for testing.

Additionally, out of 14 non-payroll samples selected for review, we noted the following exceptions:

<u>Vendor</u>	<u>Amount</u>	<u>Voucher number</u>	<u>Reference</u>
Cheney Brothers, Inc.	\$ 40,556.00	BG1153	A
Merchant's Market Inc.	\$ 37,251.25	BF9958	A

Reference:

- A. The certifying official did not sign the voucher as evidence of approval.

**Government's Response:**

***Action Plan:***

*VIDE does not concur with this finding. The appropriate documentation was submitted to KPMG and copies of such document remain available in the Federal Grants and Audit Office.*

**Implementation Date:** N/A

**Person Responsible:** Director of Child Nutrition,  
SFA Director STT/STX,  
**Department of Education**



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***Finding No. 05-06***

As part of our allowability testing procedures, we traced the number of meals served as stated in the Daily Tally Sheets to the Monthly Meals Service Report (MMSR). For the following two out of ten schools selected, the total number of meals served did not agree as follows:

<u>Day</u>	<u>School</u>	<u>Program</u>
04/22/2005	Eulalie Rivera	Breakfast
09/02/2005	Joseph Gomez	Breakfast

In addition, the September 02, 2005 Daily Tally Sheet for the Arthur Richards, Jr. School was not signed by the kitchen manager.

The daily, weekly and monthly meal count tally sheets were incorrectly totaled for the 2005 Summer Program of the St. Thomas School District. As a result, the amounts claimed for reimbursement for "Summer Sponsor Operating" and "Summer Sponsor Administrative" costs were overstated by \$56,680 and \$4,123, respectively.

**Government's Response:**

***Action Plan:***

*VIDE concurs with this finding. The SFAs will work to ensure that current procedures are followed to provide for accurate calculations of meal counts on a daily, weekly, and monthly basis. The State Office will enforce oversight monitoring and review of reports submitted for reimbursements.*

**Implementation Date:** October 1, 2007

**Person Responsible:** Director of Child Nutrition,  
SFA Director STT/STX,  
Department of Education

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***Finding No. 05-07***

We were unable to test the Government's internal controls and compliance with regards to the Procurement and Suspension and Debarment compliance requirement as the vendor files related to our sample selection (detailed below) were not available for testing. Total non payroll related costs amounted to \$5,511,359 for the year ended September 30, 2005.

Vendor	Amount
Merchant's Market Inc.	\$ 49,957
People's Choice Poultry	42,976
Trans Caribbean Dairy	70,554
St. Croix Dairy	21,958
St. Croix Gas Co.	13,967
Holsum	22,730
Produce Merchandising Off	21,593
Cheney Brothers	22,000
St. Thomas Gas	11,716
Annaly Farms	38,145
BC Engineering Supplies	11,185
Dachel's Enterprises	17,187
ABS Printing	5,796
S&P Air Conditioning	7,460
AA Supplies	10,029
	<u>\$ 367,253</u>

All disbursements relate to contracts of \$25,000 or more.

**Government's Response:**

***Action Plan:***

*VIDE concurs with this finding. VIDE will continue to work with VI Procurement office to assure all pertinent employees are adhering to procedures and files are being maintained.*

**Due Date:** October 1, 2007

**Person Responsible:** Deputy Commissioner of Procurement,  
Department of Property and Procurement,  
State Director, Child Nutrition Program,  
Department of Education

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***Finding No. 05-08***

The V.I. Department of Education, through its state agency, prepares federal financial reports based on information from the accounting records of the program. The program receives federal funds based on the number of meals served plus actual expenditures incurred in the administration of the program. However, we were unable to compare the amount of federal receipts and administrative expenditures per the Government's FMS with the program records because the program did not properly track the actual federal receipts or expenditures incurred.

The state agency also does not prepare a reconciliation of the program's records with the FMS. Timely reconciliation is necessary to ensure accurate reporting to the U.S. Department of Agriculture.

As a result of the above matters, we were unable to validate the completeness and accuracy of the amounts reported on the FNS-418, SF-269 and FNS-10 reports.

**Government's Response:**

***Action Plan:***

*VIDE concurs with this finding. The State Office Accountant is currently preparing financial reports. The reports will be reviewed for completeness by the Federal Grants and Audit Office and supporting documentation submitted will be scanned and filed for subsequent follow-up reviews.*

**Implementation Date:** October 1, 2007

**Person Responsible:** Director of Child Nutrition Program,  
Director of Federal Grants and Audit,  
Department of Education

***Finding No. 05-09***

In the U.S. Virgin Islands, the state agency is the distributing agency and, as such, is required to perform annual reviews of storage facilities where the commodities received from the U.S. Department of Agriculture (USDA) are kept. It is the responsibility of the state agency, in its capacity as the distributing agency, to ensure the effective and efficient administration of program operations. Both the state agency and School Food Authority (SFA) are under the V.I. Department of Education. The state agency is responsible for the administration of the National School Lunch Program, the Summer Food Service Program for Children, the Special Milk Program for Children, and the School Breakfast Program; on the other hand, the SFA is responsible for the storing of the commodities and the distribution and receipts of such. We noted

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that the SFA does not maintain accurate inventory records. Although the records are intended to be perpetual, they are not up-dated regularly to reflect the changes in inventory. We also noted there was no annual physical inventory completed in fiscal year 2005.

**Government's Response:**

***Action Plan:***

*VIDE concurs with this finding. The State agency will work along with the SFAs to ensure that established inventory procedures are adhered to. This will include a review of complete and accurate inventory, and physical inventories will be reconciled to the perpetual inventory records.*

**Implementation Date:** October 1, 2007

**Person Responsible:** Director of Child Nutrition,  
Director of Federal Grants and Audit,  
Department of Education

## IV. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) – CFDA #10.557

***Finding No. 05-10***

The V.I. Department of Health WIC Program prepares federal financial reports based on information obtained from the accounting records of the program. These program records do not agree with the accounting records of the Government's FMS system, as follows:

Program year 2005 federal expenditures per FMS	\$ 4,878,999
Program year 2005 federal expenditures per Program records	<u>5,106,628</u>
Difference	<u>\$ 227,629</u>
Program year 2005 federal receipts per FMS	\$ 4,754,385
Program year 2005 federal receipts per Program records	<u>4,639,353</u>
Difference	<u>\$ 115,032</u>

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The program did not prepare a reconciliation of the program's accounting records with FMS. Timely reconciliations are necessary to ensure accurate reporting to the Federal Agency.

**Government's Response:**

**Action Plan:**

*The Program will ensure that the payroll costs, its largest expenditure, are adjusted to correct erroneous postings to the Cost Centers; beginning with transactions as of 10/01/07; process will be completed by 09/30/07.*

**Implementation Date:** September 30, 2007

**Person Responsible:** Director, WIC Program, Department of Health

***Finding No. 05-11***

During our eligibility test of 30 participants', we noted the following exception:

<u>Participant's number</u>	<u>Clinic site</u>	<u>2005 Benefit Amount</u>	<u>Reference</u>
24826	12	\$ 601	A

Reference:

- A. The participant's file could not be located.

**Government's Response:**

**Action Plan:**

*A FY 2006 file, even though it was not the original file, was located and the client was determined to be at nutritional risk, and also income eligible by a Competent Professional Authority (CPA). All efforts will be made to ensure that participants' files are properly maintained. Additionally, with the implementation of the new WIC computer system at the beginning of FY 2007, this will no longer be an issue since participant records are now maintained in the new system.*

**Implementation Date:** November 2006

**Person Responsible:** Director, WIC Program, Department of Health

### ***Finding No. 05-12***

The program drew down federal funds based on estimates rather than on the actual cash disbursements and documentation in support of these estimates was unavailable.

#### **Government's Response:**

##### ***Action Plan:***

*The Program does not concur with this finding. There are three (3) different ways in which checks are drawn as follows:*

- 1. WIC Food – cash is drawn to reimburse the bank for WIC checks presented for payment of client benefits; this amount is “actual”. Please note that these checks are not disbursed by the Department of Finance.*
- 2. Vendor payments – these are payments made by the Department of Finance. Cash is drawn based on “actual value” of checks disbursed. There is absolutely no estimation used in this cash drawdown activity.*
- 3. Payroll costs – this is the only area where estimates are used, and has become somewhat controversial. Estimates were based on prior “actual” pay period amounts. In the past the Program was advised that only actual figures should be utilized; subsequently it was advised that estimates should be used to ensure that there would be cash in the bank on payday. This too has become problematic.*

*During a current site review by representatives from the USDA Food and Nutrition Service – Mid Atlantic Region and Caribbean Area Office, the matter of payroll costs (indicated above) was discussed. The reviewers indicated that there was nothing wrong with estimating payroll costs. Therefore, the Program has requested, in writing, its grantor agency's view on this matter.*

**Implementation Date:** N/A

**Person Responsible:** Director, WIC Program, Department of Health

## **V. Economic, Social, and Political Development of the Territories and the Freely Associated States – CFDA #15.875**

### ***Finding No. 05-13***

In two out of two construction contracts tested that were subject to the Davis-Bacon Act requirement, we noted that neither contract included a clause requiring compliance with the Davis-Bacon Act. We were unable to test the effectiveness of the Program's internal control and its compliance with the contractor monitoring requirements described in 29 CFR 5.5 due to the unavailability of the certified payroll records.

#### **Government's Response:**

##### ***Action Plan:***

*The Office of Management and Budget (OMB) submitted a letter to the Commissioner of the Department of Property and Procurement (DP&P) requesting that a clause requiring compliance with the Davis-Bacon Act be inserted into all contracts. However, since the Davis-Bacon Act relates only to construction contracts it was recommended that the clause include the words "as applicable" on all contracts. The Program will however, conduct a site visit with the Commissioner and her legal counsel to ensure that this situation is addressed.*

**Implementation Date:** March 2008

**Person Responsible:** Associate Director,  
Federal Grants Management Unit,  
**Office of Management and Budget**

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***Finding No. 05-14***

The V.I. Office of Management and Budget (the V.I. OMB) uses its Program records to prepare its federal reports. The V.I. OMB did reconcile the financial information presented in FMS to Program records. However, an unresolved reconciling difference exists between the amounts reported in FMS versus the Program records.

The following represents the difference between the Program records and FMS:

Program year 2005 federal expenditures per FMS	\$ 3,917,107
Program year 2005 federal expenditures per program records	<u>3,599,850</u>
Difference	<u><u>\$ 317,257</u></u>
Program year 2005 federal receipts per FMS	\$ 1,999,483
Program year 2005 federal receipts per program records	<u>2,218,989</u>
Difference	<u><u>\$ 219,506</u></u>

**Government's Response:**

***Action Plan:***

*The Office of Management and Budget (OMB) continues to aggressively monitor OIA grants and request that agencies and departments (subgrantees) submit their reconciliation reports for all federal grants timely. However, as a result of the various sub-grants received under this program by a number of departments and agencies, it is imperative that all reconciliation reports are received within the requested timeframe, reviewed for correctness and filed accordingly.*

**Implementation Date:** September 30, 2008

**Person Responsible:** Associate Director,  
Federal Grants Management Unit,  
Office of Management and Budget



## VI. Unemployment Insurance – CFDA #17.225

### ***Finding No. 05-15***

The program was unable to provide a detail listing of disbursements that support the drawdown requests and, as such, we were unable to test the program's compliance with the clearance patterns established by the CMIA Agreement.

#### **Government's Response:**

##### ***Action Plan:***

*The Department has drafted a cash management policy and is in the process of review for sufficiency and compliance.*

**Implementation Date:** October 1, 2007

**Person Responsible:** Director Administration, Department of Labor

### ***Finding No. 05-16***

The V.I. DOL prepares federal financial reports based on information obtained from the program records. However, these records do not agree with the Government's FMS system as follows:

Program year 2005 federal expenditures (excluding state funds) per FMS	\$ 1,633,759
Program year 2005 federal expenditures (excluding state funds) per program records	<u>1,515,488</u>
Difference	<u>\$ 118,271</u>
Program year 2005 federal receipts per FMS	\$ 1,730,179
Program year 2005 federal receipts per program records	<u>1,728,913</u>
Difference	<u>\$ (1,266)</u>

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The program did not prepare a reconciliation of its accounting records with FMS. Timely reconciliations are necessary to ensure accurate reporting to the U.S. DOL.

**Government's Response:**

***Action Plan:***

*VIDOL is currently delinquent in reconciliations of prior program years, but has developed a schedule and has assigned key personnel to conduct reconciliation of FY 2005. FY 2005 completion is scheduled for March 2008. In addition, the variance of \$1.2 m will be restated by KPMG to \$1.2k, after reviewing VIDOL 21 day response and source documentation it was an inadvertent error by KPMG.*

**Implementation Date:** January 1, 2008

**Person Responsible:** Director, Unemployment Insurance, Department of Labor

***Finding No. 05-17***

During our review of the program's compliance with the reporting requirements, we selected the ETA 277 and ETA 581 quarterly reports for the quarters ended June 30, 2005 and September 30, 2005. We were unable to agree the amounts reported to supporting documentation in each of the two ETA 227 and ETA 581 quarterly reports examined, and certain sections of the ETA 227 report for the quarter ended September 30, 2005 were incomplete.

**Government's Response:**

***Action Plan:***

*On the ETA reporting: The ETA 581 process has been implemented electronically and all reports have been updated based on a timeframe given by USDOL retro to FY 2005. The ETA 227 process has not been implemented, VIDOL has been seeking assistance from USDOL to program this process on the VIDOLA\$ system and compliance is predicated on receiving this assistance to automate.*

**Implementation Date:** January 1, 2009

**Person Responsible:** Director, Unemployment Insurance, Department of Labor

### ***Finding No. 05-18***

During our procedures, we noted that the program did not verify the billing and collection of contributions from all qualifying employers against their related IRS 940 FUTA forms.

#### **Government's Response:**

##### ***Action Plan:***

*As of January 2007 VIDOL has implemented the new process of sending employers contribution reports to Internal Revenue Bureau (IRB) for verification.*

**Implementation Date:** January 2007

**Person Responsible:** Director, Unemployment Insurance, Department of Labor

### ***Finding No. 05-19***

We noted that the V.I. DOL did not prepare the required certifications for the employer's state unemployment insurance contributions. Furthermore, the program did not make the required matching of employer tax credit claimed with the corresponding IRS FUTA form.

#### **Government's Response:**

##### ***Action Plan:***

*As of January 2007 VIDOL has implemented the process of sending employers contribution reports to IRB for verification and certification.*

**Implementation:** January, 2007

**Person Responsible:** Director, Unemployment Insurance, Department of Labor

### ***Finding No. 05-20***

We identified a lack of internal controls over information that is maintained and altered/changed within the computer system. We also noted that controls in place cannot ensure that the employer's tax rate is accurate and that the employer's tax rate was properly applied by the Government.

We noted a lack of internal controls over the following areas:

- ***Information provided by Employer:*** Verification of information provided by employer on the Employer's Quarterly Wage and Contribution Report to ensure information provided is accurate and complete.
- ***Manual Overrides:*** Changes to employer's employment file, including but not limited to employment history, start of business date, out of business date, and

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employer experience rating, to ensure that all changes are first approved and reviewed for accuracy and validity.

We also noted other instances of potential noncompliance and internal control weaknesses noted as follows:

- ***Lack of Segregation of Duties:*** The program does not have procedures in place to ensure that duties such as data entry, data entry review, and approving and making changes to the computer system are sufficiently segregated.
- ***Retroactive Changes:*** The computer system permits retroactive changes to employer's historical data (including prior years), which may go unnoticed due to lack of procedures in place to monitor and review changes made to the computer system. Unmonitored changes to the computer system, is a critical weakness due to the fact that changes to employers employment file directly effects calculation of employer's tax rate, such as the reserve ratio.
- ***Trust Fund Balance:*** We noted that the effective tax rate calculation is partly based on the Unemployment Insurance Trust Fund Balance. The Trust Fund balance does not reflect amounts owed to employers for overpayments. In addition, the program currently does not have procedures in place to ensure that employers are reimbursed and/or notified for overpayments. Thus the Trust Fund Balance may not truly reflect the actual unemployment balance, which may affect the effective tax rate calculation.

**Government's Response:**

***Action Plan:***

*The VIDOL has executed a contract in July 2007 from the USDOL to draft system internal control policy and procedures for the VIDOLA\$.*

**Due Date:** January 1, 2009

**Person Responsible:** Director, Unemployment Insurance, Department of Labor

## **VII. Highway Planning and Construction – CFDA # 20.205**

***No Single Audit Finding for Fiscal Year 2005 Single Audit***

## VIII. Special Education – Grants to States – CFDA # 84.027

### *Finding No. 05-21*

During our review of 26 payroll transactions selected from the payroll records, we noted that the attendance sheet of the following employees had not been signed by the employee's supervisor:

Employee number	Pay period ended	Amount
60459	3/5/2005	\$ 749
82151	6/11/2005	1,323
68975	6/11/2005	1,110
55935	3/19/2005	1,511
93019	9/15/2005	648
66145	9/15/2005	640
50966	12/25/2004	899
		<u>\$ 6,880</u>

### Government's Response:

#### **Action Plan:**

*VIDE concurs with this finding. The office of Special Education will be cognizant in reviewing all employees' time and attendance sheets before they leave the office by having employees' supervisors sign and date the Attendance record. The Director will certify to the completeness before authorizing the records to be submitted to payroll for final processing. Copies of the completed payroll records will be available in the State Office for further review.*

**Implementation Date:** August 27, 2007

**Person Responsible:** Director of Special Education, Department of Education

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### ***Finding No. 05-22***

In one out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance funding patterns stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

<u>Check number</u>	<u>Date check was released</u>	<u>Drawdown requested date</u>	<u>Drawdown receipt date</u>	<u>Amount</u>
	06/27/2005	06/29/2005	06/29/2005	\$ 675

#### **Government's Response:**

##### ***Action Plan:***

*VIDE does not concur with this finding. There is a four (4) day clearance pattern per the CMIA Agreement for the Virgin Islands Government. Once the check was released by the Department of Finance, the drawdown request was made on the third (3) day. In this particular instance the auditor stated that the check was released on 6/27/05 and the drawdown request was made on 6/29/05, which constitutes the third day using the ACH systems. It is impossible for the payment to have arrived on the same day; and even if it did, the T/S agreement uses "average" clearance pattern. Not all transactions are "average". Consequently, corrective measures will include closer monitoring of these procedures.*

**Implementation Date:** N/A

**Person Responsible:** Director of Special Education, Department of Education

### ***Finding No. 05-23***

As of September 30, 2005, the Government's FMS, which serves as its official books and records, reflected that the SEA had a remaining balance of \$479,656 in set-aside funds received under 20 USC 1411 (f)(1) which it had not used for administration, other state-level activities, or subgranted to LEAs. Pursuant to 20 USC 1411 (g), these remaining funds should have been distributed to eligible LEAs.

A similar situation was included in the 2004 OMB Circular A-133 Report as Finding No. 04-21.

#### **Government's Response:**

##### ***Action Plan:***

*VIDE concurs with this finding. Special Education will implement procedures to monitor funds quarterly to determine the level of unspent funds. At such time a cut-off date will*

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*be established to allow unspent funds to be given to the LEAs.*

**Implementation Date:** October 1, 2007

**Person Responsible:** Director of Special Education, Department of Education

***Finding No. 05-24***

Of the 30 procurement transactions selected for testing we noted the following:

<u>Vendor</u>	<u>Amount</u>	<u>Encumbrance #</u>	<u>Reference</u>
The Westin Resort	\$ 87,446	S6008301	A, E
Kam Computers	31,395	—	B, E
C-Bee's Cleaning Services	10,800	S5408301	B, E
AGS American Guidance	11,381	S5296801	B, E
Learning Tools Int'l	14,590	S5388601	B, E
St. Croix Taxicab Assoc.	46,200	S5782001	A, E
Patalidis/Designers	11,337	S5843501	C, D, E
Hear Again Audiological	18,470	S5856701	B, E
University of the Virgin Islands	46,092	—	A, E
University of the Virgin Islands	82,500	C1046201	E
Lindon Corporation	12,603	C1038301	E
Seaborne Aviation	4,880	—	E
University of the Virgin Islands	165,000	C1038101	E
Innovative Telephone	15,984	—	E
Centurion Security	16,824	S5406301	E
Don Johnson	12,023	S5416801	E
PC Mall	16,105	S5294001	E
Richards Healthcare, Inc.	154,571	C1038701	E
Valerie Jackson	12,034	S5791901	E
Richards Healthcare, Inc.	45,305	C1038701	E
Chester D. Copemann	15,000	S5810601	E
Essentials For the Office	13,145	S58568	E
Don Johnson	12,906	S5856901	E
Brain Train	18,206	S5864501	E
Marriott Frenchman's	25,297	S54063	E
PC Paradise	13,576	S5858701	B, E
	<u>\$ 913,670</u>		

Reference:

- A. The justification letter was not signed by the Commissioner of the V.I. Department of Property and Procurement as evidence of approval.
- B. The justification letter was not available for inspection.

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- C. The requisition order/purchase order was not signed by the certifying officer as evidence of approval.
- D. The receiving report was not available for inspection.
- E. Documentation was unavailable to test compliance with the suspension and debarment provisions.

**Government's Response:**

***Action Plan:***

*VIDE concurs with this finding. VIDE will continue to work with VI Department of Property and Procurement to assure everyone is adhering to procedures and files are being maintained.*

**Implementation Date:** October 1, 2007

**Person Responsible:** Director of Property, Procurement and Auxiliary Services  
STT/STX,  
Director of Business Affairs STT/STX,  
Department of Education

## **IX. Special Education – Grants to State – CFDA # 84.027 and Innovative Education Program Strategies – CFDA # 84.298**

***Finding No. 05-25***

The Department of Education did not fully comply with certain requirements outlined in the Compliance Agreement imposed by the US Department of Education.

**Government's Response:**

***Action Plan:***

*VIDE concurs with this finding. As a result VIDE is currently under a Third Party Fiduciary to fulfill the requirement established by the Compliance Agreement. Additionally, the Post-Compliance Agreement Task Force continues to meet regularly to address the outstanding issues.*

**Implementation Date:** August 8, 2007 and ongoing

**Person Responsible:** Deputy Commissioner, Fiscal & Administrative Services,  
Department of Education



## **X. Innovative Education Program Strategies – CFDA # 84.298**

### ***Finding No. 05-26***

During our review of the program's property management system, we were unable to verify the completeness and accuracy of the information contained within the program's property records since a physical inventory of all federally funded equipment and real property acquisitions had not been performed within the past two years, and the program was unable to provide a detailed report of equipment acquired with federal funds that agrees with its internal financial and capital asset records. In addition, we were unable to verify (a) whether the program's policies and procedures over equipment and real property management complied with federal regulations, and (b) whether the equipment and real property was being properly tagged, safeguarded and maintained.

Total equipment and real property expenditures amounted to approximately \$846,733 in fiscal year 2005.

Furthermore, we were unable to obtain a listing of equipment that was disposed of during fiscal year 2005. We were able to observe equipment disposal reports. However, we were unable to ascertain whether the reports represented the total equipment disposed of during fiscal year 2005, and many of the reports did not provide sufficient information to determine whether 1) the equipment was acquired with federal or V.I. funds, 2) the dispositions were properly reflected in the property records, and 3) the U.S. DOE was reimbursed for the appropriate federal share. In addition many of the reports did not contain information such as 1) original cost and 2) market value of the disposed equipment.

### **Government's Response:**

#### ***Action Plan:***

*VIDE partially concurs with this finding. VIDE is not in agreement with the statement implying that "physical existence and condition of equipment could not be located and verified". A 27 page spreadsheet with an inventory, location, condition, and funding source was submitted to the auditors when requested. VIDE does agree however that physical inventory should be performed every two (2) years, and VIDE Property, Procurement and Auxiliary Services STT/STX will perform another inventory by December 31, 2007. VIDE also agrees that equipment disposal reports were not accurately completed. VIDE Property, Procurement and Auxiliary Service STT/STX will adhere to internal control procedures so that equipment disposal reports are completed accurately and maintained on file.*

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**Implementation Date:** August 13, 2007 and ongoing

**Person Responsible:** VIDE Property, Procurement and Auxiliary Services STT/STX,  
Department of Education

***Finding No. 05-27***

We were unable to test the effectiveness of the V.I. Department of Education's internal controls and their compliance with 20 USC 7217(a), 20 USC 7211a(a), and 20 USC 6321(b) due to the unavailability of the program's analysis and supporting documentation. Based on the records available, the V.I. Department of Education does not appear to be in compliance with 20 USC 7211a(a), as follows:

<u>School District</u>	<u>Amount Expended</u>
St. Thomas/St. John	\$ 8,361,795
St. Croix	7,976,657
	<u>\$ 16,338,452</u>
Total program expenditures	<u>\$ 20,689,417</u>
Percentage expended by the LEAs	78.97%

**Government's Response:**

***Action Plan:***

*VIDE does not concur with this finding. Earmarking represents the distribution of Title V funding received and not the amount of total dollars expended. Please see attached Title V funding allocation document reflecting 85% distribution to LEAs. Of the 15% reserved by the SEA, less than the allowable 15% for state administration was distributed for state administration. Please also note that this information was provided to the auditors during KPMG audit review.*

**Implementation Date:** N/A

**Person Responsible:** Deputy Commissioner, Fiscal & Administrative Services,  
Department of Education

***Finding No. 05-28***

The V.I. Department of Education prepares federal financial reports based on information derived from the FMS accounting system at the time of the report. Due to untimely posting of adjustments by the V.I. Department of Finance, the final FMS amounts do not

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agree to the submitted amounts presented in the reports. Therefore, these records do not agree with the final accounting records of the FMS, as follows:

Program year 2005 federal expenditures per FMS	\$ 20,689,417
Program year 2005 federal expenditures per program records	<u>22,558,653</u>
	\$ (1,869,236)
Program year 2005 federal receipts per FMS	\$ 19,824,190
Program year 2005 federal receipts per program records	<u>30,501,171</u>
	<u>\$ (10,676,981)</u>

We were unable to agree the information reported in Standard Form 269A for the quarter ended September 30, 2005 for grant number S922A040004 and the amounts reported on Form OMB/CA-004 for the period ended September 30, 2005 for grant number S922A040004 (FMS Cost Centers F3541P (OPT: 819), F3541P (OPT: 819) – STX, and F3541R (OPT: 819)) to supporting documentation due to the unavailability of the documentation.

**Government's Response:**

***Action Plan:***

*VIDE concurs with this finding. Reconciliations are currently being carried out on a monthly basis by the Office of Business Affairs with the new ERP system.*

**Implementation Date:** August 8, 2007 and ongoing

**Person Responsible:** Deputy Commissioner, Fiscal & Administrative Services,  
Department of Education

## **XI. Child Support Enforcement Research – CFDA # 93.563**

***Finding No. 05-29***

In one out of 8 disbursements tested, there was no evidence of a review and approval of the drawdown request by the director of financial operations as follows:

<u>Request date</u>	<u>Drawdown No.</u>	<u>Amount</u>
9/8/2005	4031269919	\$ 197,225

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In nine out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance funding patterns stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

Check number	Date check was released	Drawdown requested date	Drawdown receipt date	Amount
9131548	11/23/2004	11/24/2004	11/26/2004	\$ 46,825
9131534	11/23/2004	11/24/2004	11/26/2004	15,000
9137932	02/10/2005	02/03/2005	02/04/2005	332,235
9142837	04/15/2005	04/15/2005	04/18/2005	720
9143258	05/17/2005	05/06/2005	05/09/2005	7,500
9143149	05/09/2005	05/06/2005	05/09/2005	1,902
9145346	05/24/2005	05/25/2005	05/26/2005	5,164
9145318	05/25/2005	05/25/2005	05/26/2005	2,850
9154163	09/21/2005	09/07/2005	09/08/2005	122,388

**Government's Response:**

**Action Plan:**

*PCSD concurs with finding. Review of the financial management system evidences time lapse between the transfer of funds from the U.S. Department of the Treasury and the disbursement of funds by the grantee.*

*The Program continues to work closely with the Department of Finance to strengthen the Government's policies and procedures to ensure that all drawdowns are being reviewed and approved, and that all drawdowns are coordinated within the guidelines established by the CMIA Agreement. Although most of the drawdowns cited above were within the four day "average".*

**Due Date:** September 30, 2007

**Person Responsible:** Director-Paternity and Child Support Division (PCSD),  
Department of Justice

***Finding No. 05-30***

Out of 15 responding interstate cases examined, we noted that the acknowledgement was done after the 10 days of receipt in case number 2091488.

Also, out of 15 initiating interstate cases examined, we noted that the request for location and information was done after the 20 day period in case number 2111104.

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**Government's Response:**

**Action Plan:**

*In an effort to strengthen its procedures, thereby ensuring that PCSD is compliant with the time frames established by the federal regulations, PCSD have met with Central Registry requiring that the employee be more cognizant of the 10 day timeframe, and emphasizing that acknowledgement of receipt is sent immediately to comply with the mandated ten day timeframe.*

*Case 2111104: PCSD did not, and to this date, does not have a complete nor verified address for the Non-Custodial Parent (NCP) in Puerto Rico for this case. The only complete addresses provided by the Custodial Parent (CP) are in St. Croix. Based on an interview with the CP, caseworker entered Puerto Rico FIPS code which triggered UIFDA preparation in December 2005. Further, National Directory of New Hires reported possible employment for NCP in Puerto Rico in January 2006. Both instances fall outside of the audit period. During audit period there was insufficient information to forward case for UIFSA preparation. PCSD maintains that until location request produce an actual address for NCP within Puerto Rico, there is not sufficient information to support UIFSA preparation. This case should not have been included in the audit sample.*

**Due Date:** September 30, 2007

**Person Responsible:** Director-Paternity and Child Support Division (PCSD),  
Department of Justice

***Finding No. 05-31***

In all eight contracts selected for testing that were subject to the suspension and debarment provisions of the V.I. Code and Federal procurement regulations, we noted that the following contracts did not contain clauses requiring the vendors to certify that they were not suspended or debarred from participation in federal assistance programs nor was their evidence that the program otherwise ascertained whether the vendors were suspended or debarred from participation in federally funded programs:

Vendor	Amounts tested	Contract # / Voucher #
Covansys	\$ 452,235	PC-DJ-046-2004
James Keyes	11,040	PC-DJ-075-2002
B & W Reality Investment	46,825	T29-322
Innovative Telephone	9,688	020-PCS-05
Software AG America	29,870	11305
Bertil & Magdaline	15,000	C29-273
Advance Security Group	7,763	0277-PCS-05
	<u>\$ 572,421</u>	

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**Government's Response:**

***Action Plan:***

*The Program has already obtained from Virgin Islands Department of Justice, Solicitor General Office, a website ([www.epls.gov](http://www.epls.gov)) which will provide us with a debarment list, thus enabling the program to ensure compliance with the suspension and debarment provisions of federal procurement regulations. Additionally the Department of Property and Procurement since June, 2005 has included a suspension and debarment clause in all contracts after that date.*

**Due Date:** September 30, 2007

**Person Responsible:** Director-Paternity and Child Support Division (PCSD),  
Department of Justice

## **XII. Head Start – CFDA # 93.600**

***Finding No. 05-32***

In five out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance funding patterns stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

<b>Check number</b>	<b>Date check was released</b>	<b>Drawdown requested date</b>	<b>Drawdown receipt date</b>	<b>Amount</b>
9131891	12/10/2004	12/09/2004	12/10/2004	\$ 4,800
9133285	12/13/2004	12/09/2004	12/10/2004	7,800
9131796	12/10/2004	12/09/2004	12/10/2004	5,400
9131885	12/10/2004	12/09/2004	12/10/2004	4,500
9149676	07/08/2005	06/22/2005	06/23/2005	381,438

**Government's Response:**

***Action Plan:***

*The Department of Human Services concurs with the results of the first four of five disbursements tested in this finding; however, the Department does not concur with the results of the fifth disbursement tested by the auditors. The Department of Finance, through the implementation of the Financial Management System (ERP), has strengthened its policies regarding releasing checks within a two-day period. This enables the Department of Human Services to more accurately comply with the CMIA Agreement. The final test, which is an Indirect Cost payment, is based on proportionate shares, which is handled differently from vendor and payroll requests.*

**Due Date:** September 30, 2008 and ongoing

**Person Responsible:** Deputy Commissioner-Fiscal and Administrative Operations,  
Department of Human Services

## **XIII. Social Services Block Grant – CFDA #93.667**

### ***Finding No. 05-33***

Of the 30 items selected for testing, we noted the following exceptions:

<u>Voucher #</u>	<u>Amount</u>	<u>Reference</u>
B7003	\$ 1,565	C
BB7691 C	704	C
BC1420	41,184	A, B
BC3840	588	C
BC9279	190	C
BD2605	350	C, D
BD2742	720	C, D
BD4302	2,651	C
BD5979	460	E
BD9977	744	C
BE3523	140	C
BE6675	28,182	A, B
BE7850	200	C
BF1337	340	C
BF6883	800	C
BG2015	371	C
BG8004 P	568	C
	<u>\$ 79,757</u>	

**Reference:**

- A. No contract checklist was used to verify and crosscheck the documents submitted.
- B. The contract did not contain a clause requiring the vendors to certify that they were not suspended or debarred from participation in federal assistance programs nor did the program otherwise ascertain whether the vendors were suspended or debarred from participation in federally funded programs.
- C. The required number of quotations were not obtained.
- D. The program did not prepare a request letter stating the need for the professional service.

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- E. The Government could not locate the corresponding requisition or other supporting documentation for the purchase.

**Government's Response:**

***Action Plan:***

*The Department of Human Services concurs with this finding, in that the Department of Property and Procurement is the statutory custodian of record for the maintenance of procurement and related documentation. The Department of Human Services will continue to work closely with the Department of Property and Procurement to ensure that the required documentation is maintained in compliance with appropriate rules and regulations.*

**Due Date:** September 30, 2007 and ongoing

**Person Responsible:** Deputy Commissioner for Fiscal and Administrative Operations,  
Department of Human Services

## **XIV. Medical Assistance – CFDA #93.778**

***Finding No. 05-34***

In twelve out of 30 disbursements tested, we noted that the drawdown was not requested and received in compliance with the clearance funding pattern stipulated in the CMIA Agreement according to a mail log maintained by the V.I. Department of Finance:

<b>Drawdown request date</b>	<b>Date check was released</b>	<b>Amount</b>	<b>Disbursement type</b>
12/09/2004	12/20/2004	\$ 393	Nonpayroll
06/03/2005	06/01/2005	1,966	Nonpayroll
07/29/2005	07/29/2005	3,048	Nonpayroll
07/29/2005	07/29/2005	6,671	Nonpayroll
08/11/2005	08/28/3005	3,398	Nonpayroll
09/08/2005	09/29/2005	12,622	Nonpayroll
09/28/2005	09/29/2005	2,884	Nonpayroll
09/29/2005	10/03/2005	683	Nonpayroll
09/29/2005	10/03/2005	51	Nonpayroll
09/29/2005	10/03/2005	2,310	Nonpayroll
09/29/2005	10/03/2005	356	Nonpayroll
09/29/2005	10/03/2005	5,333	Nonpayroll



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In addition, for nine of the 30 disbursements, we were not able to determine the Government's compliance with the clearance funding pattern stipulated in the CMIA Agreement as the Government was unable to provide evidence of the date in which the checks were released.

<u>Drawdown request date</u>	<u>Date check was released</u>	<u>Amount</u>	<u>Disbursement type</u>
11/22/2004	N/A	\$ 39,072	Nonpayroll
11/23/2004	N/A	141,375	Nonpayroll
12/09/2004	N/A	66,465	Nonpayroll
12/17/2004	N/A	149,395	Nonpayroll
12/30/2004	N/A	117,481	Nonpayroll
06/03/2005	N/A	195,000	Nonpayroll
09/08/2005	N/A	43,554	Nonpayroll
09/23/2005	N/A	12,988	Nonpayroll
09/29/2005	N/A	897	Nonpayroll

Furthermore, in one of the 30 disbursements, we noted that the request for payment for a vendor was issued before the service was provided.

<u>Drawdown request date</u>	<u>Date check was released</u>	<u>Amount</u>	<u>Disbursement type</u>
09/29/2005	N/A	\$ 243,758	Nonpayroll

**Government's Response:**

***Action Plan:***

***12 out of 30 disbursements:***

*Drawdown procedures are being reviewed by current staff. With the hiring of the Administrator of Fiscal Affairs, the Medical Assistance Program (MAP) is arranging for federal training from the Centers for Medicare and Medicaid to review this process, among others. MAP will also be looking into an alternative, less cumbersome method of doing drawdowns.*

***Furthermore, in one of the 30 disbursements:***

*Payments for a vendor was issued before the services were provided, apparently, the vendor was VIPS, Inc, MAP computer maintainer. The contract is broken down into quarterly payments, with the first payment being when the contract is signed and formalized and continues quarterly throughout the life of the contract. MAP does not visualize a problem with this situation. In order for VIPS to perform its work, it must*

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*mobilize its workforce, services and needs to be assured of payment before it does this. The payment cited was a mobilization up-front payment required by the contract.*

**Due Date:** November 1, 2007

**Person Responsible:** Executive Director-Health Insurance and Medical Assistance &  
Administrator of Financial Services, **Department of Health**

***Finding No. 05-35***

The V.I. Bureau of Health Insurance and Medical Assistance (Bureau) prepares federal financial reports based on information derived from the FMS accounting system at the time of the report. Due to untimely posting of adjustments by the V.I. Department of Finance, the final FMS amounts do not agree to the submitted amounts presented in the reports. Therefore, these records do not agree with the final accounting records of the FMS, as follows:

2005 federal expenditures per FMS	\$ 7,935,675
2005 federal expenditures per program records	14,354,078
	<u>\$ (6,418,403)</u>
2005 federal receipts per FMS	\$ 8,043,727
2005 federal receipts per program records	8,991,020
	<u>\$ (947,293)</u>

**Government's Response:**

***Action Plan:***

*The Program concurs with the recommendation that the VI Department of Finance should implement procedures to accelerate posting of all transactions in the FMS and, additionally, the Program should on a periodic basis compare transactions routinely. With the new Enterprise Resource Planning system, each cost center will receive a monthly report with transactions and grant balances which would assist in these reconciliations. The new ERP, once fully implemented, will allow timely postings by departments and programs which will facilitate timely reconciliation.*

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**Due Date:** December 1, 2007

**Person Responsible:** Executive Director-Health Insurance and Medical Assistance &  
Administrator of Financial Services, **Department of Health**

***Finding No. 05-36***

In one out of 30 provider payments selected for testing, we noted that the provider's license expired on September 2003. The program was unable to provide evidence of this provider having a valid license.

**Government's Response:**

***Action Plan:***

*With regards to the absence of a valid license for one provider, please note that in conversation with the auditors, the provider's business papers were seized by investigators and the pharmacy eventually closed. After medical claims, prepared but not yet submitted to BHIMA, were released one/two years later, they were submitted for payment. MAP's position is that it paid according to the date of service and not the date of submission. At the date of service, the provider had a valid license, had incurred the expense and delivered the product (prescriptions) and were legally paid for that service. The auditor stated that he is using the "debarment clause" in 42 CFR431.107...447.10; however, it is MAP's position that the pharmacy was not "debarred" at the time the service was delivered.*

**Due Date:** December 1, 2007

**Person Responsible:** Executive Director-Health Insurance and Medical Assistance &  
Administrator of Financial Services, **Department of Health**

***Finding No. 05-37***

During fiscal year 2005, the program did not have a functioning MEQC system or any other alternative procedures in place to perform the required eligibility re-determinations.

**Government's Response:**

***Action Plan:***

*In regards to the regulations that required BHIMA to operate a MEQC system, the Program had this finding for several years and the Program has continued to inform the auditors that the Territories are not required to have an MEQC system based on the Social Security Act, 1903 (u) (1) (E)(3)(4) which states that MEQC does not apply to Puerto Rico, Guam, the Virgin Islands, the Northern Mariana Islands, or American Samoa.*

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*However, BHIMA does acknowledge the value of a Quality Control Unit and it is the Program's intention to establish such a unit by the beginning of Fiscal Year 2008.*

**Due Date:** March 1, 2008

**Person Responsible:** Executive Director-Health Insurance and Medical Assistance &  
Administrator of Financial Services, **Department of Health**

***Finding No. 05-38***

During fiscal year 2005, the state match amounted to 46% of total Medical Assistance payments rather than the required 50%.

**Government's Response:**

***Action Plan:***

*In reviewing the financial information viewed by the auditor, St. Croix match was 50/50. On St. Thomas, the match appears to be 40/60. This will require additional research and the financial report must be adjusted to reflect payments made in FY 2006 from the FY 2005 grant monies which would change the percentages. The actual financial report would also need to be checked for accuracy. Based on MAP's understanding, its staff were instructed by the previous Commissioner of the Department of Finance to withhold payments to the Roy Lester Schneider Hospital during this time, which is where, historically, MAP have been easily able to meet its match.*

**Due Date:** March 1, 2008

**Person Responsible:** Executive Director-Health Insurance and Medical Assistance &  
Administrator of Financial Services, **Department of Health**



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# GOVERNMENT

of the

UNITED STATES VIRGIN ISLANDS

Status Updates

of the

Fiscal Years 2003 and 2004 Findings

for the

Fiscal Year 2005 Single Audit

August 30, 2007



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Financial Statements - Department of Finance (DOF)							
Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-01	Bank Reconciliation	Financial Statements - DOF	Bank reconciliations are now being done, however, not timely.	N/A 6/30/07	Bank reconciliation are now being done, however, still not timely.	N/A 6/30/08	Director of Treasury, Chief-Audit/ Reconciliation - DOF
03-02	Internal Reconciliation	Financial Statements - DOF, OMB	Procedures have been established. Programs have been instructed to use the Financial Management System (FMS) as the basis for their reconciliations.	N/A 6/2006 & ongoing	A Spreadsheet format for reconciliation was circulated to the Programs to use as a basis for their reconciliations. DOF and/or OMB will distribute follow-up reminders to departments and agencies.	N/A 6/30/08	Director of Treasury, Chief-Audit/ Reconciliation - DOF, Associate Director, FGMU-OMB
03-03	Single Audit Compliance	Financial Statements - DOF, OMB	Not corrected. GVI continues to strive to complete its Single Audit report within (9) months and is committed to complying.	N/A 6/30/07	GVI continues to strive to complete its Single Audit within (9) months and is committed to achieving compliance by conducting two (2) audits simultaneously if necessary.	N/A 6/30/09	Commissioner - DOF
Food Stamps Cluster (FS) - CFDA No. 10.551 and No. 10.561 - Department of Human Services (DHS)							
03-04	Cash Management	FS - DHS	DOF has implemented corrective actions to ensure compliance and DHS is adhering to the established guidelines.	9/30/06 N/A	Resolved	9/30/06 N/A	Deputy Commissioner, Fiscal & Administrative Operations (FAO) - DHS
03-05	Allowable Costs	FS - DHS	Resolved. No related findings were discovered in FY 2004 Single Audit.	9/30/06 & ongoing N/A	Resolved	9/30/05 N/A	Administrator, Division of Financial Programs - DHS
03-06	Special Test and Provision	FS - DHS	Resolved.	9/30/05 N/A	Resolved	9/30/05 N/A	Administrator, Division of Financial Services - DHS
03-07	Reporting	FS - DHS	Resolved. Reconciliation is being done daily.	9/30/05 N/A	Resolved	9/30/05 N/A	Administrator, Division of Financial Services - DHS



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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-08	Reporting	ES - DHS	Resolved. Reconciliation is being done daily.	9/30/05 & ongoing N/A	Resolved	9/30/05 N/A	Deputy Commissioner, FAO - DHS
<b>Child Nutrition Cluster (CNC) - CFDA No. 10.555 and No. 10.559 - Department of Education (DOE)</b>							
03-09	Reporting	CNC - DOE	Resolved. Accountant was hired on 10/1/2004.	10/1/04 N/A	Though supporting documentation was available and attached to each financial Status Report - (SF 259A) to include Invoices, Miscellaneous Disbursement Vouchers (MDV) etc. for fiscal years 2003 and 2004, the actual reconciliation statement was not recorded/prepared. However, the Program is cognizant of the need for the written document and has begun implementing 2005 reconciliation.	N/A 12/31/07	Financial Management Specialists-DOE
03-10	Allowable Costs	CNC - DOE	Procedures will be established by District Superintendents.	N/A 10/31/06	Management letter from grantor resolved this issue. (See attached)	10/31/06 N/A	Insular Superintendent - STT/STJ District-DOE
03-11	Eligibility	CNC - DOE	Resolved. Procedures are in place.	12/1/04 N/A	Resolved. VIDEOE is adhering to procedures developed to ensure that all timesheets are signed by each employee and the employees' immediate supervisor. The Human Resources Office completed its new filing system for employee files and they are available for review.	N/A N/A	State Director of Child Nutrition - DOE
03-12	Reporting	CNC - DOE	Resolved. DOE maintains that procedures are already in place.	N/A 10/1/05	Procedures were developed to ensure that Meal Service Reports are verified for accuracy and that Monthly Meal Service Reports (MMSR) are reconciled to Daily Meal Service Reports (DMSR). This process is resolved and monitored regularly.	12/31/05 N/A	District Superintendents - DOE

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-13	Procurement	CNC - DOE	A Suspension and Debarment contract clause was originally inserted into "Personal Services" contracts only. It was not done for "supplies" contracts like those cited in this finding. This oversight was corrected in all contracts effective 10/01/05.	10/1/05 N/A	Resolved. In addition to contract modifications, DOE, in accordance with 34 CFR 80.35, procedures have been established to ensure that debarred or suspended vendors are excluded from contracts that are federally funded. Additionally, the Federal Government website <a href="http://www.epis.gov">www.epis.gov</a> is being monitored regularly. The State/Territorial Liaison Officer was hired 10/20/05 and the process of overseeing and ensuring effective control and supervision over warehouse inventory was initiated and will be ongoing until USDA and the State Agency are satisfied with the districts' compliance measures.	10/1/05 N/A	District Superintendents - DOE
03-14	Special Test and Provision	CNC - DOE	An individual will be hired to oversee and maintain the handling of all warehouse inventory. The job title is State/Territory Liaison Officer.	N/A 10/1/06		N/A 10/1/07 & Ongoing	State Director of Child Nutrition - DOE
<b>Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) - CFDA No. 10.557 - Department of Health (DOH)</b>							
03-15	Reporting	WIC - DOH	Resolved. Corrective action has been implemented and training is continuous.	9/2005 N/A	Efforts are still being made to bring this area into compliance. It is anticipated that with continued staff training and with the implementation of the ERP this finding will be resolved.	N/A 9/2007	Director, WIC Program - DOH
03-16	Eligibility	WIC - DOH	Resolved. The directive was implemented on October 16, 2005 and copies distributed to all WIC clinical staff.	10/16/05 N/A	Resolved.	10/16/05 N/A	Director, WIC Program - DOH

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-17	Allowable Costs	WIC - DOH	WIC staff members are responsible for reconciling the program's records with the FMS. Full reconciliation will be accomplished by 9/30/06.	N/A 9/30/06	Payroll is currently being drawn based on actual expenditures. Reconciliation is ongoing and scheduled to be completed by September 30, 2008, with full implementation of the ERP.	N/A 9/30/08	Director, WIC Program - DOH
03-18	Reporting	WIC - DOH	Resolved. Annual reports are being submitted on time.	1/2006 N/A	Resolved.	1/2006 N/A	Director, WIC Program - DOH
03-19	Allowable Cost/Cost Principle	WIC - DOH	This issue has been resolved.	10/2004 N/A	Resolved.	10/2004 N/A	Director, WIC Program - DOH
03-20	Period of Availability	WIC - DOH	Resolved. The auditor was able to obtain all documents for the most recent audit.	10/1/04 N/A	Resolved.	10/1/04 N/A	Director, WIC Program - DOH
03-21	Special Test and Provision	WIC - DOH	WIC Program will ensure that "exceptions" are so indicated on future reconciliations.	12/31/05 N/A	Resolved.	12/31/05 N/A	Systems Analyst - DOH
<b>Economic, Social, and Political Development of the Territories and the Freely Associated State - CFDA No. 15.875 - Office of Management and Budget (OMB)</b>							
					Reconciliation is now fully implemented, as it relates to the FMS and financial reports are prepared and submitted on a timely basis, and properly reviewed by supervisors with the relevant signatures affixed.		
03-22	Reporting	OIA - OMB	OMB has begun reconciliations and stays committed to this task, as well as to effective reporting and documentation.	N/A 5/2006 & ongoing	Projects PL 102-154 and PL 101-512 have been completed and financially closed with the Department of Interior.	6/2006 N/A	Associate Director, FGMU - OMB

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-23	Cash Management	OIA - OMB	Resolved. OMB continues to ensure that the established guidelines of the CMIA and Federal laws are adhered to.	6/2005 & ongoing N/A	Resolved. Checks disbursed by the Department of Finance (DOF) are coordinated with drawdown and electronic fund transfers to operate within the established Average Clearance Pattern of the CMIA. Funds from the Department of Interior are manually requested and still require several days to receive approval which necessitates additional coordination to fully comply with the CMIA. OMB and DOI continue to cooperate to facilitate compliance with the CMIA.	6/2005 N/A	Associate Director, FGMU - OMB
03-24	Allowable Costs	OIA - OMB	OMB continues to follow-up with the Department of Property and Procurement (DP&P) to ensure that established controls are adhered to.	N/A 6/2006	The Associate Director of OMB will liaison with the person responsible at DP&P to request additional review be carried out to ensure that all requisitions are signed by the appropriate officer.	N/A 8/2006	Associate Director, FGMU - OMB, Department Commissioner - DP&P

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-25	Davis-Bacon	OIA - OMB	Not corrected. The information relating to the Davis-Bacon Act was sent to the Commissioner of Property and Procurement during 10/2005.	N/A 6/2006	A letter dated 10/21/05 was sent to the Commissioner of Property and Procurement requesting that all contracts include a clause relating to the Davis-Bacon requirement. However, as of August 2006 no response was received and a follow-up letter was prepared and sent to Commissioner Biggs on August 9, 2006. The proposed corrective action will alleviate future findings relating to the Davis-Bacon requirements.	N/A 9/1/08	Associate Director, FG MU - OMB, Department Commissioner - DP&P
03-26	Procurement	OIA - OMB	OMB continues to work with the Department of Property and Procurement (DP&P) to ensure that the procurement policies are observed.	N/A 6/2006 & ongoing	Through the utilization of DP&P's checklist, OMB now ensures that contracts include a letter of request explaining the need for professional services or the purpose for the construction. Also, all requests for RFPs now include a letter of explanation (transmittal letter) concerning the need for the services requested. Considered resolved.	6/2006 N/A	Associate Director, FG MU - OMB

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-27	Property Management	OIA - OMB	The information related to the physical inventories was requested and follow-up is taking place.	N/A 12/2006	A letter dated 10/21/05 was sent to the Commissioner of Property and Procurement requesting a copy of the physical inventory for the Department of Public Works (Waste Management Authority) and the Department of Health. (Charles Harwood) relative to federally funded assets that were acquired in Fiscal Year 2002 using Federal funds. However, as of August 2006, no response was received and a follow-up letter was prepared and sent to Commissioner Biggs on August 9, 2006. Physical inventory is now being conducted on an annual basis by the Department of Property and Procurement and findings relating to property management will be resolved. No response to date (8/2007).	N/A 12/2008	Associate Director, FGMU - OMB
<b>Unemployment Insurance (UI) - CFDA No. 17.225 - Department of Labor (DOL)</b>							
03-28	Reporting	UI - DOL	Not Completed. The software program has continued to experience glitches and bugs which IT is working to resolve.	N/A 9/30/06	Incomplete, project expected to be finished by contractors in August 2007.	8/30/07	Director, Unemployment Insurance - DOL
03-29	Reporting	UI - DOL	Completed and resolved.	5/31/05 N/A	Completed and resolved.	5/31/05 N/A	Director, Business & Administration - DOL
03-30	Reporting	UI - DOL	Completed.	5/30/05 N/A	Completed.		Director, Business & Administration - DOL

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-31	Cash Management	UI - DOL	Not corrected. The Department is currently in the process of drafting written policy and procedure to comply with the Cash Management Improvement Act. These controls are to be written and implemented by May 2006. In the interim DOL has refrained from using an estimated basis for drawing cash and has utilized payroll registers and FMS printouts for ascertaining the appropriate cash needs of the agency. A complete managerial review and verification process will be required before personnel can request cash draws.	N/A 5/2006	Not corrected. The Department is still in the process of drafting written policies and procedures to comply with the Cash Management Improvement Act. These controls are to be written and implemented by September, 2007. In the interim DOL has refrained from using an estimated basis for drawing cash and has utilized payroll registers and FMS printouts for ascertaining the appropriate cash needs of the agency. A complete managerial review and verification process is currently being required before personnel can request cash draws.	N/A 4/1/07	Director, Business & Administration - DOL; CMIA Coordinator - DOF
03-32	Eligibility	UI - DOL	The Benefit Area Manager will establish a program of weekly random sampling of new claims to check for proper documentation, in addition to timeliness of first payments, non-monetary determinants, etc.	N/A 11/2006	Completed. New Policy and Procedure implemented January 2007	1/1/07 N/A	Director Unemployment Insurance - DOL
03-33	Special Test and Provision	UI - DOL	The Program does not concur with the auditor's interpretation of 26 CFR 31.3302(a)-3(a). The regulation does not require the Program to collect any information from qualifying employers but instead speaks to applying "credit" and only requires the issuance of a certificate by the State (Territory) showing various information regarding each taxpayer.	3/31/06 N/A	The Program does not concur with the auditor's interpretation of 26 CFR 31.3302(a)-3(a). The regulation does not require the Program to collect any information from qualifying employers but instead speaks to applying "credit" and only requires the issuance of a certificate by the State (Territory) showing various information regarding each taxpayer.	3/31/06 N/A	Director, Unemployment Insurance - DOL

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-34	Certification	UI - DOL	Not corrected. As of March 2006 the first data tape has been produced and is currently being tested with the IRB to ascertain if the cross matching of IRS 940 FUTA information can be reviewed. This finding is expected to be resolved by May 2006 and the process of deletion and review will commence.	N/A 5/2006	Process implemented with VIDOLA\$ system in January 2006. Status resolved.	1/2/06 & ongoing N/A	Director, Unemployment Insurance - DOL
03-35	Special Test and Provision	UI - DOL	The newly launched VIDOLA\$ Unemployment Insurance System, will assist with ongoing analysis, control procedures review, segregation of duties and checks and balances. The redesign process that will assist in the initiation of data validation, EDP controls and data security within accordance with ETA regulations will run into FY 2008.	4/1/05 N/A	The newly launched VIDOLA\$ Unemployment Insurance System, will assist with ongoing analysis, control procedures, review, segregation of duties, checks, and balances. The redesign process that will assist in the initiation of data validation, EDP controls and data security within accordance with ETA regulations will run into FY 2008.	4/1/05 6/30/08	Director, Unemployment Insurance - DOL
<b>Highway Planning (HP) and Construction - CFDA No. 20.205 - Public Works Department (PWD)</b>							
03-36	Special Test and Provision	HP - PWD	Compliance is being monitored by Grants Manager, PWD.	10/1/05 & ongoing N/A	Resolved.	10/1/05 & ongoing N/A	Grants Manager - PWD
03-37	Davis-Bacon	HP - PWD	Compliance is being monitored by Grants Manager, PWD.	10/1/05 & ongoing N/A	Resolved.	10/1/05 & ongoing N/A	Grants Manager - PWD
03-38	Internal Reconciliation	HP - PWD	Reconciliations still not up to date, but the program is committed to this project. Compliance will be monitored by Grants Manager, PWD.	N/A 9/30/06 & ongoing	Reconciliation is ongoing and scheduled to be completed by September 30, 2008.	9/30/07	Grants Manager - PWD



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<b>Public Assistance (PA) - CFDA No. 83.544 - Office of Management and Budget (OMB)</b>						
Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date
03-39	Cash Management	PA - OMB	Resolved. A recommendation was made for DOF to establish within the FMS a disbursement log "online" to notify the programs when a check is disbursed. DOF has since implemented this log and significant progress in CMIA compliance has been noted.	9/30/05 & ongoing N/A	Resolved.	9/30/05 N/A
<b>Hazard Mitigation (HM) - CFDA No. 83.548 - Office of Management and Budget (OMB)</b>						
03-40	Cash Management	HM - OMB	Resolved. A recommendation was made for DOF to establish within the FMS a disbursement log "online" to notify the program when a check is disbursed. DOF has since implemented this log and significant progress in CMIA compliance has been noted.	N/A 6/30/06 & ongoing	Resolved.	6/30/06 N/A
03-41	Compliance	HM - OMB	Resolved. OMB will continue to ensure that all supporting documentation are properly filed, stored and available.	6/30/05 N/A	Resolved.	6/30/05 N/A
03-42	Reporting	HM - OMB	Resolved. OMB stands committed to the task of ensuring that any adjustments made in the reconciliation process are recorded and accounted for in the FMS.	4/30/05 N/A	Resolved.	4/30/05 N/A
<b>Special Education (SE) Grants to States - CFDA No. 84.027 - Department of Education (DOE)</b>						
03-43	Procurement	SE - DOE	Resolved. Contracts: VIDEO has confirmed that DP&P included required certifications in all Professional Service Contracts and Supply Contracts. Bids: Vehicle purchases have been standardized. The selected vendor is the only supplier of GM cars on GSA contract. Therefore, the purchase in question was exempt in accordance with ViC-Title 31, Chapter 23, section 239.	8/1/05 N/A	In accordance with 34 CFR 80.35 procedures have been established to ensure that debarred or suspended vendors are excluded from contracts that are federally funded. Internally, page 11 of requisitions is now stamped certifying that the vendor is not on the debarred and suspended listing which is downloaded periodically from the Federal Government website.	8/1/05 N/A

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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-44	Compliance	SE - DOE	During FY-05, VIDOE performed monthly reconciliations. VIDOE will continue to work with DOF to ensure timely adjustments and errors are identified and corrected.	9/30/05 & ongoing N/A	Reconciliations are currently being done on a monthly basis between the GAPS system and drawdown. VIDOE continues to coordinate with the Department of Finance to ensure that adjustments are posted timely. This process is ongoing.	9/30/05 & ongoing N/A	Deputy Commissioner, Fiscal & Administrative Services - DOE
03-45	Compliance	SE - DOE	Resolved, after clarification. The deliverable was met after VIDOE responded to the auditor's initial findings.	11/1/05 N/A	Corrective measures has been implemented by Human Resources in the areas of (1) Human Capital, (2) Recruiting and Hiring, (3) Highly Qualified Teachers and (4) Improvement of Hiring Process.	11/1/05 & ongoing N/A	Deputy Commissioner, Fiscal & Administrative Services - DOE
03-46	Property Management	SE - DOE	DP&P adopted the recommended changes submitted by VIDOE and is implementing proper internal controls over equipment disposition.	8/30/05 & ongoing N/A	The Department is currently working towards the reconciliation of federally acquired equipment and real property to property record as federally mandated. Also procedures are now in place to tag all equipment with color coded bar stickers for identification. This process is ongoing and will not be fully implemented until 2008.	N/A 8/30/08 & on-going	Deputy Commissioner, Fiscal & Administrative Services - DOE

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03-47	Compliance	SE - DOE	VIDOE is awaiting a final determination from USDOE. The Program is still researching payments made from later grant in FY-2003. VIDOE did maintain efforts and paid some obligations from FY-2003 in FY-2004.	N/A 9/1/06	VIDOE makes sure that when the annual budget is prepared, funds budgeted for the Special Education program are the same amount or more than the prior year expenditures. In addition the expenditures are monitored by both the Office of Special Education and the Federal Grants Office to ensure a maintenance of effort by the Government of the Virgin Islands.	6/30/07 N/A	Deputy Commissioner, Fiscal & Administrative Services - DOE
03-48	Special Test and Provision	SE - DOE	VIDOE does not concur with the finding as funds alluded to by the auditors were already encumbered or spent but had not yet been disbursed. The Program is allowed 90 days past the September 30th deadline to liquidate these funds.	9/30/04 N/A	VIDOE internal records indicate that all funds were obligated. However, there were travel and vendor orders that were cancelled, but the funds were obligated and liquidated in a timely manner. DOE will continue to monitor these internal controls.	N/A 9/30/08	Deputy Commissioner, Fiscal & Administrative Services - DOE
03-49	Compliance	SE - DOE	The Program was in "Substantial Compliance" and the items identified by the auditors are being corrected. VIDOE will commit to ensuring that all required information is submitted timely. The Compliance Task Force continues to meet (as of 4/20/06) and address concerns identified.	N/A 9/30/06	The Compliance (Post-Compliance Agreement) Task Force continues to meet regularly and address outstanding issues. The 3rd Party Fiduciary has been hired and is functioning.	N/A 9/30/08	Deputy Commissioner, Fiscal & Administrative Services - DOE

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Innovative Education Program (IEP) Strategies - CFDA No. 84.298 - Department of Education (DOE)						
Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date
03-50	Special Test and Provision	IEP - DOE	VIDOE does not concur with this finding as the USDOE Inspector General cited the VIDOE as having "completed action steps...and made significant strides in this area." (See USDOE-OIG Report No. ED-OIG/A02-D0028).	9/2005 N/A	As of September 30, 2005 the Government of the Virgin Islands is no longer under a Compliance Agreement (CA), but it continues its post-CA meetings. Additionally, the Government of the Virgin Islands is in the process of implementing a new Enterprise Resource Planning System to address these Human Resource and Financial issues.	9/2005 N/A
						Deputy Commissioner, Fiscal & Administrative Services - DOE

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03-51	Property Management	IEP - DOE	<p>DP&amp;P has implemented changes and the appropriate information was put back in DOE's records for FY-2003 and FY-2004. Also, inventory was conducted for FY-2003. However, this inventory has not yet been reconciled.</p>	<p>N/A 12/31/06</p>	<p>A.) The Department of Property and Procurement has a revised Property and Procurement Manual for the Government of the Virgin Islands. The Department of Education follows the same procedures as outlined in the manual and therefore is complying with federal regulations in terms of equipment and real property management. B.) The Virgin Islands Department of Education expects to have the VIDEO surveillance and monitoring system fully implemented by September 15, 2007. Currently at the warehouse all equipment is kept in a locked area. At most schools the computer labs either have alarms or bars on the doors. C.) The Department of Education continues to work with the Department of Property and Procurement in order to reconcile the physical inventory. This process should be completed by September 30, 2007. D.) The Department of Property and Procurement revised the "disposal of equipment" form. The revised form categorizes the following: program name, type of equipment, location of item and funding source.</p>	<p>N/A 12/31/07</p>	<p>Deputy Commissioner, Fiscal &amp; Administrative Services - DOE</p>
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Finding No.	Finding Description	Department - Program	2004 Status Update	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Person Responsible
03-52	Compliance	IEP - DOE	To eliminate further misinterpretation of information, VIDOE is including documentation that supports the reconciliation. This will ensure that the documents are available for audit and decision-making purposes.	10/30/05 N/A	Reconciliations continue to be done on a monthly basis between the GAPS system, FMS and internal draws. VIDOE continues to work with Department of Finance to ensure that adjustments are posted timely. This process is ongoing.	10/30/05 & ongoing N/A	Deputy Commissioner, Fiscal & Administrative Services - DOE
03-53	Cash Management	IEP - DOE	Discussions were held with the Department of Finance. Some agreements have been made to include the release date of checks on the system for the purpose of drawing funds timely and in accordance with the Average Clearance Pattern (ACP).	10/30/05 N/A	VIDOE continues to request drawdown of federal funds so that drawdowns are requested, received and disbursed in compliance with the pre-issuance or average clearance funding patterns stipulated in the CMIA Agreement.	10/30/05 & ongoing N/A	Deputy Commissioner, Fiscal & Administrative Services - DOE
<b>Child Support Enforcement (CSE) Research - Department of Justice (DOJ)</b>							
03-54	Reporting	CSE - DOJ	System enhancement was not covered under the current contract. Contract expired 12/05. RFP issued 8/05.	N/A 8/30/06	RFP issued 8/05. Vendor selected December, 2005. Contract negotiations are ongoing. Accordingly, system enhancements are not expected to be in place before FY 2007. Enhancements completed 10/1/04. Supporting documentation provided for FY 2005 Audit. Resolved.	N/A 9/30/08	Director, Paternity & Child Support Division (PCSD) - DOJ
03-55	Compliance	CSE - DOJ	Resolved.	12/2005 N/A	Resolved.	12/2005 N/A	Director of Operations - DOJ

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03-56	Special Test and Provision	CSE - DOJ	Resolved. PCSD has revised action plan to include a TANF Designated Worker to review case referral and documents for completeness.	9/30/05 & ongoing N/A	TANF Designated Worker has been in place since 9/05. Corrective action is ongoing. Enhancements to the IV-D/IV-A automated interface are contemplated. Corrective action implemented. TANF Caseload assignment automated 10/06. Resolved.	9/30/05 & ongoing N/A	Director, Paternity & Child Support Division (PCSD) - DOJ
03-57	Special Test and Provision	CSE - DOJ	Resolved. Federally certified for Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) 1996 and (Family Support Act (FSA) 1988 requirements effective April 1, 2004	4/1/04 N/A	Resolved. Corrective action is ongoing. Compliance with clearance patterns continues to improve. Full compliance expected with the complete implementation of the new ERP system by July 2007.	4/1/04 N/A	Director, Paternity & Child Support Division (PCSD) - DOJ
03-58	Cash Management	CSE - DOJ	Significant improvement noted and the program is committed to full compliance.	N/A 9/1/06		Ongoing 9/30/07	Director of Operations - DOJ
<b>Head Start (HS) - CFDA No. 93.600 - Department of Human Services (DHS)</b>							
03-59	Cash Management	HS - DHS	The Program made significant improvement in collaboration with DOF to ensure compliance with the CMIA.	10/2005 & ongoing N/A	Resolved.	10/2005 & ongoing N/A	Deputy Commissioner Fiscal & Administrative Operations - DHS
03-60	Reporting	HS - DHS	Reconciliation is being done monthly.	9/30/05 & ongoing N/A	Resolved.	9/30/04 N/A	Deputy Commissioner, FAO - DHS
03-61	Procurement	HS - DHS	DHS has strengthened its internal controls and its commitment to maintain compliance is ongoing.	N/A 9/30/06 & ongoing	Resolved.	N/A 10/30/07	Deputy Commissioner, FAO - DHS

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03-62	Certification	HS - DHS	Resolved.	3/1/05 N/A	Resolved.	3/1/05 N/A	Deputy Commissioner, FAO - DHS
03-63	Earmarking	HS - DHS	Resolved.	12/1/05 N/A	Resolved.	12/1/05 N/A	Deputy Commissioner, FAO - DHS
<b>Social Services Block Grant (SSBG) - CFDA No. 93.667 - Department of Human Services (DHS)</b>							
03-64	Cash Management	SSBG - DHS	Efforts to maintain compliance are ongoing.	9/30/05 & ongoing N/A	Resolved. No Findings in 2005	9/30/05 & ongoing N/A	Deputy Commissioner, FAO - DHS; CMIA Coordinator - DOF
<b>Medical Assistance Program (MAP) - CFDA No. 93.778 - Department of Health (DOH)</b>							
03-65	Internal Reconciliation	MAP - DOH	The Bureau has begun working on the reconciliations, but they are incomplete.	N/A 12/1/06	2004 internal reconciliation is now complete. Resolved.	N/A 6/30/08	Director, Medical Assistance Program (MAP) - DOH
03-66	Special Test and Provision	MAP - DOH	Resolved. The Bureau has received a letter of waiver from the Center for Medicare and Medicaid Services (CMS).	7/2005 N/A	Resolved.	7/2005 N/A	Director, MAP - DOH
03-67	Eligibility	MAP - DOH	Resolved.	5/2005 & ongoing N/A	Resolved.	5/2005 N/A	Director, MAP - DOH
03-68	Cash Management	MAP - DOH	Significant improvement has been noted and internal controls strengthened to ensure full compliance.	N/A 12/1/06	We continue to strengthen internal controls to ensure full compliance.	12/2007 N/A	Director, MAP - DOH; CMIA Coordinator - DOF





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of the  
**UNITED STATES VIRGIN ISLANDS**  
  
Status Update  
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Fiscal Year 2004 Findings  
for the  
Fiscal Year 2005 Single Audit

August 30, 2007

Government of the United States Virgin Islands  
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Financial Statements - Department of Finance (DOF)							
Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-01	Bank Reconciliation	Financial Statements - DOF	The Department of Finance concurs with the finding. In order to implement the auditor's recommendation, two (2) employees will be hired to assist with the reconciliation process. Collectors will be directed to post transactions to the Financial Management System (FMS) within 24 hours of collections, bank deposits will be deposited within 24 hours and new encoded deposit tickets will be used which will reduce posting errors by the bank and speed up the reconciliation process.	N/A 10/1/06 & ongoing	The Department of Finance still intends to hire two additional employee to assist with the reconciliation process and has instituted new procedures to correct this finding.	N/A 6/30/08	Director of Treasury, and Chief Reconciliation/Audit Activity - DOF
04-02	Federal Grant Reconciliation	Financial Statements - DOF, OMB	The Department of Finance (DOF) is committed to assist all V.I. Departments with preparation of their reconciliations. A reconciliation format was distributed by DOF and OMB for all departments to use for the monthly reconciliation process. Procedures have been established and the Programs have been instructed to use the Financial Management System as the basis for reconciliation. In addition, DOF handles the posting of adjustment vouchers as a priority, and V.I. departments are encouraged to post adjustments in the current period, as opposed to going back to post the adjustment in the period of the transaction.	N/A 10/1/06 & ongoing	The Department of Finance (DOF) continues to assist various departments and agencies in the completion of their reconciliations. DOF and the Office of Management and Budget (OMB) have provided the necessary format procedures and guidance. OMB will issue reminders to departments and agencies re: reconciling.	N/A 6/30/08	Director of Accounting and Federal Programs Manager - DOF
04-03	Single Audit Compliance	Financial Statements - DOF, OMB	The Government of the Virgin Islands (GVI) is committed to completing and submitting its Single Audit Report within nine (9) months after the end of the fiscal year in accordance with federal laws and regulations. If the audit cannot be completed within the deadline imposed by the federal government, GVI will request and obtain a written extension from its cognizant agency.	N/A 6/30/08 & ongoing	The Government of the Virgin Islands (GVI) maintains its commitment to the completion and submittal of its Single Audit Report within nine (9) months after the end of each fiscal year in accordance with federal laws and regulations. Conducting concurrent audits is an option being explored by GVI.	N/A 6/30/08	Commissioner of Finance - DOF

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Food Stamps (FS) Cluster - CFDA No. 10.551 and No. 10.561 - Department of Human Services (DHS)						
Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date
04-04	Cash Management	FS - DHS	The Department of Human Services concurs with this finding. The Department of Finance has instituted a new policy and procedure which enables user agencies to verify the total value of checks drawn and the date of release for each check. This has been implemented during the Fiscal Year 2005 and should mitigate this finding.	N/A 9/30/05	Resolved.	9/30/06 & ongoing N/A
Child Nutrition Cluster (CNC) - CFDA No. 10.555 and No. 10.559 - Department of Education (DOE)						
			The Department of Education concurs with this finding. The State Agency was without an Accountant from June 25, 2003 to September 30, 2004. As a result timely reconciliations could not be performed. An Accountant was hired on October 1, 2004. Effective June 30, 2005, all reconciliations inclusive of the 2005 reconciliations, will be completed by the Financial Management Specialist.		Supporting documentation is available and filed to support each Financial Status Report - (SF 269) reporting period such as invoices, MDV etc. The actual reconciliation statement was not prepared for fiscal year 2005. Every effort is now being put in place to ensure the reconciliation statement is recorded and in place for fiscal year 2006.	
04-05	Reporting	CNC - DOE	VIDOE does not concur with this finding and recommends that the finding be dropped. Supporting documents were provided to the auditors showing that the severe breakfast cost was higher than the reimbursements earnings. The documents are available for review in the State Office.	N/A 5/30/06		12/31/07 N/A
04-06	Eligibility	CNC - DOE	VIDOE concurs with this finding. The Department of Property and Procurement only included suspension and debarment clauses in Professional Services contracts. As of 10/1/05 the Department of Property and Procurement began including suspension and debarment clauses in all contracts including "Supplies" contracts like those cited by the auditors in this finding. This is considered resolved.	N/A	VIDOE did not concur with this finding. Program's position has been accepted by USDA and management letter issued (see appendix 1).	N/A
04-07	Procurement	CNC - DOE		10/1/05 N/A	This finding has been resolved. The Department of Property and Procurement began including suspension and debarment clauses in all contracts including "Supplies" contracts like those cited by the auditors in this finding.	2/1/06 N/A
						Deputy Commissioner, Fiscal & Administrative Operations (FAO) - DHS
						Financial Management Specialist, Child Nutrition Program - DOE
						State Director, Child Nutrition Program - DOE
						Deputy Commissioner of Procurement - DP&P, State Director, Child Nutrition Program, DOE

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Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-08	Special Test and Provision	CNC - DOE	VDOE concurs with this finding. The State Agency and the State Food Authority (SFA) will enforce procedures to ensure that a complete and accurate perpetual inventory is maintained by the SFA, and that the results of the physical inventories are reconciled to the perpetual inventory records. The State Agency will ensure that the annual inventory is completed by September 30, 2006.	N/A 9/30/06	The perpetual inventory was completed for FY 2006 on 9/27/06. However, continued and consistent effort is being implemented to ensure that the inventory process is accurate and updated.	N/A 9/30/06	Director, Child Nutrition Program - DOE
<b>Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) - CFDA No. 10.557 - Department of Health (DOH)</b>							
04-09	Reporting	WIC - DOH	The issue of reconciling between the FMS and WIC Program records will be addressed by September 30, 2006. We have made improvements in the reconciliation of WIC checks and the reconciliation between the FMS and the WIC checking account. The reconciliation of payroll, which represents the largest portion of these discrepancies, will be addressed by making the necessary adjustments.	N/A 9/30/06	Corrective Action is currently being implemented with the new Tyler-Munis ERP.	N/A 10/1/08	Director, WIC Program - DOH
04-10	Eligibility	WIC - DOH	The Program will ensure that all records contain copies of pertinent documents. Also, the Program will have Competent Professional Authorities (CPAs) conduct periodic reviews of all records completed by Nutrition Aides to verify that all requirements are met by September 30, 2006.	N/A 9/30/06	Resolved. The WIC Program has implemented a new computer system which has addressed and corrected this finding.	9/30/06 N/A	Director, WIC Program - DOH
04-11	Reporting	WIC - DOH	The Department of Health concurs with this finding. All efforts are being made to ensure that reports are submitted timely. When late submission is due to electronic failure (which did happen), it will be documented in the files.	N/A 12/2006	With the exception of the past few months, because of a banking matter beyond our control, we have submitted reports in a timely manner.	N/A 3/30/07	Director, WIC Program - DOH

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Unemployment Insurance (UI) - CFDA No. 17.225 - Department of Labor (DOL)						
Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date
04-12	Reporting	UI - DOL	As of March 2006 the ETA Reports 581 and 227 have been produced by the newly implemented VIDOLA\$ system. The Department of Labor is currently awaiting response from USDOL on these submissions to determine if further adjustments are necessary. The VIDOL is currently in the process of working on developing control procedures and work processes to comply with ETA reporting requirements and timely submission of reports.	N/A 8/2006	The system now allows for the preparation of the ETA Reports 581 and 227. Control procedures and work processes are being developed to ensure compliance with ETA reporting requirements and timely reports submission.	N/A 9/30/07
04-13	Reporting	UI - DOL	The VIDOL has begun Fiscal Year 2004 reconciliations (as of April 28, 2006) between program records and the Department of Finance records. This action is expected to be completed by June 2006. After the implementation of the new Financial Management System (FMS) it is expected that reconciliation will be more timely and accurate.	N/A 6/2006	Fiscal Year 2004 reconciliation has begun between the program records and the Financial Management System (FMS), and should be completed by June 2007. With the projected implementation of the MUNIS System in FY 2007 reconciliation is expected to be more timely and accurate.	N/A 6/30/07
04-14	Cash Management	UI - DOL	Control procedures and management review process will be implemented by VIDOL to ensure that employees use actual disbursements and have support documentation when initiating cash drawdowns. This action is expected to be implemented by June 2006.	N/A 6/2006	VIDOL will implement control procedures and management review process when initiating cash drawdowns so that it can be ensured that employees are utilizing the disbursements with the support.	N/A 4/1/07
						Director, Business and Administration - DOL

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Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-15	Eligibility	UI - DOL	The Department has gone to the claimant records to review the findings and have discovered and found the questioned missing information in some of the files. The Department will proceed with correcting these deficiencies and forward the corrected documentation to the auditors. In addition, management will implement a quality control review on case files to make sure all requisite documentation and paperwork are contained in customer files in accordance with ETA regulations.	N/A 6/2006	Completed New Policy and Procedure implemented January 2007.	1/2007 N/A	Director, Unemployment Insurance - DOL
04-16	Special Test and Provision	UI - DOL	As of March 2006 the first data tape has been produced and is currently being tested with the IRB system to ascertain if the cross matching of IRS 940 FUTA information can be reviewed. This finding is expected to be resolved by May 2006 and the process of detection and review will commence.	N/A 5/2006	Process implemented with VIDOLAS system in January 2006. Status completed.	1/1/06 N/A	Director, Unemployment Insurance - DOL
04-17	Period of Availability	UI - DOL	The Department has corrected this finding and made a subsequent adjusting entry in the FMS. The support documentation and adjustment voucher will be forwarded to the auditors.	10/2005 N/A	This finding has been corrected by the Program and the adjusting entry have been effected in the FMS. The supporting documentation was forwarded to the auditors. Considered Resolved.	10/1/05 N/A	Director, Business & Administration - DOL
04-18	Special Test and Provision	UI - DOL	As of March 2006 the first data tape has been produced and is currently being tested with the IRB system to ascertain if the cross matching of IRS 940 FUTA information can be reviewed. This finding is expected to be partially resolved by May 2006 and the process of detection and review will commence.	10/2006 N/A	Process implemented with VIDOLAS system in January 2006. Detection and review process underway.	N/A 6/2008	Director, Unemployment Insurance - DOL

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Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-19	Special Test and Provision	UI - DOL	With the newly launched VIDOLAS Unemployment Insurance System, ongoing analysis and review of control procedures, separation of work duties, check and balances, and workflow processes have begun. It is expected that further build out and technical assistance will be initiated to implement data validation, EDP controls, and data security in accordance with ETA rules and regulations. This redesign process is expected to run into Fiscal Year 2008.	6/30/08 N/A	The VIDOLAS Unemployment Insurance System will continue to assist with ongoing analysis, control procedures review, segregation of duties and checks and balances. The redesign process will assist in the initiation of data validation, EDP controls and data security in accordance with ETA regulations will run into FY 2008.	N/A 6/30/08	Director, Unemployment Insurance - DOL
<b>Special Education (SE) - CFDA No. 84.027 - Department of Education (DOE)</b>							
04-20	Cash Management	SE - DOE	A. VIDEOE does not concur with this finding and recommends that the finding be dropped. Drawdown dates along with the date each check were disbursed were provided. These dates demonstrate that each drawdown was requested, received and disbursed in compliance with the pre-issuance or average clearance funding patterns stipulated in the CMA Agreement. Further, auditors should have used disbursement dates and not the dates "the checks cleared the banks," as the Program has no controls over vendors depositing checks or banks posting these checks. B. VIDEOE concurs with part (b) of this finding which states that the Statement of Remittance was not signed by a Certifying Officer. Starting in FY 2005, the Department of Education was given the ability by the Department of Finance to post Statements of Remittance directly into the FMS. Each Statement of Remittance now is being signed by a Certifying Officer in the Department.	10/1/04 N/A	A. VIDEOE does not concur with Part A of this finding and recommends that the finding be dropped. Drawdown dates for each payment along with dates that each check was mailed out by the Department of Finance were provided to the auditors. These dates demonstrate that each drawdown was requested, received and disbursed in compliance with the pre-issuance or average clearance funding patterns stipulated in the Treasury/State Agreement. B. Part B of this finding has been resolved. Each Statement of Remittance is being reviewed and has the signature of an authorized official.	10/1/05 N/A	Deputy Commissioner, Fiscal & Administrative Services - DHS



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Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-21	Earmarking	SE - DOE	VIDOE does not concur with this finding and recommends that the finding be dropped. The FMS shows a balance of \$210,578.00; however, the Grant Administration and Payment System (GAPS) reflects that the entire grant (H027A030002) Cost Center (F3592R) was expended. An adjustment will be completed by April 20, 2006 and forwarded to the Department of Finance to correct the balance. A copy of the GAPS Report is available for review.	4/20/06 N/A	The department is currently working on preparing adjustment documents to correct this finding. The adjustments will be completed by October 31, 2007.	N/A 10/31/07	Director, Business Office STT/STJ and Director, Business Office STX - DOE
04-22	Special Test and Provision - Compliance Agreement	SE - DOE	VIDOE concurs with this finding. Although the Compliance Agreement has expired, the VIDO continues to work on completing the deliverables as stated in the Compliance Agreement. A Third Party Fiduciary has been contracted and will be assisting the VIDO with completion of deliverables from the Compliance Agreement. Each deliverable will be documented when completed.	7/1/06	As of September 30, 2005 the GVI is no longer under a Compliance Agreement. However the Government of the Virgin Islands is in the process of implementing a new Enterprise Resource Planning (ERP) system which will address the issues cited. Additionally, the 3rd Party Fiduciary is in place.	N/A 9/30/08	Compliance Monitor - DOE
04-23	Equipment and Real Property Management	IEP - DOE	VIDOE concurs with this finding. VIDO will enforce procedures to maintain complete records of equipment acquired with federal funds. The VIDO's Department of Property, Procurement and Auxiliary Services will be responsible for maintaining internal controls to ensure that equipment is properly disposed of in compliance with federal regulations. This will be accomplished by September 2006.	N/A 6/20/06	VIDE will rely heavily on the new ERP system scheduled to commence on October 1, 2006. With the implementation of the system, VIDE will be able to resolve long standing issues in terms of inventory and inventory control. DOE will: 1) Manage all our public schools record-keeping of all fixed assets such as machinery and equipment. 2) Create asset records from requisitions or directly from invoices. 3) Integrated barcode tracking system. 4) Automate inventory counts and manage all inventory accounting automatically including on-hand balances and month-to-date (MTD) and year-to date (YTD) values.	N/A 5/1/08	Director-Property, Procurement & Auxiliary Services - DOE

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FY 2004 STATUS UPDATE FOR FY 2005 SINGLE AUDIT

Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-24	Cash Management	IEP - DOE	A. VIDOE concurs with reference (a) of this finding which states that the Statement of Remittance was not signed by a Certifying Officer. Starting in FY 2005 the Department of Education was given the ability by the Department of Finance to post Statements of Remittance directly into the FMS. Each Statement of Remittance is now being signed by a Certifying Officer in the Department of Education. B. VIDOE does not concur with reference (b) of this finding. Supporting documentation for drawdown voucher number 858 in the amount of \$110,913.00 was provided during the audit and a copy is available for review, if requested.	N/A 12/2006	This finding has been resolved. Each Statement of Remittance is being reviewed and has the signature of an authorized official.	N/A 12/12/06	Deputy Commissioner - Fiscal and Administrative Services - DOE
<b>Child Support Enforcement (CSE) Research - CFDA No. 93.563 - Department of Justice (DOJ)</b>							
04-25	Reporting and Allowable Costs/Cost Principle	CSE - DOJ	PCSD disagrees with this finding (See detailed response in Appendix 2).	10/01/04 N/A	To avoid similar questionable findings, PCSD will require an adjustment/ amendment of the 9/30/06 expenditure and indirect cost report to reflect adjustments posted in ERP that sometimes occur up to and including December. This will ensure that audit review of ERP information and supporting documentation are fully reconciled.	N/A 6/1/2007	Director-Paternity and Child Support Division (PCSD) - DOJ
04-26	Special Test and Provision	CSE - DOJ	PCSD concurs with this finding (See detailed response in Appendix 2).	N/A 5/31/05	Policy for sending immediate acknowledgment reinforced.	N/A 9/30/07	Director-Paternity and Child Support Division (PCSD) - DOJ
04-27	Cash Management	CSE - DOJ	PCSD does not agree with this finding (See detailed response in Appendix 2).	N/A 6/20/05	Monthly and Quarterly reports/documentation have been provided to auditors. This finding is considered resolved.	N/A 6/20/05	Director of Operations - DOJ

Head Start (HS) - CFDA No. 93.600 - Department of Human Services (DHS)						
Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date
04-28	Procurement	HS - DHS	The Department of Human Services does not concur with this finding. The reason the procurement files were not available for inspection is because those files are kept at the Department of Property and Procurement on the island of St. Croix. The auditor did not travel to St. Croix to review selected files there, therefore making References a-d moot for those cases.	N/A N/A	Resolved 10/01/05	N/A N/A
04-29	Earmarking	HS - DHS	The Department of Human Services concurs with this finding. The Department has strengthened its internal controls pertaining to the earmarking requirements of the program to require at least 90% participation by children below the poverty level. Enrollment procedures are currently initiated at the Social Service Aide level by matching family income to the poverty guidelines. A review by the Social Service Manager is then conducted from computer printouts furnished by the aides using an Excel spreadsheet.	N/A 9/7/05	Resolved. Internal Controls continue to be in place.	9/1/05 N/A
<b>Social Services Block Grant (SSBG) - CFDA No. 93.667 - Department of Human Services (DHS)</b>						
04-30	Cash Management	SSBG - DHS	The Department of Human Services concurs with this finding. The Department of Finance has instituted a new policy and procedure which enables user agencies to verify the total value of checks drawn and the date of release for each check. This was implemented during Fiscal Year 2005.	N/A 6/30/05	Resolved 9/30/06.	9/30/06 & ongoing N/A
						Deputy Commissioner, FAO - DHS

GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS  
FY 2004 STATUS UPDATE FOR FY 2005 SINGLE AUDIT

Medical Assistance Program (MAP) - CFDA No. 93.778 - Department of Health (DOH)						
Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date
04-31	Reporting	MAP - DOH	Expenditure: Additional Medical Assistance Program (MAP) staff training on the Financial Management System (FMS) reconciliation has been requested. Adjusting entries will be submitted to the Department of Finance on a more timely basis to mitigate future findings. Additionally, prospects have been interviewed to fill vacant Fiscal Officer positions. Revenues: All draws will be reviewed by the Administrator for Fiscal Services to ensure that all funds are posted correctly and that prior draws are included in all annual reports of funds. The VI Bureau of Health Insurance and Medical Assistance is in the process of hiring additional staff who will be Front End Investigative personnel. These employees will be reviewing all files to determine whether or not all information is included in the files, including the Social Security numbers.	N/A 6/1/06 & ongoing	Expenditures: The Program is continuing its reconciliation and adjustments on a timely basis. With the implementation of the new ERP and the hiring of additional staff this process should be expedited and corrected. Revenues: All draws are now being reviewed and posted monthly to ensure that all funds drawn are posted to the correct account.	Executive Director- Health Insurance and Medical Assistance and Administrator of Financial Services - DOH 4/30/06 & ongoing N/A
04-32	Eligibility	MAP - DOH		N/A 6/2/06	Front End Investigators have been hired and are being trained in Eligibility policies and procedures.	Executive Director- Health Insurance and Medical Assistance - DOH 3/1/07 N/A
04-33	Eligibility	MAP - DOH	The Bureau of Health Insurance and Medical Assistance is in the process of hiring personnel, renting additional space, and again setting up the Quality Control Unit for the MAP.	N/A 6/2/06	While it is not required to have an official Quality Control (QC) Unit, we have determined that establishment of such a unit is in the best interest of the client and are now in the process of procuring training in QC for hired staff.	Executive Director of Medical Assistance Program - DOH N/A 6/1/2007

GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS  
FY 2004 STATUS UPDATE FOR FY 2005 SINGLE AUDIT

Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-34	Reporting	MAP - DOH	Effective May 2005 all federal quarterly reports are signed by the Commissioner of Health, promptly after being posted in the CMS computer systems. The CMS-64 Report shows an amount for Accounts Payable in one column. This is not shown in the FMS since most of the payables are not encumbrances of funds. However, CMS requires that the payable due be shown on the CMS-64 document for Department of Health records.	5/2005 N/A	In order to expedite the certification of federal quarterly reports, the Executive Director of Medical Assistance is signing off on these reports. The Commissioner of Health is also co-signing reports.	5/2005 & Ongoing N/A	Administrator of Financial Services and Executive Director of Medical Assistance Program - DOH
<b>Homeland Security Cluster (HSC) - CFDA No. 97.004 and 97.067 - Virgin Islands Territorial Emergency Management Agency (VITEMA)</b>							
Finding No.	Finding Description	Department - Program	2004 Corrective Action	Impl. Date Due Date	2005 Status Update	Impl. Date Due Date	Contact Person
04-35	Cash Management	HSC - VITEMA	The Law Enforcement Planning Commission will work closely with the Department of Finance to ensure that all drawdowns are made within the guidelines established by the CMIA. Also, the online listing of checks disbursed should assist in the timely drawdowns of funds.	N/A 6/30/06	The Department of Finance has established a disbursement log on the FMS which facilitates the coordination of drawdowns and the disbursement of checks. This action will eliminate this finding for the Cash Management Act. This finding is considered resolved.	6/30/06 & Ongoing N/A	Director-Financial Management Services - VITEMA

John P. deJongh, Jr.  
GOVERNOR

Vincent F. Frazer, Esq.  
ATTORNEY GENERAL



THE UNITED STATES VIRGIN ISLANDS  
DEPARTMENT OF JUSTICE  
PATERNITY AND CHILD SUPPORT DIVISION

Regina de  
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February 13, 2008

Ms. Debra Gottlieb  
Director  
Office of Management and Budget  
#41 Norre Gade  
Emancipation Station 2<sup>nd</sup> Floor  
St. Thomas, V. I. 00802

**RE: Response and Corrective Measure for Single Audit Finding for FY'04**

Dear Ms. Gottlieb:

Since the conclusion of the FY'04 Single Audit of our Paternity and Child Support Division in May of 2006, PCSD was presented with the background information related to the Indirect Cost Finding No. 04-25 on January 22, 2008 by Mike Martin of KPMG. Now that the program has had the opportunity to review the documentation substantiating the finding, and conduct its own research, our response is as follows:

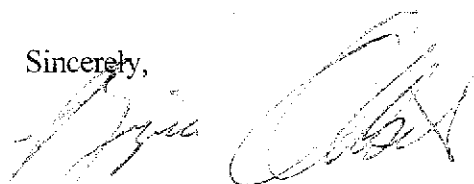
**Finding 04-25 Indirect Cost**

The Program concurs with this Audit Finding. Upon receipt and review of the Auditor's work papers, the biweekly period analysis figures were recalculated and corrected. Accordingly, the Program is cutting a check in the amount of \$17,610.28 from the Indirect Cost Fund to reimburse the Federal Fund. Prospectively the program will use the quarterly reconciliation figures, which are reconciled to the ERP, to ensure the accuracy of the figures used to calculate the Indirect Cost amount.

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Please feel free to contact me or Rose Benjamin at your earliest convenience, should you have any questions and/or concerns, or should you require additional information.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Regina de Chabert', is written over the word 'Sincerely,'.

Regina de Chabert

DIRECTOR

cc. The Honorable Vincent F. Frazer, Attorney General  
The Honorable Claudette Anderson, Director of Finance  
Ms. Claudette Georges, Director of Operations, DOJ  
Mr. Caine Magras, Federal Grants Manager, OMB  
Ms. Rose Benjamin, Budget Control Officer, PCSD

FEB 27 2008

John P. deJongh, Jr.  
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**Finding 04-25 Indirect Cost**

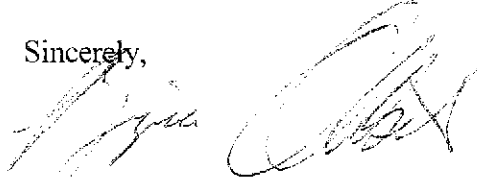
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OMB 81108 FEB15 08



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